



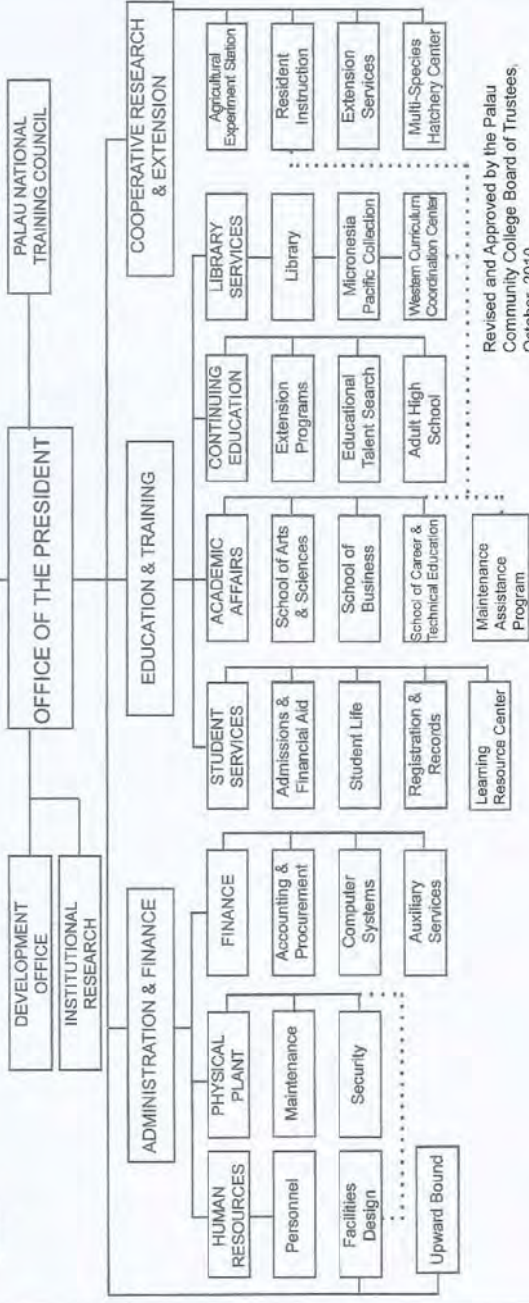
PALAU COMMUNITY COLLEGE

FACT BOOK 2014-2015

Palau Community College is an accessible public educational institution helping to meet the technical, academic, cultural, social, and economic needs of students and communities by promoting learning opportunities and developing personal excellence.



BOARD OF TRUSTEES



Updated January 2014
Revised August 2009
Revised August 2008
Adopted August 1994

Revised and Approved by the Palau
Community College Board of Trustees,
October, 2010

Masa-Aki N. Emesiochi
Chairman of the Board



2014—2015 FACT BOOK

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Disclaimer

All information provided on this Fact Book were gathered from various divisions of Palau Community College. This publication offers a valuable picture of the college and contains the best information available at this time. It is published annually by Institutional Research and Evaluation Office (IREO).

HISTORY



Palau Community College (PCC) was founded in 1969 as a two-year post-secondary vocational/technical institution. It grew out of a trade school that had its beginning in 1927 during the Japanese administration prior to World War II. PCC began with a small group of students enrolled in one vocational program on a campus with limited physical facilities. It was known at that time as Micronesian Occupational Center.

The expansion of vocational education resulted from such factors as a growing political awareness, articulation among the states/republics of Micronesia, and a greater commitment to educational and economic development by the United States of America. Funding permitted the addition of facilities and staff so that by 1976, training programs were provided in more than twenty specific vocational areas grouped into ten trade clusters. The goal of a post-secondary institution for vocational education to prepare students with necessary skills and knowledge needed in a developing and expanding economy has not changed through the years.

Until 1977, the Micronesian Occupational Center and the Community College of Micronesia were two autonomous post-secondary institutions serving Micronesia. On March 29, 1977, Trust Territory Public Law No.7-29, amended later by Public Law 7-130, created the College of Micronesia as a public corporation under its own Board of Regents. The law, which took effect on October 1, 1977, joined into a single post-secondary educational system the Micronesian Occupational Center and the Community College of Micronesia (which included the CCM-affiliated School of Nursing). In May 1978, Micronesian Occupational Center officially became Micronesian Occupational College, a distinct and complementary part of the College of Micronesia. In September 1987, a treaty among the Republic of the Marshall Islands, the Federated States of Micronesia, and the Republic of Palau regarding the College of Micronesia was executed establishing complete autonomy of each college in the COM system to local governments. The treaty was terminated on March 31, 1993, which laid the foundation for Palau Community College. In March 1993, the Republic of Palau enacted RPPL No.4-2, establishing Palau Community College.



1927-1944	Mokko School (During Japanese Administration)
1948-1955	Palau Intermediate School (Trust Territory of the Pacific Islands)
1955-1969	Palau Vocational/Technical College (TTPI)
1969-1977	Micronesian Occupational Center (TTPI)
1978-1993	Micronesian Occupational College (TTPI)
1993-Present	Palau Community College (ROP)

GEOGRAPHIC LOCATION

PCC is located in Koror, Palau. Geographically, Palau is part of Micronesia which was administered by the U.S. as the Trust Territory of the Pacific Islands after World War II, from 1955 to 1994. In 1994, the Republic of Palau entered into a Compact of Free Association with the U.S. This vast ocean area of some 3 million square miles - roughly the size of the continental U.S. is located just above the equator in the Western Pacific Ocean.

Koror, the capital, is located about 500 miles east of Manila, 800 miles southwest of Guam, and 10,000 miles west of Washington, D.C. PCC is therefore, the most distant and remote member of the U.S. family of colleges and universities. Palau Community College is conveniently located in downtown Koror, within walking distance of businesses and government offices.

VISION STATEMENT *Where We Want To Be*

"We guarantee quality and excellence."

MISSION STATEMENT *Who We Are and What We Do*

Palau Community College is an accessible public educational institution helping to meet the technical, academic, cultural, social, and economic needs of students and communities by promoting learning opportunities and developing personal excellence.

UNIFYING PRINCIPLES *How We Behave*

Unifying principles are highly valued statements or beliefs which form the basis for policy setting, planning, our daily interaction with one another, and our decision making. They serve as cornerstones on which we build a successful institution.

Palau Community College believes in:

- Team Work- *Oba tal tekoi*
- Quality Services- *Kot el ngarbab lomeruul*
- Open Communication- *Diak a berrotel*
- Managing with Goals- *Ulterkokl olengcheled*
- Promoting Leadership- *Oldubech kedul a dereder*
- Integrity and Loyalty- *Melemalt e melangesmad*
- Community Ownership- *Tekoi el buai*
- Continuous Improvement- *Ouelangch ra melemolem el klungiolel a tekoi*
- Creativity and Innovation- *Sebraki, Ituuk, e Melasm a Beches el Tekoi ra Uldasu*
- People and Respect for Others- *Omengull ra tang ma tang el chad*

PCC 15-YEAR INSTITUTIONAL MASTER PLAN 2009-2024

The Institutional Master Plan provides the direction of the College to enhance and provide more programs and services as well as the structural improvement of facilities for student access and success. The Plan also clarifies the visioned directions of integrated planning and decision-making as the College leadership and all College entities work together to achieve college-wide improvements and build endowment capacity.

Strategic Direction 1: Student Success

PCC will intensify its effort to enhance existing programs and services, as well as develop new ones, all in an effort to improve student success.

Strategic Direction 2: Institutional Culture

The institutional culture of PCC will be one that embraces planned changes to continually improve and links the mission and vision in guaranteeing quality and excellence.

Strategic Direction 3: Resources

The College will diversify and increase resources to provide quality programs and services, facilities, technology, and human resources to support its mission and goals. The College will be prudent in the allocation of resources to support operations and in support of its short, medium and long range plans in line with the strategic directions and mission of the college.

Strategic Direction 4: Culture of Evidence

The College will provide data driven assessment which generates accurate and reliable information, identify specific evidence of its efforts in strategic areas, analyze that evidence, and use its findings to make planning and resource allocation decisions as the basis for continuous improvement.

ABOUT PCC

INSTITUTIONAL LEARNING OUTCOMES

Upon graduating from PCC, students should acquire the skills at the proficiency level for the following institutional learning outcomes.

ILO 1. Critical Thinking and Problem Solving: Analyze and solve problems by using informed judgment based on evidence, sound reasoning and/or creativity to differentiate facts from opinions and to specify solutions and their consequences. *This will be met by enrolling and succeeding at the proficient level in program/department courses. Among the courses are CO110, EN112, HP180 and RE169.*

ILO 2. Communication: Effectively communicate, both orally and in writing, thoughts in a clear, well-organized manner to persuade, inform and/or convey ideas in academic, work, family and community settings. *This will be met by enrolling and succeeding at the proficient level in program/department courses. Among the courses are CO259, HI169, JP109 and SS189.*

ILO 3. Quantitative and Technological Competence: Use mathematical skills appropriate to our technological society by analyzing and solving problems that are quantitative in nature and use technology for informational, academic, personal and professional needs. *This will be met by enrolling and succeeding at the proficient level in program/department courses. Among the courses are ED200, EN 114, IT 105 and MA105.*

ILO 4. Diversity: Understand and appreciate differences in cultures and behaviors between the self and others by demonstrating respect, honesty, fairness, and ethical principles in both personal and professional life. *This will be met by enrolling and succeeding at the proficient level in program/department courses. Among the courses are CO205, ED280, EN202 and SS209.*

ILO 5. Civic responsibility: Apply the principles of civility and morality to situations in the contexts of healthy family, work, community, environment and world. *This will be met by enrolling and succeeding at the proficient level in program/department courses. Among the courses are BA214, HI189, SS149 and SS229.*

ILO 6. Aesthetics: Apply numerous means of inquiry to experience and appreciate the values of arts and nature. *This will be met by enrolling and succeeding at the proficient level in program/department courses. Among the courses are BP115, EN202, MU106 and VA109.*

More courses for ILOs are listed in PCC ILO – Course Matrix.

ACCREDITATION

Palau Community College is a post-secondary vocational/ technical and academic institution serving not only the Republic of Palau and Micronesia, but the Asia-Pacific Region as well. PCC offers a wide variety of Associate of Science (AS), Associate of Arts (AA), Associate of Applied Science (AAS) degree programs including continuing education programs and short-term training programs designed to help individuals succeed in their career, or achieve their educational goals.

PCC is proud to have maintained its accreditation for thirty-eight years. Beginning in 1977 when the College, initially known as Micronesian Occupational Center and later Micronesian Occupational College now Palau Community College is accredited by the Accrediting Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges (WASC).

1977 – Granted Full Accreditation
1982 – Accreditation Reaffirmed
1987 – Accreditation Reaffirmed
1992 – Accreditation Reaffirmed
1998 – Accreditation Reaffirmed
2004 – Accreditation Reaffirmed
2010 – Placed on a Warning After a Visit
2011 – Warning Lifted, Accreditation Reaffirmed

INSTITUTIONAL-SET STANDARDS FOR STUDENT ACHIEVEMENT (ISSA)

Required under

- U.S. Department of Education 34 Code of Federal Regulations (CFR) & USDOE guidelines for §602.16 (a) (1)(i) and §602.16 (f)(2)
 - ACCJC Standard 1.B.2; I.B.3; and II.A.1
 - ACCJC Eligibility Requirements #11
 - ACCJC Annual Report
1. PCC Recruits graduating seniors from all high schools in Palau (spring term).
 2. PCC accepts 100% of graduating seniors who applied for and met admissions requirements.
 3. PCC enrolls at least 65% of graduating seniors who applied for and met admissions requirements.
 4. At least 60% of registered students will complete enrolled courses (course completion) in any given semester.
 5. PCC retains at least 60% of registered students from term to term; fall to fall; and spring to spring until completion of degree / certificate programs.
 6. At least 55% of students will complete enrolled developmental courses in any given semester.
 7. At least 70% of students will complete enrolled general education courses in any given semester.
 8. At least 10% of students enrolled will complete (graduate) in 2— 2 ½ years.
 9. At least 20% of students enrolled will complete (graduate) in 3—3 ½ years.
 10. At least 20% of students who completed degree programs will transfer to 4-year colleges/universities.
 11. At least 50% of students who completed degree / certificate programs will enter the work force (job placement).

ABOUT PCC

BOARD OF TRUSTEES

Masa-Aki N. Emesiochl	Chairperson
Billy G. Kuartei	Vice Chairperson
Lisa K. Abraham-Rengechel	Secretary/Treasurer
Dr. Emais Roberts	Member
Jemmy Blelai	Member
Tmodrang M. Ishim	Student Trustee

EXECUTIVE COMMITTEE MEMBERS

Patrick U. Tellei, EdD	President
Jay Olegeriil, MA	Vice President, Administration & Finance
Thomas Taro, MA	Vice President, Cooperative Research & Extension
Robert Ramarui, MBA	Dean, Academic Affairs
Sherman Daniel, MA	Dean, Student Services
William O. Wally, MA	Dean, Continuing Education
Tchuzie Tadao, MA	Director, Development
Kuye Belelai, MS	Project Director, Upward Bound
Maile Andreas, MA	Project Director, Adult High School/Talent Search
Clement Kazuma, AS	Director, Physical Plant
Hilda Reklai, BA	Director, Student Life and Housing
Bruce Rimirch, BA	Director, Computer Systems
Dahlia M. Katosang, MA	Director, Admissions & Financial Aid
Omdasu T. Ueki, BA	Director, Human Resources
Uroi N. Salii, MBA	Director, Finance
James J. Thull, MLS	Director, Library Services
Vernice Rechebei, MA	Director, Student Learning Center
Todd Ngiramengior, BS	Executive Assistant to the President
Deikola Olikong, BA	Accreditation Liaison Officer & Director, Institutional Research and Evaluation Office
Ligaya Sara, BS	Institutional Researcher
Johvanna Yaoch, MS	President, Faculty Senate Association (FSA)
Leslie Adachi, MA	President, Classified Staff Organization (CSO)
Benigno S. Sablan	President, Associated Students of Palau Community College (ASPCC)

FACULTY SENATE ASSOCIATION (FSA)

Johvanna Yaoch, MS	President
Midori Mersai, MA	Secretary
Samantha Bells, MA	Treasurer

CLASSIFIED STAFF ORGANIZATION (CSO)

Leslie Adachi	President
Lydon Masami	Vice President
Norma Itibek	Secretary
Akiko Udui	Treasurer

MOC/PCC DIRECTORS AND PRESIDENTS

Max Jones	Director (1968-1970)
Norval Marsh	Director (1970-1972)
Henry Hoff	Director (1981)
Wilhelm R. Rengiil	Director/President(1972-1986)
Billy G. Kuartei	Interim President (1986)
Francis M. Matsutaro	President (1986-1997)
Mario H. Katosang	Interim President (1998)
Patrick U. Tellei, EdD	1999 to Present

ASSOCIATED STUDENTS OF PALAU COMMUNITY COLLEGE (ASPCC)

Benigno S. Sablan	President
Sydney Roberts	President-Elect
Donalynn Bukurou	Secretary
Darla Babauta	Treasurer
Lisa T. Sulog	Yap State Leader
Abram Shirai	Chuuk State Leader
Tommy I. Obed	Pohnpei State Leader
Julinson M. Alik	Kosrae State Leader
Isabel-Emma Goodall	Palau National Leader
Henson Lailimo	RMI National Leader
Charley T. Ellis	Freshmen Representative
Jerrel T. Johnsrud	Freshmen Representative
Melvira K. Kazuma	Sophomore Representative
Wyzer M. Seklii	Sophomore Representative

ARTICULATION AGREEMENTS WITH:

Grand Valley State University	Allendale, Michigan
San Diego State University.....	San Diego, CA
Pacific Islands University.....	Palau/Guam
University of Maine in Augusta.....	Maine
University of Ryukus	Nishihara, Japan
Waseda University	Japan
Western Oregon University.....	Oregon

Pacific Postsecondary Education Council (PPEC) Institutions:

American Samoa Community College, College of the Marshall Islands, College of Micronesia-FSM, Guam Community College, Hawai'i Community College, Windward Community College, University of Hawai'i Maui College, University of Hawai'i West Oahu, Northern Marianas College, University of Guam, University of Hawai'i Community College Systems, Honolulu Community College, Kapi'olani Community College, University of Hawai'i at Hilo, Kaua'i Community College, University of Hawai'i Manoa

PHI THETA KAPPA INTERNATIONAL HONOR SOCIETY

PCC Chapter: (BETA OMICRON ZETA CHAPTER) – Chartered March 3, 2006

Phi Theta Kappa is an International Honor Society for Community Colleges. The purpose of Phi Theta Kappa shall be to recognize and encourage scholarship among two-year college students. To achieve this purpose, Phi Theta Kappa shall provide opportunity for the development of leadership and service, for an intellectual climate for exchange of ideas and ideals, for lively fellowship for scholars, and for stimulation of interest in continuing academic excellence. Phi Theta Kappa was founded in 1918 by two-year college presidents in Missouri. The founders were seeking to recognize scholastic achievement by their students, and to establish a common purpose and standard for honors organizations on their different campuses.

Eligibility Requirements: A Student must have a cumulative grade point average (CGPA) of 3.5, and has completed at least 12 credit hours at Palau Community College.

PCC PROGRAMS

FEDERAL TRIO PROGRAMS

The Federal TRIO Programs are educational opportunity outreach programs designed to motivate and support students from socioeconomically disadvantaged backgrounds. TRIO includes six outreach and support programs targeted to serve and assist low-income, first generation college students and students with disabilities to progress through the academic pipeline from middle school to Post baccalaureate programs. TRIO also includes a training program for directors and staff of TRIO projects, and a dissemination partnership program to encourage the replication of adaptation of successful practices of TRIO projects at institutions and agencies that do not have TRIO grants.

Upward Bound Program (UB)

Upward Bound provides fundamental support to participants in their preparation for college entrance. The program provides opportunities for participants to succeed in their pre-college performance and ultimately in their higher education pursuits. Upward Bound serves: high schools students from low-income families and high school students from families in which neither parent holds a bachelor's degree. The goal of Upward Bound is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education. Upward Bound provides academic instruction in mathematics, laboratory sciences, English: literature & composition, and foreign language, tutoring, counseling/advising, mentoring, cultural enrichment, and work-study programs, etc. Eligible students to apply must have completed the 8th grade, be between the ages of 13 and 19 and have a need for academic support in order to pursue a program of postsecondary education. All students must be either from low-income families or be potential first-generation college students.

Educational Talent Search Program (ETS)

The Educational Talent Search program identifies and assists individuals from socioeconomically disadvantaged backgrounds who have the potential to succeed in higher education. The program provides academic, career, and financial counseling to its participants and assists them to graduate from high school and continue on to the postsecondary institutions of their choice. Talent Search also serves high school dropouts by encouraging them to re-enter the education system and complete their education. The goal of Talent Search is to increase the number of socioeconomically disadvantaged youths who complete postsecondary education programs. Eligible applicants are students between the ages of 11 and 27 and have completed the fifth grade. In any given project, two-thirds of the participants must be first-generation college students from low-income families.

Learning Resource Center (LRC)

The center provides academic support services and testing for incoming and continuing PCC students. Services include Instruction; Tutoring; Computer Laboratory; Study Laboratory; PCC Placement Testing; Institutional TOEFL; and administering the Asian American and Native American Pacific Islander Serving Institution (AANAPISI) program.

San Diego State University (SDSU) Programs

The Bachelor of Arts in Liberal Studies program is offered in collaboration with the Center for Pacific Studies at Interwork Institute/SDSU, the Undergraduate Division at SDSU and Palau Community College. This course of study is designed to provide knowledge in multiple subjects to elementary and secondary educators.

The Masters of Arts degree offered in collaboration with the Center for Pacific Studies at Interwork Institute/SDSU, the Department of Administration, Rehabilitation, and Postsecondary Education within the College of Education at SDSU and Palau Community College. This program is designed for Education and Human Services Professionals desiring to earn a graduate degree focusing on leadership and administration.

These programs are specifically designed and delivered to accommodate the working adult. All instruction is delivered on island or through distance learning.

Maintenance Assistance Program (MAP)

The MAP Training Program was established at Palau Community College with the expressed goal of establishing a short-term training program for workers in the area of infrastructure operation and maintenance. The program concentrates on assessment and training of government/semi-government employees working in infrastructure, operation, maintenance and utility related fields.

Penn Foster Career School (former Thomson Education Direct)

Penn Foster is one of the oldest and largest distance learning institutions in the world. The school provides programs and services that are designed to meet the life-long learning needs of the adult learner. Programs of study lead to career-specific diplomas.

National Occupational Competency Testing Institute (NOCTI)

The National Occupational Competency Testing Institute (NOCTI) is the foremost provider of occupational competency examinations to business, education, industry, government, and military in the United States. These examinations are offered at two levels: Job ready and the experienced worker. NOCTI assessments can assist educators and employers in identifying occupational skills required of entry level employees or for experienced workers to move ahead in their fields. Palau Community College is an approved NOCTI Area Test Center and is responsible for coordinating and administering NOCTI examinations in Palau.

Pacific Islands University (PIU)

Pacific Islands University (PIU) is a Christian university offering certificates, diplomas, and degrees in biblical studies. Working in collaboration with Palau Community College, PIU's Palau Teaching office is located on the PCC campus and uses PCC's facilities for its courses. PIU students in Palau can take their general education and elective requirements at PCC. PCC students can take certain PIU courses to meet their program requirements.

CONTINUING EDUCATION PROGRAM

The Continuing Education Division (CE) serves as an outreach arm of the college responsible to sponsor activities including non-credit and short-term training designed to meet pre-service and in-service needs of the community. Continuing Education provides programs and services that empower the community to meet its growing and changing educational and training needs.

1. CE serves the community by offering non-credit programs such as pre-service training for those who are looking for jobs, in-service training for those who are employed and need to enhance and upgrade their skills; workshops, seminars, conferences, conducting community surveys, or apprentice training for persons regardless of their age or previous education, and who are not concerned with earning academic credits but wish to enrich their lives and improve their personal efficiency.
2. CE provides one-on-one advising, counseling and guidance for people interested in acquiring entry-level skills or for employees who need to upgrade themselves.
3. CE offers summer programs such as keyboarding, computer applications, mathematics, English reading and writing, music, art, camping, marine science, and Internet exploration for school-age children.

Enrichment or Non-Credit Programs

Individual programs are developed based on specific requests made by individuals or groups for their immediate and/or long term needs. CE customizes the programs to fulfill the needs of the customers. However, due to high costs of materials, trainers and facilities, CE sets the minimum number of participants at ten (10) for each program offered and reserves the right to change this number. Certificates of enrichment/completion are awarded to individuals who fulfill established program requirements.

Apprentice Training Program

Apprentice training program offers an opportunity for anyone who lacks the skills to work and want to learn the skills under an expert trainer. Participants commit themselves to work under an established agreement between PCC and a local agency that offers the training sought to register in the program and be placed on the work site. The training is free and the participants who undergo the training will not receive any compensation from either PCC or the agency providing the training. However, the participant will learn as much under close and direct supervision of a selected staff from the agency providing the training. Participants will be assessed of their skill level after the training and awarded a certificate of completion showing their competency level on the skills they have acquired from the training.

Adult High School

The PCC Adult High School, established in the Fall 2000, serves members of the community who have not earned high school diplomas or its equivalent. The program offers two tracks toward a high school diploma: a terminal program for those in the work-force or those planning to enter the work-force after completion of the program, and another track for individuals desiring entry into post-secondary institutions. Working in collaboration with the Ministry of Education, the Adult High School program serves Palauans who are 18 years or older who choose not to go back to a regular high school or to enroll in the GED program.

COOPERATIVE RESEARCH AND EXTENSION (CRE)

The Cooperative Research & Extension (CRE) Department's mission is to collaborate with partners and clients to generate, develop, and disseminate practical, relevant, and sustainable technologies and knowledge in agriculture, environment, food and human sciences to benefit the people of Palau.

CRE Department implements the Agriculture Experiment Station (AES), Cooperative Extension Service (CES), and Residential Instruction (RI) of the College of Micronesia Land Grant Programs in Palau. CRE's programs are done in a multi-disciplinary approach through the four main divisions:

1. AGRICULTURE DIVISION

- Agriculture Science
- Integrated Pest Management
- Tissue Culture
- Sustainable Agriculture
- Germplasm conservation
- Cultural Management



2. NATURAL RESOURCES AND ENVIRONMENTAL EDUCATION DIVISION (NRED)

- Marine & Environmental Education
- Water Quality Program
- Aquaculture

3. FAMILY and CONSUMER EDUCATION DIVISION (FaCE)

- Food Technology Training
- Food Security
- Root crops and sea food processing

4. EXPANDED FOOD AND NUTRITION EDUCATION PROGRAM (EFNEP)

- Youth & Adult EFNEP
- Food Safety and Nutrition

Research and Development Station (R & D)

The Research and Development Station in Ngermeskang, Ngeremlengui, serves the need of the Republic and the region in the area of agricultural research and experiment. At the R&D Station, the numerous research and experimental projects in agriculture, aquaculture, and the environment use practices that are both sustainable and environmentally sound. The public is welcome to visit the R&D Station to view and learn from these projects.

Multi Species Hatchery



On July 14, 2010, PCC inaugurated a state-of-the-art multi-species hatchery at Ngermetengel, Ngeremlengui State. This facility was established to support PCC's active role in the development of aquaculture in the country. At present, there are an increasing number of individuals who are interested in farming various aquaculture commodities; however, the supply of locally produced fingerlings is very limited. Therefore this multi-species hatchery is expected to augment the seedstock requirement of the prospective fish farmers in the country. In addition, this hatchery will also be utilized as a demonstration and training facility to clients and the community who are interested to learn and develop their skills in the seed production of marine organisms.

PCC PROGRAMS

PROGRAMS OFFERED

School of Arts and Sciences

- Agricultural Science (AG)
- Criminal Justice (CJ)
- Community & Public Health (CPH)
- Education (ED)
- Environmental/Marine Science (ES)
- Liberal Arts (LA)
- Library & Information Services (LS)
- Nursing (NU)
- Palauan Studies (PW)
- Science, Technology, Engineering and Mathematics Disciplines (STEM)

School of Business

- Business Accounting (BA)
- Business Administration (BU)
- Information Technology (IT)
- Office Administration (OA)
- Tourism & Hospitality (TH)

School of Technical Education

- Air Conditioning and Refrigeration Technology (AC)
- Automotive Mechanics Technology (AM)
- Construction Technology (CT)
- Electrical Technology (ET)
- General Electronics Technology (GE)
- Small Engine and Outboard Marine Technology (SE)

Additional Services/Offices

- Asian American and Native American Pacific Islander-Serving Institutions (AANAPISI)
- Community Advocacy Program (CAP)
- EducationUSA
- Federal TRIO Programs (Upward Bound, Talent Search)
- Learning Resource Center (LRC)
- National Occupational Competency Testing Institute (NOCTI)
- Non-Instrument Navigation Program
- Maintenance Assistance Program (MAP)
- Pacific Island Health Officers Association (PIHOA)
- Palau Wind Orchestra
- PCC Adult High School
- PCC Child Care Center
- Penn Foster Career Training Program
- San Diego State University (Master Degrees, Bachelor Degrees in Education)
- Western Curriculum Coordination Center (WCCC)
- Workforce Innovation Opportunity Act (WIOA)

PROGRAM REQUIREMENT

ENTRANCE REQUIREMENTS FOR DEGREES				
MAJORS	Degree Offered	TOEFL Requirement	Cummulative GPA Requirement	Total Credits Required to Graduate
School of Arts & Sciences				
Agricultural Science (AG)	AAS & AS	AS=500	2.0	62
Community and Public Health (CPH)				
-Public Health	AS	500	2.0	75
-Emergency Health	AS	500	2.0	75
Criminal Justice (CJ)	AS	500	2.0	65
Education (ED)				
- Early Childhood (EDEC)	AS	500	2.0	63
- Elementary Education (ELEE)	AS	500	2.0	64
- Secondary Education (EDSE)	AS	500	2.0	65
- Special Education (EDSP)	AS	500	2.0	65
Environmental/Marine Science (ES)	AS	500	2.0	65
Liberal Arts (LA)	AA & ATS	AS=500	2.5	AA=65
Library & Information Services (LS)	AAS & AS	AS=500	2.0	AAS=62; AS=65
Nursing (NU)	AAS & AS	AAS=450; AS=500	2.0	AAS=65; AS=80
STEM Disciplines (SD)	AA	500	2.0	AA=64
School of Business				
Business Accounting (BA)	AS	500	2.0	66
Business Administration (BU)	AS	500	2.0	65
Information Technology (IT)	AS	500	2.0	68
Office Administration (OA)	AAS	N/A	2.0	65
Tourism & Hospitality (TH)				
- Food & Beverages (THFB)	AAS	N/A	2.0	61
- Hospitality Management (THHM)	AS	500	2.0	64
- Hotel Operations (THHO)	AAS	N/A	2.0	61
- Tour Services (THTS)	AAS & AS	AS=500	2.0	AAS=62; AS=65
School of Technical Education				
Air Conditioning and Refrigeration Technology (AC)	AAS	N/A	2.0	60
Automotive Mechanics Technology (AM)	AAS	N/A	2.0	65
Construction Technology (CT)	AAS	N/A	2.0	61
Electrical Technology (ET)	AAS	N/A	2.0	60
General Electronics Technology (GE)	AAS & AS	AS=500	2.0	62
Small Engine and Outboard Marine Technology (SE)	AAS	N/A	2.0	62

NOTE: Descriptions of different types of degrees.

1. **Associate of Applied Science (AAS) Degree:** Awarded to students who successfully complete at least 60 semester credits of occupational and related general education courses. This degree does not require TOEFL test as an entrance into program except Nursing (NU)-450 or higher.
2. **Associate of Science (AS) Degree:** Awarded to students who successfully complete at least 60 semester credits of occupational and related general educational courses. This degree requires TOEFL score of 500 or higher as an entrance into the program.
3. **Associate of Arts (AA) Degree:** Awarded to students wishing to complete the first two years of general college work prior to transferring to a four-year college or university, or for students desiring two years of general education beyond high school. This degree requires TOEFL score of 500 or higher as an entrance into the program.
4. **Associate of Technical Studies (ATS) Degree:** Awarded to students who successfully complete at least 60 semester credits. This degree provides students with skills and knowledge for gainful employment or to pursue a degree at four-year colleges/universities. Courses for this degree must be customized by a student and an advisor following the AA degree curriculum format. This degree requires TOEFL score of 500 or higher as an entrance into the program.

PCC PROGRAMS

TUITION, FEES, AND OTHER CHARGES

All required tuition and fees must be paid by the student at the time of registration or the student's registration will be canceled. Students in need of financial aid may be assisted through the financial aid program of the college. Students from Freely Associated States (RMI & FSM), CNMI, Guam and Hawaii are eligible for Resident Tuition.

Initial Payment

An initial tuition fee of \$ 50.00 must be paid by everyone who wishes to attend Palau Community College. This fee is a partial payment of the tuition and fee charges per student per semester. It is refundable only if a student withdraws from the college before or on the registration day. Otherwise, it will be credited toward his or her total tuition charges incurred during the beginning of a succeeding semester.

Charges

Resident Tuition (Fall 2011) \$110.00 per credit

Non-Resident Tuition \$125.00 per credit

Fees:

Registration Fee \$ 15.00 per semester
Health Fee 20.00 per semester
Activity Fee 45.00 per semester
Instructional Support Fee ... 150.00 per semester
On-line Course Fee 25.00 per credit
Technology Fee 75.00 per semester
Readmission Fee 10.00
Late Registration Fee 10.00 per semester
Application Fee (nonrefundable) 10.00
Transcript Fee 3.00 each
I.D. Card Fee 5.00 each
Drop & Add Fee 2.00 each
Bad Check Fee 25.00 each
Credit by Exam Fee 10.00 per course
Graduation Fee 55.00 for participants
..... 25.00 for non-participants
Late Payment 1-1/2% per month on unpaid balance

The College reserves the right to: (1) add or waive, and (2) increase or decrease any fee it deems necessary. *Note: Please refer to the latest fee information from the Business Office.*

Room & Board:

A student who resides in the dorm for twenty eight (28) days or more in the Fall or Spring semesters will be charged 100% for room & board. A student who resides in the dorm for fourteen (14) days or more in Summer or Special sessions will be charged 100% for room and board.

Regular Term (Spring/Fall)

Room \$ 588.00
Board \$ 1,102.50 (3 meals a day, 7 days a week)

Short Term (Summer/Special Sessions)

Room \$ 280.00
Board \$ 525.00 (3 meals a day, 7 days a week)

The data in this fact book was produced by Institutional Research and Evaluation Office. The primary source of data was from the Registrar's Office, other data was also provided by Human Resource Office, Office of Admissions & Financial Aid and Business Office. Analysis tables were extracted from Excel report files and MS Access database. Every effort has been made to ensure the accuracy of the data however it is possible that minor errors do exist.

Definition:

Continuing—A student who was registered for credit at the college during the previous semester and is presently in attendance.

Dual—A qualified high school junior or senior that applies for admission, cannot declare a major; however, grades/credits earned are entered in the permanent records.

Enrichment (ENR) - A student, who registers to audit courses for personal enrichment purposes, will not earn grades or college credits.

Fall Cohort—students enrolled in Summer and Fall Term as first time students.

First Time Students—A student enrolled at Palau Community College for the first time after graduating from high school.

Freshman – A student who has earned less than one-half of the total credits required in a program.

Full Time Equivalent (FTE) - calculated as the Number of Full time plus one-third part time.

Full Time Students—A student who is registered for at least 12 credits during the regular semester or 6 credits during the summer session.

Graduation Rate— measure the percentage of entering first-time freshmen who complete their degree programs in a given window of time.

Part Time Students—A student who is registered for less than 12 credits during the regular semester or less than 6 credits during the summer session.

Re-Admitted (RA)—A PCC graduate who is readmitted into a different program.

Retention Rate—is a measure of academic progress of a cohort of students from one term or year to the next. It is expressed as a percentage of the students who return each term or year.

Returning— a student who was last enrolled at PCC and is returning to the college after an absence of one or more semesters.

Sophomore – A student who has earned one-half or more of the total credits required in a program

Transfer Students—A student who attended another accredited post-secondary institution prior to attending PCC.

Unclassified (UNC)—A student who intends to seek a degree but is still lacking transcript(s). A student who is not pursuing a degree but who will earn grade(s) and college credits.

Undeclared (UND)—student who intends to seek a degree upon admission but is undecided on an academic major and/or lacks entrance requirements to a particular major.

PCC INFORMATION

GENERAL DEMOGRAPHIC INFORMATION

ALL STUDENTS

Class and Gender, All Students, Fall 2014

	Male	%	Female	%	Total	%
Freshman	228	48%	245	52%	473	78%
Sophomore	17	29%	42	71%	59	10%
Unclassified	1	50%	1	50%	2	0%
Undeclared	40	57%	30	43%	70	12%
Total	286		318		604	

Enrollment Status and Gender, All Students, Fall 2014

Enrollment Status	Male	%	Female	%	Total	%
Full Time	186	51%	182	49%	368	61%
Part Time	100	42%	136	58%	236	39%
Total	286		318		604	

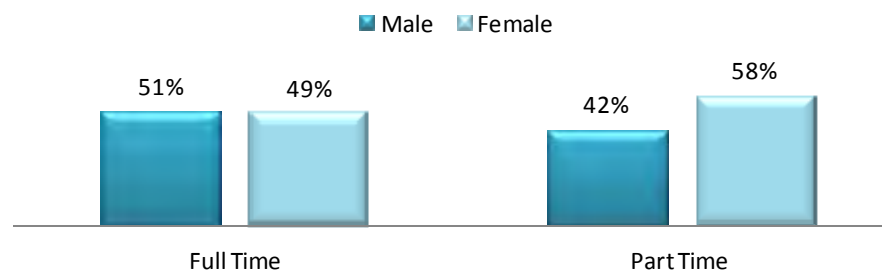
Country/State/Region and Gender, All Students, Fall 2014

Country/State/ Region	Male	%	Female	%	Total	%
Palau	188	40%	283	60%	471	78.0%
Yap	37	65%	20	35%	57	9.4%
Pohnpei	16	84%	3	16%	19	3.1%
Kosrae	15	94%	1	6%	16	2.6%
Chuuk	19	79%	5	21%	24	4.0%
RMI	10	71%	4	29%	14	2.3%
Ghana	0	0%	1	100%	1	0.2%
Asia	1	50%	1	50%	2	0.3%
Total	286		318		604	

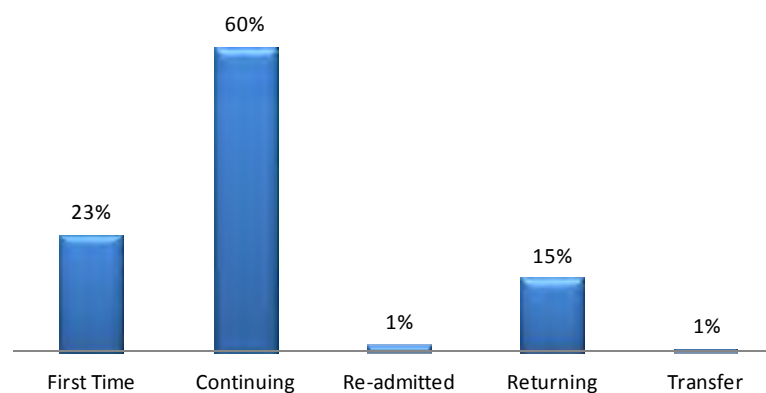
Registration Status and Gender, All Students, Fall 2014

Registration Status	Male	%	Female	%	Total	%
First Time	84	60%	56	40%	140	23%
Continuing	166	46%	197	54%	363	60%
Re-admitted	2	22%	7	78%	9	1%
Returning	31	35%	57	65%	88	15%
Transfer	3	75%	1	25%	4	1%
Total	286		318		604	

Enrollment Status and Gender



Registration Status



ENROLLMENT

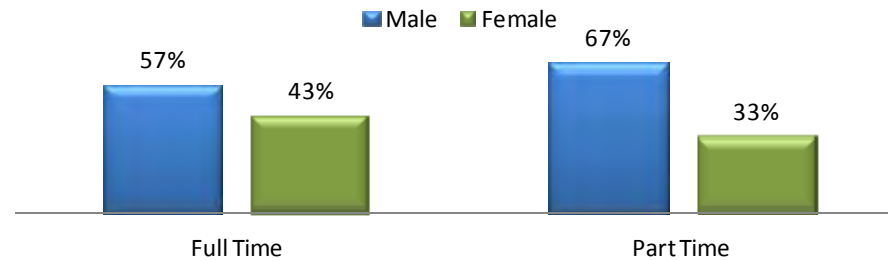
FIRST TIME STUDENTS

GENERAL DEMOGRAPHIC INFORMATION

Enrollment Status and Gender, First Time Students, Fall 2014

Classification	Male	%	Female	%	Total	%
Full Time	54	57%	41	43%	95	68%
Part Time	30	67%	15	33%	45	32%
Total	84		56		140	

First Time Students Enrollment Status and Gender



Country/State/ Region	Male	%	Female	%	Total	%
Palau	50	50%	51	50%	101	72%
Yap	12	80%	3	20%	15	11%
Pohnpei	8	100%	0	0%	8	6%
Kosrae	7	100%	0	0%	7	5%
Chuuk	6	86%	1	14%	7	5%
RMI	1	50%	1	50%	2	1%
Total	84		55		140	

ENROLLMENT BY PROGRAM (FALL 2014)

		All Students	First Time Students
Associates Degree Programs	School of Arts and Sciences	223	20
	Agricultural Sciences (AG)	33	14
	Criminal Justice (CJ)	17	3
	Community & Public Health (CPH)	21	2
	Education (ED)	41	0
	Environmental/Marine Science (ES)	10	0
	Liberal Arts (LA)	59	1
	Library & Information Services (LS)	12	0
	Nursing (NU)	26	0
	STEM Disciplines (SD)	4	0
	School of Business	178	15
	Business Accounting (BA)	11	0
	Business Administration (BU)	13	1
	Information Technology (IT)	7	0
	Office Administration (OA)	88	8
	Tourism & Hospitality (TH)	59	6
	School of Technical Education	131	35
	Air Conditioning and Refrigeration Technology (AC)	6	1
	Automotive Mechanics Technology (AM)	39	12
	Construction Technology (CT)	18	7
	Electrical Technology (ET)	25	2
	General Electronics Technology (GE)	17	6
	Small Engine and Outboard Marine Technology (SE)	26	7
	UNDECLARED	70	70
	Total (Degree)	602	140
Non-Degree Programs	Enrichment (ENR)	0	0
	Unclassified (UNC)	2	0
	Total (Non Degree)	2	0
GRAND TOTAL		604	140

2014-2015 PCC FACT BOOK

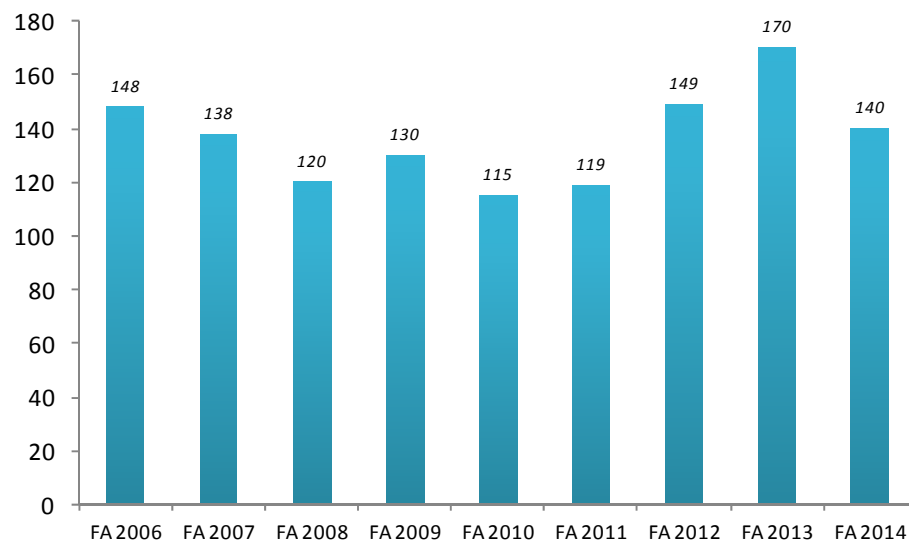
ENROLLMENT

ENROLLMENT TREND (ALL STUDENTS)

All Students Headcount		FA 2006	FA 2007	FA 2008	FA 2009	FA 2010	FA 2011	FA 2012	FA 2013	FA 2014
Enrollment		683	659	599	726	694	742	680	644	604
Enrollment Status	Full-Time	452	460	393	417	465	508	423	415	368
	Part-time	231	199	206	309	229	234	257	229	236
Gender	Male	274	302	283	323	290	315	297	303	286
	Female	409	357	316	403	404	427	383	341	318
	Palau	509	490	456	552	540	591	540	516	471
	Chuuk	23	26	25	22	21	35	33	30	24
Country/	Kosrae	24	25	19	30	6	5	15	18	16
State/	Pohnpei	21	16	20	27	18	12	12	12	19
Region	RMI	16	25	22	21	12	3	9	12	14
	Yap	74	66	50	66	88	87	63	52	57
	USA	0	0	0	2	0	2	1	0	0
	Others	16	11	7	6	9	7	7	4	3
Class Level	Freshmen	558	470	408	494	524	526	424	438	473
	Sophomore	102	166	155	145	111	142	151	108	59
	Unclassified	18	10	8	51	8	10	4	7	2
	Enrichment	4	3	2	1	4	0	2	2	0
	Undeclared	0	10	26	35	47	56	98	89	70
	Dual	1	0	0	0	0	8	1	0	0
Registration Status	Continuing	459	452	423	512	510	536	462	388	363
	First-Time	148	138	120	130	115	119	149	170	140
	Re-admitted	8	5	3	18	7	5	8	6	9
	Returning	62	64	44	61	50	70	55	73	88
	Transfer	5	0	9	5	12	4	5	7	4
	Dual	1	0	0	0	0	8	1	0	0

ENROLLMENT TREND

ENROLLMENT TREND (FIRST TIME STUDENTS)



First-Time Students		FA 2006	FA 2007	FA 2008	FA 2009	FA 2010	FA 2011	FA 2012	FA 2013	FA 2014
		148	138	120	130	115	119	149	170	140
Status	Full-Time	125	111	98	111	109	103	102	136	95
	Part-time	23	27	22	19	6	16	47	34	45
Gender	Male	74	79	67	74	60	64	84	94	84
	Female	74	59	53	56	55	55	65	76	56
Country/ State/ Region	Palau	90	98	86	88	70	80	93	132	101
	Yap	11	6	9	22	24	12	23	11	15
	Pohnpei	13	1	7	6	7	0	7	7	8
	Kosrae	11	8	0	1	0	4	6	6	7
	Chuuk	10	6	7	5	8	21	9	7	7
	RMI	7	13	9	1	1	0	7	3	2
	Asia	4	6	2	7	4	2	3	4	0
	Others	2	0	0	0	1	0	1	0	0

ENROLLMENT TREND

BY PROGRAM (ALL STUDENTS)

ALL STUDENTS		FA 06	FA 07	FA 08	FA 09	FA 10	FA 11	FA 12	FA 13	FA 14
Associates Degree Programs	School of Arts and Sciences	243	216	174	239	231	258	223	225	223
	Agricultural Sciences (AG)	23	22	23	34	37	39	40	37	33
	Criminal Justice (CJ)	19	12	18	7	8	8	4	10	17
	Community & Public Health (CPH)	-	-	-	-	-	-	-	19	21
	Education (ED)	77	75	41	72	55	71	61	51	41
	Environmental/Marine Science (ES)	18	13	14	9	10	8	10	13	10
	Liberal Arts (LA)	57	46	41	80	72	70	64	50	59
	Library & Information Services (LS)	14	13	6	9	28	33	22	9	12
	Nursing (NU)	35	35	31	28	21	29	20	32	26
	STEM Disciplines							2	4	4
	School of Business	253	236	224	253	260	258	212	183	178
	Business Accounting (BA)	12	13	13	14	11	8	13	17	11
	Business Administration (BU)	8	8	9	8	12	10	7	8	13
	Information Technology (IT)	6	10	15	18	9	9	13	10	7
	Office Administration (OA)	171	143	127	124	144	144	100	90	88
	Tourism & Hospitality (TH)	56	62	60	89	84	87	79	58	59
	School of Technical Education	164	183	165	147	144	152	140	138	131
	Air Conditioning and Refrigeration Technology (AC)	1	4	6	10	7	6	4	6	6
	Automotive Mechanics Technology (AM)	42	38	38	39	38	43	30	35	39
	Construction Technology (CT)	32	33	37	30	31	31	38	33	18
	Electrical Technology (ET)	37	41	29	26	24	24	20	16	25
	General Electronics Technology (GE)	39	45	39	29	30	34	27	21	17
	Small Engine and Outboard Marine Technology (SE)	13	22	16	13	14	14	21	27	26
	UNDECLARED (UND)	0	10	26	35	47	56	98	89	70
	TOTAL (Degree-Seeking)	660	645	589	674	682	724	673	635	602
Certificate Programs	Business Accounting Book Keeping (BABK)	-	1	-	-	-	-	-	-	-
	Related Services Assistant (RSA)	-	-	-	-	-	-	-	-	-
	TOTAL CERTIFICATES	1								
Non-Degree Programs	Dual	1	0	0	0	0	8	1		
	UNCLASSIFIED (UNC)	18	10	8	51	8	10	4	7	2
	ENRICHMENT (ENR)	4	3	2	1	4	0	2	2	
	TOTAL (Non-Degree)	23	13	10	52	12	18	7	9	2
GRAND TOTAL		683	659	599	726	694	742	680	644	604

ENROLLMENT TREND

BY PROGRAM (FIRST TIME STUDENTS)

FIRST TIME STUDENTS		FA 06	FA 07	FA 08	FA 09	FA 10	FA 11	FA 12	FA 13	FA 14
Associates Degree Programs	School of Arts and Sciences	21	14	17	21	21	7	8	10	20
	Agricultural Sciences (AG)	2	6	11	13	7	5	2	4	14
	Criminal Justice (CJ)	1	1	1	1	1	0	0	2	3
	Community & Public Health (CPH)	0	0	0	0	0	0	0	1	2
	Education (ED)	1	4	2	0	0	1	1	0	0
	Environmental/Marine Science (ES)	2	0	1	1	1	1	1	0	0
	Liberal Arts (LA)	8	1	1	6	4	0	4	2	1
	Library & Information Services (LS)	2	2	0	0	6	0	0	0	0
	Nursing (NU)	5	0	1	0	2	0	0	0	0
	STEM Disciplines								1	0
	School of Business	62	54	35	32	27	29	13	25	15
	Business Accounting (BA)	2	0	2	0	0	0	0	3	0
	Business Administration (BU)	1	1	2	0	0	0	1	0	1
	Information Technology (IT)	2	0	0	1	1	2	2	0	0
	Office Administration (OA)	44	31	18	19	15	14	0	13	8
	Tourism & Hospitality (TH)	13	22	13	12	11	13	10	9	6
	School of Technical Education	51	52	40	34	28	32	38	40	35
	Air Conditioning and Refrigeration Technology (AC)	0	1	0	1	2	0	0	1	1
	Automotive Mechanics Technology (AM)	13	17	8	10	8	14	8	10	12
	Construction Technology (CT)	11	7	10	12	5	6	9	13	7
	Electrical Technology (ET)	16	8	10	3	5	5	6	6	2
	General Electronics Technology (GE)	10	11	8	7	4	4	10	2	6
	Small Engine and Outboard Marine Technology (SE)	1	8	4	1	4	3	5	8	7
	UNDECLARED (UND)	0	9	24	33	38	48	88	87	70
	TOTAL (Degree-Seeking)	134	129	116	120	114	116	147	162	140
Non-Degree Programs	Dual	0	0	0	0	0	0	0	0	0
	UNCLASSIFIED (UNC)	12	7	3	9	0	3	1	7	0
	ENRICHMENT (ENR)	2	2	1	1	1	0	1	1	0
	TOTAL (Non-Degree)	14	9	4	10	1	3	2	8	0
GRAND TOTAL		148	138	120	130	115	119	149	170	140

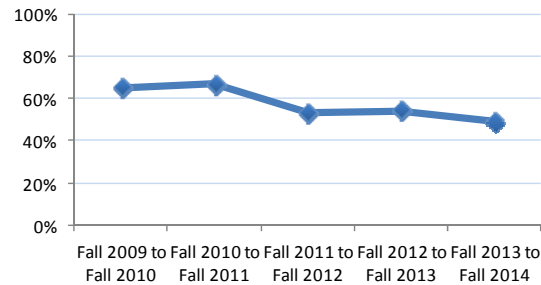
ENROLLMENT TREND

Retention of First time Full time (FTFT) degree-seeking students

Retention of Full-time, first-time degree seeking students in Fall, also included students enrolled in the fall term who enrolled as First Time in the prior summer term.

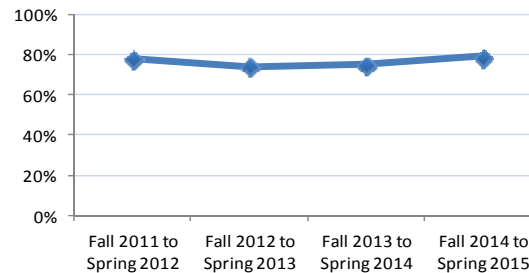
Fall to Fall	Fall 2009 to Fall 2010	Fall 2010 to Fall 2011	Fall 2011 to Fall 2012	Fall 2012 to Fall 2013	Fall 2013 to Fall 2014
Number of FTFT Students	213	202	216	174	181
Number of FTFT Students Retained	139	135	115	94	88
Retention Rate	65%	67%	53%	54%	49%

Fall to Fall Retention Rate



Fall to Spring	Fall 2011 to Spring 2012	Fall 2012 to Spring 2013	Fall 2013 to Spring 2014	Fall 2014 to Spring 2015
Number of FTFT Students	216	184	180	117
Number of FTFT Students Retained	169	137	135	93
Retention rate	78%	74%	75%	79%

Fall to Spring Retention Rate



GRADUATION RATE

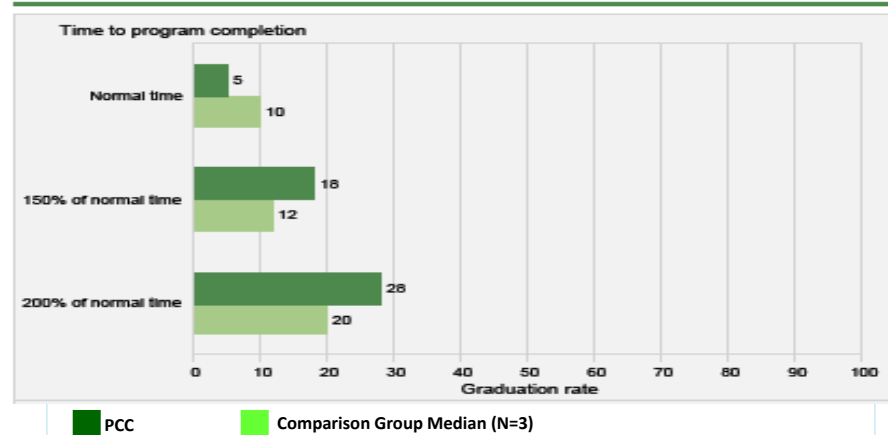
Graduation Rate of First Time-Full Time Degree-Seeking Students

	Fall of Entry						
	2006	2007	2008	2009	2010	2011	2012
FIRST TIME FULL TIME STUDENTS	183	171	154	213	202	216	184
Graduated within 2 < 3 years	9	15	15	21	18	10	13
Graduated within 3 < 4 years	48	18	25	30	31	28	18
Graduated within 4 < 5 years	8	4	4				
<i>Graduation Rate (Cumulative)</i>							
Completers in 2 < 3 years	5%	9%	10%	10%	9%	5%	7%
Completers in 3 < 4 years	31%	19%	26%	24%	24%	18%	17%
Completers in 4 < 5 years	36%	22%	29%				

Graduation rate of Full-time, first-time degree seeking students in Fall, also included students enrolled in the fall term who enrolled as First Time in the prior summer term.

DEGREES CONFERRED

Graduation rates of full-time, first-time degree seeking undergraduates within normal time, and 150% and 200% of normal time to completion: 2009 cohort



NOTE: Comparison Group for this report are the following institutions: *American Samoa Community College, College of Micronesia - FSM, College of the Marshall Islands, Guam Community College, Northern Marianas College.* The 150% graduation rate is the Student Right-to-Know (SRK) rates; the Normal time and 200% rates are calculated using the same methodology. N is the number of institutions in the comparison group. Graduation rates for Fall 2007 full-time first time degree seeking students only.

SOURCE: IPEDS DATA FEEDBACK REPORT 2014, U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Winter 2013-14, 200% Graduation Rates component.

DEGREES CONFERRED AY (2013-2014)

		BY DEGREE AWARDED			
PROGRAM		AAS	AS	AA	TOTAL
School of Arts and Sciences	Agricultural Sciences (AG)	6	1		7
	Criminal Justice (CJ)		3		3
	Education (ED)		5		5
	Environmental/Marine Science (ES)		2		2
	Liberal Arts (LA)			7	7
	Library & Information Services (LS)	4	1		5
	Nursing (NU)		6		6
School of Business	Business Accounting (BA)		4		4
	Business Administration (BU)		2		2
	Information Technology (IT)		1		1
	Office Administration (OA)	19			19
	Tourism & Hospitality (TH)	5			5
School of Technical Education	Air Conditioning and Refrigeration Technology (AC)	1			1
	Automotive Mechanics Technology (AM)	4			4
	Construction Technology (CT)	7			7
	Electrical Technology (ET)	3			3
	General Electronics Technology (GE)	5			5
	Small Engine and Outboard Marine Technology (SE)	2			2
TOTAL		56	25	7	88

DEGREES AWARDED

GRADUATES (OTHER PROGRAMS) Spring 2014

Other Programs	Other Programs	Number
	Adult High School (AHS)	17
	MOH/PCC Substance Abuse & Addiction Counseling Program (SAATP)	2
	Total	19

Source: Office of Registrar and Records (AY 2013-2014)

DEGREES AWARD HISTORY

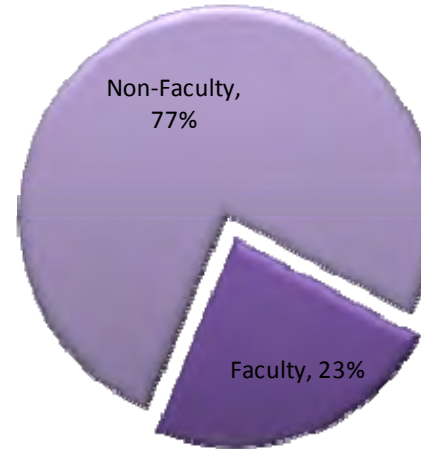
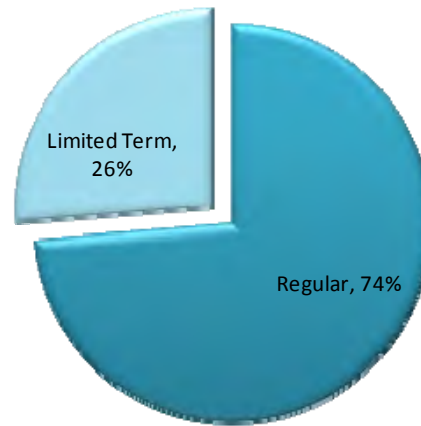
Degrees Awarded from July 1 thru June 30 of next year

	2006 - 2007	2007 - 2008	2008 - 2009	2009 - 2010	2010 - 2011	2011 - 2012	2012- 2013	2013- 2014
AA	5	6	2	14	3	12	11	7
AAS	23	41	60	57	48	48	70	56
AS	28	29	29	33	23	25	18	25
CA	3	0	0	-	-	-	-	-
CC	0	13	9	-	-	-	-	-
CTC	0	1	0	-	-	-	-	-
Total Associates Degree	56	76	91	104	74	85	99	88
Total Certificates	3	14	9	-	-	-	-	-

EMPLOYEES

Source: Human Resource Office, January 2015

Full Time Employees (By Contract)						
	Male	%	Female	%	Total	%
Regular	58	44%	74	56%	132	74%
Limited Term	28	60%	19	40%	47	26%
Total	86		93		179	



FULL TIME EMPLOYEES BY CONTRACT

Regular						
	Male	%	Female	%	Total	%
Faculty	16	47%	18	53%	34	26%
Non-Faculty	42	43%	56	57%	98	74%
Total	58		74		132	

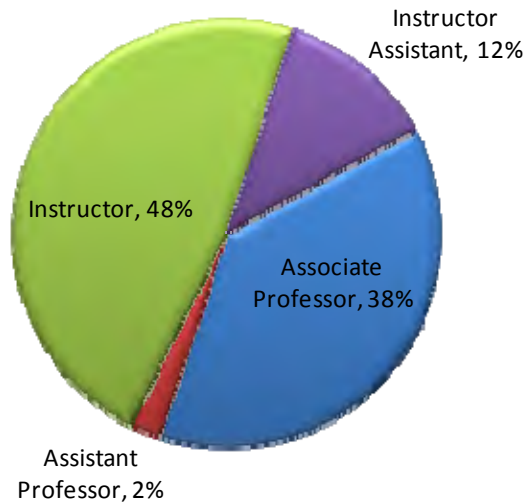
Limited Term						
	Male	%	Female	%	Total	%
Faculty	3	37.5%	5	62.5%	8	17%
Non-Faculty (Administrators & Staff)	25	64.1%	14	35.9%	39	83%
Total	28		19		47	

EMPLOYEES

FULL TIME INSTRUCTIONAL FACULTY

Source: Human Resource Office, January 2015

By RANK	Full-time Instructional Faculty	
Associate Professor	16	38%
Assistant Professor	1	2%
Instructor	20	48%
Instructor Assistant	5	12%
Total	42	



By HIGHEST DEGREE	Full-time Instructional Faculty				
ETHNICITY	Associate Professor	Assistant Professor	Instructor	Instructor Assistant	Total
Palauan	10	-	12	3	25
Filipino	3	1	4	-	8
American	2	-	2	-	4
FSM	-	-	-	2	2
Japanese	-	-	1	-	1
Slovak	1	-	-	-	1
Ghanian	-	-	1	-	1
Total	16	1	20	5	42

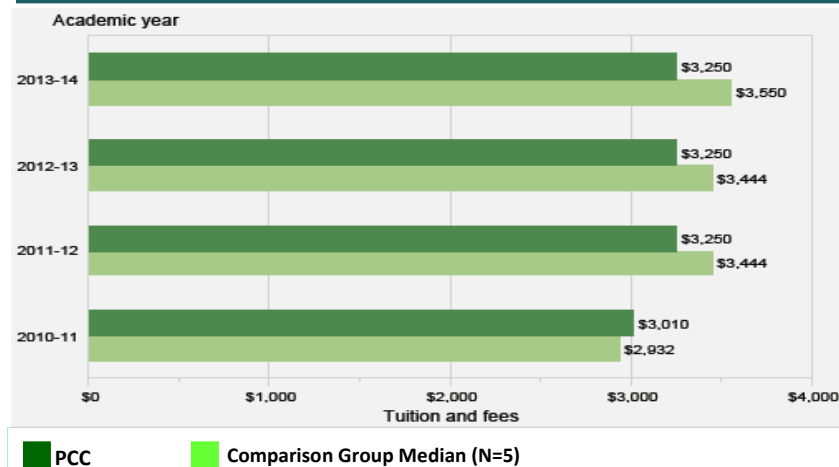
ADMISSIONS AND FINANCIAL AID

Source: Office of Admissions & Financial Aid

FIRST TIME STUDENTS APPLICANTS SUMMARY Summer and Fall 2014

States /Republic	No. of Applicants	Total Accepted	Ratio (# Applied & Accepted)	Total Enrolled	Ratio (# Accepted & Enrolled)
China	2	2	100%	2	100%
Chuuk	25	18	72%	6	33%
Japan	1	1	100%	0	0%
Korea	1	1	100%	1	100%
Kosrae	8	8	100%	6	75%
Marshall	15	12	80%	7	58%
Palau	237	214	90%	177	83%
Philippines	3	2	67%	2	100%
Pohnpei	15	10	67%	8	80%
Solomon Islands	2	0	-	0	-
Taiwan	0	0	-	0	-
USA	24	23	96%	18	78%
Yap	19	15	79%	11	73%
Total	352	306	87%	238	78%

Academic year tuition and required fees for full-time, first-time, degree/certificate-seeking undergraduates: 2010-11--2013-14



NOTE: The tuition and required fees shown here are the lowest reported from the categories of in-district, in-state, and out-of-state. N is the number of institutions in the comparison group.

Comparison Group for this report are the following institutions: *American Samoa Community College, College of Micronesia - FSM, College of the Marshall Islands, Guam Community College, Northern Marianas College.*

SOURCE: IPEDS DATA FEEDBACK REPORT 2012, U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Fall 2013, Institutional Characteristics component.

FY 2013-2014 FINANCIAL AID

Fund Source	Amount	No. of Recipients
Supplement Education Opportunity Grant	\$66,267.00	174
Federal Pell Grant Program	\$2,631,522.00	732
Federal Work Study Program	\$89,559.00	160
State Scholarships	\$45,188.00	50
Total	\$2,832,536.00	1116

Source: Office of Admissions & Financial Aid

BUDGET - FISCAL YEAR 2014

Source: PCC Business Office

INCOME	Amount (\$)
Tuition	\$1,804,083.92
Room	\$168,896.00
Board	\$316,680.00
ROP Appropriation	\$2,411,000.00
Sale of Service	\$70,439.26
US Federal Funds (Grants)	\$1,937,779.00
Restricted Revenues	\$125,331.93
Fees & Miscellaneous Revenues	\$513,593.00
TOTAL INCOME	\$7,347,803.11

FINANCIAL

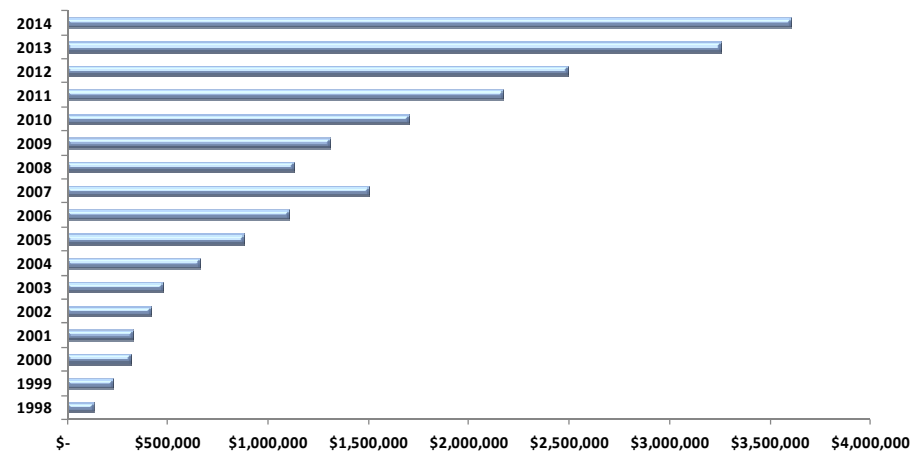
BUDGET - FISCAL YEAR 2014

Source: PCC Business Office

EXPENSES	Amount (\$)
Furniture & Fixtures	\$50,000.00
Equipment	\$200,000.00
Insurance	\$28,500.00
Instructional Materials	\$80,000.00
Books & Library	\$124,398.80
Food Supplies	\$390,000.00
Consumable Supplies	\$356,844.16
Automobile/POL	\$127,000.00
Staff Development	\$5,500.00
Advertising	\$2,862.50
Printing & Reproduction	\$60,000.00
Communication	\$157,933.58
Utilities	\$450,000.00
Leased Housing	\$82,219.95
Freight	\$1,915.74
Student Recruitment	\$35,000.00
Contractual Services	\$150,000.00
Travel (Staff Development)	\$175,000.00
Health Insurance	\$155,501.13
Life Insurance	\$7,769.29
Pension Plan	\$160,000.00
Social Security	\$169,500.00
Salaries	\$3,175,255.86
Adult High School	\$79,863.70
Board of Trustees	\$38,000.00
Pension Buy Back	\$39,784.90
Accreditation	\$82,933.17
Non - FAS Pension	\$29,626.20
Palau Health Care Plan	\$78,900.00
Management Information System Special Fund	\$204,000.00
Infrastructure Maintenance	\$126,302.37
Student Wage (FWS, AANAPISI & RIIA)	\$230,000.00
Tuition Waiver	\$32,020.00
SAT 10	\$25,000.00
Institutional Membership & Fees	\$180,000.00
Scholarships (SEOG & Pell Grant)	\$46,087.50
Total EXPENSES	\$7,347,803.11

ENDOWMENT FUND

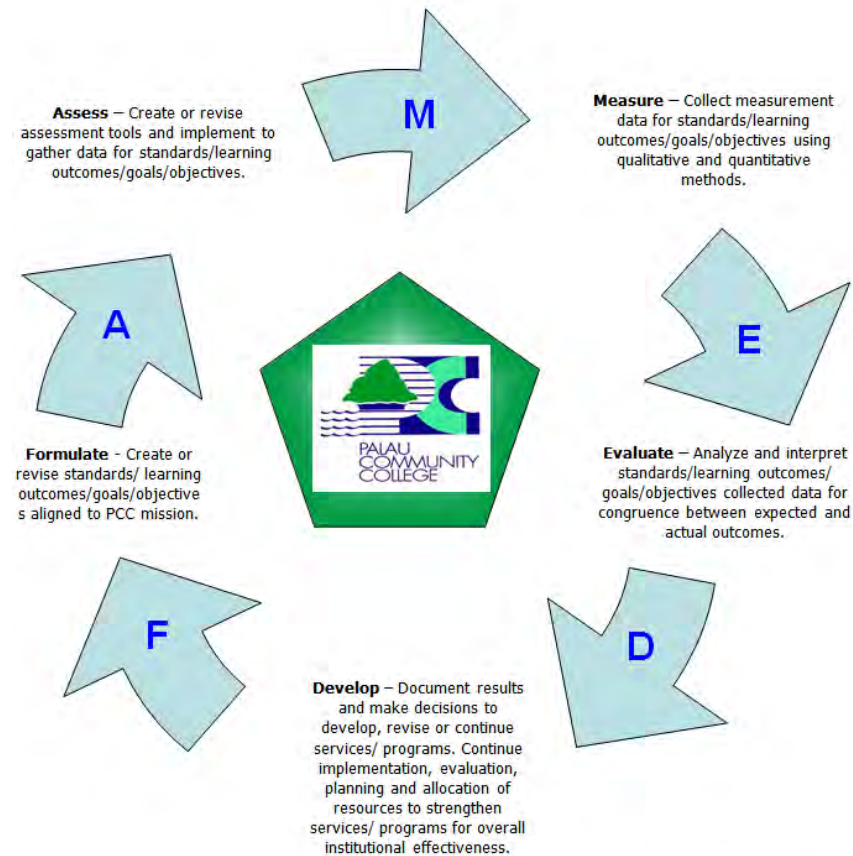
Year	Amount
1998	\$132,273 (\$100,000 - OEK)
1999	\$230,496
2000	\$314,496
2001	\$324,896
2002	\$413,335 (\$84,000—OEK)
2003	\$474,233
2004	\$657,911
2005	\$878,185
2006	\$1.1 Million
2007	\$1.5 Million
2008	\$1.125 Million (<i>result of economic decline</i>)
2009	\$1.3 Million
2010	\$1.7 Million
2011	\$2.167 Million
2012	\$2.490 Million
2013	\$3.25 Million
2014	\$3.6 Million (\$50,000 - OEK) (<i>as of Dec. 2014</i>)



INSTITUTIONAL ASSESSMENT

Formulate, Assess, Measure, Evaluate, Develop (FAMED)

The FAMED Process is the institutional assessment, planning and implementation process. This process requires all governance structures, including those at academic and non-academic programs; department and program levels to evaluate on a regular basis their services and overall effectiveness.



Developed 2006; Revisions October 2010, March 2015

PROGRAM REVIEW CALENDAR



Institutional Program Review Calendar (2014 – 2024)

Submit electronic copy to Institutional Research Office

Program Review Cycle - covers three-year review period
FY - Fiscal Year (October 1st of previous year to September 30th of current year)
SY - School Year (fall semester of previous year to summer session of current year / fall, spring, summer)

Program / Service Area:	Cycle:	Review Period:	Due Date:	Cycle:	Review Period:	Due Date:	Cycle:	Review Period:	Due Date:
Office of the President:	1 st	FY 2012, 2013, 2014	3/31/2015	2 nd	FY 2015, 2016, 2017	3/31/2018	3 rd	FY 2018, 2019, 2020	3/31/2021
Development Office	2 nd	FY 2012, 2013, 2014	3/31/2015	3 rd	FY 2015, 2016, 2017	3/31/2018	4 th	FY 2018, 2019, 2020	3/31/2021
Bookstore	2 nd	FY 2012, 2013, 2014	3/31/2015	3 rd	FY 2015, 2016, 2017	3/31/2018	4 th	FY 2018, 2019, 2020	3/31/2021
Institutional Research Office	1 st	FY 2012, 2013, 2014	3/31/2015	2 nd	FY 2015, 2016, 2017	3/31/2018	3 rd	FY 2018, 2019, 2020	3/31/2021
Accreditation Office	1 st	FY 2012, 2013, 2014	3/31/2015	2 nd	FY 2015, 2016, 2017	3/31/2018	3 rd	FY 2018, 2019, 2020	3/31/2021
Upward Bound Program	2 nd	SY 2008-09, 2009-10, 2010-11	12/14/2012	3 rd	SY 2011-12, 2012-13, 2013-14	1/31/2015	4 th	SY 2014-15, 2015-16, 2016-17	1/31/2018
Tan Siu Lin (PCC) Library	2 nd	SY 2008-09, 2009-10, 2010-11	12/14/2012	3 rd	SY 2011-12, 2012-13, 2013-14	1/31/2015	4 th	SY 2014-15, 2015-16, 2016-17	1/31/2018
Human Resource Division	1 st	FY 2012, 2013, 2014	3/31/2015	2 nd	FY 2015, 2016, 2017	3/31/2018	3 rd	FY 2018, 2019, 2020	3/31/2021
Finance Division (Business Office)	2 nd	FY 2009, 2010, 2011	12/14/2012	3 rd	FY 2012, 2013, 2014	3/31/2015	4 th	FY 2015, 2016, 2017	3/31/2018
Finance Division (Cafeteria)	2 nd	FY 2009, 2010, 2011	12/14/2012	3 rd	FY 2012, 2013, 2014	3/31/2015	4 th	FY 2015, 2016, 2017	3/31/2018
Computer Systems	2 nd	FY 2009, 2010, 2011	12/14/2012	3 rd	FY 2012, 2013, 2014	3/31/2015	4 th	FY 2015, 2016, 2017	3/31/2018
Physical Plant Division (Maintenance Unit)	2 nd	FY 2009, 2010, 2011	12/14/2012	3 rd	FY 2012, 2013, 2014	3/31/2015	4 th	FY 2015, 2016, 2017	3/31/2018
Physical Plant Division (Security Unit)	2 nd	FY 2009, 2010, 2011	12/14/2012	3 rd	FY 2012, 2013, 2014	3/31/2015	4 th	FY 2015, 2016, 2017	3/31/2018
Facilities Design	1 st	FY 2012, 2013, 2014	3/31/2015	2 nd	FY 2015, 2016, 2017	3/31/2018	3 rd	FY 2018, 2019, 2020	3/31/2021
Academic Affairs (Dean's Office)	1 st	FY 2012, 2013, 2014	3/31/2015	2 nd	FY 2015, 2016, 2017	3/31/2018	3 rd	FY 2018, 2019, 2020	3/31/2021
Maintenance Assistance	2 nd	FY 2010, 2011, 2012	12/13/2013	3 rd	FY 2013, 2014, 2015	3/31/2016	4 th	FY 2016, 2017, 2018	3/31/2019
Program (MAP)	1 st	FY 2012, 2013, 2014	3/31/2015	2 nd	FY 2015, 2016, 2017	3/31/2018	3 rd	FY 2018, 2019, 2020	3/31/2021
Student Services (Dean's Office)	1 st	FY 2012, 2013, 2014	3/31/2015	2 nd	FY 2015, 2016, 2017	3/31/2018	3 rd	FY 2018, 2019, 2020	3/31/2021

Updated January 2014

PROGRAM REVIEW CALENDAR

Program / Service Area:	Cycle:	Review Period:	Due Date:	Cycle:	Review Period:	Due Date:	Cycle:	Review Period:	Due Date:
Admission's Office	3 rd	FY 2010, 2011, 2012	12/13/2013	4 th	SV 2013-14, 2014-15, 2015-16	1/31/2017	5 th	SV 2016-17, 2017-18, 2018-19	1/31/2020
Financial Aid Office	3 rd	FY 2010, 2011, 2012	12/13/2013	4 th	SV 2013-14, 2014-15, 2015-16	1/31/2017	5 th	SV 2016-17, 2017-18, 2018-19	1/31/2020
Registrar & Records	3 rd	FY 2010, 2011, 2012	12/13/2013	4 th	SV 2013-14, 2014-15, 2015-16	1/31/2017	5 th	SV 2016-17, 2017-18, 2018-19	1/31/2020
Learning Resource Center	3 rd	FY 2010, 2011, 2012	12/13/2013	4 th	SV 2013-14, 2014-15, 2015-16	1/31/2017	5 th	SV 2016-17, 2017-18, 2018-19	1/31/2020
Student Life Unit	3 rd	FY 2010, 2011, 2012	12/13/2013	4 th	SV 2013-14, 2014-15, 2015-16	1/31/2017	5 th	SV 2016-17, 2017-18, 2018-19	1/31/2020
Student Housing Unit	3 rd	FY 2010, 2011, 2012	12/13/2013	4 th	SV 2013-14, 2014-15, 2015-16	1/31/2017	5 th	SV 2016-17, 2017-18, 2018-19	1/31/2020
Recreation Unit	3 rd	FY 2010, 2011, 2012	12/13/2013	4 th	SV 2013-14, 2014-15, 2015-16	1/31/2017	5 th	SV 2016-17, 2017-18, 2018-19	1/31/2020
Student Government (ASPPC)	1 st	SV 2011-12, 2012-13, 2013-14	1/31/2015	2 nd	SV 2014-15, 2015-16, 2016-17	1/31/2018	3 rd	SV 2017-18, 2018-19, 2019-20	1/31/2021
Continuing Education	2 nd	SV 2008-09, 2009-10, 2010-11	12/14/2012	3 rd	FY 2012, 2013, 2014	3/31/2015	4 th	FY 2015, 2016, 2017	3/31/2018
Extension Programs	2 nd	SV 2008-09, 2009-10, 2010-11	12/14/2012	3 rd	SV 2011-12, 2012-13, 2013-14	1/31/2015	4 th	SV 2014-15, 2015-16, 2016-17	1/31/2018
Educational Talent Search	2 nd	SV 2008-09, 2009-10, 2010-11	12/14/2012	3 rd	SV 2011-12, 2012-13, 2013-14	1/31/2015	4 th	SV 2014-15, 2015-16, 2016-17	1/31/2018
Adult High School	2 nd	SV 2008-09, 2009-10, 2010-11	12/14/2012	3 rd	SV 2011-12, 2012-13, 2013-14	1/31/2015	4 th	SV 2014-15, 2015-16, 2016-17	1/31/2018

Academic Programs/Departments

Program / Service Area:	Cycle:	Review Period:	Due Date:	Cycle:	Review Period:	Due Date:	Cycle:	Review Period:	Due Date:
AC Program	3 rd	SV 2009-10, 2010-11, 2011-12, 2012-13	12/31/2014	4 th	SV 2013-14, 2014-15, 2015-16	1/31/2017	5 th	2016-17, 2017-18, 2018-19	1/31/2020
AM Program	3 rd	SV 2009-10, 2010-11, 2011-12, 2012-13	12/31/2014	4 th	SV 2013-14, 2014-15, 2015-16	1/31/2017	5 th	2016-17, 2017-18, 2018-19	1/31/2020
CT Program	3 rd	SV 2009-10, 2010-11, 2011-12, 2012-13	12/31/2014	4 th	SV 2013-14, 2014-15, 2015-16	1/31/2017	5 th	2016-17, 2017-18, 2018-19	1/31/2020
ET Program	3 rd	SV 2009-10, 2010-11, 2011-12, 2012-13	12/31/2014	4 th	SV 2013-14, 2014-15, 2015-16	1/31/2017	5 th	2016-17, 2017-18, 2018-19	1/31/2020
GE Program	3 rd	SV 2009-10, 2010-11, 2011-12, 2012-13	12/31/2014	4 th	SV 2013-14, 2014-15, 2015-16	1/31/2017	5 th	2016-17, 2017-18, 2018-19	1/31/2020
SE Program	3 rd	SV 2009-10, 2010-11, 2011-12, 2012-13	12/31/2014	4 th	SV 2013-14, 2014-15, 2015-16	1/31/2017	5 th	2016-17, 2017-18, 2018-19	1/31/2020

PROGRAM REVIEW CALENDAR

Program / Service Area	Cycle	Review Period:	Due Date:	Cycle:	Review Period:	Due Date:	Cycle:	Review Period:	Due Date:
BA Program	3 rd	SY 2009-10, 2010-11, 2011-12	11/31/2012	4 th	SY 2012-13, 2013-14, 2014-15	1/31/2016	5 th	SY 2015-16, 2016-17, 2017-18	1/31/2019
BU Program	3 rd	SY 2009-10, 2010-11, 2011-12	12/31/2012	4 th	SY 2012-13, 2013-14, 2014-15	1/31/2016	5 th	SY 2015-16, 2016-17, 2017-18	1/31/2019
IT Program	3 rd	SY 2009-10, 2010-11, 2011-12	11/31/2012	4 th	SY 2012-13, 2013-14, 2014-15	1/31/2016	5 th	SY 2015-16, 2016-17, 2017-18	1/31/2019
OA Program	3 rd	SY 2009-10, 2010-11, 2011-12	12/31/2012	4 th	SY 2012-13, 2013-14, 2014-15	1/31/2016	5 th	SY 2015-16, 2016-17, 2017-18	1/31/2019
TH Program	3 rd	SY 2009-10, 2010-11, 2011-12	12/31/2012	4 th	SY 2012-13, 2013-14, 2014-15	1/31/2016	5 th	SY 2015-16, 2016-17, 2017-18	1/31/2019
AG Program	3 rd	SY 2009-10, 2010-11, 2011-12	12/31/2013	4 th	SY 2012-13, 2013-14, 2014-15	3/31/2016	5 th	SY 2015-16, 2016-17, 2017-18	3/31/2019
CI Program	3 rd	SY 2009-10, 2010-11, 2011-12	11/31/2013	4 th	SY 2012-13, 2013-14, 2014-15	3/31/2016	5 th	SY 2015-16, 2016-17, 2017-18	3/31/2019
CPH Program	1 st	SY 2013-14, 2014-15, 2015-16	1/31/2017	2 nd	SY 2016-17, 2017-18, 2018-19	1/31/2020	3 rd	SY 2019-20, 2020-21, 2021-22	1/31/2023
ED Program	3 rd	SY 2009-10, 2010-11, 2011-12	11/31/2013	4 th	SY 2012-13, 2013-14, 2014-15	3/31/2016	5 th	SY 2015-16, 2016-17, 2017-18	3/31/2019
ES Program	3 rd	SY 2009-10, 2010-11, 2011-12	12/31/2013	4 th	SY 2012-13, 2013-14, 2014-15	3/31/2016	5 th	SY 2015-16, 2016-17, 2017-18	3/31/2019
LA Program	3 rd	SY 2009-10, 2010-11, 2011-12	11/31/2013	4 th	SY 2012-13, 2013-14, 2014-15	3/31/2016	5 th	SY 2015-16, 2016-17, 2017-18	3/31/2019
LS Program	3 rd	SY 2009-10, 2010-11, 2011-12	12/31/2013	4 th	SY 2012-13, 2013-14, 2014-15	3/31/2016	5 th	SY 2015-16, 2016-17, 2017-18	3/31/2019
NU Program	3 rd	SY 2009-10, 2010-11, 2011-12	11/31/2013	4 th	SY 2012-13, 2013-14, 2014-15	3/31/2016	5 th	SY 2015-16, 2016-17, 2017-18	3/31/2019
STEM Program	1 st	SY 2012-13, 2013-14, 2014-15	1/31/2016	2 nd	SY 2015-16, 2016-17, 2017-18	1/31/2019	3 rd	SY 2018-19, 2019-20, 2020-21	1/31/2022
CS Department	1 st	SY 2009-10, 2010-11, 2011-12	12/31/2012	2 nd	SY 2012-13, 2013-14, 2014-15	1/31/2016	3 rd	SY 2015-16, 2016-17, 2017-18	1/31/2019
EN Department	3 rd	SY 2009-10, 2010-11, 2011-12	11/31/2012	4 th	SY 2012-13, 2013-14, 2014-15	1/31/2016	5 th	SY 2015-16, 2016-17, 2017-18	1/31/2019
HP Department	3 rd	SY 2009-10, 2010-11, 2011-12	12/31/2012	4 th	SY 2012-13, 2013-14, 2014-15	1/31/2016	5 th	SY 2015-16, 2016-17, 2017-18	1/31/2019
MA Department	3 rd	SY 2009-10, 2010-11, 2011-12	11/31/2012	4 th	SY 2012-13, 2013-14, 2014-15	1/31/2016	5 th	SY 2015-16, 2016-17, 2017-18	1/31/2019
MU/FA Department	3 rd	SY 2009-10, 2010-11, 2011-12	11/31/2012	4 th	SY 2012-13, 2013-14, 2014-15	1/31/2016	5 th	SY 2015-16, 2016-17, 2017-18	1/31/2019

Updated January 2014

PROGRAM REVIEW CALENDAR

Program / Service Area:	Cycle:	Review Period:	Due Date:	Cycle:	Review Period:	Due Date:	Cycle:	Review Period:	Due Date:
O. Department	1 st	SY 2009-10, 2010-11, 2011-12	12/31/2012	2 nd	SY 2012-13, 2013-14, 2014-15	1/31/2016	3 rd	SY 2015-16, 2016-17, 2017-18	1/31/2019
SC Department	1 st	SY 2009-10, 2010-11, 2011-12	12/31/2012	2 nd	SY 2012-13, 2013-14, 2014-15	1/31/2016	3 rd	SY 2015-16, 2016-17, 2017-18	1/31/2019
SS/HUM Department	3 rd	SY 2009-10, 2010-11, 2011-12	12/31/2012	4 th	SY 2012-13, 2013-14, 2014-15	1/31/2016	5 th	SY 2015-16, 2016-17, 2017-18	1/31/2019
							6 th	SY 2018-19, 2019-20, 2020-21	1/31/2022

Approved:



Patrick U. Tellez, Ed.D., President

Date:

2/14/2019

CC: All Offices
Institutional Research Office file
Accreditation Office file

Updated January 2014

2014-2015 ACADEMIC CALENDAR

FALL SEMESTER 2014 (16 Weeks)

August	1 (F)	Faculty Report for Duty
August	4-6 (M-W)	Placement Testing/Readmit student
August	7 (TH)	New Student Orientation
August	11-13 (M-W)	Academic Advising & Registration
August	14-15 (TH-F)	Late Registration
August	18 (M)	First Day of Instruction
August	18-20 (M-W)	Credit by Examination Period
August	18-22 (M-F)	Add & Drop Period
August	22 (F)	Last Day to change to CR/NC and AUDIT Grading options
September	1 (M)	Holiday: Labor Day
September	19 (F)	Last Day to Remove Incomplete Grades for Summer
October	1 (W)	Holiday: Independence Day
October	6-8 (M-W)	Mid-Term Period
October	23 (TH)	Last Day for All Withdrawals
October	24 (F)	Holiday: UN Day
October	27-29 (M-W)	Pre-Registration for Spring 2015
November	27 (TH)	Holiday: Thanksgiving Day
November	27-28 (TH-F)	Students' Thanksgiving Break
December	5 (F)	Last Day of Instruction
December	8-10 (M-W)	Final Examination Period
December	15 (M)	Grades Due (by 11:00 am)
December	22 (M)	Last Day for Change of Grades

SPRING SEMESTER 2015

January	1 (TH)	Holiday: New Year
January	5-7 (M-W)	Placement Testing
January	8 (TH)	New Student Orientation
January	12-14 (M-W)	Academic Advising & Registration
January	15-16 (TH-F)	Late Registration
January	19 (M)	First Day of Instruction
January	19-21 (M-W)	Credit by Examination Period
January	19-23 (M-F)	Add & Drop Period
January	23 (F)	Last Day to change CR/NC & AUDIT Grading options
February	27 (F)	Last Day to Remove Incomplete Grades for Fall 2014
March	2-6 (M-F)	Mid-Term Period
March	9-13 (M-F)	Students' Spring Break
March	15 (S)	Holiday: Youth Day
March	16 (M)	Holiday: Youth Day Observed
March	27 (F)	Last Day for All Withdrawals
March/April	30-1 (M-W)	Summer 2015 Pre-Registration
April	2 (TH)	PCC Charter Day
April	3 (F)	PCC Charter Day Celebration
May	5 (T)	Holiday: Senior Citizens' Day
May	15 (F)	Last Day of Instruction
May	18-20 (M-W)	Final Examination Period
May	20 (W)	Graduates' Grades Due by 11:00am
May	25 (M)	Grades Due by 11:00am
May	29 (F)	Commencement Exercises
June	2 (T)	Last Day for Change of Grades

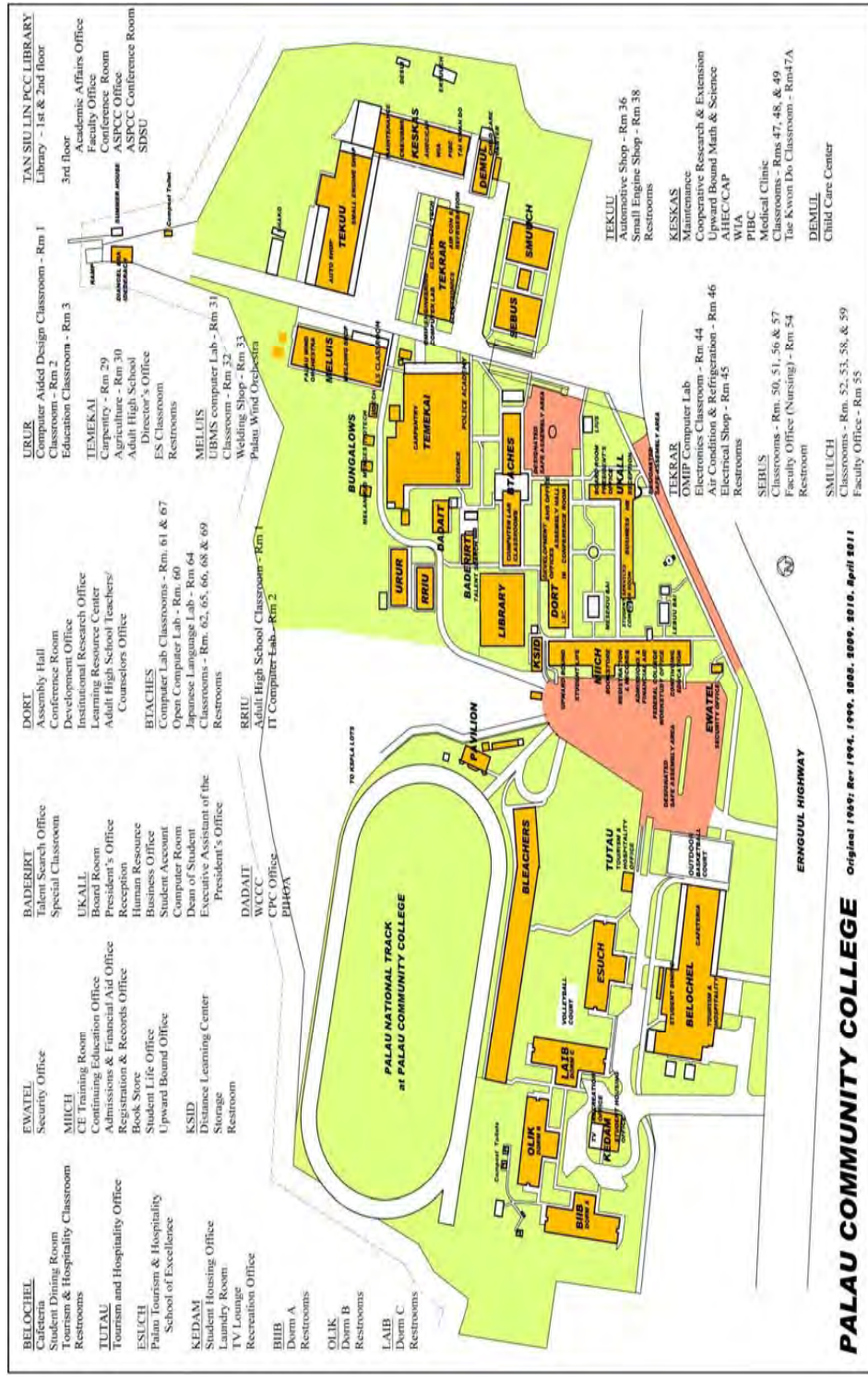
SUMMER SESSION 2015 (6 Weeks)

May	25-27 (M-W)	Placement Testing/Readmit student
May	28 (TH)	Holiday: Memorial Day
May	29 (F)	New Student Orientation
June	1 (M)	Holiday: ROP Presidents' Day
June	2-4 (T-TH)	Academic Advising & Registration
June	5 (F)	Late Registration
June	8 (M)	First Day of Instruction
June	8-10 (M-W)	Credit by Examination Period
June	8-12 (M-F)	Add & Drop Period
June	12 (F)	Last Day to change to CR/NC & AUDIT Grading options
June	29-30 (M-T)	Mid-Term Period
July	3 (F)	Last Day to Remove Incomplete Grades for Spring
July	6-8 (M-W)	Fall 2015 Pre-Registration
July	9 (TH)	Holiday: Constitutional Day
July	10 (F)	Last Day for All Withdrawals
July	17 (F)	Last Day of Instruction
July	20-22 (M-W)	Final Examination Period
July	27 (M)	Grades Due by 11:00 am
August	3 (M)	Last Day for Change of Grades

INFORMATION DIRECTORY

<u>SUBJECT</u>	<u>CONTACT</u>	<u>LOCATION</u>	<u>PHONE/ EXTS.</u>
Add/Drop Courses	Registrar	Registrar & Records	274
Admission Application	Director of Adms. & Fin. Aid	Admiss. & Fin. Aid Office	234
Academic Advising	Director of Student Life	Student Life.	488-3036
Academic Transcript	Registrar	Registrar & Records	274
Books & Supplies	Bookstore Supervisor	Bookstore	236
Cafeteria	Cafeteria Supervisor	Cafeteria	488-2357
Catalog	Student Service	Student Service	269
Change of Major	Advisors	Student Life	488-3036
Change of Name	Registrar	Registrar & Records	274
Class Absences	Instructors	Faculty Offices	245/240
Closed Classes	Dean of Academic Affairs	Academic Affairs Divison	246
Complete Withdrawal	Registrar	Registrar & Records	274
Computer Labs	Instructors	OnLine Lab	256
Counseling	Counselors	Student Life	488-3036
Credit by Exam	Instructors	Academic Affairs Office	246
Distance Learning	Coordinator	Distance Learning Office	488-4272
Dormitory	Dorm Manager	Dormitory	488-3074
Endowment	Director of Development	Development Office	251/253
Evening Classes	Dean of Academic Affairs	Academic Affairs Office	246
Financial Aid	Director of Adms. & Fin. Aid	Admiss. & Fin. Aid Office	234
Financial Aid Transcript	Director of Adms. & Fin. Aid	Admiss. & fin. Aid Office	234
Financial Obligations	Student Account Supervisor	Business Office	264
Grades	Instructors	Faculty Offices	246
Grades report	Registrar	Registrar & Records	274
Graduation Application	Registrar	Registrar & Records	274
Graduation Requirements	Registrar	Registrar & Records	274
Housing	Director, Student Life	Student Life	488-3036
Instructors' Office Hours	Instructors	Faculty Offices	246
Internship	Extension Program Coord.	Academic Affairs Office	270
Library: E-mail Accounts	Library Staff	Library	261
Library Cards	Library Staff	Library	261
Renew Library Materials	Library Staff	Library	261
Mesekiu News	Public Relations	Development Office	251
Non-Credit Courses	Dean of CE	Continuing Educ. Office	239
Placement Test Scores	Instructors	Learning Resource Center	488-3073
Refunds/Tuition	Student Account Supervisor	Business Office	264
Scholarship	Director of Adms. & Fin. Aid	Admiss. & Fin. Aid Office	234
Security	Director of Physical Plant	Physical Plant Office	258
Short-Term Training	Dean of CE	Continuing Educ. Office	488-6223
Student Activities	Dean of Students	Student Services Office	269
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