

**REPUBLIC OF PALAU  
WORKFORCE INVESTMENT POLICY NO. 007-014-2000**

EFFECTIVE DATE: July 01, 2000

TO : Members of State Workforce Investment board  
FROM : Ms. Josephine Ulengchong  
WIA Office Executive Director  
SUBJECT : **IDENTIFICATION OF ELIGIBLE TRAINING PROVIDERS**

WIA Section 122 states that:

“....the provider shall be-

a postsecondary educational institution that is eligible to receive Federal funds under title IV of the Higher Education Act of 1965 (20 U.S.C. 1070 et seq.); and

provides a program that leads to an associate degree, baccalaureate degree, or certificate; or

an entity that carries out programs under the Act of August 16, 1937 (commonly known as the “National Apprenticeship Act”; 50 Stat. 664, chapter 663; 29 U.S.C. 50 et seq.); or

another public or private provider of a program of training services..”

PROCEDURE:

A service provider applying for WIA program shall:

1. Submit an application to the State Workforce Investment Board, at such time and in such manner as may be required, and containing a description of the program;
2. If the provider provides training services through a program on the date of application, it shall include in the application an appropriate portion of the performance information and program cost information for the program;
3. If the provider does not provide training services on such date, it shall meet the appropriate requirements.

Palau Strategic Five-Year State Workforce Investment Plan, Section III, B (1) (h) (3)(c) states the following service provider eligibility procedures:

- the effectiveness of the agency to delivery comparable services promulgated under WIA;
- records indicating past performance of delivery of quality services and effective training;
- fiscal accountability with regards to financial transactions, records keeping and maintenance;
- proposed training and services is not a duplication of already existing facilities or services;
- proposed training and services offers potential vocational and educational opportunities;
- the assurance of delivering services to ensure that participants attain competencies set by the State Board;
- the assurance that youth service provider shall adhere to set youth training policy;
- guarantee of placement in such occupations for ojt and customized training participants.

If the State Board rejects an application of a service provider, there shall be provided, a letter to the applying agency containing the reasons for rejection, which may include a recommendation for improvement toward a second chance at applying. Upon receipt of the improved plan and proposal showing good cause, the State Board may do another review toward reasonable award of program.

#### REQUIRED INFORMATION:

For a provider of training services to be subsequently eligible to receive funds for adults and dislocated workers as well as youths under WIA Title I, the provider shall submit:

- verifiable program-specific performance information consisting of :
  1. program information, including the program completion rate for all individuals participating in the applicable program conducted by the provider;

2. the percentage of all individuals participating in the applicable program who obtain unsubsidized employment, which may also include information specifying the percentage of the individuals who obtain unsubsidized employment in an occupation related to the program conducted; and
3. the wages at placement in employment of all individuals participating in the applicable program; and

-training services information for all participants who received assistance under adult and dislocated workers program including:

1. the percentage of participants who have completed the applicable program and who are placed in unsubsidized employment;
2. the retention rates in unsubsidized employment of participants who have completed the applicable programs, 6 months after the first day of employment;
3. the wages received by participants who have completed the applicable program, after the first day of employment involved; and
4. if applicable, the rates of licensure or certification, attainment of academic degrees or equivalents, or attainment of other measures of skills, of the graduates of the applicable program; and

-information on program costs (such as tuition and fees) for participants in the applicable program.

#### ENFORCEMENT:

1. Accuracy of Information – If the WIA Title I Office (WIA Office) determines that an eligible provider or individual supplying information on behalf of the provider intentionally supplies inaccurate information, it shall be a cause of termination of the eligibility of the service provider to receive WIA funds for any program for a period of time, but not less than two (2) years.
2. Noncompliance – If the WIA Office determines that an eligible provider substantially violates any requirement under the Act, this shall be cause for termination of eligibility of such provider to receive WIA funds for the program involved or take such other action as determined appropriate.

3. Repayment – A provider whose eligibility is terminated for any of the reasons stated above shall be liable for repayment of all WIA funds received for the program during any period of noncompliance.