



VACANCY ANNOUNCEMENT
Palau Community College
Office of the President

VA# : 2017-012
Open : 08/14/2017
Close : Until Filled

Position: Cook

Location: Administration Department

Salary: \$6,086.00 to 10,408.00 per annum
(Depending on qualifications)

Examples of Duties:

To prepare and cook food under the direction of a Food Service Coordinator and to carry out routing cleaning duties appropriate to the maintenance of cafeteria hygiene.

Minimum Qualification Requirements:

- Must have some training experience in quantity and quality food preparation and kitchen maintenance.
- Skill in preparing, cooking, presentation and serving quantity meals.
- Operating standard food services equipment.
- Communicating effectively in written and spoken English language and performing mathematical calculations appropriate to the position.
- Must possess, or be eligible for, a valid health certificate.

General information:

Application forms may be obtained from the Human Resources Office or at the college website: <http://pcc.palau.edu/about/jobs/>. Send completed application, resume and transcripts to: P.O. Box 9, Koror, PW 96940 (copies of transcripts will be sufficient during review process, but official transcripts and a recent police clearance will be required prior to any issued or offered contract). For further information, call 680-488-2470 x 227, or visit the HRD office on campus or email hr@palau.edu .

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