



ADMISSIONS INFORMATION

Applicant Status: (Read the applicant status below in order to know which status applies to you.)

1. **First Time** - An applicant who is enrolling at the college for the first time after graduating from high school/high school equivalent.
2. **Transfer** - An applicant who was enrolled in another accredited postsecondary institution.

STUDENT CLASSIFICATION: (Select from below which student classification you wish to apply under when enrolling at PCC.)

1. **Declared:** - A student with a declared academic major seeking a degree upon admission.
2. **Undeclared:** - A student who intends to seek a degree upon admission but is undecided on an academic major and/or lacks entrance requirements to a particular major. An undeclared student is given one semester only to declare a major.
3. **Dual Applicant** - A selected high school junior or senior who wishes to earn college credits prior to high school graduation.
4. **Unclassified (Non-degree)** - An applicant who is not seeking a degree but will earn grade(s) and college credit(s); he/she will have to declare a major after completing 12 required credits of particular program/major.
5. **Enrichment (Audit)** - An applicant who will take course(s) for personal enrichment purposes and will not earn grade(s) or college credit(s).

To complete the application process, the following required documents must be submitted to the Admissions & Records Office.

1. **Admissions Application**
This form is available online at pcc.palau.edu and on the Admissions & Records Office page.
2. **Application Fee**
A \$10.00 (US currency) non-refundable fee. Please make payment by check or money order payable to "Palau Community College" if sent by mail. DO NOT SEND CASH. (note: applicants paying in person, may pay CASH).
3. **Transcripts**
Official transcripts from high school (GED or Adult) and/or college must be sent directly from each school to the above address. Transcripts sent via fax or email are not considered official.
4. **Copy of Passport, Legal ID, or Birth Certificate**
5. **Copy of Social Security Number**

NOTE:

1. **Transfer Applicant**
Submit college transcript if you completed 12 or more semester credits of college level courses. Submit course descriptions if you wish to have your college/university credits considered toward your major. If you earned less than 12 credits of college level courses, submit an official high school transcripts in lieu of college transcript.
2. **Documents**
All documents received are the property of PCC Office of Admissions & Financial Aid and will not be released to or reproduced for student. Students are responsible to make duplicate copies of all documents, for their record, before submitting to Office of Admissions & Financial Aid.

Accredited by Accrediting Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges (WASC)

AFFIRMATIVE ACTION POLICY:

It is the policy of PCC to comply with Federal laws which prohibit discrimination on the basis of race, color, national origin, marital status, sex, age or disability in its programs and activities, including students and applicants for admission to the College.

DEGREE PROGRAMS that are available at PCC:

1. **Associate of Applied Science (AAS):** Completion of at least 60 semester credits of occupational and related general education courses.
2. **Associate of Science (AS):** Completion of at least 60 semester credits of occupational and related general educational courses.
3. **Associate of Arts (AA):** Completion of at least 65 semester credits of general education prior to transferring to a four-year college or university.
4. **Associate of Technical Studies (ATS):** Completion of at least 60 semester credits. Courses for this degree must be customized by a student and an advisor following the AA degree curriculum format.

Degrees Offered		
Associate of Applied Science (AAS), Associate of Science (AS), Associate of Arts (AA), Associate of Technical Studies (ATS):		
MAJORS		Degree
1.	Air Conditioning & Refrigeration (AC)	AAS
2.	Agricultural Science (AG)	AAS & AS
3.	Automotive Mechanic Technology (AM)	AAS
4.	Business Accounting (BA)	AS
5.	Business Administration (BU)	AS
6.	Community & Public Health (CPH)	Community & Public Health (CPH)
		Emergency Health Management (EHM)
7.	Construction Technology (CT)	AAS
8.	Criminal Justice (CJ)	AS
9.	EDUCATION (ED)	a. Early Childhood (EDEC)
		b. Elementary Education (ELEE)
		c. Secondary Education (EDSE)
		d. Special Education (EDSP)
10.	Electrical Technology (ET)	AAS
11.	Environmental/Marine Science (ES)	AS
12.	General Electronics Technology (GE)	AAS & AS
13.	Information Technology (IT)	AS
14.	Liberal Arts (LA)	AA
15.	Library & Information Services (LS)	AAS & AS
16.	Nursing Career Ladder (NU)	AAS & AS
17.	Office Administration (OA)	AAS
18.	Small Engine & Outboard Marine Technology (SE)	AAS
19.	Palauan Studies (PS)	AAS
20.	STEM Disciplines (SD)	AA
21.	TOURISM & HOSPITALITY (TH):	a. Food & Beverages (THFB)
		b. Hospitality Management (THHM)
		c. Hotel Operations (THHO)
		d. Tour Services (THTS)



Application for Admissions

Instruction: Please print in ink all responses clearly and accurately.

1. Please indicate the semester and year you wish to enroll (check one): Summer _____ Fall _____ Spring _____
2. _____ (LAST NAME) (FIRST NAME) (M). 3. _____ SS NUMBER (US#; if none, use your state/republic SS#)
4. _____ PRESENT MAILING ADDRESS: (P.O. Box City, State Zip Code) 5. _____ HOME PHONE _____ WORK PHONE _____ CELL PHONE _____
6. _____ PERMANENT MAILING ADDRESS: (if different from above) City, State Zip Code 7. _____ EMAIL ADDRESS _____
8. _____ Date of Birth (Month/Day/Year) 9. _____ Place of Birth (State/Country) 10. Gender: Male Female
11. Marital Status: Single Married/Remarried Divorced Widowed
12. Country of Citizenship (check one): CNMI (Saipan) Guam Marshall Palau USA _____ (specify state)
 FSM: __Chuuk __Kosrae __Pohnpei __Yap Other: _____
13. Applicant Status (check one): First Time Transfer
14. Indicate college MAJOR(S): 1ST Choice: _____ 2nd Choice: _____
 Undeclared Dual Applicant Unclassified (Non-Degree) Enrichment (Audit)
15. Have you previously applied to or attended PCC (MOC)? No Yes (If yes, indicate last term/date attended) _____
16. Indicate below the name of high school or high school equivalent attending/attended:

HIGH SCHOOL NAME OR ITS EQUIVALENT such as GED, etc.

STATE/COUNTRY

MONTH/YEAR GRADUATED/WILL GRADUATE

17. List all colleges/universities that you attended in order of most recent attendance.

Name of Institution (College/University)	Address	Dates attended (mo/yr)	Degree Earned/Date graduated

18. PARENTAL/SPOUSE INFORMATION. If you are a **dependent**, provide information about your **parents**; if you are an **independent & married**, provide information about your **spouse**.

a. Mark (X) on the appropriate box: <input type="checkbox"/> Father/Stepfather <input type="checkbox"/> Spouse		b. Mother/Stepmother	
Name:		Name:	
E-Mail Address:	Cell #:	E-Mail Address:	Cell #:
Phone: Home	Work:	Phone: Home	Work
Mailing Address:		Mailing Address:	

19. Do you have a physical or learning disability? ___ No ___ Yes (If you have a disability and in need of assistance, please contact the Dean of Students at 488-2470/2471 extension 229 for information and support service).

20. Indicate the person to notify in case of emergency:

Name: _____ Relationship: _____ Email: _____
Phone (Home): _____ Phone (Work): _____ Cell Phone #: _____

21. **CERTIFICATION:** I certify that, to the best of my knowledge, the information furnished in this application is true and correct. I authorize the college to verify this information.

Applicant's Signature: _____ Date: _____



PALAU COMMUNITY COLLEGE
Office of Admissions & Records
P.O. Box 9 Koror, Republic of Palau 96940

TRANSCRIPT REQUEST FORM

INSTRUCTIONS: Complete this form and send it directly to the last school you attended. The school then shall send an official copy of your school transcript directly to PCC Admissions & Records Office.

To : **REGISTRAR**

Name of School last Attended

Please send a copy of my academic transcript showing the following to the address indicated above.

1. Date: withdrew, graduated, or will be graduating
2. Cumulative G.P.A.
3. Official School Seal
4. Signature of school official

Name: _____
(Print) Last, First M.I.

Social Security No: _____

Date of Birth: _____

Mailing Address: _____

Birthplace: _____

Student's Signature: _____

Date: _____

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