



**VACANCY ANNOUCEMENT**  
**Palau Community College**  
**Administration Department**

VA#: 2016-02  
Open: 05/23/15  
Close: Until Filled

**Position:** Maintenance Technician (General) X 4  
**Location:** Administration Department (Physical Plant)  
**Salary:** \$8,155.00 to 13,948.00 per annum  
(Depending on qualifications)

**Examples of Duties:**

Assist with carpentry repair and maintenance, routine maintenance on plant, grounds, and equipments. Perform routine maintenance and repair of plumbing systems. Installation of basic plumbing fixtures and depending on skill level and certification may perform electrical work according to skill level. Maintain tools in a safe and serviceable condition and ensuring all tools and equipment are secured while unattended.

**Minimum Qualification Requirements:**

Two-years post secondary education. Preferred, but not required, one-year experience in semi-skilled general maintenance, construction and grounds work, preferably in two or more buildings/grounds maintenance. Must communicate in English effectively (written/spoken). Must have a well developed knowledge and understanding of the use of hand tools and basic power tools and have demonstrated ability to perform basic carpentry, plumbing and construction work and complete a variety of maintenance work from verbal and written instructions.

**General information:**

Application forms may be obtained from the Human Resources Office or at the college website: <http://pcc.palau.edu/about/jobs/>. Send completed application, resume and transcripts to: P.O. Box 9, Koror, PW96940 (copies of transcripts will be sufficient during review process, but official transcripts and a recent police clearance will be required prior to any issued or offered contract). For further information, call 680-488-2470 x227, or visit the HRD office on campus or email [hr@palau.edu](mailto:hr@palau.edu) .

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