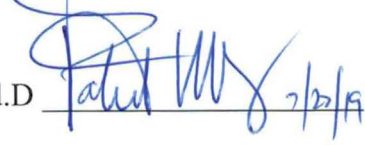




July 22, 2019

TO : All College Employees

FROM : President, Patrick U. Tellei, Ed.D.  7/2/19

SUBJECT : Institutional-Set Standards for Student Achievement (ISSA)

Palau Community College's Institutional-Set Standards for Student Achievement (ISSA) went into implementation in the fall of 2015. The ISSA Committee appointed by the College on November 1, 2013 oversees the implementation of the set standards and reported its results to the College through the Executive Committee during the first three years of implementation. The ISSA results for the first three academic years – 2015-16; 2016-17; and 2017-18 are available on the college website as well. After the first three academic years of implementation, the ISSA Committee met on September 13, 2018, the Committee made recommendations for my review and decision making. On June 13, 2019, I approved the recommendations of the ISSA Committee for implementation on the first day of fall 2019. Hence, the following approved recommendations will begin implementation on August 12, 2019, academic year 2019-2020.

Originally, there were eleven (11) Institutional-Set Standards for Student Achievement overseen by the ISSA Committee; beginning fall 2019, seven (7) will continue implementation with four (4) deleted and will be the responsibility of the College Retention Committee.

Seven (7) ISSA to be implemented starting August 12, 2019, academic year 2019-2020 –

1. At least 60% of registered students will complete enrolled courses (course completion) in any given semester.
2. PCC retains at least 60% of registered students from term to term; fall to fall; and spring to spring until completion of degree/certificate programs.
3. At least 70% of students will complete enrolled general education courses in any given semester.
4. At least 10% of students enrolled will complete (graduate) in 2 – 2½ years.
5. At least 20% of students enrolled will complete (graduate) in 3 - 3½ years.
6. At least 20% of students who completed degree programs will transfer to 4-year colleges/universities.
7. At least 50% of students who completed degree/certificate programs will enter the work force (job placement).

ISSA Committee September 13, 2018 minutes of meeting with recommendations; June 13, 2019 approval of the seven (7) ISSAs; and a copy of the original eleven (11) ISSAs are attached to this memorandum for your reference. Should there be any question or need for further information, you may contact ISSA Committee Chair Deikola Olikong at #271.

Attachments

CC: PCC Board of Trustees



June 6, 2019


TO : President, Patrick U. Tellei, Ed.D

FROM : ISSA Committee Chair, Deikola Olikong 

SUBJECT : Institutional-Set Standards for Students Achievement (ISSA) Committee Recommendations

On September 18, 2018, I forwarded to you the ISSA Committee minutes of meeting on September 13, 2018 with the Committee's recommendations for your review and approval. To date, the Committee has not received any comments, recommendations, and/or approval/disapproval from you. I am forwarding the same minutes of meeting and recommendations to you and kindly request for your review and approval. Thank you very much and should there be any question or need for further information, I am available at extension #271. Have a good day!

Attachment: ISSA 9/13/2018 Minutes of Meeting / Recommendations

4/24/19
Comments OK vs
proceed




Institutional-Set Standards for Student Achievement (ISSA)
ISSA Committee's Final Meeting
September 13, 2018 @ 10:00 am, Accreditation Office

ISSA Committee Appointed Members on November 1, 2013

Deikola Olikong, Chair	Registrar/CSO President Lesley Adachi
Dean Robert Ramarui, Co-Chair	Ms. Evangeline Andrew, Faculty Representative
Dean Sherman Daniel	Mr. Lester Rekemesik, Faculty Representative (Resigned)
Dean Willy Wally (Retired)	Ms. Loyola Darius, Faculty Representative (Resigned)
CPC Acting Chair Marianne Temaungil	Ms. Kornelia Thomas, ASPCC President (Graduated)
IR Ligaya Sara	

In attendance at the Committee's Final Meeting on September 13, 2018

Deikola Olikong, Chair
Dean Robert Ramarui, Co-Chair
Dean Sherman Daniel
Dean Jefferson Thomas
Associate Dean Marianne Temaungil
IR Ligaya Sara
Director Lesley Adachi, Registrar
Mr. Abel Noah, ASPCC Representative
Ms. Evangeline Andrew, Faculty Representative

ISSA Committee re-convened on Thursday, September 13, 2018 to complete the standing committee's work after three academic years of ISSA implementation. This submission includes the ISSA Committee's September 13, 2018 Minutes of Meeting; ISSA Results for Academic Years 2015-16, 2016-17 & 2017-18; and Committee's recommendations to the College President.

Minutes of Meeting (9/13/2018)

- Chair Olikong provided an overview of ISSA Committee's work in 2013-2014; review and approval of the college ISSA's by President Tellei in spring of 2015; implementation of ISSA's for the last three academic years; and the purpose of the final committee meeting.
- IR Sara provided the Academic Years 2015-16; 2016-17; and 2017-18 results with analysis.
- Discussion:
 - o Which ISSA(s) need to be assigned to appropriate college plans?
 - o Which ISSA needs to be omitted because the program has been discontinued?
 - o Appropriate numbering of ISSAs
 - o Each ISSA expected benchmark
 - o ISSA Assessment Cycle
 - o Proposed Recommendations to the College President for review and approval

Recommendations:

(The ISSA Committee is recommending the following to the College President for his review, consideration and approval.)

Recommendation 1: To remove ISSA #1 from the Institutional-Set Standards and assign it to the Retention Committee as Recruitment Plan Goal 1 – Recruitment.

To remove ISSA #2 from the Institutional-Set Standards and assign it to the Retention Committee as Recruitment Plan Goal 2 – Admissions.

To remove ISSA #3 from the Institutional-Set Standards and assign it to the Retention Committee as Recruitment Plan Goal 3 – Acceptance / Enrollment.

A reason requesting to remove ISSA #1, #2 & #3 from the Institutional-Set Standards and assign them to the Retention Committee for Recruitment Plan Goals is that Institutional-Set Standards are set and implemented to support and assess achievement of current students. ISSA's #1, #2 & #3 are standards that were set for potential students whom the college can't guarantee their attendance. These three said standards are more appropriate as goals under the Recruitment Plan that the Retention Committee is currently developing for the college.

Recommendation 2: To remove ISSA #6 in regards to Developmental courses; the college discontinued Development courses after summer 2016.

Recommendation 3: If and when Recommendations 1 & 2 is approved; appropriate numbering of the ISSAs will be the following.

- ISSA #4 will become ISSA #1
- ISSA #5 will become ISSA #2
- ISSA #7 will become ISSA #3
- ISSA #8 will become ISSA #4
- ISSA #9 will become ISSA #5
- ISSA #10 will become ISSA #6
- ISSA #11 will become ISSA #7

Recommendation 4: Each of the approved ISSAs has different benchmarks; maintained the same benchmarks until the end of Academic Year 2019-2020.

AY 2019-2020 will complete the five year implementation of the first assessment cycle. The Retention committee will take the responsibility to review the first five years results from AY 2015-2016 to AY 2019-2020 and will make recommendations to the President and his Executive Committee should there be need to increase, decrease or continue upholding the same benchmarks.

Recommendation 5: ISSA is assessed every semester and every academic year. ISSA review cycle is recommended for every five academic years. This will allow the college to review and make necessary changes should there be need.

Recommendation 6: After three academic years of implementation of the ISSAs, it is highly recommended that the college appoints the college Retention Committee to take on the responsibilities of the ISSA implementation effective immediately.


Recommendation 7: If Recommendations 1 – 6 are approved, ISSA Committee recommends that ISSA be removed from the current Executive Committee's general agenda; whereas, Retention Committee replaces ISSA and be the responsible committee for Institutional-Set Standards for Student Achievement reports and updates at the Executive Committee meetings, during college general assemblies, responses to ACCJC Standard I. B and C, and any other reports required by the college.

Institutional Research and Evaluation Office (IREO) will continue its responsibility with the assessment of the ISSA's at the end of each term; IREO will continue to be responsible to inform the results of assessments with the Retention Committee; and IREO will be the responsible office to upload ISSA reports on the college website under Institutional Effectiveness.

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After the proposal of the seven (7) recommendations, the ISSA Committee adjourned at 11:28 am; the Committee Chair takes the responsibility to prepare the minutes of the meeting and its recommendations for submission to the College President.

Prepared for submission by Deikola Olikong



on 9/13/2018

Institutional-Set Standards for Student Achievement

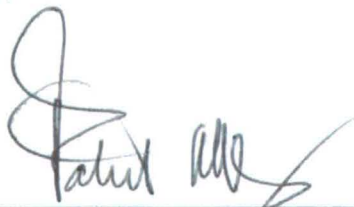
Required under

- U.S. Department of Education 34 Code of Federal Regulations (CFR) & USDOE Guidelines for §602.16 (a)(1)(i) and §602.16 (f)(2)
- ACCJC Standard I.B.2; I.B.3; and II.A.1
- ACCJC Eligibility Requirements #11
- ACCJC Annual Report

- ~~1. PCC recruits graduating seniors from all high schools in Palau (spring term).~~
- ~~2. PCC accepts 100% of graduating seniors who applied for and met admissions requirements.~~
- ~~3. PCC enrolls at least 65% of graduating seniors who applied for and met admissions requirements.~~

1. ~~4~~ At least 60% of registered students will complete enrolled courses (course completion) in any given semester.
2. ~~5~~ PCC retains at least 60% of registered students from term to term; fall to fall; and spring to spring until completion of degree programs.
- ~~6. At least 55% of students will complete enrolled developmental courses in any given semester.~~
3. ~~7~~ At least 70% of students will complete enrolled general education courses in any given semester.
4. ~~8~~ At least 10% of students enrolled will complete (graduate) in 2 - 2½ years.
5. ~~9~~ At least 20% of students enrolled will complete (graduate) in 3 - 3½ years.
6. ~~10~~ At least 20% of students who completed degree programs will transfer to 4-year colleges/universities.
7. ~~11~~ At least 50% of students who completed degree programs will enter the work force (job placement).

Approved by:



Patrick U. Tellei, Ed.D
President

Date:

3/31/2015

approved on 6/13/2019 by President Tellei
Implementation August 12, 2019