



COURSE SCHEDULE

S U M M E R 2 0 2 1

Vision Statement

"We strive to guarantee quality and excellence."

Mission Statement

Palau Community College is an accessible comprehensive public educational institution helping to meet the technical, academic, cultural, social, and economic needs of students and communities by promoting learning opportunities and developing personal excellence.

Institutional Learning Outcomes (ILO)

Critical Thinking and Problem Solving

Analyze and solve problems by using informed judgment based on evidence, and sound reasoning and/or creativity to differentiate facts from opinions and to specify solutions and their consequences.

Communication

Effectively communicate, both orally and in writing, thoughts in a clear, well-organized manner to persuade, inform and/or convey ideas in academic, work, family and community settings.

Quantitative and Technological Competence

Use mathematical skills appropriate to our technological society by analyzing and solving problems that are quantitative in nature and use technology for informational, academic, personal and professional needs.

Diversity

Understand and appreciate differences in cultures and behaviors between the self and others by demonstrating respect, honesty, fairness, and ethical principles in both personal and professional life.

Civic Responsibility

Apply the principles of civility and morality to situations in the contexts of a healthy family, work, community, environment and world.

Aesthetics

Apply numerous means of inquiry to experience and appreciate the values of arts and nature.

ACADEMIC CALENDAR JUNE 07, 2021—JULY 21, 2021

| Date | Event |
|------------------|---|
| May 24-28 (M-F) | Placement Testing for Summer 2021 |
| May 31 (M) | New Student Orientation |
| June 1 (T) | Holiday: ROP Presidents' Day Observed |
| June 3-4 (TH-F) | Late Registration |
| June 7 (M) | First Day of Instruction |
| June 7-8 (M-T) | Credit by Examination Period |
| June 7-8 (M-T) | Drop/Add Period |
| June 9 (W) | Last Day to change to AUDIT Grading options |
| June 23-25 (W-F) | Mid-Term Period |
| July 8 (TH) | Last Day for All Withdrawals |
| July 9 (F) | Holiday: Constitutional Day |
| July 12 (M) | Registration for Fall 2021 begins |
| July 16 (F) | Last Day of Instruction |
| July 19-21 (M-W) | Final Examination Period |
| July 29 (TH) | Grades Due by 11:00 a.m. |
| August 5 (TH) | Last Day for Change of Grades |

Seven (7) Weeks Courses

| Event | Schedule |
|----------------------------------|---|
| 1st Day of Instruction | June 7, 2021 |
| Add & Drop Date | June 8, 2021 |
| Never Attend (No Show) Reporting | June 11, 2021 |
| Instructional Withdrawal (IW) | IW takes place after One Week of Absences |
| Midterm Date | June 25, 2021 |
| Last Day for Withdrawal | July 9, 2021 |
| Final Exam Period | July 19 – 21, 2021 |

Two (2) Weeks Courses

| Event | ED110 | ED205 | ED253 | SS100-1 | SS100-2 |
|----------------------------------|---|---------------|---------------|---------------|---------------|
| 1st Day of Instruction | June 7, 2021 | June 21, 2021 | July 5, 2021 | June 7, 2021 | June 30, 2021 |
| Add and Drop Date | June 8, 2021 | June 8, 2021 | June 8, 2021 | June 8, 2021 | June 8, 2021 |
| Never Attend (No Show) Reporting | June 8, 2021 | June 22, 2021 | July 6, 2021 | June 8, 2021 | July 1, 2021 |
| Instructional Withdrawal (IW) | IW takes place after Two Consecutive Days of Absences | | | | |
| Midterm Date | June 11, 2021 | June 25, 2021 | July 9, 2021 | June 16, 2021 | July 9, 2021 |
| Last Day for Withdrawals | June 11, 2021 | June 25, 2021 | July 9, 2021 | June 22, 2021 | July 15, 2021 |
| Final Exam Date | June 18, 2021 | July 2, 2021 | July 16, 2021 | June 28, 2021 | July 21, 2021 |

NOTIFICATION RIGHTS UNDER FERPA

The Family Educational Rights and Privacy Act (FERPA) afford eligible students certain rights with respect to their education records. (An "eligible student" under FERPA is a student who is 18 years of age or older or who attends Palau Community College.) These rights include:

1. The right to inspect and review the student's education records within 45 days after the day the Palau Community College (PCC) receives a request for access. A student should submit to the Registrar, Dean of Student, or Dean of Academic Affairs, a written request that identifies the record(s) the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. A student who wishes to ask the school to amend a record should write the school official responsible for the record, clearly identify the part of the record the student wants changed, and specify why it should be changed. If the school decides not to amend the record as requested, the school will notify the student in writing of the decision and the student's right to a hearing re-garding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to provide written consent before the college discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without con-sent. The school discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the PCC in an administrative, supervisory, academic, research, or support staff position (including law en-forcement unit personnel and health staff); a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance com-mittee. A school official also may include a volunteer or contractor outside of the PCC who performs an institutional service of function for which the college would otherwise use its own employees and who is under the direct control of the college with respect to the use and maintenance of PII from education records, such as an attorney, auditor, or collection agent or a student volunteering to assist another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an educa-tion record in order to fulfill his or her professional responsibilities for PCC.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the PCC to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW

Directory Information Disclosure

The Palau Community College may disclose certain information, known as directory information, in its discretion without consent. Directory information is generally not considered harmful or an invasion of privacy if released. Directory information may be disclosed unless the students have advised the school that they do not want the student's information disclosed without their prior written consent.

If you do not want PCC to disclose directory information from your education records without your prior written consent, you must send written notice annually to Registration & Records office before the last day to add classes. Forms are available from that office. The following information regarding students is considered directory information:

| | | |
|--|--|----------------------|
| Student's name | Address | Telephone listing |
| Date and place of birth | Electronic mail address | Dates of attendance |
| Grade level | Class standing | Major Field of study |
| Photograph | Current enrollment status (full/part-time) | |
| Weight and height athletic team members | Degrees, honors, and awards received | |
| Participation in officially recognized activities and sports | The most recent educational agency or institution attended | |

Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or in part) cannot be used for this purpose.

ACADEMIC REGULATIONS

Placement Testing:

English and Math placement tests need to be taken by all new students before registration. Contact the Learning Resource Center (LRC) at 488-3073 for more information.

Credit by Exam

Students who present evidence of previous knowledge, experience, or training, but no college credit for it, may apply for credit by examination through the Dean of Academic Affairs. See page 41 of the General Catalog. The General Catalog may be found on the College website, www.palau.edu

Cancelled / Added Courses:

Courses with enrollments of fewer than 10 students may be cancelled. The college reserves the right to add or cancel courses in order to meet students' and college needs. Be sure to check the latest schedule of classes with your advisor, the advising center, bulletin boards or the Admissions & Records Office before the semester begins for any cancellations.

Repeating Course(s):

A student is permitted to repeat a course that he/she has previously earned a grade of "D", "F", or "NC" (no credit). When a course is repeated, only the most recent grade will be used in computing the cumulative grade point average.

Students may apply to audit one or more courses without credit. No credits or grades will be awarded to individuals who register to audit courses. Students wishing to audit courses must complete an application for admissions as well as pay the required fees. Auditors should attend classes promptly and regularly. If it becomes necessary for an auditor to withdraw from the college, the same withdrawal procedures for regular students should be followed.

Course Withdrawal:

It is the responsibility of students to notify the College that they are officially withdrawing from the college. A withdrawal form is available at the Admissions & Records Office at no cost. Refund will be determined based on the date of official notification or last day of attendance. After two weeks of no participation, instructors have the right to withdraw the inactive student. The **Withdrawal Policy** can be found on the College website at www.palau.edu

Change of Major/Double Major:

Students who wish to change their major or have a double major may find information in the 2020-2024 General Catalog on page 41. The General Catalog may be found on the College website, www.palau.edu

Technology Use

Student WiFi User Agreement: The use of the Service for the following activities is prohibited:

Sharing Username and Password – Sharing username and password to anyone is not acceptable. User who provides such information to others to gain internet access will be removed from the network permanently.

Copyright Infringement – Any download using the service that will infringe a copyright of a material, audio, video or document is totally prohibited and will be subject to disciplinary action depending on the number of offense.

Spamming and Invasion for Privacy – Sending of unsolicited bulk and/or commercial message over the internet using the service for activities that invade another's privacy is prohibited.

Private Commercial Purpose – Using the service for personal gain; ex: by selling your username and password to others, or by performing work for profit with school resources in a manner not authorized by the School.

Defamatory or Abusive Language – Using the service to transmit, post, upload, or otherwise make available defamatory, harassing, abusive, or threatening material or language that encourage bodily harm, destruction of property or harasses another is prohibited.

Hacking – Accessing illegally or without authorization to computers, accounts, equipment, or networks belonging to another property, or attempting to penetrate security measures of another system is prohibited.

Pornography – Student WiFi is not to be used to visit sites that are considered obscene. The college prohibits users from using its services to send sexually oriented images or messages. In the event that a student disregards this policy and continually visits unauthorized sites, it will be grounds for internet access loss.

Consequences for Violation: Violations to any of these rules may result in disciplinary action depending on the degree, severity, and number of times the rule is violated.

First Offense – warning from the Technology Resource Committee (TRC)

Second Offense – user will loss access to the service. TRC need valid reason for reactivation

Third Offense – user will loss internet access permanently

REGISTRATION INFORMATION

Registration Procedures

The following steps should be followed in order to register for classes:

1. Pay a tuition deposit of \$50.00 at the Business Office and pick up your clearance.
2. Present your clearance at the Admissions & Records Office and pick-up your Registration Packet.
3. Meet with your academic advisor at Student Life Office for program planning.
4. Submit your completed registration worksheet to the Admissions & Records Office.
5. The Admissions & Records Office will process your registration worksheet and provide you with an official class schedule.

Registration for Overload:

Students wishing to register for more than 6 credits will be permitted to do so only after they have received a written approval from their advisor and the Registrar. Students must complete an Overload Form along with a Registration Worksheet during registration period. The forms are available at the Admissions & Records Office.

Class Schedule Adjustment / Add & Drop:

Students may add and/or drop classes during the Add & Drop week (refer to academic calendar). There will be a fee of \$2.00 for each drop/add form. Classes dropped during this period are not shown on the student's permanent record.

Late Registration:

Pay \$10.00 late registration fee and \$50.00 Tuition Deposit at the Business Office and pick up your clearance form. Present your clearance to the Admissions & Records Office, pick up your Registration Packet and follow the steps outlined above to register for class(es).

Academic Advising:

Continuing, Returning, and Readmitting Students - Fill out your Registration Work-sheet before seeing your advisor for approval.

New and Transfer Students:

Academic advisors will work with you to create your class schedule. The results of your placement tests or transcript evaluation will determine course placement at the appropriate level.

TUITION AND FEES

Tuition Deposit:

Students must pay a tuition deposit of \$50.00 at the Business Office prior to picking up the registration packet at the Admissions & Records Office.

Tuition:

| | |
|---|------------------|
| Resident Tuition (Palau, RMI, FSM, CNMI, Guam and Hawaii) | \$ 130.00/credit |
| Non-Resident Tuition | \$ 140.00/credit |

Fees:

| | |
|---|--------------------|
| Health Fee | \$ 20.00/semester |
| Activity Fee | \$ 45.00/semester |
| Instructional Support Fee | \$ 150.00/semester |
| Technology Fee | \$ 75.00/semester |
| Distance Education Fee | \$ 25.00/credit |
| Registration Fee | \$ 15.00/semester |
| Late Registration Fee | \$ 10.00/semester |
| Application Fee/Readmission Fee (nonrefundable) | \$ 10.00/applicant |
| Transcript Fee | \$ 3.00/transcript |
| Transcript Rush Order | \$ 5.00/transcript |
| ID Card Fee | \$ 5.00/card |
| ID Replacement | \$ 7.50/card |
| Drop & Add Form Fee | \$ 2.00/form |
| Bad Check Fee | \$ 25.00/check |
| Credit by Exam Fee | \$ 10.00/course |

Graduation Fee

| | |
|-------------------------|----------|
| Graduation Participants | \$ 55.00 |
| Non-Participants | \$ 25.00 |

| | |
|----------------|-----------------------------|
| Diving Courses | \$600.00 (charges may vary) |
| Shop Tools | \$225.00 (charges may vary) |

The college reserves the right to:

- (1) add or waive, and
- (2) increase or decrease any fee it deems necessary.

The Refund Policy may be found in the 2020-2024 General Catalog on page 46. The General Catalog may be found on the College website, www.palau.edu

Policy on Outstanding Account:

All students with outstanding account balances of \$499 or less are required to clear their accounts with Student Account Office before they register. Students who have outstanding accounts of \$500 or more will not be allowed to register unless they pay at least half (50%) of their total outstanding account balances. The other half (50%) shall be divided into two payments: 25% by the end of midterm period and 25% by the end of the semester.

No student shall be allowed to register the following semester if previous balances are not paid in full at the end of the current semester.

SUMMER 2021 COURSE SCHEDULE

Air Conditioning & Refrigeration

| Course/Section | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|----------------|------------------------------------|----|------------|--------|------------------------|----------------|----------|
| AC223-1 | Internship | 4 | V.Polloi | MTWTHF | 8:00AM - 12:00PM | Job Site | 15 |
| LM1 | Pre: Program completion evaluation | | | | Begin Date: 06/07/2021 | Duration: 7wks | |

Agricultural Science

| Course/Section | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|----------------|------------------------------------|----|------------|--------|------------------------|----------------|----------|
| AG223-1 | Internship | 4 | V.Polloi | MTWTHF | 9:00AM - 12:00PM | Job Site | 15 |
| LM1 | Pre: Program completion evaluation | | | | Begin Date: 06/07/2021 | Duration: 7wks | |

Automotive Mechanics Technology

| Course/Section | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|----------------|--|----|------------|--------|------------------------|----------------|----------|
| AT125-1 | Automotive Tech Service Learning 1 | 2 | V.Polloi | MTWTHF | 9:00AM - 11:00AM | Job Site | 15 |
| LM1 | Pre: Pre: AT101, AT111, AT112, AT113 | | | | Begin Date: 06/07/2021 | Duration: 7wks | |
| AT224-1 | Traction Control | 3 | L. Wilhelm | MTWTHF | 2:00PM - 03:50PM | Tekuu 36 | 1 |
| LM1 | Pre: AT111 and AT113 | | | | Begin Date: 06/07/2021 | Duration: 7wks | |
| Text Book: | James E. Duffy, <i>Modern Automotive Technology</i> , Tinley Park Illinois Goodheart-Wilcox Co. Inc., 2004. ISBN: 1-59070-18 | | | | | Price: \$94.10 | |
| AM228-1 | Internship | 4 | V.Polloi | MTWTHF | 9:00AM - 12:00PM | Job Site | 15 |
| | Pre: Program completion evaluation | | | | | Duration: 7wks | |

Blueprint Reading

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|------------|---|----|------------|--------|------------------------|----------------|----------|
| BP115-1 | Blueprint Reading for Construction | 3 | M. Retamal | MTWTHF | 9:00AM - 10:20PM | Temekai 29 | 15 |
| LM1 | Pre: None | | | | Begin Date: 06/07/2021 | Duration: 7wks | |
| Text Book: | Brown, Walter C., <i>Print-Reading for Construction</i> , South Holland, III.:Wilcox Co. Inc., 2005; ISBN:1-59070-347-2 | | | | | Price: \$85.55 | |

Business Accounting

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|------------|------------------------------------|----|------------|--------|------------------------|----------------|----------|
| BA223-1 | Internship | 4 | V.Polloi | MTWTHF | 9:00AM - 12:00PM | Job Site | 15 |
| LM1 | Pre: Program completion evaluation | | | | Begin Date: 06/07/2021 | Duration: 7wks | |

Business Administration

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|------------|------------------------------------|----|------------|--------|------------------------|----------------|----------|
| BU223-1 | Internship | 4 | V.Polloi | MTWTHF | 9:00AM - 12:00PM | Job Site | 15 |
| LM1 | Pre: Program completion evaluation | | | | Begin Date: 06/07/2021 | Duration: 7wks | |

Criminal Justice

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|------------|------------------------------------|----|------------|--------|------------------------|----------------|----------|
| CJ224-1 | Internship | 4 | V.Polloi | MTWTHF | 9:00AM - 12:00PM | Job Site | 15 |
| LM1 | Pre: Program completion evaluation | | | | Begin Date: 06/07/2021 | Duration: 7wks | |

Communication

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|------------|----------------------------------|----|------------|--------|------------------------|----------------|----------|
| CO110-1 | Introduction to Communication | 3 | T.Mitchell | MTWTHF | 9:00AM - 10:40AM | Btaches 69 | 15 |
| LM1 | Pre: None | | | | Begin Date: 06/07/2021 | Duration: 7wks | |
| Text Book | Open Educational Resources (OER) | | | | | | |

Construction Technology

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|------------|------------------------------------|----|------------|--------|------------------------|----------------|----------|
| CT222-1 | Internship | 4 | V.Polloi | MTWTHF | 8:00AM - 12:00PM | Job Site | 15 |
| LM1 | Pre: Program completion evaluation | | | | Begin Date: 06/07/2021 | Duration: 7wks | |

Education

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|------------|-------------------------------------|----|------------|--------|-----------------------------------|----------------|----------|
| ED110-1 | Introduction to Teaching | 3 | D.Meyar | MTWTHF | 10:00AM - 3:00PM | Btaches 67 | 20 |
| LM1 | Pre: None | | | | Begin Date: 06/07/2021—06/18/2021 | Duration: 2wks | |
| Text Book | ED Instructional Materials | | | | | | |
| ED205-1 | Teaching/Learning in the Elementary | 3 | D.Meyar | MTWTHF | 10:00AM - 3:00PM | Btaches 67 | 20 |
| LM1 | Classroom Pre: ED110 | | | | Begin Date: 06/21/2021—07/02/2021 | Duration: 2wks | |
| Text Book | ED Instructional Materials | | | | | | |
| ED253-1 | Diagnosis & Assessment in Education | 3 | D.Meyar | MTWTHF | 10:00AM - 3:00PM | Btaches 67 | 20 |
| LM1 | Pre: ED110 | | | | Begin Date: 07/05/2021—07/16/2021 | Duration: 2wks | |
| Text Book | ED Instructional Materials | | | | | | |
| ED290-1 | Student Teaching-EDEC | 3 | D.Meyar | MTWTHF | 8:00AM - 12:00PM | PCC Day Care | 20 |
| LM1 | Pre: Program completion evaluation | | | | Begin Date: 06/07/2021 | Duration: 7wks | |

English

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|------------|--|----|---------------|--------|------------------------|-----------------|----------|
| EN100-1 | English Reading and Writing | 3 | E. Andrew | MTWTHF | 3:00PM - 4:20PM | Smuuch 59 | 20 |
| LM1 | Pre: Placement Test | | | | Begin Date: 06/07/2021 | Duration: 7wks | |
| Text Book | Langan, J., <i>The Reading-Writing Connection</i> . 13th edition. Townsend Press. ISBN: 9781591943013 | | | | | Price: \$58.20 | |
| EN100-2 | English Reading and Writing | 3 | H. Charles | MTWTHF | 1:00PM - 2:40PM | Smuuch 59 | 20 |
| LM1 | Pre: Placement Test | | | | Begin Date: 06/07/2021 | Duration: 7wks | |
| Text Book | Langan, J., <i>The Reading-Writing Connection</i> . 13th edition. Townsend Press. ISBN: 9781591943013 | | | | | Price: \$58.20 | |
| EN109-1 | Advanced Reading | 3 | C.Meteolechol | MTWTHF | 9:00AM - 10:40AM | Smuuch 53 | 20 |
| LM1 | Pre: Reading level of 8th grade or higher or EN100 | | | | Begin Date: 06/07/2021 | Duration: 7wks | |
| Text Book | Mather, Peter and McCarthy, Rita, <i>Reading and All that Jazz</i> . 6th edition; New York: McGraw-Hill Education, 2016. ISBN: 978-0-07-351358-4 | | | | | Price: \$232.99 | |
| EN112-1 | Freshman Composition | 3 | E. Andrew | MTWTHF | 1:00PM - 2:20PM | Smuuch 53 | 20 |
| LM1 | Pre: EN100 or Placement Test | | | | Begin Date: 06/07/2021 | Duration: 7wks | |
| Text Book | Wyrick, Jean, <i>Steps to Writing Well</i> . 11th edition. Boston, MA: Wadsworth, 2011. ISBN: 978-1-4390-8395-6 | | | | | Price: \$216.25 | |

Electrical Technology

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|----------------|--|----|------------|--------|--|----------------------------|----------|
| ET222-1 LM1 | Internship Pre: Program completion evaluation | 4 | V.Polloi | MTWTHF | 8:00AM - 12:00PM Begin Date: 06/07/2021 | Job Site Duration: 7wks | 15 |

General Electronics

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|----------------|--|----|------------|--------|--|----------------------------|----------|
| GE225-1 LM1 | Internship Pre: Program completion evaluation | 4 | V.Polloi | MTWTHF | 8:00AM - 12:00PM Begin Date: 06/07/2021 | Job Site Duration: 7wks | 15 |

Health & Physical Education

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|----------------|--|----|------------|--------|---|----------------------------|----------------|
| HP103-1 LM1 | Elementary PE Pre: ED110 | 2 | A. Nobuo | MTWTHF | 8:00AM - 8:50AM Begin Date: 06/07/2021 | Sebus 50 Duration: 7wks | 12 |
| Text Book | HP Instructional Materials | | | | | | |
| HP181-1 LM1 | First Aid/CPR Pre: None | 2 | A. Nobuo | MTWTHF | 9:00AM - 9:50AM Begin Date: 06/07/2021 | Sebus 50 Duration: 7wks | 12 |
| Text Book | Thygerson, Alton L., Thygerson, Steven M., Gulli, Benjamin, and Piazza, Gina. <i>First Aid and CPR. 6th edition, Burlington, MA: Jones and Bartlett Publishers, Inc., 2012</i> ISBN:978-1-4496-3505-3 | | | | | | Price: \$92.55 |

Information Technology

| Course/Section | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|----------------|--|----|--------------|--------|--|------------------------------|----------|
| IT100-1 LM1 | Computer Literacy Pre: None | 3 | C.Nacionales | MTWTHF | 9:00AM - 10:20AM Begin Date: 06/07/2021 | Btaches 61 Duration: 7wks | 20 |
| Text Book: | Open Educational Resources (OER): <i>Computer Literacy: Using Microsoft Office</i> , Palau Community College | | | | | | |
| IT223-1 | Internship Pre: Program completion evaluation | 4 | V.Polloi | MTWTHF | 9:00AM - 12:00PM | Job Site Duration: 7wks | 15 |

Library and Information Services

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|------------|------------------------------------|----|------------|--------|------------------------|----------------|----------|
| LS225-1 | Internship | 4 | V.Polloi | MTWTHF | 9:00AM - 12:00PM | Job Site | 15 |
| LM1 | Pre: Program completion evaluation | | | | Begin Date: 06/07/2021 | Duration: 7wks | |

Mathematics

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|------------|--|----|--------------|--------|------------------------|-----------------|----------|
| MA103-1 | Basic Mathematics | 3 | H.Ulengchong | MTWTHF | 9:00AM - 10:40AM | Btaches 68 | 20 |
| LM1 | Pre: None | | | | Begin Date: 06/07/2021 | Duration: 7wks | |
| Text Book | Tussy, Alan S. <i>Basic Mathematics for College Students with Early Integers</i> , 5th Edition, Cengage 2015; ISBN: 9781285450872 | | | | | Price: \$230.00 | |
| MA105-1 | Intermediate Algebra | 3 | TBA | MTWTHF | 9:00AM - 10:40AM | Btaches 66 | 20 |
| LM1 | Pre: MA103 | | | | Begin Date: 06/07/2021 | Duration: 7wks | |
| Text Book | David Gustafson, Rosemary Karr, Marilyn Massey, <i>Beginning & Intermediate Algebra</i> , 7th edition, Brooks/Cole Cengage Learning. ISBN: 9781435462533 | | | | | Price: \$380.56 | |
| MA157-1 | Mathematics and Numeracy Teaching | 3 | M.Buban | MTWTHF | 1:00PM - 02:40PM | Btaches 66 | 20 |
| LM1 | Pre: ED110 | | | | Begin Date: 06/07/2021 | Duration: 7wks | |
| Text Book | Mathematics and Numeracy Teaching – Student Course Book, Palau Community Col- | | | | | Price: \$374.00 | |

Office Administration

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|------------|------------------------------------|----|------------|--------|------------------------|----------------|----------|
| OA222-1 | Internship | 4 | V.Polloi | MTWTHF | 9:00AM - 12:00PM | Job Site | 15 |
| LM1 | Pre: Program completion evaluation | | | | Begin Date: 06/07/2021 | Duration: 7wks | |

Palauan Studies

| Course/Section | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|----------------|--|----|------------|--------|------------------------|----------------|----------|
| PW240-1 | Traditional Field Application | 4 | V.Polloi | MTWTHF | 9:00AM - 12:00PM | Job Site | 15 |
| LM1 | Pre: EN114, PW105, PW119, PW189, PW223, PW225, PW227 | | | | Begin Date: 06/07/2021 | Duration: 7wks | |
| Text Book: | PW Instructional Materials | | | | | | |

Sciences

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|-------------|--|----|---------------|--------|------------------------|-----------------|----------|
| SC103-1 | Introduction to Environmental Science | 4 | R. Robert | MTWTHF | 2:00PM - 4:15PM | Temekai 30& SLB | 20 |
| LM1 | Pre: None | | | | Begin Date: 06/07/2021 | Duration: 7wks | |
| Text Book | Cunnigham, W., and Cunnigham, M., <i>Principles of Environmental Science: Inquiry and Application</i> , 8 th edition, McGraw-Hill Education, 2016 ISBN: 9780078036071 | | | | | Price: \$227.30 | |
| SC239-1 | Natural History of Palau | 4 | S.Ngirmieriil | MTWTHF | 1:00PM - 3:15PM | Smuuch 55 & SLA | 20 |
| LM1 | Pre: Reading level of 8th grade or higher or EN109 & IT100 | | | | Begin Date: 06/07/2021 | Duration: 7wks | |
| SC270/SC275 | Internship/Field Studies | 4 | V.Polloi | MTWTHF | 9:00AM - 12:00PM | Job Site | 15 |
| LM1 | Pre: Program Completion Evaluation | | | | Begin Date: 06/07/2021 | Duration: 7wks | |

Small Engine and Outboard Marine

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|------------|---|----|--------------|--------|------------------------|-----------------|----------|
| SE113-1 | Two and Four-Cycle Engines | 3 | M.Yarofaisug | MTWTHF | 1:00PM - 2:40PM | Tekuu 38 | 15 |
| LM1 | Pre: None | | | | Begin Date: 06/07/2021 | Duration: 7wks | |
| Text Book | Roth, A., <i>Small Gas Engine. Goodheart-Wilcox, 2012</i> | | | | | Price: \$125.90 | |
| SE223-1 | Internship | 4 | V.Polloi | MTWTHF | 8:00AM - 12:00PM | Job Site | 15 |
| LM1 | Pre: Program completion evaluation | | | | Begin Date: 06/07/2021 | Duration: 7wks | |

Social Sciences

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|----------------|---|----|-------------|------------------------------------|-----------------|-------------------|----------|
| SS100-1 LM1 | Introduction to College Pre: None | 1 | B.Augustine | MTWTHF | 9:00AM - 9:50PM | Sebus 50 | 15 |
| | | | | Begin Date: 06/07/2021 -06/28/2021 | | Duration: 16 Days | |
| Text Book | (1) College Catalog; (2) Student Handbook; (3) Financial Aid Handbook, ISBN: None | | | | | | |
| SS100-2 LM1 | Introduction to College Pre: None | 1 | B.Augustine | MTWTHF | 9:00AM - 9:50PM | Sebus 50 | 15 |
| | | | | Begin Date: 06/30/2021 -07/21/2021 | | Duration: 16 Days | |
| Text Book | (1) College Catalog; (2) Student Handbook; (3) Financial Aid Handbook, ISBN: None | | | | | | |

Tourism and Hospitality

| Course/Sec | Course Title | CR | Instructor | Days | Time | Room | Capacity |
|----------------|---|----|------------|------------------------|------------------|----------------|----------|
| TH223-1 LM1 | Internship - THFB Pre: Program completion evaluation | 4 | V.Polloi | MTWTHF | 9:00AM - 12:00PM | Job Site | 15 |
| | | | | Begin Date: 06/07/2021 | | Duration: 7wks | |
| TH223-1 LM1 | Internship - THHO Pre: Program completion evaluation | 4 | V.Polloi | MTWTHF | 9:00AM - 12:00PM | Job Site | 15 |
| | | | | Begin Date: 06/07/2021 | | Duration: 7wks | |
| TH223-1 LM1 | Internship - THTS (AAS) Pre: Program completion evaluation | 4 | V.Polloi | MTWTHF | 9:00AM - 12:00PM | Job Site | 15 |
| | | | | Begin Date: 06/07/2021 | | Duration: 7wks | |
| TH223-1 LM1 | Internship - THTS (AS) Pre: Program completion evaluation | 4 | V.Polloi | MTWTHF | 9:00AM - 12:00PM | Job Site | 15 |
| | | | | Begin Date: 06/07/2021 | | Duration: 7wks | |
| TH223-1 LM1 | Internship - THHM Pre: Program completion evaluation | 4 | V.Polloi | MTWTHF | 9:00AM - 12:00PM | Job Site | 15 |
| | | | | Begin Date: 06/07/2021 | | Duration: 7wks | |

WHERE TO FIND YOUR COURSE LEARNING MATERIALS?

-  Text Book  Academic Affairs Office
-  Open Educational Resources (OER)  Course Instructor
-  Instructional Materials  Course Instructor

WHERE TO GO FOR HELP

| TOPIC | WHERE TO GO | LOCATION | TELEPHONE |
|---------------------------|-----------------------------|----------------------------------|--------------|
| Add or Drop Class | Admissions & Records Office | Miich Bldg. | Ext. 265/269 |
| Admissions Application | Admissions & Records Office | Miich Bldg. | Ext. 265/269 |
| Academic Advising | Student Life Office | Miich Bldg. | 488-3036 |
| Academic Transcript | Admissions & Records Office | Miich Bldg. | Ext. 265/269 |
| Books & Supplies | Bookstore | Miich Bldg. | Ext. 255 |
| Counseling | Student Life Office | Dort Bldg. | 488-3036 |
| Catalog | Bookstore | Miich Bldg. | Ext. 255 |
| Change of Major | Admissions & Records Office | Miich Bldg. | Ext. 265/269 |
| Change of Name | Admissions & Records Office | Miich Bldg. | Ext. 265/269 |
| Class Absences | Instructors | Library Bldg 3 rd Flr | Ext. 240 |
| Closed Classes | Admissions & Records Office | Miich Bldg. | Ext. 265/269 |
| Complete withdrawal | Student Life Office | Miich Bldg. | 488-3036 |
| Computer Lab & Online Lab | Academic Affairs | Btaches Bldg. | Ext. 241 |
| Credit by Exam | Instructor | Library Bldg 3 rd Flr | Ext. 240 |
| Financial Aid | Financial Aid Office | Miich Bldg. | Ext. 276 |
| Financial obligation | Business Office | Ukall Bldg. | Ext. 231 |
| Financial Aid Transcript | Financial Aid Office | Miich Bldg. | Ext. 276 |
| Grades | Admissions & Records Office | Miich Bldg. | Ext. 265/269 |
| Change of Grades | Instructors | Library Bldg 3 rd Flr | Ext. 240 |
| Graduation Application | Admissions & Records Office | Miich Bldg. | Ext. 265/269 |
| Graduation Requirements | Admissions & Records Office | Miich Bldg. | Ext. 265/269 |
| Housing | Student Life Office | Miich Bldg. | 488-3036 |
| Internship | Academic Affairs | Library 3 rd Flr | Ext. 246 |
| Placement Test | Learning Resource Center | Dort Bldg. | 488-3073 |
| Refunds | Student Account | Ukall Bldg. | Ext. 231 |
| Security | Physical Plant | Tekrar Bldg. | Ext. 263 |
| Student Body Association | ASPCC Office | Library Bldg 3 rd Flr | 488-2461 |
| Tutoring | Learning Resource Center | Dort Bldg. | 488-3073 |
| Course Withdrawal | Admissions & Records Office | Miich Bldg. | Ext. 265/269 |
| Work Study | Work Study Coordinator | Miich Bldg | Ext. 270 |

ACADEMIC DEGREE PROGRAMS AND CERTIFICATES

Palau Community College is a post-secondary vocational/technical and academic institution. PCC offers 21-degree programs, allowing students to obtain AA, AS, AAS and ATS degrees in various fields. The college also offers 12 accredited certificate programs, RPPL 9-22 and 10-43 certificate programs.

School of Arts & Sciences

- ◆ Agriculture
- ◆ Community and Public Health
 - ⇒ Community & Public Health
 - ⇒ Emergency Health Management
- ◆ Criminal Justice
- ◆ Education
 - ⇒ Early Childhood
 - ⇒ Elementary
 - ⇒ Secondary
 - ⇒ Special Education
- ◆ Environmental / Marine Science
- ◆ Liberal Arts
- ◆ Library and Information Services
- ◆ Nursing
- ◆ Palauan Studies
- ◆ Science, Technology, Engineering, Mathematics (STEM) Disciplines Program

School of Business

- ◆ Business Accounting
- ◆ Business Administration
- ◆ Information Technology
- ◆ Office Administration
- ◆ Tourism & Hospitality
 - ⇒ Food and Beverages
 - ⇒ Hospitality Management
 - ⇒ Hotel Operations
 - ⇒ Tour Services

School of Technical Education

- ◆ Air Conditioning and Refrigeration Technology
- ◆ Automotive Mechanics Technology
- ◆ Construction Technology
- ◆ Electrical Technology
- ◆ General Electronics Technology
- ◆ Small Engine and Outboard Marine Technology

Gainful Employment Certificates

Agriculture

General Agriculture
Horticulture

Automotive Technology

Automotive Air-Conditioning Servicing
Engine Servicing
Power Train Servicing
Undercarriage Servicing

Construction

Carpentry

Criminal Justice

Law Enforcement

Electrical Technology

Commercial/Industrial Wiring
Motor/ Motor Control
Consumer Electronics Technology
Industrial Control Technology

Skilled Workforce Certificates (RPPL 9-22/RPPL 10-43)

Construction Technology

Carpentry
Field Construction
Masonry/Concrete Construction
Residential Wiring
Residential Plumbing

Automotive Technology

Undercarriage Servicing
Automotive Engine Servicing
Power Train Servicing
Automotive Air Conditioning

Outboard Motor/Small Engine

Outboard Motor/Small Engine Repair

Tourism and Hospitality

Food and Beverage
Basic Hotel Operations
Tour Services

Information Technology and Computer Science

General Information Technology
Business Technology Applications



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*Accredited by the Accrediting Commission for Community & Junior Colleges (ACCJC)
of the Western Association of Schools and Colleges (WASC)*