

Palau Community College

Vision Statement

"We strive to guarantee quality and excellence."

Mission Statement

Palau Community College is an accessible public educational institution helping to meet the technical, academic, cultural, social, and economic needs of students and communities by promoting learning opportunities and developing personal excellence.

Institutional Learning Outcomes (ILO)

Critical Thinking and Problem Solving

Analyze and solve problems by using informed judgment based on evidence, and sound reasoning and/or creativity to differentiate facts from opinions and to specify solutions and their consequences.

Communication

Effectively communicate, both orally and in writing, thoughts in a clear, well-organized manner to persuade, inform and/or convey ideas in academic, work, family and community settings.

Quantitative and Technological Competence

Use mathematical skills appropriate to our technological society by analyzing and solving problems that are quantitative in nature and use technology for informational, academic, personal and professional needs.

Diversity

Understand and appreciate differences in cultures and behaviors between the self and others by demonstrating respect, honesty, fairness, and ethical principles in both personal and professional life.

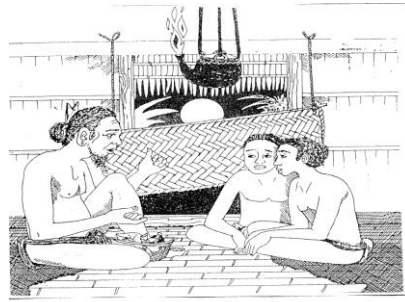
Civic Responsibility

Apply the principles of civility and morality to situations in the contexts of a healthy family, work, community, environment and world.

Aesthetics

Apply numerous means of inquiry to experience and appreciate the values of arts and nature.

FALL 2018 ~ COURSE SCHEDULE



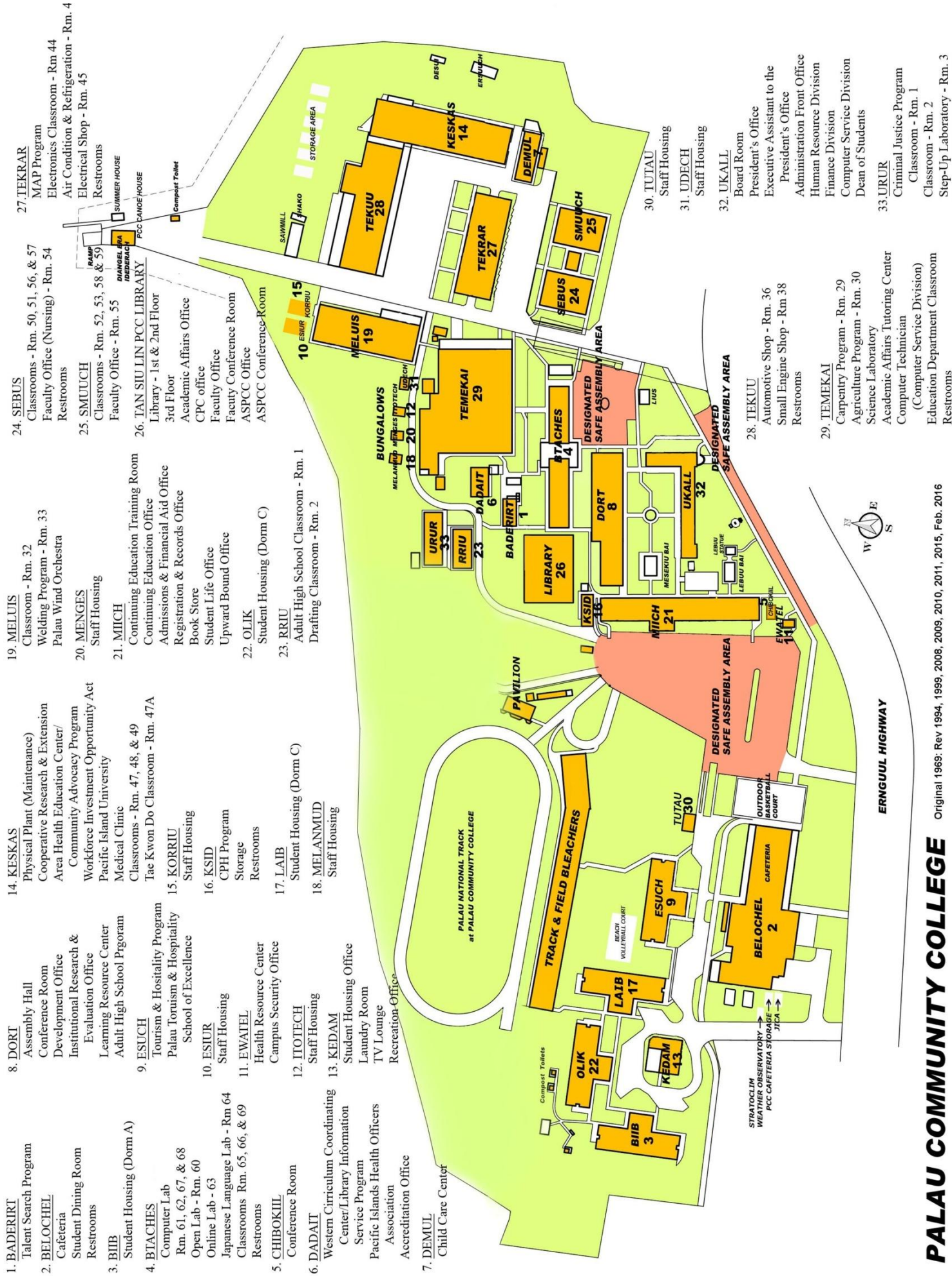
Tekoi ra osisechakl ra rengalek ra irechar

Chelbulel a Blai ma Beluu

Tia el tekoi el chelbulel a blai ma beluu, a ngii a ua el kot el ngarbab el osisechekel a reng ma ducherrang el mo ra rengalek, ma re ngeasek el chad er Belau ra rechuodel. A belkul a kmo, a de chad e ra Belau eng kired el mo medengelii a de tilobed er ngii el blai ma beluu, me ke de ngarker e kuk mo er ker, me ke de mo meduch ra lted el me remei. E mo blechoel el meruul a ungil el tekoi el obang a omengull ma blekokeuii ma klechubechub ma blekongesenges e merael. Meng diak el bo el motuub a koted el blai ma beluu. Ke de mle blechoel el kerekikl el di mangedmokl a ikei el mo uchul odengesel a beluad ma blid. A belkul a tekoi er Belau el kmo, omtebedang el merael e ke mo dechor ra tmuil, e mesang a bliim ma omtebedang ra beluu e ke mo ra klemedaol e mesang a beluam. A chomoraal el mo ra ngii di el ker, e ke mertii kederaol. Tiaia mle osisechakl e delomel ra rengir a re ngalek ma re ngeasek el chad ra irechar, me te mle blechoel el mangedmokl e ra ungil el tekoi el uchul a odengesel a re kebelurir ma blirir.

Needs of the Blai and Beluu

The phrase "*chelbulel a blai ma beluu*" (needs for shortcomings to be resolved) was the first step in teaching discipline in the hearts and minds of the children and young people of traditional Palau. If we belong to Palau or if we are a Palauan, we must know the conditions and needs of the *blai* and *beluu* from which we come so that, wherever we go and whatever we do, we knows where, how and why to return home. As a Palauan, we must always do good deeds with respect, kindness, compassion and obedience throughout life in order not to bring disgrace and a bad reputation to our native *blai* and *beluu*. We always will be careful to lead lives that bring praise and a good reputation to our *beluu* and families. There is an old saying in Palau that admonishes: "When leaving home, go and stand at the edge of the yard and take a good look at your house. When leaving town, go to the *klemedaol* (landing and departure dock) and take a good look at your *beluu*. Anywhere you go, hide your *kederaol* (shore)." In traditional times, this was the basic principle of education placed in the hearts of children and young people. It frequently helped them conduct themselves in acceptable ways and to do good deeds that brought praise to their *beluu* and *blai*.



Academic Calendar
Fall Semester 2018
August 13, 2018 – November 30, 2018
(16 Weeks Instruction)

Date	Event
August 1 (M)	Faculty Report for Duty
August 1-3 (W –F)	Placement Testing/Readmit Student
August 6 (M)	New Student Orientation
August 7-8 (T-W)	Registration
August 9 (TH)	Late Registration
August 13 (M)	First day of Instruction
August 13-15 (M-W)	Credit by Examination Period
August 13-17 (M-F)	Drop & Add Period
August 17 (F)	Last Day to change to CR/NC & Audit Grading options
September 3 (M)	Holiday: Labor Day
September 21 (F)	Last Day to Remove Incomplete Grades for Summer 2018
October 1 (W)	Holiday: Independence Day
October 2-5 (T-F)	Midterm Period
October 19 (F)	Last Day for All Withdrawals
October 24 (W)	Holiday: UN Day
October 25 (TH)	Pre-Registration for Spring 2019 begins
November 22 (TH)	Holiday: Thanksgiving Day
November 22-23 (TH-F)	Students' Thanksgiving Break
November 30 (F)	Last Day of Instruction
December 3-5 (M-W)	Final Examination Period
December 10 (M)	Grades Due (by 11:00am)
December 10-21 (M-F)	Placement testing for Spring 2019
December 17 (M)	Last Day for Change of Grades
December 17-28 (M-F)	Registration for Spring 2019

(8 Weeks Instruction)		
Event	1st 8 Weeks Session (8/13/18 - 10/05/18)	2nd 8 Weeks Session (10/08/18 - 11/30/18)
1st Day of Instruction	August 13, 2018	October 08, 2018
Mid-Term Period	September 07, 2018	November 02, 2018
Last Day for All Withdrawals	September 14, 2018	November 09, 2018
Last Day of Instruction/Final Examination	October 05, 2018	November 30, 2018
Grades Due	October 12, 2018	December 10, 2018

Final Exam Schedule for Online Courses			
Course # & Sec.	Midterm	Final Exam	Location
SS259-1	October 04 (5:00pm–5:50pm)	December 06 (5:00pm - 6:50pm)	ONLINE LAB – Rm 63
OA 211-1	October 05 (5:00pm–5:50pm)	December 07 (5:00pm - 6:50pm)	ONLINE LAB – Rm 63
*All midterm and final exams are taken in the PCC ONLINE LAB and proctored by the instructor.			

FINAL EXAMINATION SCHEDULE					
Fall Semester 2018					
1. ON <i>December 03, 2018</i> (MONDAY) CLASSES WHICH MEET AT:			2. ON <i>December 04, 2018</i> (TUESDAY) CLASSES WHICH MEET AT:		
8:00 AM	TAKE FINAL EXAM FROM	8:00 – 9:50 AM	9:00 AM	TAKE FINAL EXAM FROM	8:00 – 9:50 AM
10:00 AM	TAKE FINAL EXAM FROM	10:00–11:50AM	11:00 AM	TAKE FINAL EXAM FROM	10:00 – 11:50AM
1:00 PM.	TAKE FINAL EXAM FROM	1:00 – 2:50 PM	2:00 PM	TAKE FINAL EXAM FROM	1:00 – 2:50 PM
3:00 PM	TAKE FINAL EXAM FROM	3:00 – 4:50 PM	4:00 PM	TAKE FINAL EXAM FROM	3:00 – 4:50 PM
<p>3. Classes which meet on TUESDAYS and THURSDAYS; take FINAL EXAMS on WEDNESDAY, December 05, 2018, following the designated class times for these courses. FINAL EXAM PERIODS IS ONE HOUR & FIFTY MINUTES.</p> <p>4. MAKE-UP EXAMS WILL BE HELD ON THURSDAY, <i>December 06, 2018</i>. INSTRUCTORS SHOULD ARRANGE THEIR OWN SCHEDULES AND INFORM THEIR STUDENTS. FINAL EXAM PERIOD IS ONE HOUR & FIFTY MINUTES.</p> <p>5. LABORATORY PRACTICAL EXAM & CLASSES SCHEDULED AT OR AFTER 5:00 PM WILL TAKE FINAL EXAM DURING THEIR LAST SCHEDULED MEETING OF THE CLASSES FOR THE SEMESTER.</p> <p>* NOTE: GRADES ARE DUE AT THE ACADEMIC AFFAIRS OFFICE AND THE REGISTRAR'S OFFICE ON MONDAY, DECEMBER 10, 2018, AT 11:00 A.M.</p>					

Computer trainings for students and/or staff are available	
Place	Training on:
Online computer lab (Room 63)	Online courses
Library	Research using the computer
Computer Services	Computer related issues

Notification of Rights under FERPA

The Family Educational Rights and Privacy Act (FERPA) afford eligible students certain rights with respect to their education records. (An "eligible student" under FERPA is a student who is 18 years of age or older or who attends Palau Community College.) These rights include:

1. The right to inspect and review the student's education records within 45 days after the day the Palau Community College (PCC) receives a request for access. A student should submit to the Admissions & Records Office, Dean of Student, or Dean of Academic Affairs, a written request that identifies the record(s) the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

A student who wishes to ask the school to amend a record should write the school official responsible for the record, clearly identify the part of the record the student wants changed, and specify why it should be changed.

If the school decides not to amend the record as requested, the school will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before the college discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

The school discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the PCC in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff); a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance committee. A school official also may include a volunteer or contractor outside of the PCC who performs an institutional service of function for which the college would otherwise use its own employees and who is under the direct control of the college with respect to the use and maintenance of PII from education records,

such as an attorney, auditor, or collection agent or a student volunteering to assist another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for PCC.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the PCC to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

Directory Information Notice

The Palau Community College may disclose certain information, known as directory information, in its discretion without consent. Directory information is generally not considered harmful or an invasion of privacy if released. Directory information may be disclosed unless the students have advised the school that they do not want the student's information disclosed without their prior written consent.

If you do not want PCC to disclose directory information from your education records without your prior written consent, you must send written notice annually to Admissions & Records office before the last day to add classes. Forms are available from that office. The following information regarding students is considered directory information:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Major Field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height athletic team members
- Class standing
- Degrees, honors, and awards received
- Current enrollment status (full/part-time)
- The most recent educational agency or institution attended Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or in part, cannot be used for this purpose.)

REGISTRATION INFORMATION

Registration Procedures

The following steps should be followed in order to register for classes:

Pay a tuition deposit of \$50.00 at the Business Office and pick up your clearance.

- Present your clearance at the Admissions & Records Office and pick-up your Registration Packet.
- Meet with your academic advisor at Student Life Office for program planning.
- Submit your completed registration worksheet to the Admissions & Records Office.
- The Admissions & Records Office will process your registration worksheet and provide you with an official class schedule.

Registration for Overload: Students wishing to register for more than 18 credits will be permitted to do so only after they have received a written approval from their advisor and the Admissions & Records Office. Students must complete an Overload Form along with a Registration Worksheet during registration period. The forms are available at the Admissions & Records Office.

Class Schedule Adjustment / Add & Drop: Students may add and/or drop classes during the Add & Drop week (refer to academic calendar). There will be a fee of \$2.00 for each drop/add form. Classes dropped during this period are not shown on the student's permanent record.

Late Registration: Pay \$10.00 late registration fee and \$50.00 Tuition Deposit at the Business Office and pick up your clearance form. Present your clearance to the Admissions & Records Office, pick up your Registration Packet and follow the steps outlined above to register for class(es).

Academic Advising: Continuing, Returning, and Readmitting Students— Fill out your Registration Worksheet before seeing your advisor for approval.

New and Transfer Students: Academic advisors will work with you to create your class schedule. The results of your placement tests or transcript evaluation will determine course placement at the appropriate level.

TUITION AND FEES

Tuition Deposit: Students must pay a tuition deposit of \$50.00 at the Business Office prior to picking up the registration packet at the Admissions & Records Office.

Tuition:

Resident Tuition (Palau, RMI, FSM, CNMI, Guam and Hawaii) \$ 110.00/credit
Non-Resident Tuition \$ 125.00/credit

Fees:

Health Fee \$ 20.00/semester
Activity Fee \$ 45.00/semester
Instructional Support Fee \$ 150.00/semester
Technology Fee \$ 75.00/semester
On-line Course Fee \$ 25.00/credit

Registration Fee \$ 15.00/semester
Late Registration Fee \$ 10.00/semester
Application Fee/Readmission Fee (nonrefundable) \$ 10.00/applicant
Transcript Fee \$ 3.00/transcript
Rush Order \$ 5.00/transcript
ID Card Fee \$ 5.00/card
ID Replacement \$ 7.50/card
Drop & Add Form Fee \$ 2.00/form
Bad Check Fee \$ 25.00/check
Credit by Exam Fee \$ 10.00/course
Graduation Fee
Graduation Participants \$ 55.00
Non-Participants \$ 25.00
Diving Courses \$600.00 (charges may vary)
Shop Tools \$225.00 (charges may vary)

The college reserves the right to: (1) add or waive, and (2) increase or decrease any fee it deems necessary.

Policy on Outstanding Account: All students with outstanding account balances of \$499 or less are required to clear their accounts with Student Account Office before they register. Students who have outstanding accounts of \$500 or more will not be allowed to register unless they pay at least half (50%) of their total outstanding account balances. The other half (50%) shall be divided into two payments: 25% by the end of midterm period and 25% by the end of the semester.

No student shall be allowed to register the following semester if previous balances are not paid in full at the end of the current semester.

Refund Policy

The following schedule of refund shall apply.

Period of Enrollment	Refund	Chargeable Tuition & Fees
Fall & Spring		
Before first day of instruction	100%	0 %
1 st week of instruction	90%	10%
2 nd week of instruction	70%	30%
3 rd week of instruction	50%	50%
4 th week of instruction	25%	75%
After 4 th week of instruction	0%	100%

It is the responsibility of students to notify the College that they are officially withdrawing from the college. A withdrawal form is available at the Admissions & Records Office at no cost. Refund will be determined based on the date of official notification or last day of attendance.

ACADEMIC REGULATIONS

Placement Testing: English and Math placement tests need to be taken by all new students before registration. Contact the Learning Resource Center (LRC) at 488-3073 for more information.

Cancelled / Added Courses: Courses with enrollments of fewer than 10 students may be cancelled. The college reserves the right to add or cancel courses in order to meet students' and college needs. Be sure to check the latest schedule of classes with your advisor, the advising center, bulletin boards or the Admissions & Records Office before the semester begins for any cancellations.

Repeating Course(s): A student is permitted to repeat a course that he/she has previously earned a grade of "D", "F", or "NC" (no credit). When a course is repeated, only the most recent grade will be used in computing the cumulative grade point average.

Students may apply to audit one or more courses without credit. No credits or grades will be awarded to individuals who register to audit courses. Students wishing to audit courses must complete an application for admissions as well as pay the required fees. Auditors should attend classes promptly and regularly. If it becomes necessary for an auditor to withdraw from the college, the same withdrawal procedures for regular students should be followed.

Course Withdrawal: Beginning on **Wednesday, October 24, 2018**, all official withdrawals are recorded on the student's permanent record with a grade of "W". Last day for all withdrawals is **Friday, October 19, 2018**.

Course withdrawal may impact financial aid eligibility and/or degree progress; therefore, consult with your instructor and advisor prior to processing your course withdrawal form. Students who wish to withdraw from all their courses must process a **Clearance Form**.

Change of Major/Double Major: A request to change major/program and/or to add a second major must be filed with the Admissions & Records Office by the last day of late registration (**Thursday, August 09, 2018**) in order for the request to be effective in the current semester. Any request submitted at a later time will become effective in the following semester. All requests must follow these steps outlined below:

- Obtain the Change of Major request form from the Admissions & Records Office.
- Obtain signature from your current Academic Advisor.
- Obtain approval from the Director of Student Life
- Submit the request to the Admissions & Records Office.

Textbook Information: Textbook title and International Standard Book Number (ISBN) is provided in the course syllabus.

Services and Resources available on campus Technology Resources

Student WiFi User Agreement: The use of the Service for the following activities is prohibited:

1. **Sharing Username and Password** – Sharing username and password to anyone is not acceptable. User who provides such information to others to gain internet access will be removed from the network permanently.
2. **Copyright Infringement** – Any download using the service that will infringe a copyright of a material, audio, video or document is totally prohibited and will be subject to disciplinary action depending on the number of offense.
3. **Spamming and Invasion for Privacy** – Sending of unsolicited bulk and/or commercial message over the internet using the service for activities that invade another's privacy is prohibited.
4. **Private Commercial Purpose** – Using the service for personal gain; ex: by selling your username and password to others, or by performing work for profit with school resources in a manner not authorized by the School.
5. **Defamatory or Abusive Language** – Using the service to transmit, post, upload, or otherwise make available defamatory, harassing, abusive, or threatening material or language that encourage bodily harm, destruction of property or harasses another is prohibited.
6. **Hacking** – Accessing illegally or without authorization to computers, accounts, equipment, or networks belonging to another property, or attempting to penetrate security measures of another system is prohibited.
7. **Pornography** – Student WiFi is not to be used to visit sites that are considered obscene. The college prohibits users from using its services to send sexually oriented images or messages. In the event that a student disregards this policy and continually visits unauthorized sites, it will be grounds for internet access loss.

Consequences for Violation: Violations to any of these rules may result in disciplinary action depending on the degree, severity, and number of times the rule is violated.

- ◆ First Offense – warning from the Technology Resource Committee (TRC)
- ◆ Second Offense – user will loss access to the service. TRC need valid reason for reactivation
- ◆ Third Offense – user will loss internet access permanently

Palau Community College

Fall 2018 Semester

08/13/2018 – 11/30/2018

Course/Sec	Cap	Title	Cr.	Instructor	Days	Time	Room
Air Conditioning & Refrigeration							
AC111-1	15	Fundamentals of Refrigeration Pre: None	3	J. Omila Begin Date: 08/13/2018	MWF	09:00AM-09:50AM Duration: 16 wks	Tekrar 46
Text Book: <u>Modern Refrigeration & Air Conditioning</u> . 18 th edition; Author: Althouse/Turnquist/Bracciano					ISBN: 978590702802		Price: \$118.90
AC112-1	15	Refrigeration Tools & Equipment Pre: None	3	J. Omila Begin Date: 08/13/2018	TTH	08:00AM-10:20AM Duration: 16 wks	Tekrar 46
Text Book: <u>Modern Refrigeration & Air Conditioning</u> . 18 th edition; Author: Althouse/Turnquist/Bracciano					ISBN: 978590702802		Price: \$118.90
AC211-1	15	Refrigerants, Domestic Refrigerators & Freezers Pre: AC 111 & AC 112	3	J. Omila Begin Date: 08/13/2018	TTH	02:00PM-05:30PM Duration: 16 wks	Tekrar 46
Text Book: <u>Modern Refrigeration & Air Conditioning</u> . 18 th edition; Author: Althouse/Turnquist/Bracciano					ISBN: 978590702802		Price: \$118.90
AC212-1	15	Air Conditioning Systems, Cooling & Dehumidifying Pre: AC 121	3	J. Omila Begin Date: 08/13/2018	MW	01:00PM-04:30PM Duration: 16 wks.	Tekrar 46
Text Book: <u>Modern Refrigeration & Air Conditioning</u> . 18 th edition; Author: Althouse/Turnquist/Bracciano					ISBN: 978590702802		Price: \$118.90
AC223-1	15	Internship Pre: Program completion evaluation	4	R. Ramarui Begin Date: 08/13/2018		Duration: 16 wks.	Job site
Comments: Pick up Internship Application at Academic Affairs							
Architectural Drafting							
AD120-1	10	Introduction to Architectural Design & Drafting Pre: None	3	S. Hinojales Begin Date: 08/13/2018	TTH	02:00PM-03:20PM Duration: 16 wks.	Rriu 2
Comments: No text book. Instructor made handouts							
Agricultural Science							
AG111-1	15	Introduction to Tropical Agriculture Pre: None	4	N. George N. George Begin Date: 08/13/2018	MWF T	08:00AM-08:50AM 09:30AM-12:20PM Duration: 16 wks.	Temekai 30 R&D
Text Book: <u>Agriculture in the Tropics</u> . 3 rd edition ; Author: Webster & Wilson					ISBN: 978-0-632-04054-4		Price: \$246.45
AG214-1	15	Horticultural Crop Production Pre: AG 124	5	F. Ikertang F. Ikertang Begin Date: 08/13/2018	MWF TTH	01:00PM-01:50PM 02:00PM-04:50PM Duration: 16 wks.	Temekai 30 R&D
Text Book: <u>Introductory Horticulture</u> . 7 th edition; Author: H. Edward Reiley & Carroll L. Shry					ISBN: 1-4018-8952-2		Price: \$246.30
AG215-1	15	Poultry & Swine Production Pre: AG 123	4	F. Ikertang F. Ikertang Begin Date: 08/13/2018	MWF T	10:00AM-10:50AM 09:30AM-12:20PM Duration: 16 wks.	Temekai 30 R&D
Text Book: (1) Gillespie, J.R. <u>Modern Livestock and Poultry</u> . 7 th ed. Albany, N.Y. Delmar Publishers, 2002. (2) Damerow, G. <u>Storey's Guide to Raising Chickens</u> . North Adams, Massachusetts, 1995.					ISBN: 978-1-4018-2737-3 ISBN: 978-1-60342-469-1		Price: \$251.95 Price: \$37.67
AG216-1	15	Tropical Landscape Horticulture Pre: AG 122 & AG 124	4	F. Ikertang F. Ikertang Begin Date: 08/13/2018	MWF TH	09:00AM-09:50AM 09:30AM-12:20PM Duration: 16 wks.	Temekai 30 R&D
Text Book: Ingels, J.E. <u>Landscaping Principles and Practices</u> . 7 th ed. Delmar Pulisher, Inc. New York, NY. 1992.					ISBN: 978-1-4283-7641-0		Price: \$267.45
AG223-1	15	Internship Pre: Program completion evaluation	4	R. Ramarui Begin Date: 08/13/2018		Duration: 16 wks.	Job site
Comments: Pick up Internship Application at Academic Affairs							
Automotive Mechanics Technology							
AM101-1	18	Vehicle Operation Pre: None	2	N. Enano Begin Date: 08/13/2018	MW	08:00AM-09:50AM Duration: 16 wks.	Tekuu 36
Text Book: PNC (Palau National Code) Booklet Title 42					ISBN: None		Price: \$5.00
AM101-9	15	Vehicle Operation Pre: None	2	N. Enano Begin Date: 08/13/2018		Duration: 16 wks.	Tekuu 36
Comments: Even with a license students need to meet with faculty.							
AM110-1	20	Automotive Mechanics for Non-Majors Pre: None	3	N. Enano Begin Date: 08/13/2018	TTH	04:00PM-6:20PM Duration: 16 wks.	Tekuu 36
Text Book: James E. Duffy, <u>Modern Automotive Technology</u> , Tinley Park Illinois, GoodHeart-Wilcox Co. Inc. 2004; ISBN: 1590701860 Price: \$94.10							

AM111-1	20	Basic Automotive Maintenance Pre: None	3	N. Enano	TTH	08:00AM-11:30AM Begin Date: 08/13/2018	Tekuu 36 Duration: 16 wks.
Text Book: James E. Duffy, <u>Modern Automotive Technology, Tinley Park Illinois, GoodHeart-Wilcox Co. Inc. 2004</u> ; ISBN: 1590701860 Price: \$94.10							
AM112-1	20	Engine Servicing Pre: None	2	N. Enano	MW	10:00AM-11:50AM Begin Date: 08/13/2018	Tekuu 36 Duration: 16 wks.
Text Book: James E. Duffy, <u>Modern Automotive Technology, Tinley Park Illinois, GoodHeart-Wilcox Co. Inc. 2004</u> ; ISBN: 1590701860 Price: \$94.10							
AM113-1	20	Basic Automotive Electricity and Electronics Pre: None	2	N. Enano	MW	01:00PM-2:50PM Begin Date: 08/13/2018	Tekuu 36 Duration: 16 wks.
Text Book: James E. Duffy, <u>Modern Automotive Technology, Tinley Park Illinois, GoodHeart-Wilcox Co. Inc. 2004</u> ; ISBN: 1590701860 Price: \$94.10							
AM213-1	15	Automotive Air-Conditioning Pre: None	3	J. Omila	TTH	10:30AM-11:50AM	Tekrar 46
				J. Omila	MW	10:00AM-11:50AM	Tekrar 46
				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: James E. Duffy, <u>Modern Automotive Technology, Tinley Park Illinois, GoodHeart-Wilcox Co. Inc. 2004</u> ; ISBN: 1590701860 Price: \$94.10							
AM214-1	15	Electronic Engine Management Pre: AM 112 & AM 125	3	N. Enano	TTH	01:00PM-03:30PM Begin Date: 08/13/2018	Tekuu 36 Duration: 16 wks.
Text Book: James E. Duffy, <u>Modern Automotive Technology, Tinley Park Illinois, GoodHeart-Wilcox Co. Inc. 2004</u> ; ISBN: 1590701860 Price: \$94.10							
AM215-1	15	Automatic Transmission Pre: AM 124	3	N. Enano	MW	04:00PM-04:50PM	Tekuu 36
				N. Enano	F	09:00AM-11:50AM	AM Shop
				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: James E. Duffy, <u>Modern Automotive Technology, Tinley Park Illinois, GoodHeart-Wilcox Co. Inc. 2004</u> ; ISBN: 1590701860 Price: \$94.10							
AM216-1	15	Automotive Air Conditioning and Comfort Heating Pre: AM112, AM113, AM125	3	N. Enano	F	01:00PM-2:50PM	Tekuu 36
				N. Enano	F	03:00PM-05:50PM	AM Shop
				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: James E. Duffy, <u>Modern Automotive Technology, Tinley Park Illinois, GoodHeart-Wilcox Co. Inc. 2004</u> ; ISBN: 1590701860 Price: \$94.10							
AM228-1	22	Internship Pre: Program completion evaluation	4	R. Ramarui		Begin Date: 08/13/2018	Job site Duration: 16 wks.
Comments: Pick up Internship Application at Academic Affairs							
Business Accounting							
BA110-1	22	Introduction to Business Pre: None	3	D. Ledgerwood	TTH	04:00PM-05:20PM Begin Date: 08/13/2018	Keskas 48 Duration: 16 wks.
Text Book: <u>"Business" A Changing World. 11th edition</u> ; Author: O.C. Ferrell/Geoffrey Hirt/Linda Ferrell					ISBN: 978-1-259-68523-1		Price: \$218.70
BA110-2	22	Introduction to Business Pre: None	3	D. Ledgerwood	MWF	09:00AM-09:50AM Begin Date: 08/13/2018	Keskas 48 Duration: 16 wks.
Text Book: <u>"Business" A Changing World. 11th edition</u> ; Author: O.C. Ferrell/Geoffrey Hirt/Linda Ferrell					ISBN: 978-1-259-68523-1		Price: \$218.70
BA123-1	22	Applied Business Mathematics Pre: None	3	A. Ignacio	MWF	10:00AM-10:50AM Begin Date: 08/13/2018	Keskas 49 Duration: 16 wks.
Text Book: <u>Contemporary Business Mathematics for Colleges 17th ed.</u>					ISBN: 978-1-305-50668-8		Price: \$307.92
BA 123-2	22	Applied Business Mathematics Pre: None	3	A. Ignacio	TTH	04:00PM-05:20PM Begin Date: 08/13/2018	Keskas 49 Duration: 16 wks.
Text Book: <u>Contemporary Business Mathematics for Colleges 17th ed.</u>					ISBN: 978-1-305-50668-8		Price: \$307.92
BA130-1	22	Accounting Principles I Pre: None	3	A. Ignacio	MWF	02:00PM-02:50PM Begin Date: 08/13/2018	Keskas 49 Duration: 16 wks.
Text Book: <u>South-Western Century 21 Accounting (10th Edition)</u> ; Author: Ross/Gilbertson/Lehman/Hanson					ISBN: 978-1-305-94769-6		Price: \$187.18
Workbook: Century 21 Accounting (Workbook: Chapter 1 – 17) 10 th edition					ISBN: 978-1-111-57880-0		Price: 66.95
BA130-2	22	Accounting Principles I Pre: None	3	A. Ignacio	TTH	09:00AM-10:20AM Begin Date: 08/13/2018	Keskas 49 Duration: 16 wks.
Text Book: <u>South-Western Century 21 Accounting (10th Edition)</u> ; Author: Ross/Gilbertson/Lehman/Hanson					ISBN: 978-1-305-94769-6		Price: \$187.18
Workbook: Century 21 Accounting (Workbook: Chapter 1 – 17) 10 th edition					ISBN: 978-1-111-57880-0		Price: 66.95
BA130-3	22	Accounting Principles I Pre: None	3	A. Ignacio	MWF	05:00PM-5:50PM Begin Date: 08/13/2018	Keskas 49 Duration: 16 wks.
Text Book: <u>South-Western Century 21 Accounting (10th Edition)</u> ; Author: Ross/Gilbertson/Lehman/Hanson					ISBN: 978-1-305-94769-6		Price: \$187.18
Workbook: Century 21 Accounting (Workbook: Chapter 1 – 17) 10 th edition					ISBN: 978-1-111-57880-0		Price: 66.95
BA212-1	22	Intermediate Accounting I Pre: BA 131	3	F. Mascardo	MW	05:30PM-06:50PM	Keskas 48
				F. Mascardo	F	05:00PM-05:50PM	Keskas 48
				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: <u>Fundamental Accounting Principles. 23rd edition</u> ; Volume 1: Chapter 1-12					ISBN: 978-1-259-69191-1		Price: \$244.97
Work book: Fundamental Accounting Principles; 23 rd edition					ISBN: 978-12569259-7		Price: \$132.08
BA214-1	22	Introduction to Business Law Pre: EN109 & EN112	3	F. Mascardo	TTH	05:30PM-06:50PM Begin Date: 08/13/2018	Keskas 48 Duration: 16 wks.
Text Book: Janet E. Ashcroft, J.D., <u>Law for Business. 19th edition</u> , Mason, Ohio: Thompson Corp. 2008					ISBN: 9781305654921		Price: \$291.70
BA223-1	22	Internship Pre: Program completion evaluation	4	R. Ramarui		Begin Date: 08/13/2018	Job site Duration: 16 wks.
Comments: Pick up Internship Application at Academic Affairs							

Business Administration							
BU158-1	22	Principles of Microeconomics Pre: None	3	F. Mascardo	MW Begin Date: 08/13/2018	03:00PM-04:20PM Duration: 16 wks.	Keskas 48
Text Book: <u>Principles of Microeconomics</u> , 11 th edition Author: Case & Fair				ISBN: 9780133024166		Price: \$265.50	
BU223-1	20	Internship Pre: Program completion evaluation	4	R. Ramarui	Begin Date: 08/13/2018	Duration: 16 wks.	Job site
Comments: Pick up Internship Application at Academic Affairs							
Chinese							
CH109-1	22	Conversational Chinese (Mandarin) Pre: None	3	S. Tsai	MTWTHF Begin Date: 08/13/2018	01:00PM-01:50PM Duration: 16 wks.	Sebus 51
Text Book: None, Teacher designed handouts							
Criminal Justice							
CJ111-1	22	Introduction to Criminal Justice Administration Pre: None	3	S. Bells	TTH Begin Date: 08/13/2018	04:00PM-05:20PM Duration: 16 wks.	Urur 1
Text Book: <u>Introduction to Criminal Justice</u> 3 rd edition; Author: Roberson, Cliff				ISBN: 978-1-928916-15-4		Price: \$231.55	
CJ113-1	22	Juvenile Justice Pre: None	3	S. Bells	MWF Begin Date: 08/13/2018	03:00PM-03:50PM Duration: 16 wks.	Urur 1
Text Book: <u>Juvenile Justice in America</u> , 7 th edition; Author: Bartollas, Clemens and Miller, Stuart J.				ISBN:978-0-13-297830-9		Price: \$157.65	
CJ122-1	22	Community Relations Pre: None	3	S. Bells	TTH Begin Date: 08/13/2018	02:00PM-03:20PM Duration: 16 wks.	Urur 1
Text Book: <u>Community Relations Concepts</u> , 4 th edition; Author: Denny F. Pace				ISBN: 1-928916-21-X		Price: \$76.10	
CJ200-1	22	Self-Defense I Pre: CJ109	3	W.H. Moses	TTH Begin Date: 08/13/2018	05:30PM-06:50PM Duration: 16 wks.	Keskas 47a
Text Book: None, Reference assigned by Instructor							
CJ204-1	22	Police Report Writing Pre: Grade of C or better in EN112	3	S. Bells	MWF Begin Date: 08/13/2018	05:00PM-05:50PM Duration: 16 wks.	Urur 1
Text Book: Scalise, Frank and Strosahl, Douglas, <u>A Street Officer’s Guide to Report Writing</u> , Cengage. 2013				ISBN:		Price: \$72.29	
CJ211-1	22	Criminal Law and Procedure Pre: CJ111	3	S. Bells	MWF Begin Date: 08/13/2018	09:00AM-09:50AM Duration: 16 wks.	Urur 1
Text Book: Daniel E. Hall, <u>Criminal Law and Procedure</u> , 7 th edition.				ISBN: 978-1-285-44881-7		Price: \$235.36	
CJ212-1	22	Legal Aspects of Evidence Pre: CJ111	3	S. Bells	TTH Begin Date: 08/13/2018	9:00AM-10:20AM Duration: 16 wks.	Urur 1
Text Book: Kaci, Judy H. <u>Criminal Evidence</u> , 8 th edition.				ISBN: 978-1-285-06286-0		Price: \$174.17	
CJ224-1	20	Internship Pre: Program completion evaluation	4	R. Ramarui	Begin Date: 08/13/2018	Duration: 16 wks.	Job site
Comments: Pick up Internship Application at Academic Affairs							
Communication							
CO110-1	20	Introduction to Communication Pre: None	3	W. Mitchell	MWF Begin Date: 08/13/2018	09:00AM-09:50AM Duration: 16 wks.	Btaches 65
Text Book: <u>Improving Communication</u> ; Author: Motley, Michael and Osborn, Susan.				ISBN: 978-0-205-56420-0		Price: \$121.30	
CO110-2	20	Introduction to Communication Pre: None	3	W. Mitchell	MWF Begin Date: 08/13/2018	03:00PM-03:50PM Duration: 16 wks.	Btaches 65
Text Book: <u>Improving Communication</u> ; Author: Motley, Michael and Osborn, Susan.				ISBN: 978-0-205-56420-0		Price: \$121.30	
CO110-3	20	Introduction to Communication Pre: None	3	W. Mitchell	TTH Begin Date: 08/13/2018	02:00PM-03:20PM Duration: 16 wks.	Btaches 65
Text Book: <u>Improving Communication</u> ; Author: Motley, Michael and Osborn, Susan.				ISBN: 978-0-205-56420-0		Price: \$121.30	
CO110-4	20	Introduction to Communication Pre: None	3	C. Meteolechol	MWF Begin Date: 08/13/2018	02:00PM-02:50PM Duration: 16 wks.	Smuuch 59
Text Book: <u>Improving Communication</u> ; Author: Motley, Michael and Osborn, Susan.				ISBN: 978-0-205-56420-0		Price: \$121.30	
CO201-1	20	Mass Media & Society Pre: CO 110	3	W. Mitchell	MWF Begin Date: 08/13/2018	01:00PM-01:50PM Duration: 16 wks.	Btaches 65
Intro. to Mass Communication Media Literacy and Culture, 8 th ed. Author: Stanley J. Baran. McGraw-Hill Ed. 2015				ISBN: 77507983		Price: \$183.05	
Community & Public Health							
CPH101-1	22	Principles & Ethics of Public Health Pre: None	3	A. Ngiraingas	MWF Begin Date: 08/13/2018	05:00PM-06:50PM Duration: 1 st 8 wks. 8/13/18 - 10/05/18	Ksid
Text Book: Schneider MJ. <u>Introduction to Public Health</u> , 5 th edition, Jones & Bartlett				ISBN: 9781284089233		Price: \$156.44	
CPH105-1	22	Integrated Health Service Management Pre: None	3	A. Ngiraingas	MWF Begin Date: 10/08/2018	05:00PM-06:50PM Duration: 2 nd 8 wks. 10/08/18 - 11/30/18	Ksid
Text Book: <u>On Being in Charge</u>				ISBN: 9241544260		Price: \$88.70	
CPH162-1	22	Public Health Consequences of Disasters Pre: None	3	A. Ngiraingas	MWF Begin Date: 10/08/2018	05:00PM-06:50PM Duration: 2 nd 8 wks. 10/08/18 - 11/30/18	Btaches 65
Text Book: <u>Public Health Consequences of Disasters</u> , Centers for Disease Control and Prevention							

CPH164-1	22	Emergency Health Planning & Exercises Pre: CPH163	3	A. Ngiraingas	TTH	05:00PM-07:50PM Begin Date: 08/13/2018	Ksid Duration: 1 st 8 wks. 8/13/18 - 10/05/18
Text Book: TBD							
CPH212-1	22	Substance Abuse Control Pre: CPH153	3	A. Ngiraingas	TTH	05:00PM-07:50PM Begin Date: 10/08/2018	Btaches 65 Duration: 2 nd 8 wks. 10/08/18 - 11/30/18
Text Book: TBD							
CPH213-1	22	Mental Health Pre: CPH101	2	A. Ngiraingas	TTH	05:00PM-06:50PM Begin Date: 08/13/2018	Btaches 65 Duration: 1 st 8 wks. 8/13/18 - 10/05/18
Text Book: TBD							
CPH222-1	22	Environmental Health Pre: CPH121	3	J.M. Sengebau	TTH	05:00PM-07:50PM Begin Date: 10/08/2018	Ksid Duration: 2 nd 8 wks. 10/08/18 - 11/30/18
Text Book: TBD							
CPH242-1	22	Communicable Diseases and Immunization Pre: CPH121	3	J. Ngiruchelbad	TTH	05:00PM-07:50PM Begin Date: 08/13/2018	Btaches 66 Duration: 1 st 8 wks. 8/13/18 - 10/05/18
Text Book: Handouts provided by the instructor.							
CPH244-1	22	Non Communicable Diseases 1 Pre: CPH131	2	J. Ngiruchelbad	TTH	05:00PM-06:50PM Begin Date: 10/08/2018	Btaches 66 Duration: 2 nd 8 wks. 10/08/18 - 11/30/18
Text Book: TBD							
Computer Science							
CS100-1	25	Computer Literacy Pre: None	3	C. Nacionalis	MWF	05:00PM-05:50PM Begin Date: 08/13/2018	Btaches 61 Duration: 16 wks.
Text Book: <u>Computer Literacy "Using Microsoft Office"</u> – PCC				ISBN: None		Price: \$30.00	
CS100-2	25	Computer Literacy Pre: None	3	F. Mascardo	MWF	1:00PM-1:50PM Begin Date: 08/13/2018	Btaches 61 Duration: 16 wks.
Text Book: <u>Computer Literacy "Using Microsoft Office"</u> – PCC				ISBN: None		Price: \$30.00	
CS100-3	25	Computer Literacy Pre: None	3	F. Mascardo	TTH	10:00AM-11:20AM Begin Date: 08/13/2018	Btaches 61 Duration: 16 wks.
Text Book: <u>Computer Literacy "Using Microsoft Office"</u> – PCC				ISBN: None		Price: \$30.00	
CS213-1	25	Desktop Publishing Pre: CS 100	3	S. Hinojales	TTH	04:00PM-06:20PM Begin Date: 08/13/2018	Btaches 61 Duration: 16 wks.
Text Book: (1) <u>Adobe Photoshop CS3 One-on-One</u> ; Author: Deke McClelland; ISBN: 978-0-596-52975-8 (2) <u>Microsoft Office Publisher 2007: Complete Concepts and Techniques</u> ; Author: Shelly, Cashman,Starks; ISBN: 978-1-4188-4349-6							Price: \$60.95 Price: 201.00
Construction Technology							
CT112-1	15	Construction Safety, Tools & Equipment Pre: None	2	O. Skebong	MWF	08:00AM-11:50AM	Temekai 28
Text Book: Instructor's Handout				O. Skebong	TTH	09:00AM-11:20AM	Temekai 28
				Begin Date: 9/24/2018		Duration: 9/24/18 - 10/19/18	
CT113-1	15	Introduction to Construction Pre: None	3	O. Skebong	MWF	08:00AM-11:50AM	Temekai 28
Text Book: Instructor's Handout				O. Skebong	TTH	08:00AM-11:50AM	Temekai 28
				Begin Date: 08/13/2018		Duration: 8/13/18 - 9/21/18	
CT115-1	15	Footing & Foundation Pre: None	3	O. Skebong	MWF	10:00AM-11:50AM	Temekai 28
Text Book: Instructor's Handout				O. Skebong	TTH	08:00AM-11:20AM	Temekai 28
				Begin Date: 10/22/2018		Duration: 10/22/18 - 11/30/18	
CT212-1	15	Construction Management Pre: CT 122, 123, 124 and BA 110	3	S. Hinojales	MWF	11:00AM-11:50AM Begin Date: 08/13/2018	Rriu 2 Duration: 16 wks.
Text Book: <u>Total Construction Management</u> ; Author: Ridge, George J.				ISBN: 978-0-07-052986-1		Price: \$96.95	
CT222-1	15	Internship Pre: Program completion evaluation	4	R. Ramarui		Begin Date: 08/13/2018	Job site Duration: 16 wks.
Comment: Pick up Internship Application at Academic Affairs							
Education							
ED110-1	22	Introduction to Teaching Pre: None	3	D. Olikong	MWF	05:00PM-06:50PM Begin Date: 08/13/2018	Btaches 66 Duration: 1 st 8 wks. 8/13/18 - 10/05/18
Text Book: Learning to Teach, 10 th edition				ISBN: 978-0-07-811030-6		Price:	
ED202-1	22	Early Childhood Development Pre: ED110	3	T. Cason	TTH	04:00PM-06:50PM Begin Date: 08/13/2018	Temekai 1 Duration: 1 st 8 wks. 8/13/18 - 10/05/18
Text Book: Brewer, Jan <u>Introduction to Early Childhood Education</u> ; 6 th edition. Pearson Education, Boston 2007				ISBN: 0-205-41945-6		Price: \$183.16	
ED203-1	22	Learning Through Play Pre: ED110 & ED202	3	H. Charles	MWF	04:00PM-05:50PM Begin Date: 10/08/2018	Meluis (PWO) Duration: 2 nd 8 wks. 10/08/18 - 11/30/18
Text Book: <u>Supporting Play in Early Childhood</u> , 2 nd edition by Dorothy Justus Sluss; SBN: 978-1-285-73515-3						Price: \$136.00	
ED204-1	22	Teaching/Learning in Early Childhood Classrooms Pre: ED110 & ED202	3	T. Cason	TTH	04:00PM-06:50PM Begin Date: 10/08/2018	Temekai 1 Duration: 2 nd 8 wks. 10/08/18 - 11/30/18
Text Book: Morrison, George S. <u>Fundamentals of Early Childhood Education</u> , 8 th edition.				ISBN: 978-13406033		Price: 153.14	
ED215-1	20	Mainstreaming Exceptional Individuals	3	T. Cason	MWF	04:00PM-04:50PM	Temekai 1

Pre: ED110 & SS201			Begin Date: 08/13/2018		Duration: Duration: 16 wks.		
Text Book: Sands, Kozleski, French; <u>Inclusive Education for the 21st Century</u> , Belmont, Wadsworth, 2000. ISBN: 0534238203 Price: \$239.05							
ED219-1	22	Teaching Students with Special Needs	3	D. Olikong	TTH	05:00PM-07:50PM	Btaches 66
Pre: ED 110 and ED 215			Begin Date: 10/08/2018		2 nd 8 wks. 10/08/18 - 11/30/18		
Text Book: <u>Strategies for Teaching Learners with Special Needs</u> , 10 th Edition, Pearson Education Inc., 2013					ISBN: 978-0-13-262615-6		Price: \$188.25
ED245-1	22	Reading in Content Areas	3	T. Cason	MWF	05:00PM-05:50PM	Temekai 1
Pre: ED110 and depending on the student’s major, ED204, ED205, ED206, or ED219			Begin Date: 08/13/2018		Duration: 16 wks.		
Text Book: Ryder, R.J. & Graves, M.F. <u>Reading and Learning in Content Areas</u> , 3 rd edition John Wiley & Sons 2003					ISBN: 978-0-471-39141-8		Price: \$52.10
ED290-1	22	Student Teaching – EDEC	4	E. Morei			Job site
Pre: Program completion evaluation			Begin Date: 08/13/2018		Duration: 16 wks.		
Comments: Need to meet with ED Program Instructor							
ED291-1	22	Student Teaching – EDSP	4	E. Morei			Job site
Pre: Program completion evaluation			Begin Date: 08/13/2018		Duration: 16 wks.		
Comments: Need to meet with ED Program Instructor							
ED292-1	22	Student Teaching – EDEE	4	E. Morei			Job site
Pre: Program completion evaluation			Begin Date: 08/13/2018		Duration: 16 wks.		
Comments: Need to meet with ED Program Instructor							
ED293-1	22	Student Teaching – EDSE	4	E. Morei			Job site
Pre: Program completion evaluation			Begin Date: 08/13/2018		Duration: 16 wks.		
Comments: Need to meet with ED Program Instructor							
English							
EN100-1	20	English Reading & Writing	3	C. Meteolechol	MWF	05:00PM-6:20PM	Smuuch 59
Pre: Placement Test			Begin Date: 08/13/2018		Duration: 16 wks.		
Text Book: No text book. Instructor’s handout							
EN100-2	20	English Reading & Writing	3	C. Meteolechol	MTWTHF	11:00AM-11:50AM	Smuuch 59
Pre: Placement Test			Begin Date: 08/13/2018		Duration: 16 wks.		
Text Book: No text book. Instructor’s handout							
EN100-3	20	English Reading & Writing	3	E. Andrew	MTWTHF	02:00PM-02:50PM	Smuuch 53
Pre: Placement Test			Begin Date: 08/13/2018		Duration: 16 wks.		
Text Book: No text book. Instructor’s handout							
EN100-4	20	English Reading & Writing	3	E. Andrew	MTWTHF	03:00PM-03:50PM	Smuuch 53
Pre: Placement Test			Begin Date: 08/13/2018		Duration: 16 wks.		
Text Book: No text book. Instructor’s handout							
EN100-9	20	English Reading & Writing	3	C. Meteolechol	0:00	00:00-00:00	Dort LRC
Pre: Placement Test			Begin Date: 08/13/2018				
EN109-1	20	Advanced Reading	3	E. Andrew	MWF	10:00AM-10:50AM	Smuuch 53
Pre: Reading level 8th to 12 th grade			Begin Date: 08/13/2018		Duration: 16 wks.		
Text Book: <u>Reading and All That Jazz</u> , 6 th Edition; Author: Mather, Peter and McCarthy, Rita					ISBN: 978007351358		Price: \$130.76
EN109-2	20	Advanced Reading	3	R. Meyar	MWF	03:00PM-03:50PM	Smuuch 58
Pre: Reading level 8th to 12 th grade			Begin Date: 08/13/2018		Duration: 16 wks.		
Text Book: <u>Reading and All That Jazz</u> , 6 th Edition; Author: Mather, Peter and McCarthy, Rita					ISBN: 978007351358		Price: \$130.76
EN109-3	20	Advanced Reading	3	R. Meyar	MWF	05:00PM-05:50PM	Smuuch 58
Pre: Reading level 8th to 12 th grade			Begin Date: 08/13/2018		Duration: 16 wks.		
Text Book: <u>Reading and All That Jazz</u> , 5 th Edition; Author: Mather, Peter and McCarthy, Rita					ISBN: 978-0-07-340728-9		Price: \$130.35
EN109-9	20	Advanced Reading	3	C. Meteolechol	0:00	0:00-0:00	Dort LRC
Pre: Reading Placement Test of 13+			Begin Date: 08/13/2018		Duration: 16 wks.		
EN112-1	20	Freshman Composition	3	E. Andrew	MWF	09:00AM-09:50AM	Smuuch 53
Pre: Placement Test			Begin Date: 08/13/2018		Duration: 16 wks.		
Text Book: <u>Steps to Writing Well</u> , 11 th Edition; Author: Wyrick, Jean					ISBN: 978-1-4390-8395-6		Price: \$216.25
EN112-2	20	Freshman Composition (Hybrid)	3	R. Meyar	MWF	10:00AM-10:50AM	Smuuch 58 & Online La
Pre: Placement Test			Begin Date: 08/13/2018		Duration: 16 wks.		(Btaches 63)
Text Book: <u>Steps to Writing Well</u> , 11 th Edition; Author: Wyrick, Jean					ISBN: 978-1-4390-8395-6		Price: \$216.25
EN112-3	20	Freshman Composition	3	C. Meteolechol	MWF	03:00PM-03:50PM	Smuuch 59
Pre: Placement Test			Begin Date: 08/13/2018		Duration: 16 wks.		
Text Book: <u>Steps to Writing Well</u> , 11 th Edition; Author: Wyrick, Jean					ISBN: 978-1-4390-8395-6		Price: \$216.25
EN157-1	30	Teaching English to Speakers of Other Languages (TESOL)	4	E. Andrew	TTH	05:00PM-06:50PM	Smuuch 53
Pre: None			Begin Date: 08/13/2018		Duration: 16 wks.		
Text Book: <u>Teaching English to Speakers of Other Languages</u> – Student Course Book, PCC 2012					ISBN: None		Price: \$47.80
EN219-1	20	Research Methods/Field Ethnography	3	E. Morei	MWF	10:00AM-10:50AM	Sebus 57
Pre: Grade of "C" or better in EN 114			Begin Date: 08/13/2018		Duration: 16 wks.		

Text Book: <u>The Oral History Manual</u> . 2 nd edition, Author: Sommer, Barbara and Quinlan, M. 2002					ISBN: 978-0-7591-1158-5	Price: \$63.35
Electrical Technology						
ET 103-1	15	Mathematics for Electrical and Electronics Pre: None	3	J. Taroy Begin Date: 08/13/2018	MWF Duration: 16 wks.	Tekrar 45
Text Book: <u>Basic Mathematics for Electricity and Electronics</u> , 8 th edition –McGraw-Hill Book Company 1999					ISBN: 978-0-02-805022-5	Price: \$249.40
ET110-1	15	Basic Electrical Wiring for Non-Majors Pre: None	3	F. Tellei Begin Date: 08/13/2018	MW Duration: 16 wks.	Tekrar 45
Text Book: Mix, Floyd M. <u>House Wiring Simplified</u> . 12 th edition, The Goodheart-Wilcox Company Inc. 2005					ISBN: 9781605255927	Price: \$57.30
ET111-1	15	Basic Electricity Pre: None	4	F. Tellei Begin Date: 08/13/2018	TTH Duration: 16 wks.	Tekrar 45
Text Book: Mazur, A Glen, Zurlis A. Peter <u>Electrical Principles and Practices</u> . American Technical Publishing 2005.					ISBN: 1285186850	Price: \$146.10
ET210-1	15	Motor Controls & Sequential Controls Pre: ET 121	5	J. Taroy Begin Date: 08/13/2018	MWF Duration: 16 wks.	Tekrar 45
Text Book: <u>Electric Motor Repair</u> ; Author: Rosenberg, Robert and Hand, August. Delmar Publishers Inc.					ISBN: 978-0-03-059584-4	Price: \$ 439.70
ET211-1	15	Industrial/Commercial Wiring Pre: ET 122	4	F. Tellei Begin Date: 08/13/2018	MWF Duration: 16 wks.	Tekrar 45
Text Book: <u>Industrial/Commercial Wiring</u> 13 th Ed; Author: Mullin, Ray and Smith Robert.					ISBN: TBD	Price: \$TBD
ET214-1	15	Grid Connected PV System, Design, and Installation Pre: BP116, ET103, ET122	4	F. Tellei Begin Date: 08/13/2018	TTH Duration: 16 wks.	Tekrar 45
Text Book: GSES Pty. Ltd. <u>Grid-Connected PV Systems-Design and Installation</u> . 1 st Ed. USA Version					ISBN: 978-1-921932-03-8	Price: \$TBD
ET222-1	15	Internship Pre: Program completion evaluation	4	R. Ramarui Begin Date: 08/13/2018		Job site
Comments: Pick up Internship Application at Academic Affairs						
General Electronics						
GE113-1	15	Computer Operating Systems Pre: None	3	J. Taroy Begin Date: 08/13/2018	MW Duration: 16 wks.	Tekrar 44
Text Book: None; Instructor's made handouts						
GE114-1	15	Basic Electronics Pre: None	3	J. Taroy Begin Date: 08/13/2018	TTH Duration: 16 wks.	Tekrar 44
Text Book: Foundations of Electronics Circuits & Devices Conventional Flow; Author: Meade, Russell					ISBN: 0-7668-4026-3	Price: \$253.45
GE115-1	15	Electronic Tools, Test Instruments & Measurements Pre: None	3	J. Yabes Begin Date: 08/13/2018	MW Duration: 16 wks.	Tekrar 44
Text Book: None, Instructors made handouts						
GE116-1	15	Microcontroller Pre: None	3	J. Yabes Begin Date: 08/13/2018	MW Duration: 16 wks.	Tekrar 44
Text Book: TBD					ISBN: TBD	Price: TBD
GE212-1	15	Robotics 2 Pre: GE116 & GE128	3	J. Yabes J. Yabes Begin Date: 08/13/2018	M TH Duration: 16 wks.	Tekrar 44 Tekrar 44
Text Book: TBD; ISBN: TBD; Price: TBD						
GE214-1	15	Audio Equipment Service & Repair Pre: GE 124	3	J. Yabes Begin Date: 08/13/2018	TTH Duration: 16 wks.	Tekrar 44
Text Book: None, Instructor made handouts						
GE215-1	15	Television Service & Repair Pre: GE 116 & GE 124	3	J. Yabes J. Yabes Begin Date: 08/13/2018	F W Duration: 16 wks.	Tekrar 44 Tekrar 44
Text Book: Liew, Kent, PLASMA TV Repair Tips PV1 and LED/LCD Television Repair Tips V4					ISBN:	Price: \$150.25
GE225-1	15	Internship Pre: Program completion evaluation	4	R. Ramarui Begin Date: 08/13/2018		Job site
Comments: Pick up Internship Application at Academic Affairs						
History						
HI159-1	22	World Civilization I Pre: EN109 & EN112	3	G. T. Ngirmeriil Begin Date: 08/13/2018	MWF Duration: 16 wks.	Sebus 57
Text Book: The Heritage of World Civilization Vol.1 To 1700, 10 th edition					ISBN: 978-0-13-384387-3	Price: \$121.99
HI179-1	22	History of Micronesia I Pre: EN109 & EN112	3	G. T. Ngirmeriil Begin Date: 08/13/2018	TTH Duration: 16 wks.	Sebus 51
Text Book: The First Taint of Civilization: <i>Pre-Colonial Days 1521-1885</i>					ISBN: 978-0-8248-1643-8	Price: \$46.80
Health & Physical Education						
HP103-1	22	Elementary PE Pre: ED110	2	A. Nobuo Begin Date: 08/13/2018	MW Duration: 16 wks.	Sebus 50
Text Book: TBD					ISBN: TBD	Price: TBD
HP180-1	22	Personal & Social Health Pre: None	3	A. Nobuo Begin Date: 08/13/2018	MWF Duration: 16 wks.	Sebus 50

Text Book: Essential Concepts for Healthy Living, 7 th edition					ISBN: 978-1-284-04997-8		Price: \$139.40
HP180-2	22	Personal & Social Health Pre: None	3	A. Nobuo	TTH	05:00PM-06:20PM	Sebus 50
Text Book: Essential Concepts for Healthy Living, 7 th edition					ISBN: 978-1-284-04997-8		Price: \$139.40
HP181-1	22	First Aid/CPR Pre: None	2	A. Nobuo	MW	05:00PM-05:50PM	Sebus 50
Text Book: First Aid, CPR, and AED Advanced 6 th edition					ISBN: 978-1-4496-3505-3		Price: \$68.90
HP181-2	22	First Aid/CPR Pre: None	2	A. Nobuo	MW	11:00AM-11:50AM	Sebus 50
Text Book: First Aid, CPR, and AED Advanced 6 th edition					ISBN: 978-1-4496-3505-3		Price: \$68.90
HP181-3	22	First Aid/CPR Pre: None	2	A. Nobuo	TTH	09:00AM-09:50AM	Sebus 50
Text Book: First Aid, CPR, and AED Advanced 6 th edition					ISBN: 978-1-4496-3505-3		Price: \$68.90
Information Technology							
IT105-1	19	PC Office Applications Pre: CS 100	3	S. Hinojales	MTWTHF	09:00AM-09:50AM	Btaches 68
Text Book: Microsoft Office 2010					ISBN: 978-0-538-74814-8		Price: \$248.79
IT105-2	19	PC Office Applications Pre: CS 100	3	E. Moses	MWF	05:00PM-06:40PM	Btaches 67
Text Book: Microsoft Office 2010					ISBN: 978-0-538-74814-8		Price: \$248.79
IT110-1	19	Introduction to Programming Pre: MA 105	3	J. Yaoch	MWF	11:00AM-11:50AM	Btaches 68
Text Book: Programming Logic and Design 8 th edition					ISBN: 1285845773		Price: \$158.00
IT200-1	13	Intermediate PC Office Applications Pre: IT 105	3	J. Yaoch	TTH	9:00AM-11:20AM	Btaches 62
Text Book: Microsoft Office 2010 1 st edition					ISBN: 978-0-538-48143-4		Price: \$166.50
IT205-1	19	Visual Basic Programming II Pre: IT 120, IT 125, & EN 112	3	J. Yaoch	MTWTHF	01:00PM-01:50PM	Btaches 68
Text Book: Loffelmann, Klaus & Purohit, Sarika Calla. <u>Mircrosoft Visual Basic 2010 Developer's Handbook</u> . O'Reilley Media Inc. 2011 ISBN: 9780735627055 Price: \$42.52							
IT215-1	19	Web Management & Design Pre: IT 105	3	C. Nacionalis	MWF	02:00PM-03:40PM	Btaches 68
Text Book: Principles of Web Design 6 th edition					ISBN: 978-1-285-85264-5		Price: \$193.65
IT220-1	19	Troubleshooting Microcomputer Systems Pre: IT 115	3	J. Yaoch	MWF	10:00AM-10:50AM	Btaches 68
Text Book: Andrews, Jean. <u>A+ Guide to Managing and Maintaining Your PC</u> . Boston: Thompson Publishing Company ISBN: 9780619217587 Price: \$125.65							
IT222	20	Instructor Directed Practicum Pre: Instructor's consent, and cannot be taken concurrently with more than two other courses	4	J. Yaoch	Begin Date: 08/13/2018 Duration: 16 wks.		
IT223-1	20	Internship Pre: Program completion evaluation	4	R. Ramarui	Begin Date: 08/13/2018 Duration: 16 wks.		Job site
Comments: Pick up Internship Application at Academic Affairs							
Japanese							
JP109-1	22	Conversational Japanese I Pre: None	3	R. Kawamura	MTWTHF	09:00AM-09:50AM	Btaches 64
Text Book: Japanese for Busy People, 3 rd edition Workbook: Japanese for Busy People, 3 rd edition					ISBN: 978-1-56836-384-4 ISBN: 978-1-133-31197-3		Price: \$35.20 Price: \$26.90
JP109-2	22	Conversational Japanese I Pre: None	3	R. Kawamura	MTWTHF	10:00AM-10:50AM	Btaches 64
Text Book: Japanese for Busy People, 3 rd edition Workbook: Japanese for Busy People, 3 rd edition					ISBN: 978-1-56836-384-4 ISBN: 978-1-133-31197-3		Price: \$35.20 Price: \$26.90
JP109-3	22	Conversational Japanese I Pre: None	3	R. Kawamura	MTWTHF	02:00PM-02:50PM	Btaches 64
Text Book: Japanese for Busy People, 3 rd edition Workbook: Japanese for Busy People, 3 rd edition					ISBN: 978-1-56836-384-4 ISBN: 978-1-133-31197-3		Price: \$35.20 Price: \$26.90
JP109-4	22	Conversational Japanese I Pre: None	3	R. Kawamura	MTWTHF	04:00PM-04:50PM	Btaches 64
Text Book: Japanese for Busy People, Revised 3 rd edition, 2007 Workbook: Japanese for Busy People, Revised 3 rd edition					ISBN: 978-1-56836-384-4 ISBN: 978-4-7700-3034-4		Price: \$35.20 Price: \$26.90
JP209-1	22	Advanced Japanese I Pre: JP119	3	R. Kawamura	MTWTHF	03:00PM-03:50PM	Btaches 64
Text Book: TBD					ISBN: TBD		Price: TBD
Library Science							
LS102-1	20	Introduction to Library Organization Pre: None	2	P. Asito	MW	09:00AM-09:50AM	WCCC LS program

Text Book: Instructor-created course packet and handouts					Begin Date: 08/13/2018		Duration: 16 wks.
LS105-1	20	Introduction to Information Resources Pre: None	1	P. Asito	F	09:00AM-09:50AM	WCCC LS program
Text Book: Instructor-created course packet and handouts					Begin Date: 08/13/2018		Duration: 16 wks.
LS120-1	20	Library Media Technology Pre: LS102	3	TBA	MWF	10:00AM-10:50AM	WCCC LS program
Text Book: Instructor-created course packet and handouts					Begin Date: 08/13/2018		Duration: 16 wks.
LS202-1	20	Materials Selection, Cataloging and Indexing Pre: LS102 & LS105	3	TBA	MWF	11:00AM-11:50AM	WCCC LS program
Text Book: Instructor-created course packet and handouts					Begin Date: 08/13/2018		Duration: 16 wks.
LS205-1	20	User Education and Activity Programming Pre: LS110	3	TBA	MWF	02:00PM-02:50PM	WCCC LS program
Text Book: Instructor-created course packet and handouts					Begin Date: 08/13/2018		Duration: 16 wks.
LS225-1	20	Internship Pre: Program completion evaluation	4	R. Ramarui			Job site
Comments: Pick up Internship Application at Academic Affairs					Begin Date: 08/13/2018		Duration: 16 wks.
Mathematics							
MA100-1	22	Technical Mathematics Pre: None	3	R. Santos	MWF	05:00PM-05:50PM	Meluis 33
Text Book: Applied Mathematics textbook, 4 th edition Work Book: Applied Mathematics, 4 th edition					Begin Date: 08/13/2018		Duration: 16 wks.
					ISBN: 978-1-60525-278-0 ISBN: 978-1-60525-279-7		Price: \$104.00 Price: \$36.55
MA100-2	22	Technical Mathematics Pre: None	3	R. Santos	MWF	01:00PM-01:50PM	Meluis 33
Text Book: Applied Mathematics textbook, 4 th edition Work Book: Applied Mathematics, 4 th edition					Begin Date: 08/13/2018		Duration: 16 wks.
					ISBN: 978-1-60525-278-0 ISBN: 978-1-60525-279-7		Price: \$104.00 Price: \$36.55
MA101-1	23	Math for Mechanics Pre: None	3	N. Enano	MW	05:00PM-06:20PM	Tekuu 36
Text Book: Math for Automotive Trade, 5 th edition					Begin Date: 08/13/2018		Duration: 16 wks.
					ISBN: 978-1-111-31823-9		Price: \$180.25
MA103-1	22	Basic Algebra Pre: None	3	E. Moses	TTH	06:00PM-08:20PM	Btaches 67
Text Book: Tussy, Alan S. Basic Mathematics for College Students with Early Integers, 5 th Edition. Cengage 2015; ISBN: 9781285450872					Begin Date: 08/13/2018		Duration: 16 wks.
							Price: \$323.70
MA103-2	22	Basic Algebra Pre: None	3	M. Buban	MTWTHF	01:00PM-01:50PM	Btaches 69
Text Book: Tussy, Alan S. Basic Mathematics for College Students with Early Integers, 5 th Edition. Cengage 2015; ISBN: 9781285450872					Begin Date: 08/13/2018		Duration: 16 wks.
							Price: \$323.70
MA103-3	22	Basic Algebra Pre: None	3	J. Nissam	MTWTHF	10:00AM-10:50AM	Smuuch 52
Text Book: Tussy, Alan S. Basic Mathematics for College Students with Early Integers, 5 th Edition. Cengage 2015; ISBN: 9781285450872					Begin Date: 08/13/2018		Duration: 16 wks
							Price: \$323.70
MA103-4	22	Basic Algebra Pre: None	3	M. Buban	MTWTHF	04:00PM-04:50PM	Btaches 69
Text Book: Tussy, Alan S. Basic Mathematics for College Students with Early Integers, 5 th Edition. Cengage 2015; ISBN: 9781285450872					Begin Date: 08/13/2018		Duration: 16 wks
							Price: \$323.70
MA103-9	22	Basic Algebra Pre: None	3	E. Moses	00:00	00:00-00:00	Dort LRC
					Begin Date: 08/13/2018		Duration: 16 wks.
MA105-1	22	Intermediate Algebra Pre: MA103	3	M. Buban	MWF	09:00AM-10:40AM	Btaches 69
Text Book: Beginning & Intermediate Algebra, 7 th edition					Begin Date: 08/13/2018		Duration: 16 wks.
					ISBN: 978-1-4354-62533		Price: \$380.56
MA105-2	22	Intermediate Algebra Pre: MA103	3	J. Nissam	MWF	03:00PM-04:40PM	Smuuch 52
Text Book: Beginning & Intermediate Algebra, 7 th edition					Begin Date: 08/13/2018		Duration: 16 wks.
					ISBN: 978-1-4354-62533		Price: \$380.56
MA105-3	22	Intermediate Algebra Pre: MA103	3	J. Nissam	MWF	05:00PM-06:40PM	Smuuch 52
Text Book: Beginning & Intermediate Algebra, 7 th edition					Begin Date: 08/13/2018		Duration: 16 wks.
					ISBN: 978-1-4354-62533		Price: \$380.56
MA105-4	22	Intermediate Algebra Pre: MA103	3	E. Moses	TTH	09:00AM-11:20AM	Btaches 67
Text Book: Beginning & Intermediate Algebra, 7 th edition					Begin Date: 08/13/2018		Duration: 16 wks.
					ISBN: 978-1-4354-62533		Price: \$380.56
MA110-1	22	Survey of Mathematics Pre: MA103	3	E. Moses	MW	06:00PM-07:20PM	Btaches 67
Text Book: The Nature of Mathematics, 12 th edition					Begin Date: 08/13/2018		Duration: 16 wks.
					ISBN: 978-0-538-73758-6		Price: \$301.70
MA111-1	22	College Algebra Pre: MA105	3	J. Nissam	TTH	02:00PM-03:20PM	Smuuch 52
Text Book: College Algebra, 11 th edition					Begin Date: 08/13/2018		Duration: 16 wks.
					ISBN: 9781111990909		Price: \$325.65
MA112-1	22	Trigonometry Pre: MA111	3	J. Nissam	TTH	05:00PM-06:20PM	Smuuch 52
					Begin Date: 08/13/2018		Duration: 16 wks.

Text Book: Algebra & Trigonometry with Analytic Geometry, 13 th edition					ISBN: 978-0-8400-6852-1		Price: \$321.15
MA157-1	22	Mathematics and Numeracy Teaching Pre: MA103	3	M. Buban Begin Date: 08/13/2018	MWF Duration: 16 wks.	06:00PM-06:50PM	Btaches 69
Text Book: Mathematics and Numeracy Teaching					ISBN: None		Price: \$20.25
Masonry							
MS101-1	15	Basic Masonry/Concrete Work Pre: None	3	O. Skebong O. Skebong	TTH M	01:00PM-03:50PM 01:00PM-01:50PM	Temekai 28 Temekai 28
Text Book: Instructor’s made hand outs					Begin Date: 08/13/2018		Duration: 16 wks.
Music							
MU100-1	22	Concert Choir Pre: None	1	H. Charles Begin Date: 08/13/2018	MW	02:00PM-03:20PM Duration: 16 wks.	Meluis (PWO)
MU102-1	22	Music Fundamentals Pre: None	3	H. Charles Begin Date: 08/13/2018	MW	10:00AM-11:20AM Duration: 16 wks.	Meluis (PWO)
MU102-2	22	Music Fundamentals Pre: None	3	H. Charles Begin Date: 08/13/2018	TTH	02:00PM-03:20PM Duration: 16 wks.	Meluis (PWO)
MU139-1	22	Music for Early Childhood Pre: None	3	H. Charles Begin Date: 08/13/2018	TTH	05:00PM-6:20PM Duration: 16 wks.	Meluis (PWO)
Text Book: TBD					ISBN: TBD		Price: TBD
Nursing							
NU102-1	22	Basic Nursing Concepts Pre: A grade of C or better in SC159 B.	4	T. Ngirmang T. Ngirmang Begin Date: 08/13/2018	MW TH	10:00AM-10:50AM 08:00AM-01:50PM Duration: 16 wks.	Sebus 56 Sebus 56
Text Book: <u>Fundamentals of Nursing: Concepts, Process, & Practice</u> , 10 th edition. Pearson Ed. Inc.					ISBN: 9780133974362		Price: \$218.00
NU103-1	22	Child Health Nursing I Pre: A grade of C or better in SC159 B.	2	T. Ngirmang T. Ngirmang Begin Date: 08/13/2018	M T	11:00AM-11:50AM 05:00PM-08:00PM Duration: 16 wks.	Sebus 56 Hospital
Text Book: <u>Introduction to Maternity and Pediatric Nursing</u> , 7 th edition					ISBN: 9781455770151		Price: \$124.15
NU104-1	22	Physical Assessment Pre: A grade of C or better in SC159 B.	1	T. Ngirmang Begin Date: 08/13/2018	T	02:00PM-02:50PM Duration: 16 wks.	Sebus 56
Text Book: Physical Assessment Handout provided by Instructor							
NU105-1	22	Patient/Family Health Education Pre: A grade of C or better in SC159 B.	1	T. Ngirmang Begin Date: 08/13/2018	TH	02:00PM-02:50PM Duration: 16 wks.	Sebus 56
Text Book: Text will be provided by Instructor							
NU202-1	22	Family Centered Nursing Pre: NU 102 with at least a C grade	4	T. Ngirmang T. Ngirmang Begin Date: 08/13/2018	MW F	09:00AM-09:50AM 08:00AM-01:50PM Duration: 16 wks.	Sebus 56 Hospital
Text Book: <u>Introduction to Maternity and Pediatric Nursing</u> , 6 th edition, St. Louis, Missouri, Saunders, 2011.					ISBN:		Price: 124.15
NU203-1	22	Adaptation to Illness II Pre: NU 201 with at least a C grade	4	J. Ngiruchelbad J. Ngiruchelbad Begin Date: 08/13/2018	MW TH	10:00AM-10:50AM 08:00AM-01:50PM Duration: 16 wks.	Sebus 51 Hospital
Text Book: <u>Medical-Surgical Nursing: Assessment and Management of Clinical Problems</u> , 9 th edition					ISBN: 9780323086783		Price: \$205.85
NU205-1	22	Mental Health Nursing Pre: NU 201 with at least a C grade	4	J. Ngiruchelbad J. Ngiruchelbad Begin Date: 08/13/2018	F T	05:00PM-06:50PM 08:00AM-01:50PM Duration: 16 wks.	Sebus 56 Hospital
Text Book: Psychiatric Nursing, Contemporary Practice, 5 th edition					ISBN: 978-0-06-0000370		Price: \$127.60
NU207-1	22	Decision-Making & Leadership Pre: NU 106B with at least "C" grade	3	T. Ngirmang Begin Date: 08/13/2018	MW	01:00PM-02:20PM Duration: 16 wks.	Sebus 56
Text Book: Leadership Roles and Management Functions in Nursing, 8 th edition					ISBN: 978-1-4511-9281-0		Price: \$100.05
Office Administration							
OA112-1	20	Filing Systems & Record Management Pre: None	3	D. Ledgerwood Begin Date: 08/13/2018	MWF	11:00AM-11:50AM Duration: 16 wks.	Btaches 61
Text Book: Records Management, 9 th edition Records Management, (<i>Simulation Packet</i>), 9 th edition					ISBN: 978-0-538-73141-6 ISBN: 978-0-538-73142-3		Price: \$161.60 Price: \$122.75
OA210-1	20	Document Processing Pre: IT 105	3	D. Ledgerwood Begin Date: 08/13/2018	MWF	04:00PM-04:50PM Duration: 16 wks.	Btaches 61
Text Book: Advance Applications with Microsoft Word, 2 nd edition					ISBN: 0-538-72828-0		Price:\$101.00
OA211-1	20	Business Communication Pre: CS 100	3	M. Temaungil Begin Date: 08/13/2018		Online Course Duration: 16 wks.	Btaches 63
Text Book: Basic Letter & Memo Writing, 5 th edition					ISBN: 978-0-538-72783-9		Price:\$133.60
OA222-1	20	Internship Pre: Program completion evaluation	4	R. Ramarui Begin Date: 08/13/2018		Duration: 16 wks.	Job site

Philosophy							
PH249-1	22	General Logic Pre: EN109 & EN112	3	R. Meyar Begin Date: 08/13/2018	MWF	01:00PM-01:50PM Duration: 16 wks.	Smuuch 58
Text Book: Dowden, Bradley H. <u>Logical Reasoning</u> . Belmont, California, 2015 (digital copy)							
Palauan							
PW119-1	22	Advanced Palauan Grammar (Formerly PW219) Pre: PW101 or Fluency in Palauan Language	3	E. Morei Begin Date: 08/13/2018	TTH	05:00PM-06:20PM Duration: 16 wks.	Smuuch 58
Text Book: Joseph, Lewis. <u>Handbook of Palauan Grammar Vol. 1</u> Note: See Academic Affairs Office for rental. Rental fee: \$20.00							
PW223-1	22	Economy of Palau Pre: EN 109 & EN112	3	E. Morei Begin Date: 08/13/2018	MW	05:30PM-06:20PM Duration: 16 wks.	Sebus 57
Text Book: Instructor Handouts							
Sciences							
SC103-1	20	Introduction to Environmental Science Pre: None	4	V. Yuji V. Yuji Begin Date: 01/15/2018	MWF TH	10:00AM-10:50AM 09:00AM-11:50AM Duration: 16wks.	Temekai SL-B Temekai SL-B
Text Book: <u>Principles of Environmental Science</u> , 8 th edition, Jan. 2016 ISBN: 9780078036071							
SC109-1	23	Principles of Biology I (Online Course) Pre: None	4	V. Yuji V. Yuji Begin Date: 08/13/2018	(Online) T	(Online) 01:00PM-03:50PM Duration: 16 wks.	Smuuch 55 Temekai SL- A
Text Book: Biological Science, 6 th edition							
				ISBN: 978-0-321-97649-9			Price: \$286.32
SC119-1	20	Introduction to Physical Science Pre: None	4	S. Ngirmeriil S. Ngirmeriil Begin Date: 08/13/2018	MWF TH	05:00PM-05:50PM 04:00PM-06:50PM Duration: 16 wks.	Smuuch 55 Temekai SL- B
Text Book: Introduction to Physical Science, 12 th edition							
				ISBN: 978-0-538-49362-8			Price: \$306.30
SC120-1	20	Physical Geology Pre: A grade of C or better in SC119	4	V. Yuji V. Yuji	MWF TH	01:00PM-01:50PM 09:00AM-11:50AM	Smuuch 55 Temekai SL- B
Text Book: Modern Physical Geology							
				ISBN: 0534422845			Price: \$325.80
SC159A-1	20	Anatomy & Physiology Pre: None	4	J. Ngiruchelbad J. Ngiruchelbad Begin Date: 08/13/2018	W TH	05:00PM-07:50PM 05:00PM-07:50PM Duration: 16 wks.	Sebus 56 Sebus 56
Text Book: (1) Fundamentals of Anatomy & Physiology, 11 th edition							
				ISBN: 978-1-134-39602-6			Price: \$325.53
SC161-1	20	General Chemistry II Pre: A grade of C or better in SC160	4	S. Ngirmeriil S. Ngirmeriil Begin Date: 08/13/2018	MWF TH	10:00AM-10:50AM 02:00PM-04:50PM Duration: 16 wks.	Smuuch 55 Temekai SL- A
Text Book: Introductory Chemistry: A Foundations, 6 th edition							
				ISBN: 978-0-618-80327-9			Price: \$273.33
SC206-1	20	Physics II Pre: SC 205 & MA 221	4	V. Yuji V. Yuji Begin Date: 08/13/2018	MWF T	02:00PM-02:50PM 09:00AM-11:50AM Duration: 16 wks.	Smuuch 55 Temekai SL- A
Text Book: Fundamentals of Physics, 10 th edition							
				ISBN: 978-1-118-23072-5			Price: \$339.75
SC239-1	20	Natural History of Palau Pre: CS100	4	S. Ngirmeriil S. Ngirmeriil Begin Date: 08/13/2018	MWF T	02:00PM-02:50PM 09:00AM-11:50AM Duration: 16 wks.	Temekai SL- B Temekai SL- B
Text Book:							
1) Gosliner, Terrence, David W. Behrens, and Gary C. Williams. <u>Coral Reef Animals of the Indo-Pacific</u> . ISBN: 0-930118-21-9; Price: \$51.05							
2) Kitalong, Ann H., Robin Ann DeMeo, and Tarita Holm. <u>Native Trees of Palau: A Field Guide</u> . ISBN: 9.78983E+11; Price: \$38.50							
3) Pratt, H. Douglas and Mandy Etpison. <u>The Birds & Bats of Palau</u> . ISBN: 1-56647-871-5; Price: \$16.50							
SC270-1	20	Field Studies Pre: SC110 & SC190	3	V. Yuji Begin Date: 08/13/2018		Duration: 16 wks.	Job site
SC275-1	20	Internship Pre: Program completion evaluation	4	R. Ramarui Begin Date: 08/13/2018		Duration: 16 wks.	Job site
Comments: Pick up Internship Application at Academic Affairs							
Small Engine							
SE101-1	17	Boat Operation Pre: None	3	F. Tellei C. Kazuma Begin Date: 08/13/2018	MWF SA	02:00AM-02:50PM 08:00AM-12:00PM Duration: 16 wks.	Tekuu 38 Tekuu 38
Text Book: Instructor's made hand outs							
SE112-1	15	Basic Engine Principles Pre: None	3	S. Thomas/ M. Yarofaisug S. Thomas/ Yarofaisug Begin Date: 08/13/2018	MW M. T	08:00AM-08:50AM 09:00AM-11:50AM Duration: 16 wks.	Tekuu 38 Tekuu 38
Text Book: Roth, Alfred C. <u>Small Gas Engines</u> , 11 th edition							
Work Book: Small Gas Engines							
				ISBN: 978-0-63126-390-3 ISBN: 978-1-63126-391-0			Price: \$43.77 Price: \$117.69
SE113-1	25	Two & Four Cycle Engines	3	S. Thomas/ M. Yarofaisug	MWF	03:00PM-04:50PM	Tekuu 38

Pre: None				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: Roth, Alfred C. <u>Small Gas Engines, 11th edition</u>				ISBN: 978-0-63126-390-3		Price: \$43.77	
Work Book: Small Gas Engines				ISBN: 978-1-63126-391-0		Price: \$117.69	
SE212-1	15	Outboard Lower Unit System	3	S. Thomas/ M. Yarofaisug	MWF	09:00AM-11:20AM	Tekuu 38
Pre: SE 122				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: Roth, Alfred C. <u>Small Gas Engines, 10th edition</u>				ISBN: 605255477		Price: \$109.20	
Work Book: Small Gas Engines				ISBN: 1-59070-184-4		Price: \$22.95	
SE213-1	15	Outboard Power Head System	3	S. Thomas/ M. Yarofaisug	TTH	02:00PM-05:30PM	Tekuu 38
Pre: SE 122				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: Roth, Alfred C. <u>Small Gas Engines, 10th edition</u>				ISBN: 605255477		Price: \$109.20	
Work Book: Small Gas Engines				ISBN: 1-59070-184-4		Price: \$22.95	
SE223-1	15	Internship	4	R. Ramarui			Job site
Pre: Program completion evaluation				Begin Date: 08/13/2018		Duration: 16 wks.	
Comments: Pick up Internship Application at Academic Affairs							
Social Sciences							
SS100-1	25	Introduction to College	1	G. T. Ngirmeriil	MW	11:00AM-11:50AM	Btaches 66
Pre: None				Begin Date: 08/13/2018		Duration: 1 st 8 wks. 8/13/18 - 10/05/18	
Text Book: (1) College Catalog (2) Student Handbook (3) Financial Aid Handbook						Price: \$5.00	
SS100-2	25	Introduction to College	1	G. T. Ngirmeriil	MW	11:00AM-11:50AM	Btaches 66
Pre: None				Begin Date: 10/08/2018		Duration: 2 nd 8 wks. 10/08/2018 – 11/30/2018	
Text Book: (1) College Catalog (2) Student Handbook (3) Financial Aid Handbook						Price: \$5.00	
SS119-1	22	Introduction to Psychology	3	G. T. Ngirmeriil	TTH	05:00PM-06:20PM	Ksid
Pre: EN109 & EN112				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: Introduction to Psychology 10 th edition				ISBN: 978-0-495-90345-1		Price: \$270.74	
SS129-1	22	Introduction to Sociology	3	G. T. Ngirmeriil	MWF	02:00PM-02:50PM	Sebus 51
Pre: EN109 & EN112				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: Introduction to Sociology, 10 th edition				ISBN: 978-0-393-26431-9		Price: \$146.10	
SS149-1	22	Introduction to Political Science	3	G. T. Ngirmeriil	MW	02:00PM-03:20PM	Sebus 57
Pre: EN109 & EN112				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: Instructor’s Handouts							
SS179-1	22	Introduction to Social Anthropology	3	G. T. Ngirmeriil	TTH	04:00PM-05:20PM	Sebus 57
Pre: EN109 & EN112				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: Instructor’s Handouts							
SS201-1	22	Human Growth & Development	3	T. Cason	MWF	06:00PM-06:50PM	Sebus 51
Pre: EN109 & EN112				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: Lifespan Development; 1 st edition				ISBN: 978-1-4833-6885-6		Price: \$168.98	
SS203-1	22	Comparative Government	3	J. Chilton	MW	04:00PM-05:20PM	Sebus 51
Pre: EN109 & EN112				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: Introduction to Comparative Politics				ISBN: 978547216294		Price: \$254.36	
SS259-1	20	The American Political System (Online Course)	3	G. T. Ngirmeriil	00:00	00:00-00:00	Btaches 63
Pre: EN109 & EN112				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: Gateways to Democracy: An Introduction to American Government, 3 rd edition; John G. Geer, Wendy J. Schiller, Jeffrey A. Segal, Richard Herrera				ISBN: 978-1-285-85854-8		Price: \$192.45	
Tourism & Hospitality							
TH100-1	22	Introduction to Tourism & Hospitality	3	L. Nissam	MW	09:00AM-10:20AM	Esuch PTHSE reception
Pre: None				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: Introduction to Hospitality, 7 th edition				ISBN: 978-0-13-376276-1		Price: \$191.00	
TH101-1	15	Food Production & Sanitation	3	L. Nissam	MW	01:00PM-03:20PM	Esuch PTHSE restaurant
Pre: None				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: On Cooking: A Textbook of Culinary Fundamentals, 5 th edition. Prentice Hall. 2011				ISBN: 9780137155767		Price: \$178.85	
TH115-1	22	Interpersonal Relations & Customer Service	2	B. Rengiil	TTH	04:00PM-04:50PM	PTHSE reception
Pre: None				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: Customer Service: Skills for Success; 6 th edition				ISBN: 9780073545462		Price: \$137.90	
TH201-1	15	Dining Room & Beverage Operations	3	L. Nissam	MW	04:00PM-06:20PM	PTHSE restaurant
Pre: TH 101				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: Restaurant Service Basics				ISBN: 978-0-470-10785-0		Price: \$51.70	
TH210-1	22	Housekeeping Management	3	B. Rengiil	TTH	11:00AM-11:50AM	PTHSE housekeeping
Pre: TH 100				B. Rengiil	F	09:00AM-11:50AM	PTHSE housekeeping
				Begin Date: 08/13/2018		Duration: 16 wks.	
Text Book: The Professional Housekeeper, 4 th edition				ISBN: 978-0-471-29193-0		Price: \$154.05	
TH222-1	22	Management for Quality in Hospitality Industry	3	B. Rengiil	MWF	03:00PM-03:50PM	PTHSE reception
Pre: EN109 & EN112				Begin Date: 08/13/2018		Duration: 16 wks.	

TH223-1	22	Internship – THFB Pre: Program completion evaluation	4	R. Ramarui Begin Date: 08/13/2018		Job site Duration: 16 wks.
TH224-1	22	Internship – THHO Pre: Program completion evaluation	4	R. Ramarui Begin Date: 08/13/2018		Job site Duration: 16 wks.
Comments: Pick up Internship Application at Academic Affairs						
TH225-1	22	Internship – THTS (AAS) Pre: Program completion evaluation	4	R. Ramarui Begin Date: 08/13/2018		Job site Duration: 16 wks.
Comments: Pick up Internship Application at Academic Affairs						
TH226-1	22	Internship – THTS (AS) Pre: Program completion evaluation	4	R. Ramarui Begin Date: 08/13/2018		Job site Duration: 16 wks.
Comments: Pick up Internship Application at Academic Affairs						
TH227-1	22	Internship – THHM Pre: Program completion evaluation	4	R. Ramarui Begin Date: 08/13/2018		Job site Duration: 16 wks.
Comments: Pick up Internship Application at Academic Affairs						
Visual Arts						
VA109-1	20	Introduction to Visual Arts Pre: None	3	E. Tellei Begin Date: 08/13/2018	MTWTH	05:00PM-06:20PM Duration: 16 wks.
Text Book: Instructor's handouts						
Welding						
WE110-1	15	Oxyacetylene Pre: None	3	R. Santos Begin Date: 08/13/2018	TTH	08:00AM-10:20AM Duration: 16 wks.
Text Book: Instructor's handouts						

Semester Class Schedule (Fall 2018)

Course No.	Sec.	Course Title	Cr.	Instructor	Days	Time	Rm#

Total number of credits: _____

2018 Calendar

August

MON	TUE	WED	THUR	FRI	SAT	SUN
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September

MON	TUE	WED	THUR	FRI	SAT	SUN
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October

MON	TUE	WED	THUR	FRI	SAT	SUN
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

MON	TUE	WED	THUR	FRI	SAT	SUN
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December

MON	TUE	WED	THUR	FRI	SAT	SUN
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

WHERE TO GO FOR HELP

TOPIC	WHERE TO GO	LOCATION	TELEPHONE
Add or Drop Class	Admissions & Records Office	Miich Bldg.	Ext. 249 & 274
Admissions Application	Admissions & Records Office	Miich Bldg.	Ext. 249 & 274
Academic Advising	Student Life Office	Miich Bldg.	488-3036
Academic Transcript	Admissions & Records Office	Miich Bldg.	Ext. 249 & 274
Books & Supplies	Bookstore	Miich Bldg.	Ext. 236
Counseling	Student Life Office	Dort Bldg.	488-3036
Catalog	Bookstore	Miich Bldg.	Ext. 236
Change of Major	Admissions & Records Office	Miich Bldg.	Ext. 249 & 274
Change of Name	Admissions & Records Office	Miich Bldg.	Ext. 249 & 274
Class Absences	Instructors	Library Bldg 2 nd Flr	Ext. 240 & 270
Closed Classes	Admissions & Records Office	Miich Bldg.	Ext. 249 & 274
Complete withdrawal	Student Life Office	Miich Bldg.	488-3036
Computer Lab & Online Lab	Academic Affairs	Btaches Bldg.	Ext. 256
Credit by Exam	Instructors	Library Bldg 2 nd Flr	Ext. 240 & 270
Financial Aid	Financial Aid Office	Miich Bldg.	Ext. 234 or 265
Financial obligation	Business Office	Ukall Bldg.	Ext. 231 or 262
Financial Aid Transcript	Financial Aid Office	Miich Bldg.	Ext.234 or 265
Grades	Admissions & Records Office	Miich Bldg.	Ext. 249 or 274
Change of Grades	Instructors	Library Bldg 2 nd Flr	Ext. 240 & 270
Graduation Application	Admissions & Records Office	Miich Bldg.	Ext. 249 or 274
Graduation Requirements	Admissions & Records Office	Miich Bldg.	Ext. 249 or 274
Housing	Student Life Office	Miich Bldg.	488-3036
Internship	Dean Robert Ramarui	Academic Affairs	Ext. 245
Placement Test	Learning Resource Center	Dort Bldg.	488-3073
Institutional TOEFL	Learning Resource Center	Dort Bldg	488-3073
Refunds/Tuition	Student Account	Ukall Bldg.	Ext. 231 or 262
Security	Physical Plant	Tekrar Bldg.	Ext. 258
Student Body Association	ASPPC Office	Library Bldg 2 nd Flr	488-2461
Tutoring	Learning Resource Center	Dort Bldg.	488-3073
Course Withdrawal	Admissions & Records Office	Miich Bldg.	Ext. 249 or 274
Work Study	Work Study Coordinator	Miich Bldg	Ext. 273

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School of Arts & Sciences

- ◆ Agriculture
- ◆ Community & Public Health
 - ⇒ Community & Public Health
 - ⇒ Emergency Health Management
- ◆ Criminal Justice
- ◆ Education
 - ⇒ Early Childhood
 - ⇒ Elementary
 - ⇒ Secondary
 - ⇒ Special Education
- ◆ Environmental/Marine Science
- ◆ Liberal Arts
- ◆ Library & Information Services
- ◆ Nursing
- ◆ Palauan Studies
- ◆ Science, Technology, Engineering, Mathematics (STEM) Disciplines Program

School of Business

- ◆ Business Accounting
- ◆ Business Administration
- ◆ Information Technology
- ◆ Office Administration
- ◆ Tourism Hospitality
 - ⇒ Food & Beverages
 - ⇒ Hospitality Management
 - ⇒ Hotel Operations
 - ⇒ Tour Services

School of Technical Education

- ◆ Air Conditioning & Refrigeration Technology
- ◆ Automotive Mechanics Technology
- ◆ Construction Technology
- ◆ Electrical Technology
- ◆ General Electronics Technology
- ◆ Small Engine & Outboard Marine Technology

Other Programs & Services

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- ◆ Pacific Island Health Officers Association (PIHOA) Tel: 488-4900
- ◆ Palau Wind Orchestra
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- ◆ Western Curriculum Coordination Center (WCCC)
- ◆ Workforce Investment Opportunity Act (WIOA)

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CE provides short-term training & workshop sessions on any topic of interests, from Madarin Language to navigation & safety, wood carving & carpentry, customer service to Palauan heritage & culture, and so much more.

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CRE collaborates with partners and clients to generate, develop, and disseminate practical and sustainable technologies and knowledge in agriculture, aquaculture, environment, food and human sciences to benefit the people of the Republic of Palau and surrounding region.



Palau Community College
Admissions & Records Office
PO Box 09
Koror, PW 96940

P.O.Box 9 Koror, PW 96940 * Tel:(680)488-2470/2471 * Fax: (680)488-2447

Website: www.pcc.palau.edu Email: tellei@palau.edu

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