



PALAU COMMUNITY COLLEGE

P.O. Box 9

Koror, Republic of Palau PW 96940

Tel : (680)488-2470 Fax: (680)488-2447

APPLICATION FOR EMPLOYMENT

GENERAL INSTRUCTIONS: Read the Certificate at the end of this application before filling it in. Type or print all answers clearly. Answer all questions fully and accurately. Fill in, sign, and return to Palau Community College Personnel Office. If you change your address, notify the College.					DO NOT WRITE IN THIS SPACE					
1. KIND OF JOB APPLIED FOR			2. ANNOUNCEMENT NUMBER							
3. OTHER JOBS IN WHICH YOU ARE INTERESTED										
4. NAME (First, Middle, Last) Ms. Mr. Mrs.			5. SOCIAL SECURITY NUMBER							
6. MAILING ADDRESS (P.O. Box # or Number and Street)			7. CONTACT INFORMATION Home: _____ Work : _____ Cell: _____ E-mail: _____							
8. CITY AND STATE		ZIP CODE								
9. CITIZENSHIP		10. BIRTH DATE (Month, Day, Year)		11. BIRTH PLACE						
12. PRESENT RESIDENCE		13. PERMANENT RESIDENCE		14. PERSON ALWAYS ABLE TO CONTACT YOU.						
15. LIST LANGUAGES YOU KNOW	Indicate your knowledge by placing "X" in the proper columns.			Name: _____						
	Read	Speak	Understand	Write						
PALAUAN										
ENGLISH										
OTHER										
OTHER										
16. WITHIN THE LAST FIVE YEARS HAVE YOU: <table style="width: 100%; border: none;"> <tr> <td style="width: 25%; border: none;">A) BEEN FIRED FOR ANY REASON?</td> <td style="width: 25%; border: none;">B) QUIT A JOB TO AVOID BEING FIRED?</td> <td style="width: 25%; border: none;">C) BEEN CONVICTED OF AN OFFENSE OR FORFEITED BAIL.</td> </tr> <tr> <td style="border: none; text-align: center;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> <td style="border: none; text-align: center;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> <td style="border: none; text-align: center;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> </table>					A) BEEN FIRED FOR ANY REASON?	B) QUIT A JOB TO AVOID BEING FIRED?	C) BEEN CONVICTED OF AN OFFENSE OR FORFEITED BAIL.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
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<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No								
17. LOWEST PAY YOU WILL ACCEPT? \$ _____ per _____		18. WILL YOU TRAVEL? (Check one) No ____ Yes ____ Sometime ____		19. WHEN WILL YOU BE AVAILABLE?						
20. LAST PREVIOUS EMPLOYMENT WITH REPUBLIC OF PALAU GOVERNMENT, OTHER GOVERNMENTS OR AGENCY?										
Job Title		Pay Level	From (Month, Year)	To (Month, Year)						
21. Please submit a resume include three references, official transcript, copy of you degree(s) and any other supporting document(s) along with this application.										
<p style="text-align: center;">ATTENTION: READ THE FOLLOWING CAREFULLY BEFORE SIGNING THIS APPLICATION</p> <p>I Certify that all answers given by me are true, accurate and complete. I understand that the falsification, misrepresentation or omission of fact on this application (or any other accompanying documents) will be cause for denial of employment, regardless of when or how it was discovered.</p> <p>I further authorize investigation of all statements contained in this application (or any other accompanying documents) as may be necessary in arriving at an employment decision. In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge.</p>										
PLEASE SIGN HERE	SIGNATURE OF APPLICANT (Do not print)			DATE (Month, Day, Year)						