

Student Service – Student Life – Counseling & Advising

Mission Statement: Counseling and Academic Advising is to take an active role within each student learning environment by facilitating the process of educational, career, and personal decision making in a professional and caring manner.

Assessment of Unit Goal – Counseling & Advising

Service Area Outcome (SAO)	Means of Assessment
SAO 1 – Counseling & Advising: To provide updated degree program requirements	Assessment Tool – Degree Program Update Acknowledgement Sheet. Expected Performance: 100% of students enrolled in a particular degree program will receive updated information of degree requirements.
SAO 2 – Counseling & Advising: To assist student in developing their Individualized Educational Plan (IEP) to ensure their success and completion on time	Assessment Tool – IEP Summary Report (by cohort group) Expected Performance: 100% of students will have developed their IEP by the end of second semester of attendance.
SAO 3 – Counseling & Advising: To provide academic advising/counseling services to ensure student success.	Assessment Tool – Institutional Effectiveness Survey Expected Performance: At least 65% of enrolled student have utilized and were satisfied with the academic advising/counseling services.
SAO 4 – Counseling & Advising: To provide information on available support services to ensure student success	Assessment Tool – Institutional Effectiveness Survey Expected Performance: At least 65% of enrolled student have utilized and were satisfied with the provided information on available support services.
