



# UPWARD BOUND PROGRAM

Rev. August 2017

**Palau Community College Upward Bound** is a year-round program geared toward students who are currently in 9<sup>th</sup>, 10<sup>th</sup>, or 11<sup>th</sup> grade with academic potential and interest in pursuing a college education.

## APPLICATION DEADLINE:

## APPLICATION CHEKLIST

- UB Student Application Packet
- Verification of Citizenship – Copy of Passport or Birth Certificate
- Copy of 8<sup>th</sup> Grade Annual Report Card (*for 9<sup>th</sup> grade applicants only*)
- High School Transcript (*for 10<sup>th</sup> and 11<sup>th</sup> grade applicants only*)
- Copy of Social Security Card
- Two Recommendation Forms
- 2016 Family Income Verification
  - Wage & Tax Statement - (*parent who is employed*)
  - Social Security Benefit Verification –(*parent that receives SS benefits*)
  - Retirement Benefit Verification –(*parent that receives Retirement benefits*)
  - Other

**Palau Community College  
Upward Bound Program  
Student Application Packet**

Rev. August 2017



**Instruction:** Please complete the application and attach all the required documents and submit it to the Upward Bound Office before the deadline date. If a question is not applicable, mark "N/A" in the space provided. **Upward Bound will ensure that all information provided are kept confidential.**

**I. Personal Information**

*ID Photo  
Size  
2x2*

1. Student Name: \_\_\_\_\_  
Last Name First Name Middle Name

2. Social Security Number: \_\_\_\_\_  
(Palau) (US)

3. Date of Birth \_\_\_\_\_ Age: \_\_\_\_\_ Gender: ( ) Female ( ) Male

4. Mailing Address \_\_\_\_\_  
P.O. Box City State Zip Code

5. Email Address: \_\_\_\_\_

6. Contact Number: \_\_\_\_\_  
Home Mobile

7. Race: ( ) Pacific Islander ( ) Asian ( ) African-American  
 Specify: \_\_\_\_\_  
 ( ) Caucasian/White ( ) Native American ( ) Others  
 Specify: \_\_\_\_\_

8. High School: \_\_\_\_\_ Current Grade Level: \_\_\_\_\_

*((Please provide a copy of 8<sup>th</sup> grade report card for applicant in grade 9<sup>th</sup> and school transcript for applicant in grade 10<sup>th</sup> or 11<sup>th</sup>.)*

**Office Use**

Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_



## II. Assessment

1. What language is mostly used at home? \_\_\_\_\_

2. What are your two strongest school subjects? \_\_\_\_\_  
\_\_\_\_\_

3. What are your two weakest school subjects? \_\_\_\_\_  
\_\_\_\_\_

4. Are you in any clubs, sports group, or student government? ( ) Yes ( ) No

If yes, please list: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. I need help with (check all that apply):

( ) College Selection	( ) Career Selection
( ) College Application Process	( ) College Admission Tests
( ) Tutoring	( ) Study Skills
( ) Financial Aid & Scholarships Information	( ) Academic Assistance

6. My plans after graduating from high school:

- ( ) Go to college
- ( ) Enter the workforce
- ( ) Join the Military
- ( ) Others (specify) \_\_\_\_\_

7. What are your career interests?

\_\_\_\_\_ | \_\_\_\_\_  
1<sup>st</sup> Choice

2<sup>nd</sup> Choice





#### IV. Confidential Parent/Guardian Information

	FATHER/GUARDIAN	MOTHER/GUARDIAN
Name		
Home Phone		
Mobile Phone		
Email		
Employer		
Work Phone		
<b>Education Level</b> <i>(Check the highest education level you completed)</i>	<input type="checkbox"/> Less than High School	<input type="checkbox"/> Less than High School
	<input type="checkbox"/> High School Diploma	<input type="checkbox"/> High School Diploma
	<input type="checkbox"/> Some College	<input type="checkbox"/> Some College
	<input type="checkbox"/> 2yrs. College Degree	<input type="checkbox"/> 2yrs. College Degree
	<input type="checkbox"/> 4yrs. College Degree	<input type="checkbox"/> 4yrs. College Degree
	<input type="checkbox"/> Master's Degree	<input type="checkbox"/> Master's Degree
	<input type="checkbox"/> Professional Degree	<input type="checkbox"/> Professional Degree
2016 Taxable Income from Employment	\$	\$
2016 Retirement Benefits	\$	\$
2016 Social Security Benefits	\$	\$
Other Source of Income Specify:	\$	\$
Total Annual Income	\$	\$
Total Family Income \$		

*Please attach signed copies of your recent Wage & Tax Statements and/or verification of other source of income (Retirement, Social Security and Other income benefits)*

I/We certify that the information I/we have stated are true and accurate to the best of my/our knowledge as indicated by my/our printed name and signature below.

\_\_\_\_\_  
 Father's/Guardian's Name (print)

\_\_\_\_\_  
 Father's/Guardian's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Mother's/Guardian's Name (print)

\_\_\_\_\_  
 Mother's/Guardian's Signature

\_\_\_\_\_  
 Date



## V. Parental Authorization & Release

**Field Trip Release Authorization**

My child has my permission to participate in field trips and all activities planned and supervised by the Upward Bound staff, at Palau Community College. The program, Palau Community College and its employees are released by me from claims against them arising from injuries, which might occur while he/she is participating in program sponsored activities.

**Information/Photography Release Authorization**

I give permission to Upward Bound, at Palau Community College, to use, release and publish information about or photographs of my child. I trust that the information and/or photographs will only be released when it is in the best interest of my child, or the Upward bound Program in general, or when the recipient has a legal "need to know" as prescribed in the FERPA and the US Department of Education regulations.

**Medical Release to be signed by Parent or Legal Guardian**

Should (**print child's complete name**) \_\_\_\_\_ require medical attention and/or care while under the supervision of Upward Bound, at Palau Community College, I give my consent to medical examinations and necessary treatment, including drugs and x-rays, as may be deemed advisable by the attending physician. This consent shall be in effect so long as my child is a participant in the Upward Bound Program.

\_\_\_\_\_  
Student's Name (print)

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's/Guardian's Name (print)

\_\_\_\_\_  
Parent's/Guardian's Signature

\_\_\_\_\_  
Date



## Educational Records Release Form

### Note to the student / parent

The TRIO Upward Bound Programs are required to follow the progress of our participants through their high school and college education. This form will be mailed to high school and college registrars allowing our program staff to receive copies of the student's school records for tracking and reporting purposes. This form as dated below will serve as the only records release form to be used for the next eight years or as long as it takes to complete your post secondary program.

### Note to high school and college registrars

The TRIO Upward Bound Programs are mandated by the U.S. Department of Education to follow the progress of our participants through their high school and college education. This form as dated below is the only and primary release form to be used by our program. The signatures below indicate that they realize this form (as dated below) will be used for many years in the future even after completing our pre-college program. Thank you for honoring our request for information.

### Student / Family Agreement

I understand that as part of the TRIO Upward Bound Programs' selection process, my child's school records including transcripts, report cards, standardized test scores and any other records may need to be examined by Upward Bound staff. I also understand that the TRIO Upward Bound Programs will continue to require this information throughout the student's high school and college education. I hereby give permission to the TRIO Upward Bound Programs to request this information directly from my child's high school or institution of post-secondary education at this time and any time in the future as needed.

- |  |   |
|--|---|
| 1) School records  | 4) Complete educational records                       |
| 2) Standardized test scores                              | 5) Student's current phone number and mailing address |
| 3) Student's status and performance with the institution | 6) Student's financial aid award                      |

\_\_\_\_\_  
Student's Name (print)

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Legal Guardian's Name (print)

\_\_\_\_\_  
Parent/Legal Guardian's Signature

\_\_\_\_\_  
Date





## RECOMMENDATION FORM

**TO THE STUDENT:** Please have your teacher (English, Math, Science), counselor or other school administrator who knows you well and can assess your academic needs and skills to complete this form.

Student's Name \_\_\_\_\_

Last

First

MI

**TO THE RECOMMENDER:** Upward Bound Program is designed to assist and prepare student to succeed in high school and in college. Please use the rate scale below to identify the level of student needs in order for us to assist him/her graduate from high school and enroll in college.

Your Name \_\_\_\_\_ Position \_\_\_\_\_ School \_\_\_\_\_

I. Assess student using the following rate scale:

- 3 = Great room for improvement and will benefit from UB services
- 2 = Room for improvement and will benefit from UB services
- 1 = Slight room for improvement and will benefit from UB services
- 0 = No need for UB services
- NA = No basis for judgment

Circle the appropriate rate for each criterion.

<u>Criterion</u>					
Overall Academic Skills	3	2	1	0	NA
Math Skills	3	2	1	0	NA
Science Skills	3	2	1	0	NA
Writing skills	3	2	1	0	NA
Reading Skills	3	2	1	0	NA
Critical Thinking	3	2	1	0	NA
Public Speaking Skills	3	2	1	0	NA
Study Skills	3	2	1	0	NA
Test Taking Skills	3	2	1	0	NA
Grammar	3	2	1	0	NA
Sentence Structure	3	2	1	0	NA
Language Standardize Test Scores	3	2	1	0	NA
Math Standardize Test Scores	3	2	1	0	NA

<u>Criterion</u>					
Preparation For College	3	2	1	0	NA
College Search	3	2	1	0	NA
College Information	3	2	1	0	NA
College Admission Tests	3	2	1	0	NA
Career Information	3	2	1	0	NA
Good Attendance	3	2	1	0	NA
Punctuality	3	2	1	0	NA
Interpersonal Skills	3	2	1	0	NA
Positive Attitude Toward Learning	3	2	1	0	NA
Coping With Challenges	3	2	1	0	NA
Behavior In Class	3	2	1	0	NA
Submit Work On Time	3	2	1	0	NA
Attentive During Class	3	2	1	0	NA

II. Other Comments can be provided on another sheet of paper.

- III. I  Strongly Recommend that this student be admitted to the Upward Bound Program.
- I  Recommend with Reservation that this student be admitted to the Upward Bound Program.
- I  At this time, the student has not yet exhibited potential for success in a college educational Program.

Signature \_\_\_\_\_

Date \_\_\_\_\_

## RECOMMENDATION FORM

**TO THE STUDENT:** Please have your teacher (English, Math, Science), counselor or other school administrator who knows you well and can assess your academic needs and skills to complete this form.

**Student's Name**

\_\_\_\_\_ Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_

**TO THE RECOMMENDER:** Upward Bound Program is designed to assist and prepare student to succeed in high school and in college. Please use the rate scale below to identify the level of student needs in order for us to assist him/her graduate from high school and enroll in college.

Your Name \_\_\_\_\_ Position \_\_\_\_\_ School \_\_\_\_\_

IV. Assess student using the following rate scale:

- 3 = *Great room for improvement and will benefit from UB services*
- 2 = *Room for improvement and will benefit from UB services*
- 1 = *Slight room for improvement and will benefit from UB services*
- 0 = *No need for UB services*
- NA = *No basis for judgment*

Circle the appropriate rate for each criterion.

<u>Criterion</u>	3	2	1	0	NA	<u>Criterion</u>	3	2	1	0	NA
Overall Academic Skills						Preparation For College					
Math Skills						College Search					
Science Skills						College Information					
Writing skills						College Admission Tests					
Reading Skills						Career Information					
Critical Thinking						Good Attendance					
Public Speaking Skills						Punctuality					
Study Skills						Interpersonal Skills					
Test Taking Skills						Positive Attitude Toward Learning					
Grammar						Coping With Challenges					
Sentence Structure						Behavior In Class					
Language Standardize Test Scores						Submit Work On Time					
Math Standardize Test Scores						Attentive During Class					

V. Other Comments can be provided on another sheet of paper.

- VI. I  Strongly Recommend that this student be admitted to the Upward Bound Program.  
 I  Recommend with Reservation that this student be admitted to the Upward Bound Program.  
 I  At this time, the student has not yet exhibited potential for success in a college educational Program.

Signature \_\_\_\_\_

Date \_\_\_\_\_