



VACANCY ANNOUNCEMENT
Palau Community College

VA# : 2021-009
Open : 8/2/2021
Close : Until Filled

Position : Climate Change Extension Agent
Salary : \$11,010.00 to \$19,553.00
(Depending on qualifications and work experience)
Location : PCC Cooperative Research Extension Office (CRE)

Examples of Duties:

- Work closely with Researchers, Extension Specialist and other agents on planning and setting up extension projects.
- Assist Researchers and Extension Specialist in collecting, recording, summarizing and interpreting agriculture and/or aquaculture data for reporting to stakeholders.
- Assist in creating, revising and distributing CRE publications, brochures, presentations, leaflets and displays.
- Work with other extension agents to plan, develop, implement, evaluate and report on family resource management, consumer science, nutrition and youth extension programs.
- Work cooperatively with CRE staff in building teamwork spirit among the staff.
- Work cooperatively with CRE staff to produce the quality of work that contributes to the achievement of the CRE and PCC mission statements.
- Work cooperatively with the Vice President, Researchers and Extension Specialist and other agents to demonstrate a commitment to complete all assigned tasks in a correct and timely manner.
- Establish, strengthen and maintain links between PCC-CRE and collaborating individuals and agencies the private and government sectors to promote PCC-CRE programs.
- Work on weekends, holidays, evenings and early morning as projects require.
- Abide by the applicable USDA and PCC policies, rules and regulations.
- Perform other related duties as assigned by the Supervisor or VP-CRE or his designee.

Minimum Qualification/Requirements:

AA/AS degree from an accredited college/university or related field experience.

General information:

Application forms may be obtained from the Human Resources Office or at the college website: www.palau.edu. Send completed application, resume and transcripts to: P.O. Box 9, Koror, PW 96940 (copies of transcripts will be sufficient during review process, but official transcripts and a recent police clearance will be required prior to any issued or offered contract). For further information, call 680-488-2470 x 227, or visit the HRD office on campus or email hr@palau.edu.

PCC IS AN EQUAL OPPORTUNITY EMPLOYER