

“We Strive to Guarantee Quality

and Excellence”

Palau Community College is an accessible public educational institution helping to meet the technical, academic, cultural, social, and economic needs of students and communities by promoting learning opportunities and developing personal excellence.

**T1 - Instructional Programs
(Academic Degree & Certificate Programs)**

Three Year Program Review

Degree / Certificate Program

Business Accounting

Period of Three Year Review

August 2015 to July 2018

Program Review Completed By:

Name	Title	Signature	Date
Arlyn U. Ignacio	Program/Department Chair	<i>Arlyn U. Ignacio</i>	2/4/2019

Program Review Certified By:

Name	Title	Signature	Date
Robert Ramarui	Dean of Academic Affairs	<i>Robert Ramarui</i>	2/4/19

Program Review Received By: (Institutional Research & Evaluation Office)

Name	Title	Signature	Date
Ligaya Sara	Institutional Researcher	<i>Ligaya Sara</i>	02/04/19

Program review at Palau Community College is a process that provides an extensive evaluation of academic and non-academic programs on a three year basis. The results of yearly assessments (using the FAMED process) are compiled into the one three year review cycle.

The purpose of program review is to evaluate program sufficiency to allow definite strategies to be developed for major revisions, to provide information for consideration when decisions are made, and to develop recommendations to improve institutional effectiveness.



Instructions for completing Program Review:

1. Type your text into the boxes. The text boxes will expand to accommodate the amount of text spaces you need.
2. Individual instructions are included before each section. Examples are in green, remove when you start writing.
3. Submit completed and signed Program Review in both hard copy and electronic copy format to the Institutional Research & Evaluation Office.
4. Required supporting documents must be included during submission.

Appendix A: CLOs – PLOs – ILOs Mapping (e-copy only)

Appendix B: Most Updated & Approved Outlines within this cycle (e-copy only)

Appendix C: Most Updated Program Modification with PLOs within this cycle (e-copy only)

Appendix D: FAMED grid of all course assessment data within review cycle
(e-copy in pdf only)

5. Be sure to keep both hard and electronic copies for your file.

Note: Other college plans may include the 15-Year Institutional Master Plan, the 5-Year Technology Plan, Institutional Learning Outcomes, Institutional-Set Standards for Student Achievement, or other plans, such as an approved department plan or committee plan.

I. Academic Degree Program Purpose (Program Description) and Relationship to the College Mission

1. State the purpose of this academic degree program below.

The Associate of Science (A.S.) degree in Business Accounting Program is designed to prepare students for entry-level positions in a variety of accounting-related positions in private business, governmental agencies and public accounting firms. The program is designed to produce graduates who possess accounting skills and knowledge desired in today's competitive business world. Students will be grounded in the study of accounting including finance, business law, economics, business management, and information technology. The program also provides an opportunity for students who plan to transfer to a four-year degree in Accounting.

2. How is the academic degree program supporting the overall mission of the College?

Palau Community College Business Accounting Program is to provide students challenging career-oriented undergraduate preparation in order to acquire the requisite knowledge and skills necessary to be successful in accounting concepts. The Business Accounting Program furthermore aims to provide a quality education in accounting within the learning-centered environment of our institution. The Program also strives to help each individual student achieve success in reaching their academic goals by offering a variety of learning opportunities and incorporating current technology. The Program will also respond to the community and students' changing needs for information and facilitate life-long learning by continued assessment of student academic achievement.

3. Provide a brief history of this academic degree program below. Include the updates of major changes and accomplishments since the last review.

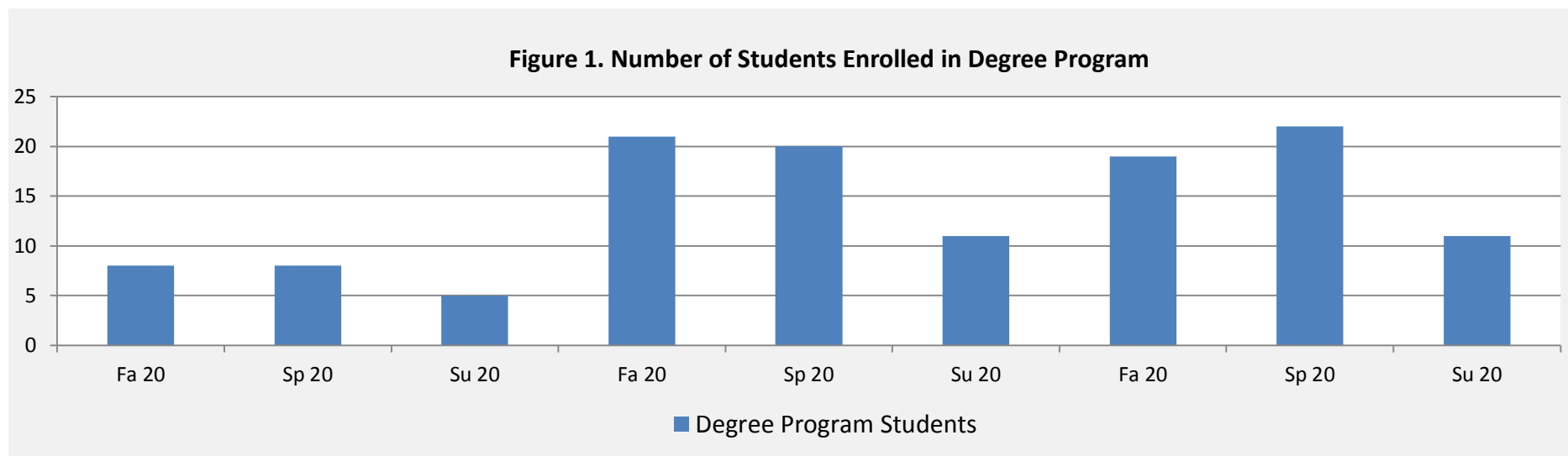
The Business Accounting Degree Program is still in high demand because the benefit of an associate degree is the ability to transfer credits to a 4-year program. In addition, here in Palau, there is so much need for trained and qualified accountants, and with this degree program we can better prepare our students for a 4-year program to obtain this expertise in order to meet the job market demand.

Since the last review the program remains as balanced and comprehensive, and includes major fields of accounting and important related disciplines like business law, microeconomics, computers, and

finance. And with the increased internet speed, instructors are now able to download supplemental materials to better assist in their instruction.

II. Program Data

Degree Program Students – Number of Students Enrolled in this Degree Program



Provide summary of Figure 1 including its trends analysis.

Enrollment of degree program students as shown in Figure 1 shows that in Fall 2015 and Spring 2016 enrollment were the same, then during Summer 2016 it dropped down by 3 students, then in Fall 2016 it went up to 21 enrollees, then dropped by one in Spring 2017 and further dropped in Summer 2017 by 9 students, then in Fall 2017 it went up to 19 and further went up in Spring 2018 then in summer 2018 it dropped to 11 enrollees. This trend analysis shows that this degree program is still doing well.

Program Courses Data
(Course Completion Data of Program Students in each Program Course)

*You may insert more rows as
needed*

Table 1a. Course Completion of Program Courses (Fall)

FA 2015					FA 2016					FA 2017				
<u>Course</u>	Passed	Failed	Withdraw	Enrolled	<u>Course</u>	Passed	Failed	Withdraw	Enrolled	<u>Course</u>	Passed	Failed	Withdraw	Enrolled
BA 110	2	0	0	2	BA 110	10	0	0	10	BA 110	5	0	1	6
BA 123	2	0	0	2	BA 123	6	0	1	7	BA 123	5	0	0	5
BA 130	6	0	0	6	BA 130	9	0	0	9	BA 130	10	1	1	12
BA 212	8	0	0	8	BA 212	12	0	0	12	BA 212	10	0	0	10
BA 214	5	0	0	5	BA 214	7	0	1	8	BA 214	7	0	0	7

Table 1b. Course Completion of Program Courses (Spring)

SP 2016					SP 2017					SP 2018				
<u>Course</u>	Passed	Failed	Withdraw	Enrolled	<u>Course</u>	Passed	Failed	Withdraw	Enrolled	<u>Course</u>	Passed	Failed	Withdraw	Enrolled
BA 110	2	0	0	2	BA 123	1	0	0	1	BA 110	5	0	0	5
BA 123	0	0	0	0	BA 131	5	1	0	6	BA 123	1	0	0	1
BA 131	4	2	0	6	BA 159	5	1	1	7	BA 131	12	0	1	13
BA 159	4	3	0	7	BA 213	7	0	0	7	BA 159	8	0	0	8
BA 219	1	2	0	3	BA 219	16	2	0	18	BA 213	5	0	0	5
BA 220	4	0	0	4	BA 220	5	1	0	6	BA 219	4	0	0	4
BA 222	2	0	0	2	BA 222	6	1	1	8	BA 220	5	0	0	5
										BA 222	10	0	0	10
										BA 223	1	0	0	1

Table 1c. Course Completion of Program Courses (Summer)

SU 2016					SU 2017					SU 2018				
<u>Course</u>	Passed	Failed	Withdraw	Enrolled	<u>Course</u>	Passed	Failed	Withdraw	Enrolled	<u>Course</u>	Passed	Failed	Withdraw	Enrolled
BA 223	1	0	0	1	BA 223	6	0	0	6	BA 223	4	0	0	4

Provide summary of Tables 1a, 1b & 1c including its trends analysis.

For Table 1a, Fall 2015 had 23 program students enrolled and all of them passed. In Fall 2016 there were 46 program students enrolled, 44 of them passed while 2 withdrew. And in Fall 2017, there were 40 program students enrolled, 37 passed, 1 failed and 2 withdrew. The trend shows a slight slope which peaked during Fall 2016. The trend is favorable.

For Table 1b, Spring 2016 had 24 program students enrolled, 17 passed while 7 failed. During Spring 2017, 53 program students enrolled, 45 of them passed, 6 failed and 2 withdrew. During Spring 2018, 52 program students enrolled, 51 of them passed and only 1 withdrew. Again there's a slight slope in the trend analysis which peaked during Spring 2017. The trend is favorable.

For Table 1c, Summer 2016 had only 1 program student enrolled and passed, and in the Summer of 2017 there were 6 program students enrolled and all 6 of them passed, and finally in the Summer of 2018 there were 4 program students enrolled and all 4 of them passed. There's a slight slope which peaked in the Summer of 2017 and so the trend is favorable.

Program Courses Data
Course Completion Data of ALL Students in each Program Course
(Does not apply for LA and SD Programs)

*You may insert more rows as
needed*

Table 2a. Course Completion of Program Courses (Fall)

FA 2015					FA 2016					FA 2017				
<u>Course</u>	Passed	Failed	Withdraw	Enrolled	<u>Course</u>	Passed	Failed	Withdraw	Enrolled	<u>Course</u>	Passed	Failed	Withdraw	Enrolled
BA 110	26	11	4	41	BA 110	50	5	6	61	BA 110	25	3	3	31
BA 123	20	7	1	28	BA 123	24	0	1	25	BA 123	20	4	3	27
BA 130	51	20	13	84	BA 130	58	4	8	70	BA 130	42	8	4	54
BA 212	8	0	0	8	BA 212	30	0	0	30	BA 212	28	0	0	28
BA 214	11	2	1	14	BA 214	17	0	1	18	BA 214	10	1	0	11

Table 2b. Course Completion of Program Courses (Spring)

SP 2016					SP 2017					SP 2018				
<u>Course</u>	Passed	Failed	Withdraw	Enrolled	<u>Course</u>	Passed	Failed	Withdraw	Enrolled	<u>Course</u>	Passed	Failed	Withdraw	Enrolled
BA 110	30	3	5	38	BA 110	33	7	6	46	BA 110	5	0	0	5
BA 123	10	8	0	18	BA 123	9	1	2	12	BA 123	1	0	0	1
BA 131	21	9	1	31	BA 131	24	6	4	34	BA 131	12	0	1	13
BA 159	12	6	1	19	BA 159	12	7	3	22	BA 159	8	0	0	8
BA 219	2	2	0	4	BA 213	10	4	0	14	BA 213	5	0	0	5
BA 220	4	0	0	4	BA 219	16	2	0	18	BA 219	4	0	0	4
BA 222	2	0	0	2	BA 220	5	1	0	6	BA 220	5	0	0	5
					BA 222	6	1	1	8	BA 222	10	0	0	10
										BA 223	1	0	0	1

Table 2c. Course Completion of Program Courses (Summer)

SU 2016					SU 2017					SU 2018				
<u>Course</u>	Passed	Failed	Withdraw	Enrolled	<u>Course</u>	Passed	Failed	Withdraw	Enrolled	<u>Course</u>	Passed	Failed	Withdraw	Enrolled
BA 223	2	0	0	2	BA 223	6	0	0	6	BA 223	4	0	0	4

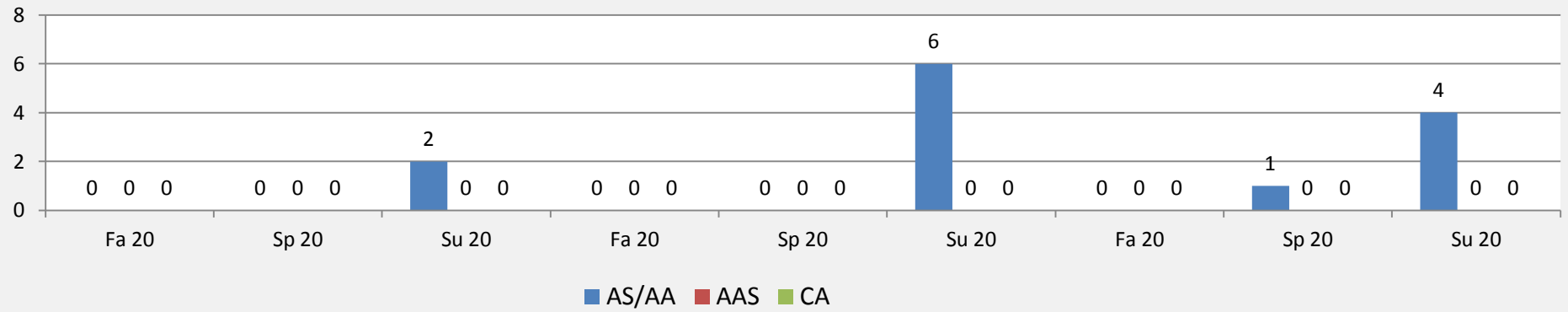
Provide summary of Tables 2a, 2b & 2c including its trends analysis.

Table 2a shows that for Fall 2015 a total enrollment for all students was 175 which 116 of them passed, 40 of them failed and 19 withdrew. Fall 2016 shows a total enrollment of 204 which 179 of them passed, 9 failed and 16 withdrew. Fall 2017 had a total enrollment of 151 to which 125 of them passed, 16 failed and only 10 withdrew. The trend shows a slight slope in enrollment which peaked during Fall 2016. There is steady increase in the number of students that passed, and only a minimal number of failures and withdrawals of courses. This is within the favorable range.

Table 2b shows that for Spring 2016 a total enrollment for all students was 116 which 81 of them passed, 28 of them failed, and 7 of them withdrew. Spring 2017 had a total enrollment of 160 with 115 students that passed, 29 failed and 16 withdrew. In Spring 2018 total student enrollment was 52, 51 of the students passed, 0 failed and only 1 withdrew. From Spring 2016 to Spring 2017 total enrollment increased by 44 and from Spring 2017 to Spring 2018 it dropped by 108. This trend analysis is not favorable.

Table 2c shows that for Summer 2016 a total enrollment was 2, with 2 passing. Summer 2017 had a total enrollment of 6 with all 6 passing. Summer 2018 had a total enrollment of 4 with all 4 passing. The trend shows an increase of 4 students from Summer 2016 to Summer 2017 and a decrease of 2 students from Summer 2017 to Summer 2018. The trend is still favorable.

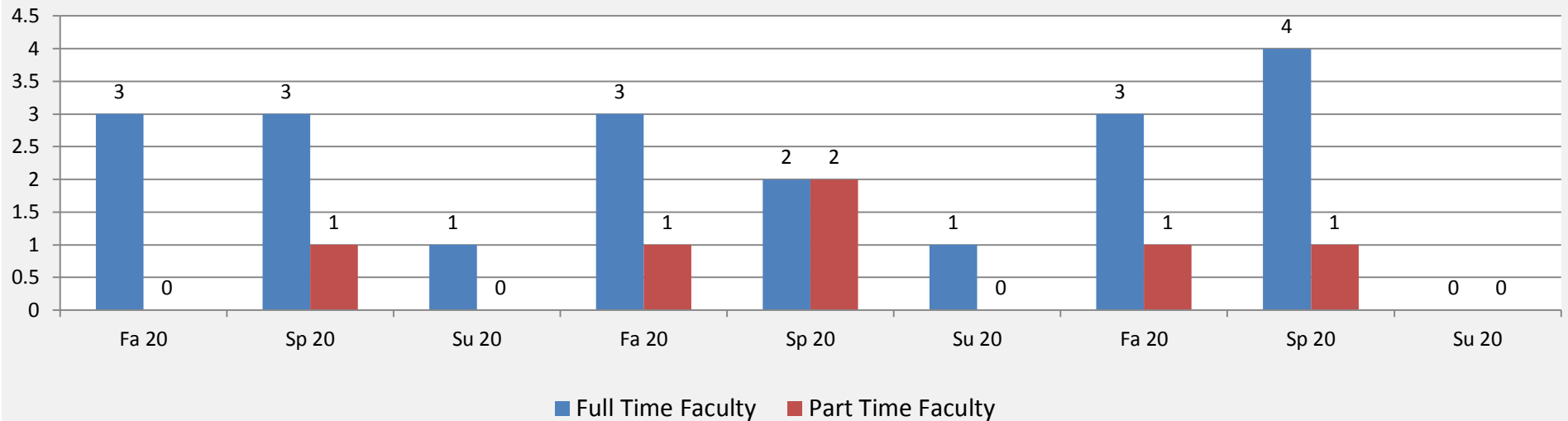
Figure 2. Number of Graduates



Provide summary of Figure 2 including its trends analysis.

There were only AS/AA degree graduates and in this trend analysis there is a slight slope which peaked during Summer of 2017. This is favorable.

Figure 3. Faculty Head Count



Provide summary of Figure 3 including its trends analysis.

In this Figure 3 there are more full time faculties then part time. This trend analysis is favorable, because it is always better to have full time faculties who will always be available for the students, and also be able to manipulate their teaching strategies to meet those students who are more challenged.

III. Student Learning and Curriculum

School Year	How many program courses are there? (refer to catalog or recent approval by CPC)	% of courses with Identified CLOs	List all revised program courses outlines or proposed new courses that received CPC approval within this review cycle	% of PLOs aligned with ILOs
Fall2015-Summer2016	12	100%	BA 110, BA 214	100%
Fall2016-Summer2017	12	100%	BA 123	100%
Fall2017-Summer2018	12	100%		100%

Provide Summary of Student Learning and Curriculum in the box below. Summary should include reasons for course revisions and course proposals. If any course and/or the degree or the certificate program went through the validity process, include the information here.

Updates and revisions on course outlines for the remaining program courses have been made but still needs to be approved by CPC, so by the next review cycle all program courses outlines will be updated.

IV. Course Assessment Data

Semester Assessed	Course Assessed	CLO-PLO-ILO Mapping	Results of Assessments (Do not combine CLO results; report individual CLO results ONLY.)
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Year 1: School Year Fall 2015-Summer 2016

Semesters Assessed	Course Assessed	CLO-PLO-ILO Mapping	Results of Assessments
Fall 2015	BA 130	CLO 1-PLO-1,3,4,5-ILO-1 to 5 CLO 2-PLO-1,3-ILO-1 to 5 CLO 3-PLO-1,3-ILO-1 to 5 CLO 4-PLO-1,3-ILO-1 to 5	CLO 1-85% of students assessed performed at the proficiency level. CLO 2-57% of students assessed performed at the proficiency level. CLO 3-64% of students assessed performed at the proficiency level. CLO 4-75% of students assessed performed at the proficiency level.
	BA 212	CLO 1-PLO-1,2,3-ILO-1 to 3,5 CLO 2-PLO-1,2,3-ILO-1 to 3,5 CLO 3-PLO-1,2,3-ILO-1 to 3,5 CLO 4-PLO-1,2,3-ILO-1 to 3,5 CLO 5-PLO-1,2,3-ILO-1 to 3,5	CLO 1-100% of students assessed performed at the proficiency level. CLO 2-25% of students assessed performed at the proficiency level. CLO 3-100% of students assessed performed at the proficiency level. CLO 4-100% of students assessed performed at the proficiency level. CLO 5-100% of students assessed performed at the proficiency level.
	BA 214	CLO 1-PLO-4,5,6-ILO-1,2,4,5 CLO 2-PLO-2,4,6-ILO-1,2,4,5 CLO 3-PLO-4,6-ILO-1,2,4,5 CLO 4-PLO-4,6-ILO-1,2,4,5 CLO 5-PLO-4,6-ILO-1,2,4,5	CLO 1-86% of students assessed performed at the proficiency level. CLO 2-57% of students assessed performed at the proficiency level. CLO 3-43% of students assessed performed at the proficiency level. CLO 4-89% of students assessed performed at the proficiency level. CLO 5-0% of students assessed due to lack of signature assignment.
Spring 2016	BA 123	CLO 1-PLO 1,2-ILO -1 to 3 CLO 2-PLO 1-ILO-1 to 3 CLO 3-PLO 1-ILO-1 to 3 CLO 4-PLO 1-ILO-1 to 3 CLO 5-PLO 1,2,3-ILO-1 to 3	CLO 1-67% of students assessed performed at the proficiency level. CLO 2-79% of students assessed performed at the proficiency level. CLO 3-74% of students assessed performed at the proficiency level. CLO 4-66% of students assessed performed at the proficiency level. CLO 5-63% of students assessed performed at the proficiency level.

	BA 131	CLO 1-PLO 1,3-ILO-1,3 CLO 2-PLO 1,3-ILO-1,3 CLO 3-PLO 1,3-ILO-1,3 CLO 4-PLO 1,3-ILO-1,3 CLO 5-PLO 1,3-ILO-1,3	CLO 1-80% of students assessed performed at the proficiency level. CLO 2-100% of students assessed performed at the proficiency level. CLO 3-78% of students assessed performed at the proficiency level. CLO 4-97% of students assessed performed at the proficiency level. CLO 5-97% of students assessed performed at the proficiency level.
	BA 159	CLO 1-PLO-2,5-ILO-1 to 5 CLO 2-PLO-2-ILO-1 to 5 CLO 3-PLO-5-ILO-1 to 5 CLO 4-PLO 2,5-ILO-1 to 5	CLO 1-0% of students assessed due to lack of signature assignment. CLO 2-0% of students assessed due to lack of signature assignment. CLO 3-60% of students assessed performed at the proficiency level. CLO 4-60% of students assessed performed at the proficiency level.
	BA 219	CLO 1-PLO-1,2,3,6-ILO-1,2,3,5 CLO 2-PLO-1,3,6-ILO-1,2,3,5 CLO 3-PLO-1,3,5,6-ILO-1,2,3,5 CLO 4-PLO-1,3,6-ILO-1,2,3,5 CLO 5-PLO-1,2,3,6-ILO-1,2,3,5	CLO 1-0% CLO 2-0% CLO 3-0% CLO 4-77% of students assessed performed at the proficiency level. CLO 5-77% of students assessed performed at the proficiency level. CLO 6-77% of students assessed performed at the proficiency level.
	BA 220	CLO 1-PLO-1,3-ILO-1,2 CLO 2-PLO-1,2,3,5-ILO-1,2,5 CLO 3-PLO-2,3,5-ILO-1,2,5 CLO 4-PLO-3-ILO-1,2,5 CLO 5-PLO-3-ILO-1,2,5	CLO 1-75% of students assessed performed at the proficiency level. CLO 2-75% of students assessed performed at the proficiency level. CLO 3-75% of students assessed performed at the proficiency level. CLO 4-100% of students assessed performed at the proficiency level. CLO 5-100% of students assessed performed at the proficiency level.
	BA 222	CLO 1-PLO-5,6-ILO-1,2,3,5 CLO 2-PLO-1,2,6-ILO-1,2,3,5 CLO 3-PLO-2,6-ILO-1,2,3,5 CLO 4-PLO-4,6-ILO-1,2,3,5 CLO 5-PLO-6-ILO-1,2,3,5	CLO 1-93% of students assessed performed at the proficiency level. CLO 2-100% of students assessed performed at the proficiency level. CLO 3-93% of students assessed performed at the proficiency level. CLO 4-93% of students assessed performed at the proficiency level.
Summer 2016	BA 223	CLO 1-PLO-6-ILO-1,2,3,5 CLO 2-PLO-1,2,3,6-ILO-1,2,3,5	CLO 1-100% of students assessed performed at the proficiency level. CLO 2-100% of students assessed performed at the proficiency level.

Year 2: School Year Fall 2016-Summer 2017

Semester Assessed	Course Assessed	CLO-PLO-ILO Mapping	Results of Assessments
<u>Fall 2016</u>	BA 110	CLO 1-PLO 5-ILO-3,5 CLO 2-PLO 3-ILO-3,5 CLO 3-PLO 3-ILO-3,5 CLO 4-PLO 1-ILO-3,5 CLO 5-PLO 1,3-ILO-3,5	CLO 1-97% of students assessed performed at the proficiency level. CLO 2-99% of students assessed performed at the proficiency level. CLO 3-100% of students assessed performed at the proficiency level. CLO 4-94% of students assessed performed at the proficiency level.
	BA 123	CLO 1-PLO 1,2-ILO -1 to 3 CLO 2-PLO 1-ILO-1 to 3 CLO 3-PLO 1-ILO-1 to 3 CLO 4-PLO 1-ILO-1 to 3 CLO 5-PLO 1,2,3-ILO-1 to 3	CLO 1-76% of students assessed performed at the proficiency level. CLO 2-79% of students assessed performed at the proficiency level. CLO 3-54% of students assessed performed at the proficiency level. CLO 4-75% of students assessed performed at the proficiency level. CLO 5-65% of students assessed performed at the proficiency level.
	BA 130	CLO 1-PLO-1,3,4,5-ILO-1 to 5 CLO 2-PLO-1,3-ILO-1 to 5 CLO 3-PLO-1,3-ILO-1 to 5 CLO 4-PLO-1,3-ILO-1 to 5	CLO 1-65% of students assessed performed at the proficiency level. CLO 2-81% of students assessed performed at the proficiency level. CLO 3-93% of students assessed performed at the proficiency level. CLO 4-84% of students assessed performed at the proficiency level.
	BA 212	CLO 1-PLO-1,2,3-ILO-1 to 3,5 CLO 2-PLO-1,2,3-ILO-1 to 3,5 CLO 3-PLO-1,2,3-ILO-1 to 3,5 CLO 4-PLO-1,2,3-ILO-1 to 3,5 CLO 5-PLO-1,2,3-ILO-1 to 3,5	CLO 1-69% of students assessed performed at the proficiency level. CLO 2-71% of students assessed performed at the proficiency level. CLO 3-89% of students assessed performed at the proficiency level. CLO 4-100% of students assessed performed at the proficiency level. CLO 5-70% of students assessed performed at the proficiency level.
	BA 214	CLO 1-PLO-4,5,6-ILO-1,2,4,5 CLO 2-PLO-2,4,6-ILO-1,2,4,5 CLO 3-PLO-4,6-ILO-1,2,4,5	CLO 1-86% of students assessed performed at the proficiency level. CLO 2-76% of students assessed performed at the proficiency level. CLO 3-76% of students assessed performed at the proficiency level.

		CLO 4-PLO-4,6-ILO-1,2,4,5 CLO 5-PLO-4,6-ILO-1,2,4,5	CLO 4-87% of students assessed performed at the proficiency level. CLO 5-0% of students assessed due to lack of signature assignment.
Spring 2017	BA 123	CLO 1-PLO 1,2-ILO -1 to 3 CLO 2-PLO 1-ILO-1 to 3 CLO 3-PLO 1-ILO-1 to 3 CLO 4-PLO 1-ILO-1 to 3 CLO 5-PLO 1,2,3-ILO-1 to 3	CLO 1-85% of students assessed performed at the proficiency level. CLO 2-82% of students assessed performed at the proficiency level. CLO 3-66% of students assessed performed at the proficiency level. CLO 4-82% of students assessed performed at the proficiency level. CLO 5-66% of students assessed performed at the proficiency level.
	BA 131	CLO 1-PLO 1,3-ILO-1,3 CLO 2-PLO 1,3-ILO-1,3 CLO 3-PLO 1,3-ILO-1,3 CLO 4-PLO 1,3-ILO-1,3 CLO 5-PLO 1,3-ILO-1,3	CLO 1-70% of students assessed performed at the proficiency level. CLO 2-85% of students assessed performed at the proficiency level. CLO 3-74% of students assessed performed at the proficiency level. CLO 4-71% of students assessed performed at the proficiency level. CLO 5-71% of students assessed performed at the proficiency level.
	BA 159	CLO 1-PLO-2,5-ILO-1 to 5 CLO 2-PLO-2-ILO-1 to 5 CLO 3-PLO-5-ILO-1 to 5 CLO 4-PLO 2,5-ILO-1 to 5	CLO 1-0% of students assessed due to lack of signature assignment. CLO 2-0% of students assessed due to lack of signature assignment. CLO 3-62% of students assessed performed at the proficiency level. CLO 4-62% of students assessed performed at the proficiency level.
	BA 213	CLO 1-PLO-1,3,4-ILO-1-3,5 CLO 2-PLO-1,3,5-ILO-1-3,5 CLO 3-PLO-1,3,4,5-ILO-1-3,5 CLO 4-PLO-1-3-ILO-1-3,5 CLO 5-PLO-1,3-ILO-1-3,5	CLO 1-0% of students assessed due to lack of signature assignments. CLO 2-0% of students assessed due to lack of signature assignments. CLO 3-50% of students assessed performed at the proficiency level. CLO 4-50% of students assessed performed at the proficiency level. CLO 5-50% of students assessed performed at the proficiency level.
	BA 219	CLO 1-PLO-1,2,3,6-ILO-1,2,3,5 CLO 2-PLO-1,3,6-ILO-1,2,3,5 CLO 3-PLO-1,3,5,6-ILO-	CLO 1-0% CLO 2-0% CLO 3-0% CLO 4-0% CLO 5-65% of students assessed performed at the

		1,2,3,5 CLO 4-PLO-1,3,6-ILO-1,2,3,5 CLO 5-PLO-1,2,3,6-ILO-1,2,3,5	proficiency level. CLO 6-65% of students assessed performed at the proficiency level.
	BA 220	CLO 1-PLO-1,3-ILO-1,2,5 CLO 2-PLO-1,2,3,5-ILO-1,2,5 CLO 3-PLO-2,3,5-ILO-1,2,5 CLO 4-PLO-3-ILO-1,2,5 CLO 5-PLO-3-ILO-1,2,5	CLO 1-84% of students assessed performed at the proficiency level. CLO 2-84% of students assessed performed at the proficiency level. CLO 3-100% of students assessed performed at the proficiency level. CLO 4-100% of students assessed performed at the proficiency level. CLO 5-100% of students assessed performed at the proficiency level.
	BA 222	CLO 1-PLO-5,6-ILO-1,2,3,5 CLO 2-PLO-1,2,6-ILO-1,2,3,5 CLO 3-PLO-2,6-ILO-1,2,3,5 CLO 4-PLO-4,6-ILO-1,2,3,5 CLO 5-PLO-6-ILO-1,2,3,5	CLO 1-100% of students assessed performed at the proficiency level. CLO 2-86% of students assessed performed at the proficiency level. CLO 3-100% of students assessed performed at the proficiency level. CLO 4-57% of students assessed performed at the proficiency level.
Summer 2017	BA 223	CLO 1-PLO-6-ILO-1,2,3,5 CLO 2-PLO-1,2,3,6-ILO-1,2,3,5	CLO 1-100% of students assessed performed at the proficiency level. CLO 2-100% of students assessed performed at the proficiency level.

Year 3: School Year **Fall 2017-Summer 2018**

Semester Assessed	Course Assessed	CLO-PLO-ILO Mapping	Results of Assessments
<u>Fall 2017</u>	BA 110	CLO 1-PLO 5-ILO-3,5 CLO 2-PLO 3-ILO-3,5 CLO 3-PLO 3-ILO-3,5 CLO 4-PLO 1-ILO-3,5 CLO 5-PLO 1,3-ILO-3,5	CLO 1-100% of students assessed performed at the proficiency level. CLO 2-100% of students assessed performed at the proficiency level. CLO 3-90% of students assessed performed at the proficiency level. CLO 4-96% of students assessed performed at the proficiency level.
	BA 123	CLO 1-PLO 1,2-ILO -1 to 3 CLO 2-PLO 1-ILO-1 to 3 CLO 3-PLO 1-ILO-1 to 3 CLO 4-PLO 1-ILO-1 to 3 CLO 5-PLO 1,2,3-ILO-1 to 3	CLO 1-83% of students assessed performed at the proficiency level. CLO 2-40% of students assessed performed at the proficiency level. CLO 3-100% of students assessed performed at the proficiency level. CLO 4-50% of students assessed performed at the proficiency level. CLO 5-55% of students assessed performed at the

			proficiency level.
	BA 130	CLO 1-PLO-1,3,4,5-ILO-1 to 5 CLO 2-PLO-1,3-ILO-1 to 5 CLO 3-PLO-1,3-ILO-1 to 5 CLO 4-PLO-1,3-ILO-1 to 5	CLO 1-28% of students assessed performed at the proficiency level. CLO 2-92% of students assessed performed at the proficiency level. CLO 3-100% of students assessed performed at the proficiency level. CLO 4-97% of students assessed performed at the proficiency level.
	BA 212	CLO 1-PLO-1,2,3-ILO-1 to 3,5 CLO 2-PLO-1,2,3-ILO-1 to 3,5 CLO 3-PLO-1,2,3-ILO-1 to 3,5 CLO 4-PLO-1,2,3-ILO-1 to 3,5 CLO 5-PLO-1,2,3-ILO-1 to 3,5	CLO 1-93% of students assessed performed at the proficiency level. CLO 2-79% of students assessed performed at the proficiency level. CLO 3-79% of students assessed performed at the proficiency level. CLO 4-64% of students assessed performed at the proficiency level. CLO 5-100% of students assessed performed at the proficiency level.
Spring 2018	BA 123	CLO 1-PLO 1,2-ILO -1 to 3 CLO 2-PLO 1-ILO-1 to 3 CLO 3-PLO 1-ILO-1 to 3 CLO 4-PLO 1-ILO-1 to 3 CLO 5-PLO 1,2,3-ILO-1 to 3	CLO 1-57% of students assessed performed at the proficiency level. CLO 2-57% of students assessed performed at the proficiency level. CLO 3-14% of students assessed performed at the proficiency level. CLO 4-0% CLO 5-83% of students assessed performed at the proficiency level.
	BA 131	CLO 1-PLO 1,3-ILO-1,3 CLO 2-PLO 1,3-ILO-1,3 CLO 3-PLO 1,3-ILO-1,3 CLO 4-PLO 1,3-ILO-1,3 CLO 5-PLO 1,3-ILO-1,3	CLO 1-100% of students assessed performed at the proficiency level. CLO 2-69% of students assessed performed at the proficiency level. CLO 3-69% of students assessed performed at the proficiency level. CLO 4-40% of students assessed performed at the proficiency level. CLO 5-88% of students assessed performed at the proficiency level.
Summer 2018	BA 223	CLO 1-PLO-6-ILO-1,2,3,5 CLO 2-PLO-1,2,3,6-ILO-1,2,3,5	CLO 1-100% of students assessed performed at the proficiency level. CLO 2-100% of students assessed performed at the proficiency level.

Provide Summary of Course Assessment Data with analysis results in the box below. Summary should include how assessment results have led to improvement of course and program learning outcomes, student learning and student achievement.

In this 3 year cycle review of course learning outcome assessments, most of the CLO's met the proficiency level and for those CLO's that did not meet the proficiency level actions were taken to ensure that they meet the proficiency level the next time around. Instructors try different strategies for students to understand the course learning outcomes but if students do not do their part in their studies then that is when the CLOs do not meet the proficiency level. Other factors that contribute to CLO's not meeting the expected proficiency level are student absences and lack of motivation.

V. Program Learning Outcomes (PLOs) Assessment

Program Learning Outcomes Assessment Results

Year Assessed	PLO Assessed	Proficiency Levels	Results of Assessments
S.Y.2015-2016	BA PLO 1	BA 130 CLO 1-4-70% BA 212 CLO 1-5-85% BA 123 CLO 1-5-70% BA 219 CLO 1-5-77% BA 220 CLO 1-2-75% BA 222 CLO 2-100% BA 223 CLO 2-100%	82% of students assessed performed at the proficiency level. The expected outcome of 70% was met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.
	BA PLO 2	BA 212 CLO 1-5-85% BA 214 CLO 2-57% BA 123 CLO 1-65% BA 159 CLO 1,2,4-60% BA 219 CLO 1,5-77% BA 220 CLO 2,3-75%	77% of students assessed performed at the proficiency level. The expected outcome of 70% was met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.

		BA 222 CLO 2,3-97% BA 223 CLO 2-100%	
	BA PLO 3	BA 130 CLO 1-4-70% BA 212 CLO 1-5-85% BA 123 CLO 5-63% BA 131 CLO 1-5-90% BA 219 CLO 1-5-77% BA 220 CLO 1-5-85% BA 223 CLO 2-100%	81% of students assessed performed at the proficiency level. The expected outcome of 70% was met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.
	BA PLO 4	BA 130 CLO 1-75% BA 214 CLO 1-5-69% BA 222 CLO 4-93%	79% of students assessed performed at the proficiency level. The expected outcome of 70% was met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.
	BA PLO 5	BA 130 CLO 1-85% BA 214 CLO 1-86% BA 159 CLO 1,3,4-60% BA 220 CLO 2,3-75% BA 222 CLO 1-93%	80% of students assessed performed at the proficiency level. The expected outcome of 70% was met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.
	BA PLO 6	BA 214 CLO 1-5-69% BA 219 CLO 1-5-77% BA 222 CLO 1-5-95% BA 223 CLO 1,2-100%	85% of students assessed performed at the proficiency level. The expected outcome of 70% was met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.
S.Y. 2016-2017	BA PLO 1	BA 110 CLO 4,5-94% BA 123 CLO 1-5-73% BA 130 CLO 1-4-81% BA 212 CLO 1-5-80% BA 131 CLO 1-74% BA 213 CLO 1-50% BA 220 CLO 1,2-84% BA 222 CLO 2-86% BA 223 CLO 2-100%	80% of students assessed performed at the proficiency level. The expected outcome of 70% was met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.

	BA PLO 2	BA 123 CLO 1,5-71% BA 212 CLO 1-5-80% BA 214 CLO 2-76% BA 159 CLO 1,2,4-62% BA 220 CLO 2,3-92% BA 222 CLO 2,3-93% BA 223 CLO 2-100%	82% of students assessed performed at the proficiency level. The expected outcome of 70% was met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.
	BA PLO 3	BA 110 CLO 2,3,5-100% BA 123 CLO 5-65% BA 130 CLO 1-4-81% BA 212 CLO 1-5-80% BA 131 CLO 1-5-74% BA 213 CLO 1-5-50% BA 220 CLO 1-5-94% BA 223 CLO 2-100%	81% of students assessed performed at the proficiency level. The expected outcome of 70% was met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.
	BA PLO 4	BA 130 CLO 1-65% BA 214 CLO 1-5-81% BA 213 CLO 1,3-50% BA 222 CLO 4-57%	63% of students assessed performed at the proficiency level. The expected outcome of 70% was not met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.
	BA PLO 5	BA 110 CLO 1-97% BA 130 CLO 1-65% BA 214 CLO 1-86% BA 159 CLO 1,3,4-62% BA 213 CLO 2,3-50% BA 220 CLO 2,3-92% BA 222 CLO 1-100%	79% of students assessed performed at the proficiency level. The expected outcome of 70% was met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.
	BA PLO 6	BA 214 CLO 1-5-81% BA 219 CLO 1-4-0% BA 222 CLO 1-5-86% BA 223 CLO 1,2-100%	89% of students assessed performed at the proficiency level. The expected outcome of 70% was met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.
S.Y. 2017-	BA PLO 1	BA 110 CLO 4,5-	86% of students assessed performed at the proficiency

2018		96% BA 123 CLO 1-5- 86% BA 130 CLO 1-4- 79% BA 212 CLO 1-5- 83% BA 131 CLO 1-5- 73% BA 223 CLO 2-100%	level. The expected outcome of 70% was met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.
	BA PLO 2	BA 123 CLO 1,5- 70% BA 212 CLO 1-5- 83% BA 223 CLO 2-100%	84% of students assessed performed at the proficiency level. The expected outcome of 70% was met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.
	BA PLO 3	BA 110 CLO 2,3,5- 95% BA 123 CLO 5-83% BA 130 CLO 1-4- 79% BA 212 CLO 1-5- 83% BA 131 CLO 1-5- 73% BA 223 CLO 2-100%	86% of students assessed performed at the proficiency level. The expected outcome of 70% was met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.
	BA PLO 4	BA 130 CLO 1-28%	28% of students assessed performed at the proficiency level. The expected outcome of 70% was met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.
	BA PLO 5	BA 110 CLO 1-100% BA 130 CLO 1-28%	64% of students assessed performed at the proficiency level. The expected outcome of 70% was met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.
	BA PLO 6	BA 223 CLO 1,2- 100%	100% of students assessed performed at the proficiency level. The expected outcome of 70% was met. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.

Provide Summary of Program Learning Outcomes Assessments and analysis results in the box below. Summary should include analysis of this cycle with previous cycles; how assessment results have led to major decisions made to support the improvement of program's student learning and student achievement.

School Year 2015_2016 all program learning outcomes met the expected outcome of 70%. For school year 2016-2017, all program learning outcomes met the expected outcome of 70% except for PLO 4 which fell from 7% to 63%. School year 2017_2018 all programs met the expected outcome except for PLO 4 which was 28% and only 1 program course was assessed. PLO 5 was 64% and only 2 program courses were assessed. BA program will continue to offer program courses as they are, continue to assess the program courses, and will make any changes when need arise. Changes and implementation will continue to be based on course assessment results and data.

VI. Evaluation of Previous Program Review Action Plan(s)

Indicate the status of the previous program review action plans below. (Include all previous action plans.) Indicate the cycle and years of the previous program review.

Cycle: 3 year cycle	Years: 2012 to 2015
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Action Plan Activity/Objectives	Status Complete/Ongoing/Incomplete	Updates of Action Plan/s (Report action plan individually.)
Updates on Course Outlines	Ongoing	Only 3 program course outlines have been updated.

Provide Summary of the Evaluation of Previous Program Review Action Plans and analysis results in the box below. Summary should include what measurable outcomes were achieved due to the actions completed; were the completed action plans led to improvement of student learning and student achievement; and provide detailed explanation of action plans that are ongoing and plans that are incomplete.

It was stated in the previous program review that all program course outlines should have been updated before its deadline on June 2016, however, the BA Program Chair did not know how to go about modifying course curriculums so she could not do anything at that time. But as of now, the program chair is now clear on what needs to be done and will update the remaining course outlines before March 31, 2019.

VII. Action Plans

Based on this program review results, describe the program action plan for the next three (3) academic years. Include necessary resources.

Action Plan Activity/Objectives	How will this action plan improve student learning outcomes? (CLO, PLO, ILO)	Needed Resources (if any)	Timeline
Update all program course outlines	Updated course outlines will be in line with the current business environment so students will learn about current issues instead of issues that took place 10 years ago.	N/A	March 31, 2019

Provide Summary of Action Plans in the box below. Summary should include program major strengths; program needs and any recommendations for improvements based on assessment results, data and/or other college major plans. The summary needs to indicate overall program needs that may require financial support from the institution.

Updating Program Course Outlines is the only action plan that needs to be completed, and it will be by March 2019. In the last review, there were recommendations for additional program courses, but as of this cycle, student enrollment has dropped dramatically so we will wait and see if there will be a need for additional program courses.

VIII. Resource Requests

Itemize resource request below to include resource requests that will support action plans and are data-driven (e.g. program enrollment, course needs, student needs). This section should provide a clear representation of the program's annual budget request.

Type of Resource	Detailed Description	Estimated Amount Requested	Justification
Personnel	N/A	N/A	N/A
Facilities	N/A	N/A	N/A
Equipment	Desk Top Computers and External Drives	\$2000.00	Desk Top Computers are still needed because it gets tiring working with Lap tops and it is not good for the posture. External Drives are needed to save assessments, program review files, etc.
Supplies	Instructor's Manuals for certain program courses	\$2000.00	Program courses such as Finance and Intermediate Accountings should have Instructor's Manuals to help aid the Instructor for areas that are more challenging.
Software	Quick Book Accounting	\$2,000.00	Quick Book Accounting Software is most used in all the agencies here on island and is user friendly so it should be the accounting software taught at the college.
Training	Professional Trainings	\$5,000.00	There is still a need for professional workshops that relate to business and also teaching. Instructors need to know what is really happening in the business world and it will be helpful if a professional is able to present such information.
Other	N/A	N/A	N/A
Total		\$11,000.00	

Provide Summary of Resource Request in the box below. Summary should connect the resources requested to course, program and institutional learning outcomes assessment results and/or any other college major plans.

The resource requested connects to the college's mission statement which is providing quality and excellent instruction. The desktop computer will help instructors to prepare their lesson plans in a healthy and safe manner, the instructor's manuals will help in the delivery of lesson plans in a way that will get the students to understand the concepts and applications, finally professional trainings give instructors current information in their field of study and current teaching strategies that is working in today's learning environment.

Do not forget to include all your required appendices. Required appendices are listed on page 2 of this template.