

**REPUBLIC OF PALAU
WORKFORCE INVESTMENT GUIDANCE NOTICE NO. 07-01-12**

EFFECTIVE DATE: June 18, 2012

TO: Members of State Workforce Investment Board
Executive Committee/Local Board

FROM: Ms. Josephine Ulengchong
WIA Office Executive Director

SUBJECT: Public Access to Board Meetings

REFERENCE(S)

Workforce Investment Act of 1998, Sections 111(g), 112(b)(9), 117(e)
20 CFR Section 661.207

PURPOSE

The purpose for this guidance notice is to advise of the requirements to ensure public access to board meetings and information regarding board activities, such as board membership and minutes.

BACKGROUND

Sections 111, 112, and 117 of the Workforce Investment Act (WIA) of 1998 requires that the public (including individuals with disabilities) have access to board meetings and information regarding board activities, such as board membership and minutes. This guidance notice has been developed to ensure public access to board meetings and activities.

ACTION

The Palau State Workforce Investment Board, the Executive Committee/Local Workforce Investment Board (EC/LWIB), as well as the Palau WIA Office (WIA Office), must make available to the public on a regular basis, through open meetings, information regarding the activities of the boards. This sunshine provision includes information pertaining to the state plan prior to the submission of the plan, as well as information regarding membership. On request, minutes of formal meeting of the state board must be made available.

The state/local plans must be made available to the public for a 30-day comment period prior to actual submission of the plans. Plans will be available through Palau WIA Office and the Office of the President, Republic of Palau.

IMPLEMENTATION DATE

Effective June 18, 2012