

COURSE OUTLINE

CJ121 Introduction to Corrections and Correctional Administration

Course Title

CJ121

Dept. & Course No.

I. COURSE DESCRIPTION

This course will introduce students to the historical background in corrections and correctional administration as well as in the treatment and prevention programs. It will also cover contemporary issues that are applicable to correctional administration and policy as well as treatment theories and techniques that may be applicable to jails, prisons, probations, and parole.

II. SEMESTER CREDITS: 3

III. CONTACT HOURS PER WEEK:

3
Lecture

0
Lab

3
Total

IV. PREREQUISITES: CJ 111

V. STUDENT LEARNING OUTCOMES:

Upon completion of the course, the student will be able, with 65% accuracy, to:

1. Discuss the history and philosophy of corrections, and discuss the steps in criminal justice administration that occur after an individual has been convicted of a crime.
2. Discuss community-based corrections and intermediate sanctions.
3. Identify and describe the types of corrections institutions and the various populations.

VI. COURSE CONTENT:

- A. Overview of corrections
 1. History & Philosophy
 2. Purpose and function of the corrections system today
 3. Goals and philosophy of punishment
 4. Sentencing and the correctional process: actors in the sentencing process, imposing the sentence, how people are sentenced
- B. Community corrections and intermediate sanctions.
 1. Development of community-based corrections.
 2. Diversion
 3. Intermediate sanctions
 4. Shock incarceration
 5. Probation
- C. Institutions
 1. Jails and houses of correction: characteristics and functions
 2. Jail populations
 3. Jail administration and structure
 4. Prisons: correctional administration
 5. Prison inmate populations
 6. Special needs populations: special

offense inmates, special needs inmates, elderly inmates and illegal immigrants, capital punishment and death row inmates, and the juvenile offender

7. Types of correctional facilities (security)

4. Discuss the prison experience of inmates, the institutional procedures, and prisoners' rights.

5. Discuss rehabilitative programs, parole, and release to the community.

6. Discuss professionalism and careers in corrections

D. Doing time

1. The prison experience: males and females
2. Entering prison/prisonization
3. Institutional procedures
4. Classification
5. Prison violence
6. Special issues in doing time
7. Prisoners' rights: history and foundations of prisoners' rights law
8. Substantive rights of inmates: First, Fourth, Eighth, and Fourteenth Amendment Rights

E. Rehabilitative programs and services

1. Role of treatment and services in prisons
2. Classification for treatment
3. Correctional treatment methods
4. Correctional programs: prison education, vocational, and religious programs
5. Services to inmates
6. Parole practices
7. Parole officer
8. How successful is parole?

F. Corrections as a Career Field

1. Professionalism in corrections
2. Why a career in corrections?
3. Careers in community corrections
4. Careers in jails and detention facilities
5. Careers in prisons and institutions

VII. MATERIALS AND EQUIPMENT

- A. Handout
- B. Projector
- C. Film
- D. Routine classroom materials

VIII. TEXTS:

Required Text:

Birzer, Michael L. and Roberson, Cliff. *Introduction to Corrections* 2nd Edition, Placeville, CA: Copperhouse Publishing Company, 2004.

IX. METHOD OF INSTRUCTION

- A. Lecture
- B. Discussion
- C. Film
- D. Assignments
- E. Field trip to local institution (will depend on arrangements made with the Bureau of Public Safety, Republic of Palau).

X. METHOD OF EVALUATION

Final grades will be computed from percent to letter grades as follows:

- 1. Assignments/Participation.....20%
- 2. Quizzes/Tests.....20%
- 3. Midterm Exam.....30%
- 4. Final Exam.....30%
- 5. Total.....100%

Transmutation of percent to letter-grade is as follows:

90 – 100%	A
80 – 89%	B
70 – 79%	C
65 – 69%	D
0 – 64%	F

Palau Community College
CJ 121 Introduction to Corrections and Correctional Administration
Course Learning Outcomes

During the course experience, the course learning outcomes (CLOs) will be assessed through the use of signature assignments. A rating scale will be used to determine the students' proficiency level of each CLO using specifically aligned assignments. The numerical ratings of 4, 3, 2 and 1 are not intended to represent the traditional school grading system of A, B, C, D and F. The descriptions associated with each of the numbers focus on the level of student performance for each of the course learning outcomes listed below.

- Rating Scale:**
- 4 – Exceeds Expectations
 - 3 – Meets Expectations
 - 2 – Developing
 - 1 – Below Expectations

CLO1: At the completion of the course, students will be able to summarize the history and development of corrections and identify, compare and contrast the various programs and services.

Numerical Value	
4	Perform all of the following tasks accurately and completely: <ul style="list-style-type: none"> * Explain the history of punishment and the beginning of legal punishments. * Explain the purpose and goals of criminal sanctions. * Identify the criteria involved in sentencing convicted criminals. * Describe community corrections and intermediate sanctions. * Discuss rehabilitative programs and services, parole, and release to the community.
3	Perform the tasks mentioned above with mixed quality, but most are adequate and complete.
2	Perform the tasks mentioned above with mixed quality, but most are inadequate or incomplete.
1	Perform the tasks mentioned above inaccurately or incompletely.

CLO 2: At the completion of the course, students will be able to identify the types of corrections institutions and discuss the experiences and rights of different corrections populations.

Numerical Value	
4	Perform all of the following tasks accurately and completely: <ul style="list-style-type: none"> * Identify and describe jails, houses of correction, and prisons. * Discuss the characteristics of jails and prisons. * Identify and describe jails and prisons populations. * Identify and discuss the special needs populations. * Explain the prison experience, prisonization and institutional procedures. * Discuss the history and foundation of prisoners' rights law. * Discuss substantive rights of inmates.
3	Perform the tasks mentioned above with mixed quality, but most are adequate and complete.
2	Perform the tasks mentioned above with mixed quality, but most are inadequate or incomplete.

1	Perform the tasks mentioned above inaccurately or incompletely.
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CLO 3: At the completion of the course, students will be able to summarize innovations and directions in the corrections field including the role of research, personnel training, and careers in corrections.

Numerical Value	
4	Perform all of the following tasks accurately and completely: <ul style="list-style-type: none"> * Describe the corrections field as a career choice. * Explain the types of positions available in corrections field. * Describe the working conditions of correctional officers. * Explain the training requirements for the various types of correctional officers. * Discuss professionalism in the corrections field. * Describe the requirements to be successful in the corrections field. * Discuss the innovations in corrections.
3	Perform the tasks mentioned above with mixed quality, but most are adequate and complete.
2	Perform the tasks mentioned above with mixed quality, but most are inadequate or incomplete.
1	Perform the tasks mentioned above inaccurately or incompletely.