

Palau Community College

Vision Statement

"We strive to guarantee quality and excellence."

Mission Statement

Palau Community College is an accessible public educational institution helping to meet the technical, academic, cultural, social, and economic needs of students and communities by promoting learning opportunities and developing personal excellence.

Institutional Learning Outcomes (ILO)

Critical Thinking and Problem Solving

Analyze and solve problems by using informed judgment based on evidence, and sound reasoning and/or creativity to differentiate facts from opinions and to specify solutions and their consequences.

Communication

Effectively communicate, both orally and in writing, thoughts in a clear, well-organized manner to persuade, inform and/or convey ideas in academic, work, family and community settings.

Quantitative and Technological Competence

Use mathematical skills appropriate to our technological society by analyzing and solving problems that are quantitative in nature and use technology for informational, academic, personal and professional needs.

Diversity

Understand and appreciate differences in cultures and behaviors between the self and others by demonstrating respect, honesty, fairness, and ethical principles in both personal and professional life.

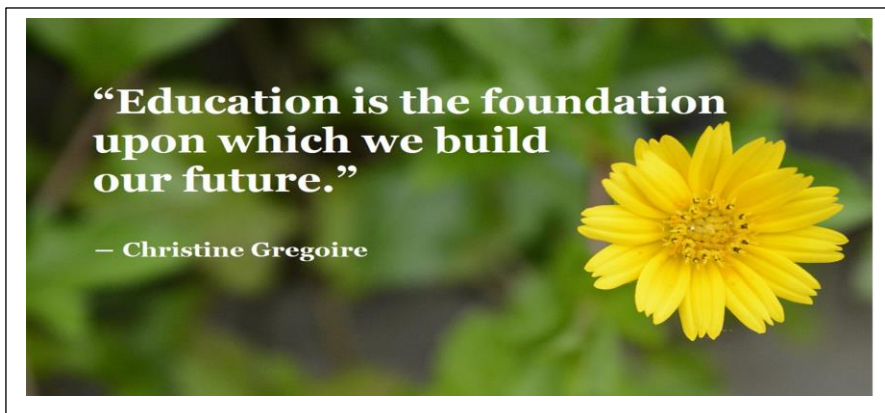
Civic Responsibility

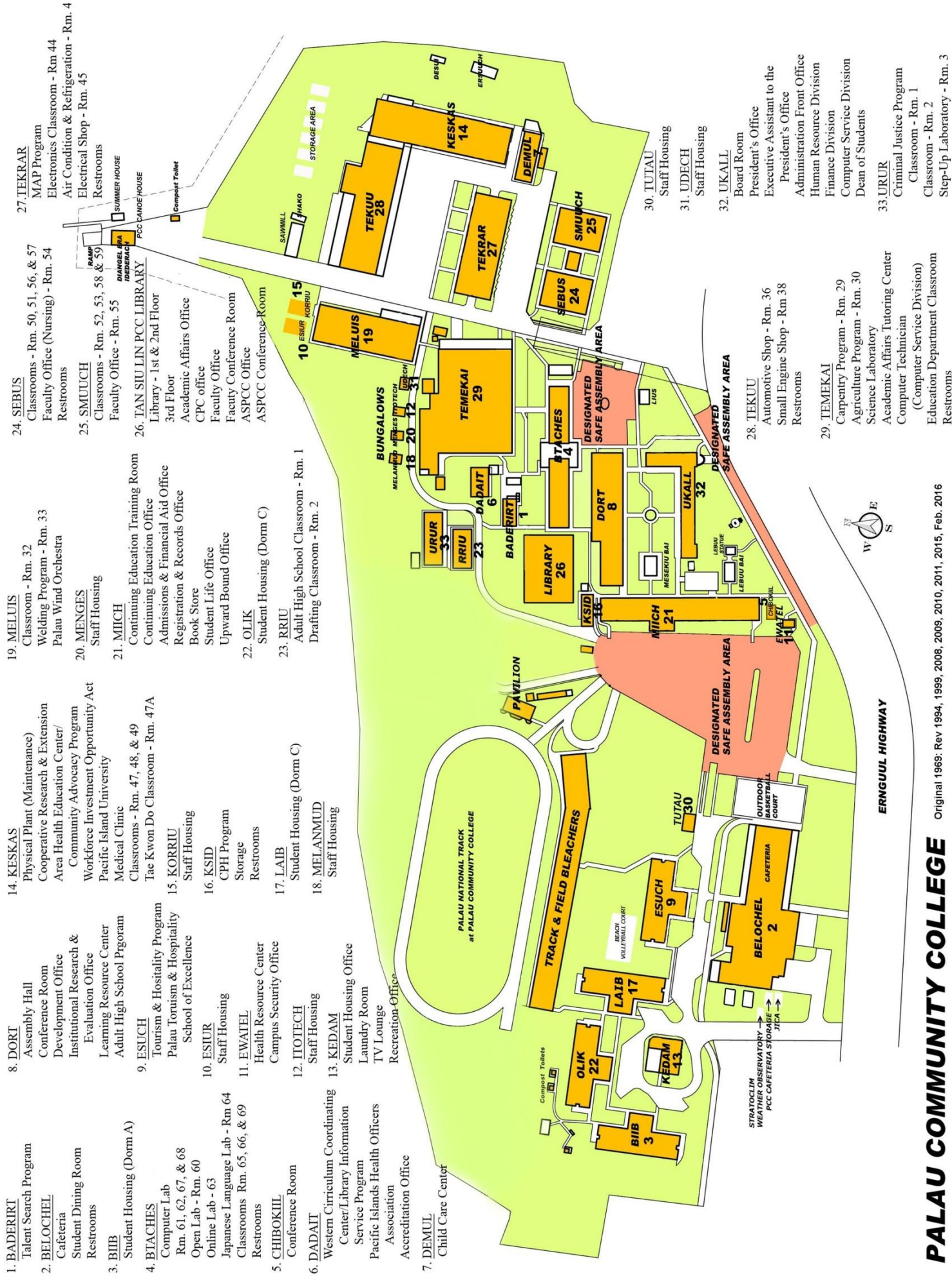
Apply the principles of civility and morality to situations in the contexts of a healthy family, work, community, environment and world.

Aesthetics

Apply numerous means of inquiry to experience and appreciate the values of arts and nature.

FALL 2019 ~ COURSE SCHEDULE





Academic Calendar
Fall Semester 2019
August 12, 2019 – November 27, 2019
(16 Weeks Instruction)

July	29-2(M-F)	Placement Testing for Fall 2019
August	1 (TH)	Faculty Report for Duty
August	1 (TH)	New Student Orientation
August	5-7 (M-W)	Registration
August	8 (TH)	Late Registration
August	12 (M)	First Day of Instruction
August	12-14 (M-W)	Credit by Examination Period
August	12-16 (M-F)	Drop/Add Period
August	16 (F)	Last Day to change to CR/NC & AUDIT Grading options
September	2 (M)	Holiday: Labor Day
September	20(F)	Last Day to Remove Incomplete Grades for Summer 2019
October	1 (T)	Holiday: Independence Day
Sept/Oct	30-4 (M-F)	Mid-Term Period
October	24 (TH)	Holiday: UN Day
October	31 (TH)	Pre-Registration for Spring 2020 begins
November	22 (F)	Last Day for All Withdrawals
November	27 (W)	Last Day of Instruction
November	28 (TH)	Holiday: Thanksgiving Day
November	28-29 (TH-F)	Students' Thanksgiving Break
December	2-4 (M-W)	Final Examination Period
December	9 (M)	Grades Due by 11:00 am
December	9-20 (M-F)	Placement Testing for Spring 2020
December	16 (M)	Last Day for Change of Grades
December	16-27 (M-F)	Registration for Spring 2020

2019~ AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
2019 ~ SEPTEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
2019 ~ OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
2019 ~ NOVEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
2019 ~ DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

(8 Weeks Instruction)

Event	1st 8 Weeks Session (8/12/19 - 10/04/19)	2nd 8 Weeks Session (10/07/19 - 11/29/19)
1st Day of Instruction	August 12, 2019	October 07, 2019
Add & Drop Period	August 12 – 16, 2019	October 07 – 11, 2019
No Show Reporting	August 23, 2019	October 18, 2019
Mid-Term Period	September 06, 2019	November 01, 2019
Last Day for All Withdrawals	September 27, 2019	November 22, 2019
Last Day of Instruction/Final Examination	October 04, 2019	November 29, 2019
Grades Due	October 11, 2019	December 09, 2019

Final Exam Schedule for Online Courses			
Course # & Sec.	Midterm	Final Exam	Location
SS259-1	October 04 (5:00pm–5:50pm)	December 06 (5:00pm - 6:50pm)	ONLINE LAB – Rm 63
OA 211-1	October 05 (5:00pm–5:50pm)	December 07 (5:00pm - 6:50pm)	ONLINE LAB – Rm 63
*All midterm and final exams are taken in the PCC ONLINE LAB and proctored by the instructor.			

FINAL EXAMINATION SCHEDULE					
Fall Semester 2019					
1. ON <i>December 02, 2019</i> (MONDAY) CLASSES WHICH MEET AT:			2. ON <i>December 03, 2019</i> (TUESDAY) CLASSES WHICH MEET AT:		
8:00 AM	TAKE FINAL EXAM FROM	8:00 – 9:50 AM	9:00 AM	TAKE FINAL EXAM FROM	8:00 – 9:50 AM
10:00 AM	TAKE FINAL EXAM FROM	10:00–11:50AM	11:00 AM	TAKE FINAL EXAM FROM	10:00 – 11:50AM
1:00 PM.	TAKE FINAL EXAM FROM	1:00 – 2:50 PM	2:00 PM	TAKE FINAL EXAM FROM	1:00 – 2:50 PM
3:00 PM	TAKE FINAL EXAM FROM	3:00 – 4:50 PM	4:00 PM	TAKE FINAL EXAM FROM	3:00 – 4:50 PM
<p>3. Classes which meet on TUESDAYS and THURSDAYS; take FINAL EXAMS on WEDNESDAY, December 04, 2019, following the designated class times for these courses. FINAL EXAM PERIODS IS ONE HOUR & FIFTY MINUTES.</p> <p>4. MAKE-UP EXAMS WILL BE HELD ON THURSDAY, <i>December 05, 2019</i>. INSTRUCTORS SHOULD ARRANGE THEIR OWN SCHEDULES AND INFORM THEIR STUDENTS. FINAL EXAM PERIOD IS ONE HOUR & FIFTY MINUTES.</p> <p>5. LABORATORY PRACTICAL EXAM & CLASSES SCHEDULED AT OR AFTER 5:00 PM WILL TAKE FINAL EXAM DURING THEIR LAST SCHEDULED MEETING OF THE CLASSES FOR THE SEMESTER.</p> <p>* NOTE: GRADES ARE DUE AT THE ACADEMIC AFFAIRS OFFICE AND THE REGISTRAR'S OFFICE ON MONDAY, DECEMBER 09, 2019, AT 11:00 A.M.</p>					

Computer trainings for students and/or staff are available	
Place	Training on:
Online computer lab (Room 63)	Online courses
Library	Research using the computer
Computer Services	Computer related issues

Notification of Rights under FERPA

The Family Educational Rights and Privacy Act (FERPA) afford eligible students certain rights with respect to their education records. (An "eligible student" under FERPA is a student who is 18 years of age or older or who attends Palau Community College.) These rights include:

1. The right to inspect and review the student's education records within 45 days after the day the Palau Community College (PCC) receives a request for access. A student should submit to the Admissions & Records Office, Dean of Student, or Dean of Academic Affairs, a written request that identifies the record(s) the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

A student who wishes to ask the school to amend a record should write the school official responsible for the record, clearly identify the part of the record the student wants changed, and specify why it should be changed.

If the school decides not to amend the record as requested, the school will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before the college discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

The school discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the PCC in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff); a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance committee. A school official also may include a volunteer or contractor outside of the PCC who performs an institutional service of function for which the college would otherwise use its own employees and who is under the direct control of the college with respect to the use and maintenance of PII from education records,

such as an attorney, auditor, or collection agent or a student volunteering to assist another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for PCC.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the PCC to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

Directory Information Notice

The Palau Community College may disclose certain information, known as directory information, in its discretion without consent. Directory information is generally not considered harmful or an invasion of privacy if released. Directory information may be disclosed unless the students have advised the school that they do not want the student's information disclosed without their prior written consent.

If you do not want PCC to disclose directory information from your education records without your prior written consent, you must send written notice annually to Admissions & Records office before the last day to add classes. Forms are available from that office. The following information regarding students is considered directory information:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Major Field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height athletic team members
- Class standing
- Degrees, honors, and awards received
- Current enrollment status (full/part-time)
- The most recent educational agency or institution attended Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or in part, cannot be used for this purpose.)

REGISTRATION INFORMATION

Registration Procedures

The following steps should be followed in order to register for classes:

Pay a tuition deposit of \$50.00 at the Business Office and pick up your clearance.

- Present your clearance at the Admissions & Records Office and pick-up your Registration Packet.
- Meet with your academic advisor at Student Life Office for program planning.
- Submit your completed registration worksheet to the Admissions & Records Office.
- The Admissions & Records Office will process your registration worksheet and provide you with an official class schedule.

Registration for Overload: Students wishing to register for more than 18 credits will be permitted to do so only after they have received a written approval from their advisor and the Admissions & Records Office. Students must complete an Overload Form along with a Registration Worksheet during registration period. The forms are available at the Admissions & Records Office.

Class Schedule Adjustment / Add & Drop: Students may add and/or drop classes during the Add & Drop week (refer to academic calendar). There will be a fee of \$2.00 for each drop/add form. Classes dropped during this period are not shown on the student's permanent record.

Late Registration: Pay \$10.00 late registration fee and \$50.00 Tuition Deposit at the Business Office and pick up your clearance form. Present your clearance to the Admissions & Records Office, pick up your Registration Packet and follow the steps outlined above to register for class(es).

Academic Advising: Continuing, Returning, and Readmitting Students— Fill out your Registration Worksheet before seeing your advisor for approval.

New and Transfer Students: Academic advisors will work with you to create your class schedule. The results of your placement tests or transcript evaluation will determine course placement at the appropriate level.

TUITION AND FEES

Tuition Deposit: Students must pay a tuition deposit of \$50.00 at the Business Office prior to picking up the registration packet at the Admissions & Records Office.

Tuition:

Resident Tuition (Palau, RMI, FSM, CNMI, Guam and Hawaii) \$ 110.00/credit
Non-Resident Tuition \$ 125.00/credit

Fees:

Health Fee \$ 20.00/semester
Activity Fee \$ 45.00/semester
Instructional Support Fee \$ 150.00/semester
Technology Fee \$ 75.00/semester
On-line Course Fee \$ 25.00/credit

Registration Fee \$ 15.00/semester
Late Registration Fee \$ 10.00/semester
Application Fee/Readmission Fee (nonrefundable) \$ 10.00/applicant
Transcript Fee \$ 3.00/transcript
Rush Order \$ 5.00/transcript
ID Card Fee \$ 5.00/card
ID Replacement \$ 7.50/card
Drop & Add Form Fee \$ 2.00/form
Bad Check Fee \$ 25.00/check
Credit by Exam Fee \$ 10.00/course
Graduation Fee
Graduation Participants \$ 55.00
Non-Participants \$ 25.00
Diving Courses \$600.00 (charges may vary)
Shop Tools \$225.00 (charges may vary)

The college reserves the right to: (1) add or waive, and (2) increase or decrease any fee it deems necessary.

Policy on Outstanding Account: All students with outstanding account balances of \$499 or less are required to clear their accounts with Student Account Office before they register. Students who have outstanding accounts of \$500 or more will not be allowed to register unless they pay at least half (50%) of their total outstanding account balances. The other half (50%) shall be divided into two payments: 25% by the end of midterm period and 25% by the end of the semester.

No student shall be allowed to register the following semester if previous balances are not paid in full at the end of the current semester.

Refund Policy

The following schedule of refund shall apply.

Period of Enrollment	Refund	Chargeable Tuition & Fees
Fall & Spring		
Before first day of instruction	100%	0 %
1 st week of instruction	90%	10%
2 nd week of instruction	70%	30%
3 rd week of instruction	50%	50%
4 th week of instruction	25%	75%
After 4 th week of instruction	0%	100%

It is the responsibility of students to notify the College that they are officially withdrawing from the college. A withdrawal form is available at the Admissions & Records Office at no cost. Refund will be determined based on the date of official notification or last day of attendance.

ACADEMIC REGULATIONS

Placement Testing: English and Math placement tests need to be taken by all new students before registration. Contact the Learning Resource Center (LRC) at 488-3073 for more information.

Cancelled / Added Courses: Courses with enrollments of fewer than 10 students may be cancelled. The college reserves the right to add or cancel courses in order to meet students' and college needs. Be sure to check the latest schedule of classes with your advisor, the advising center, bulletin boards or the Admissions & Records Office before the semester begins for any cancellations.

Repeating Course(s): A student is permitted to repeat a course that he/she has previously earned a grade of "D", "F", or "NC" (no credit). When a course is repeated, only the most recent grade will be used in computing the cumulative grade point average.

Students may apply to audit one or more courses without credit. No credits or grades will be awarded to individuals who register to audit courses. Students wishing to audit courses must complete an application for admissions as well as pay the required fees. Auditors should attend classes promptly and regularly. If it becomes necessary for an auditor to withdraw from the college, the same withdrawal procedures for regular students should be followed.

Course Withdrawal: Beginning on **Wednesday, November 27, 2019**, all official withdrawals are recorded on the student's permanent record with a grade of "W". Last day for all withdrawals is **Friday, November 22, 2019**.

Course withdrawal may impact financial aid eligibility and/or degree progress; therefore, consult with your instructor and advisor prior to processing your course withdrawal form. Students who wish to withdraw from all their courses must process a **Clearance Form**.

Change of Major/Double Major: A request to change major/program and/or to add a second major must be filed with the Admissions & Records Office by the last day of late registration (**Thursday, August 08, 2019**) in order for the request to be effective in the current semester. Any request submitted at a later time will become effective in the following semester. All requests must follow these steps outlined below:

- Obtain the Change of Major request form from the Admissions & Records Office.
- Obtain signature from your current Academic Advisor.
- Obtain approval from the Director of Student Life
- Submit the request to the Admissions & Records Office.

Textbook Information: Textbook title and International Standard Book Number (ISBN) is provided in the course syllabus.

Services and Resources available on campus Technology Resources

Student WiFi User Agreement: The use of the Service for the following activities is prohibited:

1. **Sharing Username and Password** – Sharing username and password to anyone is not acceptable. User who provides such information to others to gain internet access will be removed from the network permanently.
2. **Copyright Infringement** – Any download using the service that will infringe a copyright of a material, audio, video or document is totally prohibited and will be subject to disciplinary action depending on the number of offense.
3. **Spamming and Invasion for Privacy** – Sending of unsolicited bulk and/or commercial message over the internet using the service for activities that invade another's privacy is prohibited.
4. **Private Commercial Purpose** – Using the service for personal gain; ex: by selling your username and password to others, or by performing work for profit with school resources in a manner not authorized by the School.
5. **Defamatory or Abusive Language** – Using the service to transmit, post, upload, or otherwise make available defamatory, harassing, abusive, or threatening material or language that encourage bodily harm, destruction of property or harasses another is prohibited.
6. **Hacking** – Accessing illegally or without authorization to computers, accounts, equipment, or networks belonging to another property, or attempting to penetrate security measures of another system is prohibited.
7. **Pornography** – Student WiFi is not to be used to visit sites that are considered obscene. The college prohibits users from using its services to send sexually oriented images or messages. In the event that a student disregards this policy and continually visits unauthorized sites, it will be grounds for internet access loss.

Consequences for Violation: Violations to any of these rules may result in disciplinary action depending on the degree, severity, and number of times the rule is violated.

- ◆ First Offense – warning from the Technology Resource Committee (TRC)
- ◆ Second Offense – user will loss access to the service. TRC need valid reason for reactivation
- ◆ Third Offense – user will loss internet access permanently

Palau Community College
Fall 2019 Semester
08/12/2019 – 11/27/2019

Course/Sec	Cap	Title	Cr.	Instructor	Days	Time	Room
Air Conditioning & Refrigeration							
AC111-1	15	Fundamentals of Refrigeration	3	J. Omila/T. Maeda	MWF	09:00AM- 09:50AM	Tekrar 46
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks	
Text Book: <u>Modern Refrigeration & Air Conditioning</u> , 18 th edition; Author: Althouse/Turnquist/Bracciano					ISBN: 978590702802		Price: \$118.90
AC112-1	15	Refrigeration Tools & Equipment	3	J. Omila/T. Maeda	TTH	08:00AM- 10:20AM	Tekrar 46
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks	
Text Book: <u>Modern Refrigeration & Air Conditioning</u> , 18 th edition; Author: Althouse/Turnquist/Bracciano					ISBN: 978590702802		Price: \$118.90
AC211-1	15	Refrigerants, Domestic Refrigerators & Freezers	3	J. Omila/T. Maeda	TTH	02:00PM-05:30PM	Tekrar 46
		Pre: AC 111 & AC 112		Begin Date: 08/12/2019		Duration: 16 wks	
Text Book: <u>Modern Refrigeration & Air Conditioning</u> , 18 th edition; Author: Althouse/Turnquist/Bracciano					ISBN: 978590702802		Price: \$118.90
AC212-1	15	Air Conditioning Systems, Cooling & Dehumidifying	3	J. Omila/T. Maeda	MW	01:00PM-04:30PM	Tekrar 46
		Pre: AC 121		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: <u>Modern Refrigeration & Air Conditioning</u> , 18 th edition; Author: Althouse/Turnquist/Bracciano					ISBN: 978590702802		Price: \$118.90
AC223-1	15	Internship	4	R. Ramarui			Job site
		Pre: Program completion evaluation		Begin Date: 08/12/2019		Duration: 16 wks.	
Comments: Pick up Internship Application at Academic Affairs							
Architectural Drafting							
AD120-1	10	Introduction to Architectural Design & Drafting	3	S. Hinojales	MW	02:00PM- 03:20PM	Rriu 2
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Comments: No text book. Instructor made handouts							
Agricultural Science							
AG111-1	15	Introduction to Tropical Agriculture	4	N. George	MWF	08:00AM-08:50AM	Temekai 30
		Pre: None		N. George	T	09:30AM-12:20PM	R&D
				Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: <u>Agriculture in the Tropics</u> , 3 rd edition ; Author: Webster & Wilson					ISBN: 978-0-632-04054-4		Price: \$246.45
AG214-1	15	Horticultural Crop Production	5	F. Ikertang	MWF	01:00PM-01:50PM	Temekai 30
		Pre: AG 124		F. Ikertang	TTH	02:00PM-04:50PM	R&D
				Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: <u>Introductory Horticulture</u> , 7 th edition; Author: H. Edward Reiley & Carroll L. Shry					ISBN: 1-4018-8952-2		Price: \$246.30
AG215-1	15	Poultry & Swine Production	4	F. Ikertang	MWF	10:00AM-10:50AM	Temekai 30
		Pre: AG 123		F. Ikertang	T	09:30AM-12:20PM	R&D
				Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: (1) Gillespie, J.R. <u>Modern Livestock and Poultry</u> , 7 th ed. Albany, N.Y. Delmar Publishers, 2002.					ISBN: 978-1-4018-2737-3		Price: \$251.95
(2) Damerow, G. <u>Storey's Guide to Raising Chickens</u> . North Adams, Massachusetts, 1995.					ISBN: 978-1-60342-469-1		Price: \$37.67
AG216-1	15	Tropical Landscape Horticulture	4	F. Ikertang	MWF	09:00AM- 09:50AM	Temekai 30
		Pre: AG 122 & AG 124		F. Ikertang	TH	09:30AM- 12:20PM	R&D
				Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Ingels, J.E. <u>Landscaping Principles and Practices</u> , 7 th ed. Delmar Publisher, Inc. New York, NY. 1992.					ISBN: 978-1-4283-7641-0		Price: \$267.45

AG223-1	15	Internship	4	R. Ramarui		Job site
		Pre: Program completion evaluation		Begin Date: 08/12/2019		Duration: 16 wk
Comments: Pick up Internship Application at Academic Affairs						
Automotive Mechanics Technology						
AM101-1	18	Vehicle Operation	2	Ongalibang	MW	Tekuu 36
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: PNC (Palau National Code) Booklet Title 42				ISBN: None		Price: \$5.00
AM101-9	15	Vehicle Operation	2	N. Enano		Tekuu 36
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.
Comments: Even with a license students need to meet with faculty.						
AM110-1	20	Automotive Mechanics for Non-Majors	3	N. Enano	TTH	Tekuu 36
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: James E. Duffy, Modern Automotive Technology, Tinley Park Illinois, GoodHeart-Wilcox Co. Inc. 2004;				ISBN: 1590701860		Price: \$94.10
AM111-1	20	Basic Automotive Maintenance	3	Ongalibang	TTH	Tekuu 36
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: James E. Duffy, Modern Automotive Technology, Tinley Park Illinois, GoodHeart-Wilcox Co. Inc. 2004;				ISBN: 1590701860		Price: \$94.10
AM112-1	20	Engine Servicing	2	Ongalibang	MW	Tekuu 36
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: James E. Duffy, Modern Automotive Technology, Tinley Park Illinois, GoodHeart-Wilcox Co. Inc. 2004;				ISBN: 1590701860		Price: \$94.10
AM113-1	20	Basic Automotive Electricity and Electronics	2	N. Enano	MW	Tekuu 36
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: James E. Duffy, Modern Automotive Technology, Tinley Park Illinois, GoodHeart-Wilcox Co. Inc. 2004;				ISBN: 1590701860		Price: \$94.10
AM213-1	15	Automotive Air-Conditioning	3	J. Omila/T. Maeda	TTH	Tekrar 46
		Pre: None		J. Omila/T. Maeda	MW	Tekrar 46
				Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: James E. Duffy, Modern Automotive Technology, Tinley Park Illinois, GoodHeart-Wilcox Co. Inc. 2004;				ISBN: 1590701860		Price: \$94.10
AM214-1	15	Electronic Engine Management	3	N. Enano	TTH	Tekuu 36
		Pre: AM 112 & AM 125		Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: James E. Duffy, Modern Automotive Technology, Tinley Park Illinois, GoodHeart-Wilcox Co. Inc. 2004;				ISBN: 1590701860		Price: \$94.10
AM215-1	15	Automatic Transmission	3	N. Enano	MW	Tekuu 36
		Pre: AM 124		N. Enano	F	AM Shop
				Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: James E. Duffy, Modern Automotive Technology, Tinley Park Illinois, GoodHeart-Wilcox Co. Inc. 2004;				ISBN: 1590701860		Price: \$94.10
AM216-1	15	Automotive Air Conditioning and Comfort Heating	3	N. Enano	F	Tekuu 36
		Pre: AM112, AM113, AM125		N. Enano	F	AM Shop
				Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: James E. Duffy, Modern Automotive Technology, Tinley Park Illinois, GoodHeart-Wilcox Co. Inc. 2004;				ISBN: 1590701860		Price: \$94.10
AM228-1	22	Internship	4	R. Ramarui		Job site
		Pre: Program completion evaluation		Begin Date: 08/12/2019		Duration: 16 wks.
Comments: Pick up Internship Application at Academic Affairs						
Business Accounting						
BA110-1	22	Introduction to Business	3	D. Ledgerwood	TTH	Keskas 48
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: "Business" A Changing World. 11 th edition; Author: O.C. Ferrell/Geoffrey Hirt/Linda Ferrell				ISBN: 978-1-259-68523-1		Price: \$218.70

BA110-2	22	Introduction to Business	3	D. Ledgerwood	MWF	09:00AM-09:50AM	Keskas 48
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: “ <u>Business</u> ” A Changing World. 11 th edition; Author: O.C. Ferrell/Geoffrey Hirt/Linda Ferrell				ISBN: 978-1-259-68523-1		Price: \$218.70	
BA123-1	22	Applied Business Mathematics	3	A. Ignacio	MWF	10:00AM-10:50AM	Keskas 49
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: <u>Contemporary Business Mathematics for Colleges</u> 17 th ed.				ISBN: 978-1-305-50668-8		Price: \$307.92	
BA 123-2	22	Applied Business Mathematics	3	A. Ignacio	TTH	04:00PM-05:20PM	Keskas 49
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: <u>Contemporary Business Mathematics for Colleges</u> 17 th ed.				ISBN: 978-1-305-50668-8		Price: \$307.92	
BA130-1	22	Accounting Principles I	3	A. Ignacio	MWF	02:00PM-02:50PM	Keskas 49
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: <u>South-Western Century 21 Accounting</u> (10 th Edition); Author: Ross/Gilbertson/Lehman/Hanson				ISBN: 978-1-305-94769-6		Price: \$187.18	
Workbook: <u>Century 21 Accounting</u> (Workbook: Chapter 1 – 17) 10 th edition				ISBN: 978-1-111-57880-0		Price: 66.95	
BA130-2	22	Accounting Principles I	3	A. Ignacio	TTH	09:00AM-10:20AM	Keskas 49
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: <u>South-Western Century 21 Accounting</u> (10 th Edition); Author: Ross/Gilbertson/Lehman/Hanson				ISBN: 978-1-305-94769-6		Price: \$187.18	
Workbook: <u>Century 21 Accounting</u> (Workbook: Chapter 1 – 17) 10 th edition				ISBN: 978-1-111-57880-0		Price: 66.95	
BA130-3	22	Accounting Principles I	3	A. Ignacio	MWF	05:00PM-5:50PM	Keskas 49
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: <u>South-Western Century 21 Accounting</u> (10 th Edition); Author: Ross/Gilbertson/Lehman/Hanson				ISBN: 978-1-305-94769-6		Price: \$187.18	
Workbook: <u>Century 21 Accounting</u> (Workbook: Chapter 1 – 17) 10 th edition				ISBN: 978-1-111-57880-0		Price: 66.95	
BA212-1	22	Intermediate Accounting I	3	F. Mascardo	MW	05:30PM-06:50PM	Keskas 48
		Pre: BA 131		F. Mascardo	F	05:00PM-05:50PM	Keskas 48
				Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: <u>Fundamental Accounting Principles</u> . 23 rd edition; Volume 1: Chapter 1-12				ISBN: 978-1-259-69191-1		Price: \$244.97	
Work book: <u>Fundamental Accounting Principles</u> ; 23 rd edition				ISBN: 978-12569259-7		Price: \$132.08	
BA214-1	22	Introduction to Business Law	3	F. Mascardo	TTH	05:30PM-06:50PM	Keskas 48
		Pre: EN109 & EN112		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Janet E. Ashcroft, J.D., <u>Law for Business</u> . 19 th edition, Mason, Ohio: Thompson Corp. 2008				ISBN: 9781305654921		Price: \$291.70	
BA223-1	22	Internship	4	R. Ramarui			Job site
		Pre: Program completion evaluation		Begin Date: 08/12/2019		Duration: 16 wks.	
Comments: Pick up Internship Application at Academic Affairs							
Business Administration							
BU158-1	22	Principles of Microeconomics	3	F. Mascardo	MW	03:00PM-04:20PM	Keskas 48
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: <u>Principles of Microeconomics</u> . 11 th edition Author: Case & Fair				ISBN: 9780133024166		Price: \$265.50	
BU223-1	20	Internship	4	R. Ramarui			Job site
		Pre: Program completion evaluation		Begin Date: 08/12/2019		Duration: 16 wks.	
Comments: Pick up Internship Application at Academic Affairs							
Chinese							
CH109-1	22	Conversational Chinese (Mandarin)	3	S. Tsai	MTWTHF	01:00PM-01:50PM	Sebus 51
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: None, Teacher designed handouts							
Criminal Justice							

CJ111-1	22	Introduction to Criminal Justice Admin. Pre: None	3	S. Bells	MWF	11:00AM-11:50AM	Urur 1
Text Book: Schmallegger, Frank. <u>Criminal Justice Today: An Introductory Text for the Twenty-First Century</u> 15th Edition, Pearson Education Inc. 2019				Begin Date: 08/12/2019		Duration: 16 wks.	
				ISBN: 978-0134749754			Price: \$231.55
CJ113-1	22	Juvenile Justice Pre: None	3	S. Bells	MWF	03:00PM-03:50PM	Urur 1
Text Book: <u>Juvenile Justice in America</u> . 7 th edition; Author: Bartollas, Clemens and Miller, Stuart J.				Begin Date: 08/12/2019		Duration: 16 wks.	
				ISBN:978-0-13-297830-9			Price: \$157.65
CJ122-1	22	Community Relations Pre: None	3	S. Bells	TTH	02:00PM-03:20PM	Urur 1
Text Book: Barker, Thomas D., de Guzman, Melchor C., Hunter, Ronald D., Police Community Relations and the Administration of Justice, 9th Edition				Begin Date: 08/12/2019		Duration: 16 wks.	
				ISBN: 978-0134548043			Price: \$76.10
CJ200-1	22	Self-Defense I Pre: CJ109	3	W.H. Moses	TTH	05:30PM-06:50PM	Keskas 47a
Text Book: None, Reference assigned by Instructor				Begin Date: 08/12/2019		Duration: 16 wks.	
CJ204-1	22	Police Report Writing Pre: Grade of C or better in EN112	3	W.H. Moses	MW	05:30PM-06:50PM	Urur 1
Text Book: Scalise, Frank and Strosahl, Douglas, <u>A Street Officer's Guide to Report Writing</u> . Cengage. 2013				Begin Date: 08/12/2019		Duration: 16 wks.	
				ISBN:			Price: \$72.29
CJ211-1	22	Criminal Law and Procedure Pre: CJ111	3	S. Bells	MWF	09:00AM-09:50AM	Urur 1
Text Book: Daniel E. Hall. <u>Criminal Law and Procedure</u> . 7 th edition.				Begin Date: 08/12/2019		Duration: 16 wks.	
				ISBN: 978-1-285-44881-7			Price: \$235.36
CJ212-1	22	Legal Aspects of Evidence Pre: CJ111	3	S. Bells	TTH	9:00AM-10:20AM	Urur 1
Text Book: Kaci, Judy H. <u>Criminal Evidence</u> . 8 th edition.				Begin Date: 08/12/2019		Duration: 16 wks.	
				ISBN: 978-1-285-06286-0			Price: \$174.17
CJ224-1	20	Internship Pre: Program completion evaluation	4	R. Ramarui			Job site
Comments: Pick up Internship Application at Academic Affairs				Begin Date: 08/12/2019		Duration: 16 wks.	
Communication							
CO110-1	20	Introduction to Communication Pre: None	3	W. Mitchell	MWF	09:00AM-09:50AM	Btaches 65
Text Book: <u>Improving Communication</u> ; Author: Motley, Michael and Osborn, Susan.				Begin Date: 08/12/2019		Duration: 16 wks.	
				ISBN: 978-0-205-56420-0			Price: \$121.30
CO110-2	20	Introduction to Communication Pre: None	3	W. Mitchell	MWF	03:00PM-03:50PM	Btaches 65
Text Book: <u>Improving Communication</u> ; Author: Motley, Michael and Osborn, Susan.				Begin Date: 08/12/2019		Duration: 16 wks.	
				ISBN: 978-0-205-56420-0			Price: \$121.30
CO110-3	20	Introduction to Communication Pre: None	3	W. Mitchell	TTH	02:00PM-03:20PM	Btaches 65
Text Book: <u>Improving Communication</u> ; Author: Motley, Michael and Osborn, Susan.				Begin Date: 08/12/2019		Duration: 16 wks.	
				ISBN: 978-0-205-56420-0			Price: \$121.30
CO110-4	20	Introduction to Communication Pre: None	3	C. Meteolechol	MWF	02:00PM-02:50PM	Smuuch 59
Text Book: <u>Improving Communication</u> ; Author: Motley, Michael and Osborn, Susan.				Begin Date: 08/12/2019		Duration: 16 wks.	
				ISBN: 978-0-205-56420-0			Price: \$121.30
CO201-1	20	Mass Media & Society Pre: CO 110	3	W. Mitchell	MWF	01:00PM-01:50PM	Btaches 65
Text Book: <u>Intro. to Mass Communication Media Literacy and Culture</u> . 8 th ed. Author: Stanley J. Baran. McGraw-Hill Ed. 2015				Begin Date: 08/12/2019		Duration: 16 wks.	
				ISBN: 77507983			Price: \$183.05
Community & Public Health							
CPH101-1	22	Principles & Ethics of Public Health Pre: None	3	A. Ngiraingas	MWF	05:00PM-06:50PM	Ksid
Text Book: Schneider MJ. <u>Introduction to Public Health</u> . 5 th edition, Jones & Bartlett				Begin Date: 08/12/2019		Duration: 1 st 8 wks. 8/12/19 - 10/04/19	
				ISBN: 9781284089233			Price: \$156.44

		Pre: None		O. Skebong	TTH	11:50AM 08:00AM-11:50AM	Temekai 28
Text Book: Instructor's Handout				Begin Date: 08/12/2019		Duration: 8/12/19 - 9/20/19	
CT115-1	15	Footing & Foundation	3	O. Skebong	MWF	10:00AM-11:50AM	Temekai 28
		Pre: None		O. Skebong	TTH	08:00AM-11:20AM	Temekai 28
Text Book: Instructor's Handout				Begin Date: 10/21/2019		Duration: 10/21/19 - 11/29/19	
CT212-1	15	Construction Management	3	S. Hinojales	MWF	11:00AM-11:50AM	Rriu 2
		Pre: CT 122, 123, 124 and BA 110		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: <u>Total Construction Management</u> ; Author: Ridge, George J.				ISBN: 978-0-07-052986-1		Price: \$96.95	
CT222-1	15	Internship	4	R. Ramarui			Job site
		Pre: Program completion evaluation		Begin Date: 08/12/2019		Duration: 16 wks.	
Comment: Pick up Internship Application at Academic Affairs							
Education							
ED110-1	22	Introduction to Teaching	3	D. Olikong	MW	05:00PM-06:20PM	Btaches 66
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Learning to Teach, 10 th edition				ISBN: 978-0-07-811030-6		Price:	
ED202-1	22	Early Childhood Development	3	G. Joseph	TTH	05:00PM-06:20PM	Sebus 51
		Pre: ED110		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Brewer, Jan <u>Introduction to Early Childhood Education</u> ; 6 th edition. Pearson Education, Boston 2007						Price: \$183.16	
ISBN: 0-205-41945-6							
ED203-1	22	Learning Through Play	3	H. Charles	MWF	04:00PM-04:50PM	Meluis (PWO)
		Pre: ED110 & ED202		Begin Date: 10/08/2018		Duration: 16 wks.	
Text Book: <u>Supporting Play in Early Childhood</u> , 2 nd edition by Dorothy Justus Sluss;						Price: \$136.00	
ISBN: 978-1-285-73515-3							
ED204-1	22	Teaching/Learning in Early Childhood Classrooms	3	T. Cason	TTH	6:30PM-07:50PM	Temekai 1
		Pre: ED110 & ED202		Begin Date: 10/08/2018		Duration: 16 wks.	
Text Book: Morrison, George S. <u>Fundamentals of Early Childhood Education</u> , 8 th edition.				ISBN: 978-13406033		Price: 153.14	
ED215-1	20	Mainstreaming Exceptional Individuals	3	T. Cason	TTH	04:00PM-05:20	Temekai 1
		Pre: ED110 & SS201		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Sands, Kozleski, French; <u>Inclusive Education for the 21st Century</u> . Belmont, Wadsworth, 2000.				ISBN: 0534238203		Price: \$239.05	
ED219-1	22	Teaching Students with Special Needs	3	D. Olikong	TTH	05:00PM-06:20PM	Btaches 66
		Pre: ED 110 and ED 215		Begin Date: 10/08/2018		Duration: 16 wks.	
Text Book: <u>Strategies for Teaching Learners with Special Needs</u> , 10 th Edition, Pearson Education Inc., 2013				ISBN: 978-0-13-262615-6		Price: \$188.25	
ED245-1	22	Reading in Content Areas	3	T. Cason	MWF	05:00PM-05:50PM	Temekai 1
		Pre: ED110 and depending on the student's major, ED204, ED205, ED206, or ED219		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Ryder, R.J. & Graves, M.F. <u>Reading and Learning in Content Areas</u> , 3 rd edition John Wiley & Sons 2003				ISBN: 978-0-471-39141-8		Price: \$52.10	
ED290-1	22	Student Teaching – EDEC	4	E. Morei			Job site
		Pre: Program completion evaluation		Begin Date: 08/12/2019		Duration: 16 wks.	
Comments: Need to meet with ED Program Instructor							
ED291-1	22	Student Teaching – EDSP	4	E. Morei			Job site
		Pre: Program completion evaluation		Begin Date: 08/12/2019		Duration: 16 wks.	
Comments: Need to meet with ED Program Instructor							
ED292-1	22	Student Teaching – EDEE	4	E. Morei			Job site
		Pre: Program completion evaluation		Begin Date: 08/12/2019		Duration: 16 wks.	
Comments: Need to meet with ED Program Instructor							
ED293-1	22	Student Teaching – EDSE	4	E. Morei			Job site

Pre: Program completion evaluation					Begin Date: 08/12/2019		
Comments: Need to meet with ED Program Instructor					Duration: 16 wks.		
English							
EN100-1	20	English Reading & Writing Pre: Placement Test	3	C. Meteolechol	MWF	05:00PM-6:20PM Duration: 16 wks.	Smuuch 59
Text Book: No text book. Instructor's handout							
EN100-2	20	English Reading & Writing Pre: Placement Test	3	C. Meteolechol	MTWTHF	11:00AM-11:50AM Duration: 16 wks.	Smuuch 59
Text Book: No text book. Instructor's handout							
EN100-3	20	English Reading & Writing Pre: Placement Test	3	E. Andrew	MTWTHF	02:00PM-02:50PM Duration: 16 wks.	Smuuch 53
Text Book: No text book. Instructor's handout							
EN100-4	20	English Reading & Writing Pre: Placement Test	3	E. Andrew	MTWTHF	03:00PM-03:50PM Duration: 16 wks.	Smuuch 53
Text Book: No text book. Instructor's handout							
EN100-9	20	English Reading & Writing Pre: Placement Test	3	C. Meteolechol	0:00	00:00-00:00	Dort LRC
EN109-1	20	Advanced Reading Pre: Reading level 8th to 12 th grade	3	E. Andrew	MWF	10:00AM-10:50AM Duration: 16 wks.	Smuuch 53
Text Book: <u>Reading and All That Jazz</u> , 6 th Edition; Author: Mather, Peter and McCarthy, Rita					ISBN: 978007351358		Price: \$130.76
EN109-2	20	Advanced Reading Pre: Reading level 8th to 12 th grade	3	R. Meyar	MWF	03:00PM-03:50PM Duration: 16 wks.	Smuuch 58
Text Book: <u>Reading and All That Jazz</u> , 6 th Edition; Author: Mather, Peter and McCarthy, Rita					ISBN: 978007351358		Price: \$130.76
EN109-3	20	Advanced Reading Pre: Reading level 8th to 12 th grade	3	R. Meyar	MWF	05:00PM-05:50PM Duration: 16 wks.	Smuuch 58
Text Book: <u>Reading and All That Jazz</u> , 5 th Edition; Author: Mather, Peter and McCarthy, Rita					ISBN: 978-0-07-340728-9		Price: \$130.35
EN109-9	20	Advanced Reading Pre: Reading Placement Test of 13+	3	C. Meteolechol	0:00	0:00-0:00	Dort LRC
EN112-1	20	Freshman Composition Pre: Placement Test	3	E. Andrew	MWF	09:00AM-09:50AM Duration: 16 wks.	Smuuch 53
Text Book: <u>Steps to Writing Well</u> , 11 th Edition; Author: Wyrick, Jean					ISBN: 978-1-4390-8395-6		Price: \$216.25
EN112-2	20	Freshman Composition (Hybrid) Pre: Placement Test	3	R. Meyar	MWF	10:00AM-10:50AM Duration: 16 wks.	Smuuch 58 & Online Lab (Btaches 63)
Text Book: <u>Steps to Writing Well</u> , 11 th Edition; Author: Wyrick, Jean					ISBN: 978-1-4390-8395-6		Price: \$216.25
EN112-3	20	Freshman Composition Pre: Placement Test	3	C. Meteolechol	MWF	04:00PM-04:50PM Duration: 16 wks.	Smuuch 59
Text Book: <u>Steps to Writing Well</u> , 11 th Edition; Author: Wyrick, Jean					ISBN: 978-1-4390-8395-6		Price: \$216.25
EN157-1	30	Teaching English to Speakers of Other Languages (TESOL) Pre: None	4	E. Andrew	MW	05:00PM-06:50PM Duration: 16 wks.	Smuuch 53
Text Book: <u>Teaching English to Speakers of Other Languages</u> – Student Course Book, PCC 2012					ISBN: None		Price: \$47.80
EN219-1	20	Research Methods/Field Ethnography Pre: Grade of "C" or better in EN 114	3	E. Morei	MWF	10:00AM-10:50AM Duration: 16 wks.	Sebus 57
Text Book: <u>The Oral History Manual</u> . 2 nd edition, Author: Sommer, Barbara and Quinlan, M. 2002					ISBN: 978-0-7591-1158-5		Price: \$63.35
Electrical Technology							
ET 103-1	15	Mathematics for Electrical and Electronics Pre: None	3	J. Omila	TTH	05:00PM-06:20PM Duration: 16 wks.	Tekrar 45

Text Book: <u>Basic Mathematics for Electricity and Electronics</u> , 8 th edition –McGraw-Hill Book Company 1999					ISBN: 978-0-02-805022-5	Price: \$249.40
ET110-1	15	Basic Electrical Wiring for Non-Majors Pre: None	3	F. Tellei Begin Date: 08/12/2019	MWF Duration: 16 wks.	03:00PM-4:40PM Tekrar 45
Text Book: Mix, Floyd M. <u>House Wiring Simplified</u> . 12 th edition, The Goodheart-Wilcox Company Inc. 2005					ISBN: 9781605255927	Price: \$57.30
ET111-1	15	Basic Electricity Pre: None	4	J. Omila Begin Date: 08/12/2019	TTH Duration: 16 wks.	01:00PM-03:50PM Tekrar 45
Text Book: Mazur, A Glen, Zurlis A. Peter <u>Electrical Principles and Practices</u> . American Technical Publishing 2005.					ISBN: 1285186850	Price: \$146.10
ET210-1	15	Motor Controls & Sequential Controls Pre: ET 121	5	F. Tellei Begin Date: 08/12/2019	MWF Duration: 16 wks.	02:00PM-04:50PM Tekrar 45
Text Book: <u>Electric Motor Repair</u> ; Author: Rosenberg, Robert and Hand, August. Delmar Publishers Inc.					ISBN: 978-0-03-059584-4 Price: \$ 439.70	
ET211-1	15	Industrial/Commercial Wiring Pre: ET 122	4	F. Tellei Begin Date: 08/12/2019	MWF Duration: 16 wks.	10:00AM-11:50AM Tekrar 45
Text Book: <u>Industrial/Commercial Wiring</u> 13 th Ed; Author: Mullin, Ray and Smith Robert.					ISBN: TBD	Price: \$TBD
ET214-1	15	Grid Connected PV System, Design, and Installation Pre: BP116, ET103, ET122	4	F. Tellei Begin Date: 08/12/2019	TTH Duration: 16 wks.	08:00:AM-11:50AM Tekrar 45
Text Book: GSES Pty. Ltd. <u>Grid-Connected PV Systems-Design and Installation</u> . 1 st Ed. USA Version					ISBN: 978-1-921932-03-8	Price: \$TBD
ET222-1	15	Internship Pre: Program completion evaluation	4	R. Ramarui Begin Date: 08/12/2019 16 wks.		Duration: Job site
Comments: Pick up Internship Application at Academic Affairs						
General Electronics						
GE113-1	15	Computer Operating Systems Pre: None	3	J. Yabes Begin Date: 08/12/2019 16 wks.	W(4:00PM-4:50PM) F(1:00PM-4:50PM) Duration: 16 wks.	Tekrar 44
Text Book: None; Instructor's made handouts						
GE114-1	15	Basic Electronics Pre: None	3	J. Yabes Begin Date: 08/12/2019	M(4:00PM-4:50PM) T(1:00PM-4:50PM) Duration: 16 wks.	Tekrar 44
Text Book: Foundations of Electronics Circuits & Devices Conventional Flow; Author: Meade, Russell					ISBN: 0-7668-4026-3 Price: \$253.45	
GE115-1	15	Electronic Tools, Test Instruments & Measurements Pre: None	3	J. Yabes Begin Date: 08/12/2019	MW Duration: 16 wks.	08:00AM-10:20AM Tekrar 44
Text Book: None, Instructors made handouts						
GE116-1	15	Microcontroller Pre: None	3	J. Yabes Begin Date: 08/12/2019	MW Duration: 16 wks.	01:00PM-03:20PM Tekrar 44
Text Book: TBD					ISBN: TBD Price: TBD	
GE212-1	15	Robotics 2 Pre: GE116 & GE128	3	J. Yabes Begin Date: 08/12/2019	M Duration: 16 wks.	11:00AM-11:50AM Tekrar 44
Text Book: TBD; ISBN: TBD; Price: TBD					J. Yabes TH Duration: 16 wks.	Tekrar 44
GE214-1	15	Audio Equipment Service & Repair Pre: GE 124	3	J. Yabes Begin Date: 08/12/2019	TTH Duration: 16 wks.	08:00AM-10:20AM Tekrar 44
Text Book: None, Instructor made handouts						
GE215-1	15	Television Service & Repair Pre: GE 116 & GE 124	3	J. Yabes J. Yabes	F W	08:00AM-11:30AM 11:00AM- Tekrar 44

Text Book: Liew, Kent, PLASMA TV Repair Tips PV1 and LED/LCD Television Repair Tips V4					Begin Date: 08/12/2019	11:50AM	
GE225-1	15	Internship	4	R. Ramarui	ISBN:	Duration: 16 wks.	
Pre: Program completion evaluation					Begin Date: 08/12/2019	Price: \$150.25	Job site
Comments: Pick up Internship Application at Academic Affairs							
History							
HI159-1	22	World Civilization I	3	G. T. Ngirmeriil	MWF	09:00AM-09:50AM	Sebus 57
Pre: EN109 & EN112					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: The Heritage of World Civilization Vol.1 To 1700, 10 th edition					ISBN: 978-0-13-384387-3	Price: \$121.99	
HI179-1	22	History of Micronesia I	3	G. T. Ngirmeriil	TTH	02:00PM-03:20PM	Sebus 51
Pre: EN109 & EN112					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: The First Taint of Civilization: <i>Pre-Colonial Days 1521-1885</i>					ISBN: 978-0-8248-1643-8	Price: \$46.80	
Health & Physical Education							
HP103-1	22	Elementary PE	2	A. Nobuo	MW	06:00PM-6:50PM	Sebus 50
Pre: ED110					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: TBD					ISBN: TBD	Price: TBD	
HP180-1	22	Personal & Social Health	3	A. Nobuo	MWF	09:00AM-09:50AM	Sebus 50
Pre: None					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: Essential Concepts for Healthy Living, 7 th edition					ISBN: 978-1-284-04997-8	Price: \$139.40	
HP180-2	22	Personal & Social Health	3	A. Nobuo	TTH	05:00PM-06:20PM	Sebus 50
Pre: None					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: Essential Concepts for Healthy Living, 7 th edition					ISBN: 978-1-284-04997-8	Price: \$139.40	
HP181-1	22	First Aid/CPR	2	A. Nobuo	MW	05:00PM-05:50PM	Sebus 50
Pre: None					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: First Aid, CPR, and AED Advanced 6 th edition					ISBN: 978-1-4496-3505-3	Price: \$68.90	
HP181-2	22	First Aid/CPR	2	A. Nobuo	MW	11:00AM-11:50AM	Sebus 50
Pre: None					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: First Aid, CPR, and AED Advanced 6 th edition					ISBN: 978-1-4496-3505-3	Price: \$68.90	
HP181-3	22	First Aid/CPR	2	A. Nobuo	TTH	09:00AM-09:50AM	Sebus 50
Pre: None					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: First Aid, CPR, and AED Advanced 6 th edition					ISBN: 978-1-4496-3505-3	Price: \$68.90	
Information Technology							
IT105-1	19	PC Office Applications	3	S. Hinojales	MTWTHF	09:00AM-09:50AM	Btaches 61
Pre: CS 100					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: Microsoft Office 2010					ISBN: 978-0-538-74814-8	Price: \$248.79	
IT105-2	19	PC Office Applications	3	S. Hinojales	MWF	05:00PM-06:40PM	Btaches 67
Pre: CS 100					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: Microsoft Office 2010					ISBN: 978-0-538-74814-8	Price: \$248.79	
IT110-1	19	Introduction to Programming	3	J. Yaoch	MWF	11:00AM-11:50AM	Btaches 68
Pre: MA 105					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: Programming Logic and Design 8 th edition					ISBN: 1285845773	Price: \$158.00	
IT200-1	13	Intermediate PC Office Applications	3	C. Nacionalis	MW	5:00PM-07:20PM	Btaches 68
Pre: IT 105					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: Microsoft Office 2010 1 st edition					ISBN: 978-0-538-48143-4	Price: \$166.50	
IT205-1	19	Visual Basic Programming II	3	J. Yaoch	MTWTHF	01:00PM-01:50PM	Btaches 68
Pre: IT 120, IT 125, & EN 112					Begin Date: 08/12/2019	Duration: 16 wks.	

Text Book: Loffelmann, Klaus & Purohit, Sarika Calla. Mircrosoft Visual Basic 2010 Developer's Handbook. O'Reilley Media Inc. 2011 ISBN: 9780735627055 Price: \$42.52

IT215-1	19	Web Management & Design	3	Yaoch/Nacionalis	MWF	02:00PM-03:40PM	Btaches 68
		Pre: IT 105		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Principles of Web Design 6 th edition				ISBN: 978-1-285-85264-5			Price: \$193.65

IT220-1	19	Troubleshooting Microcomputer Systems	3	J. Yaoch	MWF	10:00AM-10:50AM	Btaches 68
		Pre: IT 115		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Andrews, Jean. <u>A+ Guide to Managing and Maintaining Your PC</u> . Boston: Thompson Publishing Company							
ISBN: 9780619217587		Price: \$125.65					

IT222	20	Instructor Directed Practicum	4	J. Yaoch			
		Pre: Instructor's consent, and cannot be taken concurrently with more than two other courses		Begin Date: 08/12/2019		Duration: 16 wks.	

IT223-1	20	Internship	4	R. Ramarui		Job site
		Pre: Program completion evaluation		Begin Date: 08/12/2019	Duration: 16 wks.	
Comments: Pick up Internship Application at Academic Affairs						

Japanese

JP109-1	22	Conversational Japanese I	3	R. Kawamura	MTWTHF	09:00AM-09:50AM	Btaches 64
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Japanese for Busy People, 3 rd edition				ISBN: 978-1-56836-384-4			Price: \$35.20
Workbook: Japanese for Busy People, 3 rd edition				ISBN: 978-1-133-31197-3			Price: \$26.90

JP109-2	22	Conversational Japanese I	3	R. Kawamura	MTWTHF	10:00AM-10:50AM	Btaches 64
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Japanese for Busy People, 3 rd edition				ISBN: 978-1-56836-384-4			Price: \$35.20
Workbook: Japanese for Busy People, 3 rd edition				ISBN: 978-1-133-31197-3			Price: \$26.90

JP109-3	22	Conversational Japanese I	3	R. Kawamura	MTWTHF	02:00PM-02:50PM	Btaches 64
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Japanese for Busy People, 3 rd edition				ISBN: 978-1-56836-384-4			Price: \$35.20
Workbook: Japanese for Busy People, 3 rd edition				ISBN: 978-1-133-31197-3			Price: \$26.90

JP109-4	22	Conversational Japanese I	3	R. Kawamura	MTWTHF	04:00PM-04:50PM	Btaches 64
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Japanese for Busy People, Revised 3 rd edition, 2007				ISBN: 978-1-56836-384-4		Price: \$35.20	
Workbook: Japanese for Busy People, Revised 3 rd edition				ISBN: 978-4-7700-3034-4		Price: \$26.90	

JP209-1	22	Advanced Japanese I	3	R. Kawamura	MTWTHF	03:00PM-03:50PM	Btaches 64
		Pre: JP119		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: TBD				ISBN: TBD		Price: TBD	

Library Science

LS102-1	20	Introduction to Library Organization	2	TBA	MW	09:00AM-09:50AM	WCCC LS program
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Instructor-created course packet and handouts							

LS105-1	20	Introduction to Information Resources	1	TBA	F	09:00AM-09:50AM	WCCC LS program
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Instructor-created course packet and handouts							

LS120-1	20	Library Media Technology	3	TBA	MWF	10:00AM-10:50AM	WCCC LS program
		Pre: LS102		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Instructor-created course packet and handouts							

LS202-1	20	Materials Selection, Cataloging and Indexing	3	TBA	MWF	11:00AM-11:50AM	WCCC LS program
		Pre: LS102 & LS105					

Text Book: Instructor-created course packet and handouts					Begin Date: 08/12/2019		Duration: 16 wks.
LS205-1	20	User Education and Activity Programming Pre: LS110	3	TBA	MWF	02:00PM-02:50PM	WCCC LS program
Text Book: Instructor-created course packet and handouts					Begin Date: 08/12/2019		Duration: 16 wks.
LS225-1	20	Internship	4	R. Ramarui			Job site
Pre: Program completion evaluation					Begin Date: 08/12/2019		Duration: 16 wks.
Comments: Pick up Internship Application at Academic Affairs					Begin Date: 08/12/2019		Duration: 16 wks.
Mathematics							
MA100-1	22	Technical Mathematics	3	R. Santos	MWF	05:00PM-05:50PM	Meluis 33
Pre: None					Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: Applied Mathematics textbook, 4 th edition					ISBN: 978-1-60525-278-0		Price: \$104.00
Work Book: Applied Mathematics, 4 th edition					ISBN: 978-1-60525-279-7		Price: \$36.55
MA100-2	22	Technical Mathematics	3	R. Santos	MWF	01:00PM-01:50PM	Meluis 33
Pre: None					Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: Applied Mathematics textbook, 4 th edition					ISBN: 978-1-60525-278-0		Price: \$104.00
Work Book: Applied Mathematics, 4 th edition					ISBN: 978-1-60525-279-7		Price: \$36.55
MA101-1	23	Math for Mechanics	3	J. Omila	MW	05:00PM-07:20PM	Sebus 51
Pre: None					Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: Math for Automotive Trade, 5 th edition					ISBN: 978-1-111-31823-9		Price: \$180.25
MA103-1	22	Basic Algebra	3	C. Ulap	TTH	06:00PM-08:20PM	Smuuch 52
Pre: None					Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: Tussy, Alan S. Basic Mathematics for College Students with Early Integers, 5 th Edition. Cengage 2015;					ISBN: 9781285450872		Price: \$323.70
MA103-2	22	Basic Algebra	3	M. Buban	MTWTHF	01:00PM-01:50PM	Btaches 69
Pre: None					Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: Tussy, Alan S. Basic Mathematics for College Students with Early Integers, 5 th Edition. Cengage 2015; ISBN: 9781285450872							Price: \$323.70
MA103-3	22	Basic Algebra	3	M. Buban	MTWTHF	10:00AM-10:50AM	Btaches 69
Pre: None					Begin Date: 08/12/2019		Duration: 16 wks
Text Book: Tussy, Alan S. Basic Mathematics for College Students with Early Integers, 5 th Edition. Cengage 2015; ISBN: 9781285450872					Price: \$323.70		
MA103-4	22	Basic Algebra	3	M. Buban	MTWTHF	04:00PM-04:50PM	Btaches 69
Pre: None					Begin Date: 08/12/2019		Duration: 16 wks
Text Book: Tussy, Alan S. Basic Mathematics for College Students with Early Integers, 5 th Edition. Cengage 2015; ISBN: 9781285450872					Price: \$323.70		
MA103-9	22	Basic Algebra Pre: None	3	E. Moses	00:00	00:00-00:00	Dort LRC
					Begin Date: 08/12/2019		Duration: 16 wks.
MA105-1	22	Intermediate Algebra	3	E. Moses	MWF	09:00AM-10:40AM	KSID
Pre: MA103					Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: Beginning & Intermediate Algebra, 7 th edition					ISBN: 978-1-4354-62533		Price: \$380.56
MA105-2	22	Intermediate Algebra	3	C. Ulap	MWF	03:00PM-04:40PM	Smuuch 52
Pre: MA103					Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: Beginning & Intermediate Algebra, 7 th edition					ISBN: 978-1-4354-62533		Price: \$380.56
MA105-3	22	Intermediate Algebra	3	E. Moses	TTH	09:00AM-11:20AM	Btaches 67
Pre: MA103					Begin Date: 08/12/2019		Duration: 16 wks.
Text Book: Beginning & Intermediate Algebra, 7 th edition					ISBN: 978-1-4354-62533		Price: \$380.56
MA110-1	22	Survey of Mathematics	3	E. Moses	MW	06:00PM-	PTHSE Reception Area

		Pre: MA103			Begin Date: 08/12/2019	07:20PM Duration: 16 wks.	
Text Book: The Nature of Mathematics, 12 th edition					ISBN: 978-0-538-73758-6		Price: \$301.70
MA111-1	22	College Algebra	3	C. Ulap	TTH	02:00PM-03:20PM	Smuuch 52
		Pre: MA105			Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: College Algebra, 11 th edition					ISBN: 9781111990909		Price: \$325.65
MA112-1	22	Trigonometry	3	M. Buban	TTH	05:00PM-06:20PM	Btaches 69
		Pre: MA111			Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: Algebra & Trigonometry with Analytic Geometry, 13 th edition					ISBN: 978-0-8400-6852-1		Price: \$321.15
MA157-1	22	Mathematics and Numeracy Teaching	3	M. Buban	MWF	06:00PM-06:50PM	Btaches 69
		Pre: MA103			Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: Mathematics and Numeracy Teaching					ISBN: None		Price: \$20.25
Masonry							
MS101-1	15	Basic Masonry/Concrete Work	3	O. Skebong	TTH	01:00PM-03:50PM	Temekai 28
		Pre: None			O. Skebong	M	01:00PM-01:50PM
Text Book: Instructor's made hand outs					Begin Date: 08/12/2019	Duration: 16 wks.	
Music							
MU100-1	22	Concert Choir	1	H. Charles	MW	02:00PM-03:20PM	Meluis (PWO)
Text Book: None		Pre: None			Begin Date: 08/12/2019	Duration: 16 wks.	
MU102-1	22	Music Fundamentals	3	H. Charles	MW	10:00AM-11:20AM	Meluis (PWO)
Text Book: None		Pre: None			Begin Date: 08/12/2019	Duration: 16 wks.	
MU102-2	22	Music Fundamentals	3	H. Charles	TTH	02:00PM-03:20PM	Meluis (PWO)
Text Book: None		Pre: None			Begin Date: 08/12/2019	Duration: 16 wks.	
MU139-1	22	Music for Early Childhood	3	H. Charles	TTH	05:00PM-6:20PM	Meluis (PWO)
		Pre: None			Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: TBD					ISBN: TBD		Price: TBD
Nursing							
NU102-1	22	Basic Nursing Concepts	4	T. Ngirmang	MW	10:00AM-10:50AM	Sebus 56
		Pre: A grade of C or better in SC159 B.			T. Ngirmang	TH	08:00AM-01:50PM
					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: <u>Fundamentals of Nursing: Concepts, Process, & Practice.</u> 10 th edition. Pearson Ed. Inc.							
ISBN: 9780133974362		Price: \$218.00					
NU103-1	22	Child Health Nursing I	2	T. Ngirmang	M	11:00AM-11:50AM	Sebus 56
		Pre: A grade of C or better in SC159 B.			T. Ngirmang	W	05:00PM-08:00PM
					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: <u>Introduction to Maternity and Pediatric Nursing.</u> 7 th edition					ISBN: 9781455770151		Price: \$124.15
NU104-1	22	Physical Assessment	1	T. Ngirmang	TTH	02:00PM-02:50PM	Sebus 56
		Pre: A grade of C or better in SC159 B.			Begin Date: 08/12/2019	Duration: 1st 8 wks.	
Text Book: Physical Assessment Handout provided by Instructor							
NU105-1	22	Patient/Family Health Education	1	T. Ngirmang	TTH	02:00PM-02:50PM	Sebus 56
		Pre: A grade of C or better in SC159 B.			Begin Date: 10/07/2019	Duration: 2nd 8 wks.	
Text Book: Text will be provided by Instructor							
NU202-1	22	Family Centered Nursing	4	T. Ngirmang	MW	09:00AM-09:50AM	Sebus 56
		Pre: NU 102 with at least a C grade			T. Ngirmang	F	08:00AM-01:50PM
					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: <u>Introduction to Maternity and Pediatric Nursing.</u> 6 th edition, St. Louis, Missouri, Saunders, 2011.					ISBN:		Price: 124.15

NU203-1	22	Adaptation to Illness II	4	J. Ngiruchelbad	MW	10:00AM-10:50AM	Sebus 51
		Pre: NU 201 with at least a C grade		J. Ngiruchelbad	TH	08:00AM-01:50PM	Hospital
				Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Medical-Surgical Nursing: Assessment and Management of Clinical Problems, 9 th edition							
ISBN: 9780323086783		Price: \$205.85					
NU205-1	22	Mental Health Nursing	4	J. Ngiruchelbad	F	05:00PM-06:50PM	Sebus 56
		Pre: NU 201 with at least a C grade		J. Ngiruchelbad	T	08:00AM-01:50PM	Hospital
				Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Psychiatric Nursing, Contemporary Practice, 5 th edition				ISBN: 978-0-06-0000370		Price: \$127.60	
NU207-1	22	Decision-Making & Leadership	3	T. Ngirmang	MW	01:00PM-02:20PM	Sebus 56
		Pre: NU 106B with at least "C" grade		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Leadership Roles and Management Functions in Nursing, 8 th edition				ISBN: 978-1-4511-9281-0		Price: \$100.05	
Office Administration							
OA112-1	20	Filing Systems & Record Management	3	D. Ledgerwood	MWF	11:00AM-11:50AM	Btaches 67
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Records Management, 9 th edition				ISBN: 978-0-538-73141-6		Price: \$161.60	
Records Management, (<i>Simulation Packet</i>), 9 th edition				ISBN: 978-0-538-73142-3		Price: \$122.75	
OA210-1	20	Document Processing	3	D. Ledgerwood	MWF	04:00PM-04:50PM	Btaches 67
		Pre: IT 105		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Advance Applications with Microsoft Word, 2 nd edition				ISBN: 0-538-72828-0		Price:\$101.00	
OA211-1	20	Business Communication	3	M. Temaungil		Online Course	Btaches 63
		Pre: CS 100		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Basic Letter & Memo Writing, 5 th edition				ISBN: 978-0-538-72783-9		Price:\$133.60	
OA222-1	20	Internship	4	R. Ramarui			Job site
		Pre: Program completion evaluation		Begin Date: 08/12/2019		Duration: 16 wks.	
Philosophy							
PH249-1	22	General Logic	3	R. Meyar	MWF	01:00PM-01:50PM	Smuuch 58
		Pre: EN109 & EN112		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Dowden, Bradley H. <u>Logical Reasoning</u> , Belmont, California, 2015 (digital copy)							
Palauan							
PW119-1	22	Advanced Palauan Grammar (Formerly PW219)	3	E. Morei	TTH	05:00PM-06:20PM	Smuuch 58
		Pre: PW101 or Fluency in Palauan Language		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Joseph, Lewis. <u>Handbook of Palauan Grammar Vol. 1</u>				Note: See Academic Affairs Office for rental. Rental fee: \$20.00			
PW223-1	22	Economy of Palau	3	E. Morei	MW	05:30PM-06:20PM	Sebus 57
		Pre: EN 109 & EN112		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Instructor Handouts							
Sciences							
SC103-1	20	Introduction to Environmental Science	4	J. Ngotel	MWF	09:00AM-09:50AM	Temekai SL-B
		Pre: None		J. Ngotel	TH	09:00AM-11:50AM	Temekai SL-B
				Begin Date: 01/15/2018		Duration: 16wks.	
Text Book: <u>Principles of Environmental Science</u> , 8 th edition, Jan. 2016				Price: \$222.95			
SC109-1	23	Principles of Biology I (Hybrid Course)	4	V. Yuji	(Online)	(Online)	Smuuch 55
		Pre: None		V. Yuji	T	01:00PM-03:50PM	Temekai SL- A
				Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Biological Science, 6 th edition				ISBN: 978-0-321-97649-9		Price: \$286.32	
SC119-1	20	Introduction to Physical Science	4	S. Ngirmeriil	MWF	05:00PM-05:50PM	Smuuch 55
		Pre: None		S. Ngirmeriil	TH	04:00PM-06:50PM	Temekai SL- B

Text Book: Introduction to Physical Science, 12 th edition					Begin Date: 08/12/2019	Duration: 16 wks.	
SC120-1	20	Physical Geology (Hybrid Course) Pre: A grade of C or better in SC119	4	V. Yuji	MWF	01:00PM-01:50PM	Smuuch 55
Text Book: Modern Physical Geology					V. Yuji	TH 09:00AM-11:50AM	Temekai SL- B
SC159A-1	20	Anatomy & Physiology Pre: None	4	J. Ngotel	MWF	10:00AM-11:50AM	Price: \$325.80
					J. Ngotel	Duration: 16 wks.	Btaches 69
Text Book: (1) Fundamentals of Anatomy & Physiology, 11 th edition					Begin Date: 08/12/2019		
SC161-1	20	General Chemistry II Pre: A grade of C or better in SC160	4	S. Ngirmeriil	MWF	10:00AM-10:50AM	Price: \$325.53
					S. Ngirmeriil	TH 02:00PM-04:50PM	Smuuch 55
Text Book: Introductory Chemistry: A Foundations, 6 th edition					Begin Date: 08/12/2019	Duration: 16 wks.	Temekai SL- A
SC206-1	20	Physics II Pre: SC 205 & MA 221	4	C. Ulap	MWF	02:00PM-02:50PM	Price: \$273.33
					T	09:00AM-11:50AM	Smuuch 55
Text Book: Fundamentals of Physics, 10 th edition					Begin Date: 08/12/2019	Duration: 16 wks.	Temekai SL- A
SC239-1	20	Natural History of Palau Pre: CS100	4	S. Ngirmeriil	MWF	02:00PM-02:50PM	Price: \$339.75
					S. Ngirmeriil	T 09:00AM-11:50AM	Smuuch 55
Text Book:					Begin Date: 08/12/2019	Duration: 16 wks.	Temekai SL- B
1) Gosliner, Terrence, David W. Behrens, and Gary C. Williams. <u>Coral Reef Animals of the Indo-Pacific</u> . ISBN: 0-930118-21-9; Price: \$51.05							
2) Kitalong, Ann H., Robin Ann DeMeo, and Tarita Holm. <u>Native Trees of Palau: A Field Guide</u> . ISBN: 9.78983E+11; Price: \$38.50							
3) Pratt, H. Douglas and Mandy Etpison. <u>The Birds & Bats of Palau</u> . ISBN: 1-56647-871-5; Price: \$16.50							
SC270-1	20	Field Studies Pre: SC110 & SC190	3	V. Yuji			Job site
					Begin Date: 08/12/2019	Duration: 16 wks.	
SC275-1	20	Internship Pre: Program completion evaluation	4	R. Ramarui			Job site
					Begin Date: 08/12/2019	Duration: 16 wks.	
Comments: Pick up Internship Application at Academic Affairs							
Small Engine							
SE101-1	17	Boat Operation Pre: None	3	F. Tellei	MWF	02:00AM-02:50PM	Tekuu 38
					C. Kazuma	SA 08:00AM-12:00PM	Tekuu 38
					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: Instructor's made hand outs							
SE112-1	15	Basic Engine Principles Pre: None	3	M. Yarofaisug	MW	08:00AM-08:50AM	Tekuu 38
					M. Yarofaisug	T 09:00AM-11:50AM	Tekuu 38
					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: Roth, Alfred C. <u>Small Gas Engines</u> , 11 th edition						ISBN: 978-0-63126-390-3	Price: \$43.77
Work Book: Small Gas Engines						ISBN: 978-1-63126-391-0	Price: \$117.69
SE113-1	25	Two & Four Cycle Engines Pre: None	3	Ongalibang	MWF	03:00PM-04:50PM	Tekuu 38
					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: Roth, Alfred C. <u>Small Gas Engines</u> , 11 th edition						ISBN: 978-0-63126-390-3	Price: \$43.77
Work Book: Small Gas Engines						ISBN: 978-1-63126-391-0	Price: \$117.69
SE212-1	15	Outboard Lower Unit System Pre: SE 122	3	M. Yarofaisug	MWF	09:00AM-11:20AM	Tekuu 38
					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: Roth, Alfred C. <u>Small Gas Engines</u> , 10 th edition						ISBN: 605255477	Price: \$109.20
Work Book: Small Gas Engines						ISBN: 1-59070-184-4	Price: \$22.95
SE213-1	15	Outboard Power Head System Pre: SE 122	3	M. Yarofaisug	TTH	02:00PM-7:50PM/2:00PM-2:50PM	Tekuu 38
					Begin Date: 08/12/2019	Duration: 16 wks.	
Text Book: Roth, Alfred C. <u>Small Gas Engines</u> , 10 th edition						ISBN: 605255477	Price: \$109.20
Work Book: Small Gas Engines						ISBN: 1-59070-184-4	Price: \$22.95
SE223-1	15	Internship	4	R. Ramarui			Job site

Pre: Program completion evaluation				Begin Date: 08/12/2019		Duration: 16 wks.	
Comments: Pick up Internship Application at Academic Affairs							
Social Sciences							
SS100-1	25	Introduction to College	1	Ledgerwood	MW	11:00AM-11:50AM	Btaches 66
		Pre: None		Begin Date: 08/12/2019		Duration: 1 st 8 wks.	
Text Book: (1) College Catalog		(2) Student Handbook (3) Financial Aid Handbook					Price: \$5.00
SS100-2	25	Introduction to College	1	Mitchell	MW	11:00AM-11:50AM	Btaches 66
		Pre: None		Begin Date: 10/08/2018		Duration: 2 nd 8 wks.	
Text Book: (1) College Catalog		(2) Student Handbook (3) Financial Aid Handbook					Price: \$5.00
SS119-1	22	Introduction to Psychology	3	G. Joseph	TTH	05:00PM-06:20PM	Sebus 57
		Pre: EN109 & EN112		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Introduction to Psychology		10 th edition					ISBN: 978-0-495-90345-1 Price: \$270.74
SS129-1	22	Introduction to Sociology	3	G. T. Ngirmeriil	MWF	02:00PM-02:50PM	Sebus 51
		Pre: EN109 & EN112		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Introduction to Sociology,		10 th edition					ISBN: 978-0-393-26431-9 Price: \$146.10
SS149-1	22	Introduction to Political Science	3	G. T. Ngirmeriil	MW	02:00PM-03:20PM	Sebus 57
		Pre: EN109 & EN112		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Instructor's Handouts							
SS179-1	22	Introduction to Social Anthropology	3	G. T. Ngirmeriil	TTH	04:00PM-05:20PM	Sebus 57
		Pre: EN109 & EN112		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Instructor's Handouts							
SS201-1	22	Human Growth & Development	3	T. Cason	MWF	06:00PM-06:50PM	Sebus 51
		Pre: EN109 & EN112		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Lifespan Development;		1 st edition					ISBN: 978-1-4833-6885-6 Price: \$168.98
SS203-1	22	Comparative Government	3	G. Ngirmeriil	MW	04:00PM-05:20PM	Sebus 51
		Pre: EN109 & EN112		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Introduction to Comparative Politics							ISBN: 978547216294 Price: \$254.36
SS259-1	20	The American Political System (Online Course)	3	G. T. Ngirmeriil	00:00	00:00-00:00	Btaches 63
		Pre: EN109 & EN112		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Gateways to Democracy: An Introduction to American Government,		3 rd edition; John G. Geer, Wendy J. Schiller, Jeffrey A. Segal, Richard Herrera					ISBN: 978-1-285-85854-8 Price: \$192.45
Tourism & Hospitality							
TH100-1	22	Introduction to Tourism & Hospitality	3	D. Albert	MW	09:00AM-10:20AM	Esuch PTHSE reception
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Introduction to Hospitality,		7 th edition					ISBN: 978-0-13-376276-1 Price: \$191.00
TH101-1	15	Food Production & Sanitation	3	D. Albert	MW	01:00PM-03:20PM	Esuch PTHSE restaurant
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: On Cooking: A Textbook of Culinary Fundamentals,		5 th edition. Prentice Hall. 2011					ISBN: 9780137155767 Price: \$178.85
TH115-1	22	Interpersonal Relations & Customer Service	2	J. Blesam	TTH	03:00PM-03:50PM	PTHSE reception
		Pre: None		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Customer Service: Skills for Success;		6 th edition					ISBN: 9780073545462 Price: \$137.90
TH201-1	15	Dining Room & Beverage Operations	3	D. Albert	MW	04:00PM-06:20PM	PTHSE restaurant
		Pre: TH 101		Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Restaurant Service Basics							ISBN: 978-0-470-10785-0 Price: \$51.70
TH210-1	22	Housekeeping Management	3	J. Blesam	TTH	11:00AM-11:50AM	PTHSE housekeeping
		Pre: TH 100		TBA	F	09:00AM-11:50AM	PTHSE housekeeping

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Text Book: The Professional Housekeeper, 4 th edition				Begin Date: 08/12/2019		Duration: 16 wks.	
				ISBN: 978-0-471-29193-0		Price: \$154.05	
TH222-1	22	Management for Quality in Hospitality Industry	3	J. Blesam	MWF	03:00PM-03:50PM	PTHSE reception
Pre: EN109 & EN112				Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Managing For Quality in the Hospitality Industry				ISBN: 978-1-4390-6032-2		Price: \$115.00	
TH223-1	22	Internship – THFB	4	R. Ramarui			Job site
Pre: Program completion evaluation				Begin Date: 08/12/2019		Duration: 16 wks.	
TH224-1	22	Internship – THHO	4	R. Ramarui			Job site
Pre: Program completion evaluation				Begin Date: 08/12/2019		Duration: 16 wks.	
Comments: Pick up Internship Application at Academic Affairs							
TH225-1	22	Internship – THTS (AAS)	4	R. Ramarui			Job site
Pre: Program completion evaluation				Begin Date: 08/12/2019		Duration: 16 wks.	
Comments: Pick up Internship Application at Academic Affairs							
TH226-1	22	Internship – THTS (AS)	4	R. Ramarui			Job site
Pre: Program completion evaluation				Begin Date: 08/12/2019		Duration: 16 wks.	
Comments: Pick up Internship Application at Academic Affairs							
TH227-1	22	Internship – THHM	4	R. Ramarui			Job site
Pre: Program completion evaluation				Begin Date: 08/12/2019		Duration: 16 wks.	
Comments: Pick up Internship Application at Academic Affairs							
Visual Arts							
VA109-1	20	Introduction to Visual Arts	3	E. Tellei	MTWTH	05:00PM-06:20PM	Temekai 2
Pre: None				Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Instructor's handouts							
Welding							
WE110-1	15	Oxyacetylene	3	R. Santos	TTH	08:00AM-10:20AM	Meluis 33
Pre: None				Begin Date: 08/12/2019		Duration: 16 wks.	
Text Book: Instructor's handouts							

Semester Class Schedule (Fall 2019)

Course No.	Sec.	Course Title	Cr.	Instructor	Days	Time	Rm#

Total number of credits: _____

2019

January

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March

S	M	T	W	T	F	S
					1	2
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April

S	M	T	W	T	F	S
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28	29	30				

May

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June

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July

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28	29	30	31			

August

S	M	T	W	T	F	S
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24	25	26	27	28	29	30
31						

September

S	M	T	W	T	F	S
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October

S	M	T	W	T	F	S
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27	28	29	30	31		

November

S	M	T	W	T	F	S
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24	25	26	27	28	29	30

December

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

WHERE TO GO FOR HELP

TOPIC	WHERE TO GO	LOCATION	TELEPHONE
Add or Drop Class	Admissions & Records Office	Miich Bldg.	Ext. 249 & 274
Admissions Application	Admissions & Records Office	Miich Bldg.	Ext. 249 & 274
Academic Advising	Student Life Office	Miich Bldg.	488-3036
Academic Transcript	Admissions & Records Office	Miich Bldg.	Ext. 249 & 274
Books & Supplies	Bookstore	Miich Bldg.	Ext. 236
Counseling	Student Life Office	Dort Bldg.	488-3036
Catalog	Bookstore	Miich Bldg.	Ext. 236
Change of Major	Admissions & Records Office	Miich Bldg.	Ext. 249 & 274
Change of Name	Admissions & Records Office	Miich Bldg.	Ext. 249 & 274
Class Absences	Instructors	Library Bldg 2 nd Flr	Ext. 240 & 270
Closed Classes	Admissions & Records Office	Miich Bldg.	Ext. 249 & 274
Complete withdrawal	Student Life Office	Miich Bldg.	488-3036
Computer Lab & Online Lab	Academic Affairs	Btaches Bldg.	Ext. 256
Credit by Exam	Instructors	Library Bldg 2 nd Flr	Ext. 240 & 270
Financial Aid	Financial Aid Office	Miich Bldg.	Ext. 234 or 265
Financial obligation	Business Office	Ukall Bldg.	Ext. 231 or 262
Financial Aid Transcript	Financial Aid Office	Miich Bldg.	Ext. 234 or 265
Grades	Admissions & Records Office	Miich Bldg.	Ext. 249 or 274
Change of Grades	Instructors	Library Bldg 2 nd Flr	Ext. 240 & 270
Graduation Application	Admissions & Records Office	Miich Bldg.	Ext. 249 or 274
Graduation Requirements	Admissions & Records Office	Miich Bldg.	Ext. 249 or 274
Housing	Student Life Office	Miich Bldg.	488-3036
Internship	Dean Robert Ramarui	Academic Affairs	Ext. 245
Placement Test	Learning Resource Center	Dort Bldg.	488-3073
Institutional TOEFL	Learning Resource Center	Dort Bldg	488-3073
Refunds/Tuition	Student Account	Ukall Bldg.	Ext. 231 or 262
Security	Physical Plant	Tekrar Bldg.	Ext. 258
Student Body Association	ASPCC Office	Library Bldg 2 nd Flr	488-2461
Tutoring	Learning Resource Center	Dort Bldg.	488-3073
Course Withdrawal	Admissions & Records Office	Miich Bldg.	Ext. 249 or 274
Work Study	Work Study Coordinator	Miich Bldg	Ext. 273

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- ◆ Community & Public Health
 - ⇒ Community & Public Health
 - ⇒ Emergency Health Management
- ◆ Criminal Justice
- ◆ Education
 - ⇒ Early Childhood
 - ⇒ Elementary
 - ⇒ Secondary
 - ⇒ Special Education
- ◆ Environmental/Marine Science
- ◆ Liberal Arts
- ◆ Library & Information Services
- ◆ Nursing
- ◆ Palauan Studies
- ◆ Science, Technology, Engineering, Mathematics (STEM) Disciplines Program

School of Business

- ◆ Business Accounting
- ◆ Business Administration
- ◆ Information Technology
- ◆ Office Administration
- ◆ Tourism Hospitality
 - ⇒ Food & Beverages
 - ⇒ Hospitality Management
 - ⇒ Hotel Operations
 - ⇒ Tour Services

School of Technical Education

- ◆ Air Conditioning & Refrigeration Technology
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- ◆ Electrical Technology
- ◆ General Electronics Technology
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- ◆ Pacific Island Health Officers Association (PIHOA) Tel: 488-4900
- ◆ Palau Wind Orchestra
- ◆ Penn Foster Career Training Program-30 Career Specific Diplomas
- ◆ Western Curriculum Coordination Center (WCCC)
- ◆ Workforce Investment Opportunity Act (WIOA)

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Website: www.palau.edu Email: tellei@palau.edu

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Admissions & Records Office
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