



VACANCY ANNOUNCEMENT Educational Talent Search Program

P.O. Box 9
Koror, Palau 96940
Tel: (680) 488-3926, 488-2470, Ext. 244

Vacancy #: 2017-013
Open: 8/17/17
Close: Until Filled

- Position** : Twenty (20 Part-Time Tutors)
(SY 2017-2018)
- Salary** : \$400.00 to \$1,200.00 (Annually)
(Depending upon qualifications)
- Location** : Talent Search Office (Federally Funded Program)
@ Badrirt Bldg. next to Accreditation Office

Examples of Duties:

- Evaluate students' progress to ensure that each student is progressing in his/her academic classes. Provide tutorial/counseling assistance to each participant in all areas of expertise.
- Keep records of students' progress and problems.
- Keep track of tutoring/counseling records.
- Participate in all students' sessions, field trips and other extracurricular activities.
- Submit evaluation/recommendation report at the end of Year Program.
- Perform other related duties as assigned by the Project Director or Supervisor
- Willing to work with children
- Meet with Assistant Director regarding any tutoring needs & problems

Minimum Qualification Requirements:

- Bachelor's Degree preferred, AA /AS Degree, or Current Classroom teacher with 5 years experiences.
- PCC Sophomore majoring in Education or Liberal Arts
- Grade Point average of 2.5 or better, previous tutoring experience is preferred

General Information:

- Application Forms can be obtained from the Human Resources Division at the above address or at our website: www.palau.edu. Send completed application with transcripts, resume, Police clearance and verification of previous employment(s), if any, to the same address. For further information, call the numbers above or come in and see us.

PCC IS AN EQUAL OPPORTUNITY ACTION EMPLOYER