



Academic Policy Transfer of Credits

A transferable course is a course taken at one college or university that can be used for credit at another institution. Transferable courses may be used for major preparation, general education, or elective credit.

Students transferring to Palau Community College who wish to have course work from other accredited US colleges/universities considered must have official college transcript(s) and course description(s) sent directly to the PCC Office of Admissions & Records. To be official, transcripts must be sent from college to college or hand-delivered in a sealed, unopened college envelope. Course work that is transferable will be accepted for fulfillment of program requirements and entered into the student's permanent records at PCC.

The Dean of Academic Affairs, in consultation with program/department chairpersons/faculty, evaluates the transfer courses from post-secondary institutions. Transfer students may be awarded full credits for courses completed with grades of "C" or better, provided the courses are similar or equivalent in content to PCC course(s) and fulfill program requirements at PCC. However, transfer credits will not be used in the calculation of the PCC grade point average.

Credits from US non-accredited institutions or foreign institutions need to have courses being considered for transfer credit evaluated through World Education Services prior to submission to the Admissions and Records office.

Any course which has been articulated with other colleges/universities and has a grade of C or better will automatically receive credit. If course descriptions from other colleges/universities correlate to other PCC course descriptions of courses not yet articulated, credit may be awarded but is not guaranteed. Faculty will be consulted for recommendations. The Committee on Programs & Curricula (CPC) chairperson will oversee the transfer of credits process.

All transfer students must complete at least twelve (12) semester credits towards degree of admission at PCC prior to graduation from the College.

Approved 
Patrick U. Teller, EdD


Date