



## VACANCY ANNOUNCEMENT

VA#: 2021-21  
Open: 10/20/21  
Close: Until Filled

**Position:** Cook

**Location:** Administration Department

**Salary:** \$8,502.00 to 15,098.00 per annum  
(Depending on qualifications)

### **Examples of Duties:**

To prepare and cook food under the direction of a Food Service Coordinator and to carry out routing cleaning duties appropriate to the maintenance of cafeteria hygiene.

### **Minimum Qualification Requirements:**

- Must have some training experience in quantity and quality food preparation and kitchen maintenance.
- Skill in preparing, cooking, presentation and serving quantity meals.
- Operating standard food services equipment.
- Communicating effectively in written and spoken English language and performing mathematical calculations appropriate to the position.
- Must possess, or be eligible for, a valid health certificate.

### **General Information:**

Application Forms can be obtained from Human Resource Division at the above address or our website at [www.palau.edu](http://www.palau.edu). Send completed application with transcripts, resume and verification of previous employment(s), if any, to same address. For further information, call the number above or come in and see us.

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