

Assessment Impact by Course Objectives

Palau Community College

Program (IT) - Information Technology

Program (IT) - Information Technology

CLO: IT 200 - Intermediate PC Office Applications: CLO 1

Plan and develop elaborate documents utilizing built-in and custom advanced features of Microsoft Word.

CLO Assessment Cycle: 2014-2015 (Fall 2014)

CLO Status: Active

Means of Assessment			
Means of Assessment	Expected Student Performance	Notes	Active
Develop a Word document. Signature assignment: Assignments	70% of the students assessed will perform at the proficiency level.		Yes

Results			
Summary of Data Collected	Use of Results	Follow-Up	Semester Assessed
Assignments - 12/22/2015 - 87.50% of the students assessed reached proficiency level. Expected Student Performance Met: Yes Related Documents: IT200WordActivityFall2015	12/22/2015 - All students assessed reached the proficiency level so no action needed at this time.		2015-2016 (Fall 2015)
Assignments - 06/01/2015 - 92% of the students assessed performed at the proficiency level. Expected Student Performance Met: Yes Related Documents: SP2015 IT200 Word Activity.zip	06/01/2015 - No action needed at this time as students continue to reach proficiency level. This CLO will continue to be assessed and changes will be made to the course/signature assignments when necessary.		2014 - 2015 (Spring 2015)
Assignments - 12/29/2014 - 100% of the students assessed performed at the proficiency level. Expected Student Performance Met: Yes Related Documents: Word Activity.zip	12/29/2014 - No action needed at this time.		2014 - 2015 (Fall 2014)
Assignments - 05/30/2014 - 77% of the students assessed performed at the proficiency level. Expected Student Performance Met: Yes Related Documents: Word Activity.zip	05/30/2014 - Even though less than 70% of the students reached proficiency level for CLO3, 4, and 5, no changes to the course are needed at this time. However, it is strongly recommended that the adjunct instructors be observed and evaluated to ensure that content are delivered appropriately		2013 - 2014 (Spring 2014)
Assignments - 01/09/2014 - 77% of the students assessed performed at	01/09/2014 - No action needed at this time. Will		2013 - 2014 (Fall

Results			
Summary of Data Collected	Use of Results	Follow-Up	Semester Assessed
the proficiency level. Expected Student Performance Met: Yes Related Documents: Word Activity	continue to assess course.		2013)

CLO: IT 200 - Intermediate PC Office Applications: CLO 2

Plan and develop elaborate spreadsheets utilizing built-in and custom advanced functions and features of Microsoft Excel.

CLO Assessment Cycle: 2014-2015 (Fall 2014)

CLO Status: Active

Means of Assessment			
Means of Assessment	Expected Student Performance	Notes	Active
Develop an Excel workbook. Signature assignment: Assignments	70% of the students assessed will perform at the proficiency level.		Yes

Results			
Summary of Data Collected	Use of Results	Follow-Up	Semester Assessed
Assignments - 12/22/2015 - 75.00% of the students assessed reached proficiency level. Expected Student Performance Met: Yes Related Documents: IT200ExcelActivityFall2015	12/22/2015 - Previous semester's assessment indicated that only 67% of students assessed reached proficiency level, as such, a plan of action was set to provide more Excel exercises to students as well as allocate more time on functions and formula writing. This assessment shows improvement in student performance, and as such, instructors will continue to give more activities in Excel and more time will be spent on functions and formula writing to improve student performance.		2015-2016 (Fall 2015)
Assignments - 06/01/2015 - 67% of the students assessed performed at the proficiency level. Expected Student Performance Met: No Related Documents: SP2015 IT200 Excel Activity.zip	06/01/2015 - Comparing this semesters assessment results to that of the last semester that this course was offered, the number of students who reached proficiency level decreased substantially. Though only 67% of the students reached proficiency level (3 or 4), the 33% percent of students who did not are all at a level 2. More Excel exercises will be given and more time will be spent on functions and formula writing to improve student performance.		2014 - 2015 (Spring 2015)
Assignments - 12/29/2014 - 100% of the students assessed performed at the proficiency level. Expected Student Performance Met: Yes Related Documents: Excel Activity.zip	12/29/2014 - No action needed at this time.		2014 - 2015 (Fall 2014)

Results			
Summary of Data Collected	Use of Results	Follow-Up	Semester Assessed
Assignments - 05/30/2014 - 77% of the students assessed performed at the proficiency level. Expected Student Performance Met: Yes Related Documents: Excel Activity.zip	05/30/2014 - Even though less than 70% of the students reached proficiency level for CLO3, 4, and 5, no changes to the course are needed at this time. However, it is strongly recommended that the adjunct instructors be observed and evaluated to ensure that content are delivered appropriately		2013 - 2014 (Spring 2014)
Assignments - 01/09/2014 - 77% of the students assessed performed at the proficiency level. Expected Student Performance Met: Yes Related Documents: Excel Activity	01/09/2014 - No action needed at this time. Will continue to assess course.		2013 - 2014 (Fall 2013)

CLO: IT 200 - Intermediate PC Office Applications: CLO 3

Plan, design, and develop relational databases using Microsoft Access that maximizes flexibility and minimizes redundancy.

CLO Assessment Cycle: 2014-2015 (Fall 2014)

CLO Status: Active

Means of Assessment			
Means of Assessment	Expected Student Performance	Notes	Active
Develop a relational database in Access. Signature assignment: Assignments	70% of the students assessed will perform at the proficiency level.		Yes

Results			
Summary of Data Collected	Use of Results	Follow-Up	Semester Assessed
Assignments - 12/22/2015 - 75.00% of the students assessed reached proficiency level. Expected Student Performance Met: Yes Related Documents: IT200AccessTableActivityFall2015	12/22/2015 - Comparing previous semester's assessment to this assessment, the number of students reaching proficiency level in Access decreased. As a result, more exercises and more time will be spent on the various Access objects (tables, queries, forms, and reports) to ensure improvement in student performance.		2015-2016 (Fall 2015)
Assignments - 06/01/2015 - 100% of the students assessed performed at the proficiency level. Expected Student Performance Met: Yes Related Documents: SP2015 IT200 Access Activity CLO 3.zip	06/01/2015 - No action needed at this time as students continue to reach proficiency level. This CLO will continue to be assessed and changes will be made to the course/signature assignments when necessary.		2014 - 2015 (Spring 2015)
Assignments - 12/29/2014 - 100% of the students assessed performed at the proficiency level. Expected Student Performance Met:	12/29/2014 - No action needed at this time.		2014 - 2015 (Fall 2014)

Results			
Summary of Data Collected	Use of Results	Follow-Up	Semester Assessed
Yes Related Documents: Access Activity.zip			
Assignments - 05/30/2014 - 62% of the students assessed performed at the proficiency level. Expected Student Performance Met: No Related Documents: Access Activity.zip	05/30/2014 - Even though less than 70% of the students reached proficiency level for CLO3, 4, and 5, no changes to the course are needed at this time. However, it is strongly recommended that the adjunct instructors be observed and evaluated to ensure that content are delivered appropriately		2013 - 2014 (Spring 2014)
Assignments - 01/09/2014 - 54% of the students assessed performed at the proficiency level. Expected Student Performance Met: Yes Related Documents: Access Activity	01/09/2014 - Instructors teaching this course will be asked to emphasize more on Microsoft Access related concepts and topics.		2013 - 2014 (Fall 2013)

CLO: IT 200 - Intermediate PC Office Applications: CLO 4

Plan, design, and generate Microsoft Access query objects that create new table objects or selects, deletes, or inserts new records.

CLO Assessment Cycle: 2014-2015 (Fall 2014)

CLO Status: Active

Means of Assessment			
Means of Assessment	Expected Student Performance	Notes	Active
Develop a relational database in Access containing different types of query objects. Signature assignment: Assignments	70% of the students assessed will perform at the proficiency level.		Yes

Results			
Summary of Data Collected	Use of Results	Follow-Up	Semester Assessed
Assignments - 12/22/2015 - 75.00% of the students assessed reached proficiency level. Expected Student Performance Met: Yes Related Documents: IT200AccessQueryActivityFall2015	12/22/2015 - Comparing previous semester's assessment to this assessment, the number of students reaching proficiency level in Access decreased. As a result, more exercises and more time will be spent on the various Access objects (tables, queries, forms, and reports) to ensure improvement in student performance.		2015-2016 (Fall 2015)
Assignments - 06/01/2015 - 100% of the students assessed performed at the proficiency level. Expected Student Performance Met: Yes Related Documents: SP2015 IT200 Access Activity CLO 4.zip	06/01/2015 - No action needed at this time as students continue to reach proficiency level. This CLO will continue to be assessed and changes will be made to the course/signature assignments when necessary.		2014 - 2015 (Spring 2015)

Results			
Summary of Data Collected	Use of Results	Follow-Up	Semester Assessed
Assignments - 12/29/2014 - 100% of the students assessed performed at the proficiency level. Expected Student Performance Met: Yes Related Documents: Access Activity.zip	12/29/2014 - No action needed at this time.		2014 - 2015 (Fall 2014)
Assignments - 05/30/2014 - 62% of the students assessed performed at the proficiency level. Expected Student Performance Met: No Related Documents: Access Activity.zip	05/30/2014 - Even though less than 70% of the students reached proficiency level for CLO3, 4, and 5, no changes to the course are needed at this time. However, it is strongly recommended that the adjunct instructors be observed and evaluated to ensure that content are delivered appropriately		2013 - 2014 (Spring 2014)
Assignments - 01/09/2014 - 85% of the students assessed performed at the proficiency level. Expected Student Performance Met: Yes Related Documents: Access Activity	01/09/2014 - No action needed at this time. Will continue to assess course.		2013 - 2014 (Fall 2013)

CLO: IT 200 - Intermediate PC Office Applications: CLO 5

Plan, design, and generate other database objects utilizing advanced features and functions of Microsoft Access.

CLO Assessment Cycle: 2014-2015 (Fall 2014)

CLO Status: Active

Means of Assessment			
Means of Assessment	Expected Student Performance	Notes	Active
Develop a relational database in Access containing tables, queries, forms and reports. Signature assignment: Assignments	70% of the students assessed will perform at the proficiency level.		Yes

Results			
Summary of Data Collected	Use of Results	Follow-Up	Semester Assessed
Assignments - 12/22/2015 - 75.00% of the students assessed reached proficiency level. Expected Student Performance Met: Yes Related Documents: IT200AccessObjectActivityFall2015	12/22/2015 - Comparing previous semester's assessment to this assessment, the number of students reaching proficiency level in Access decreased. As a result, more exercises and more time will be spent on the various Access objects (tables, queries, forms, and reports) to ensure improvement in student performance.		2015-2016 (Fall 2015)
Assignments - 06/01/2015 - 100% of the students assessed performed at the proficiency level. Expected Student Performance Met: Yes	06/01/2015 - No action needed at this time as students continue to reach proficiency level. This CLO will continue to be assessed and changes will be made to the course/signature assignments when		2014 - 2015 (Spring 2015)

Results

Summary of Data Collected	Use of Results	Follow-Up	Semester Assessed
<p>Related Documents: SP2015 IT200 Access Activity CLO 5.zip</p>	necessary.		
<p>Assignments - 12/29/2014 - 100% of the students assessed performed at the proficiency level. Expected Student Performance Met: Yes</p> <p>Related Documents: Access Activity.zip</p>	12/29/2014 - No action needed at this time.		2014 - 2015 (Fall 2014)
<p>Assignments - 05/30/2014 - 62% of the students assessed performed at the proficiency level. Expected Student Performance Met: No</p> <p>Related Documents: Access Activity.zip</p>	05/30/2014 - Even though less than 70% of the students reached proficiency level for CLO3, 4, and 5, no changes to the course are needed at this time. However, it is strongly recommended that the adjunct instructors be observed and evaluated to ensure that content are delivered appropriately		2013 - 2014 (Spring 2014)
<p>Assignments - 01/09/2014 - 54% of the students assessed performed at the proficiency level. Expected Student Performance Met: Yes</p> <p>Related Documents: Access Activity</p>	01/09/2014 - Instructors teaching this course will be asked to emphasize more on Microsoft Access related concepts and topics.		2013 - 2014 (Fall 2013)