



VACANCY ANNOUNCEMENT
Palau Community College
Upward Bound Math & Science

VA#: 2023-012
Open: 09/20/2023
Close: Until Filled

Position : **Six High School Tutors for the Academic Year 2023-2024**
2 Part-Time Tutor (PHS)
1 Part-Time Tutor (BMS)
1 Part-Time Tutor (PMA)
1 Part-Time Tutor (EBHS)
1 Part-Time Tutor (MHS)

Salary : Depending on qualifications and hours, salary ranges from
Academic Year Tutors \$150 to \$250 (Bi-weekly)
Duration (October – End of the current school year)

Location : PCC – Upward Bound Math & Science (UBMS)

Examples of Duties for Tutors:

Provide substantial academic support, i.e., tutoring, monitoring, maintaining records and providing feedbacks to ensure student progress in STEAM related subjects/fields; Abide by and uphold the professional standards as set forth by the Palau Community College rules and regulations; Perform other duties as requested by the Project Director.

Minimum Qualification Requirements for Tutors:

Bachelor's Degree in Math, Science, English, Japanese/Education or other related fields. At least two (2) years of experience teaching in a classroom environment, with previous experience working with underrepresented students. Ability to plan, implement new information in instruction areas, and communicate effectively with all constituents.

General Information:

Application forms can be obtained from Human Resources Division at the above address or at our website: www.palau.edu. Send completed application with official transcripts, resume, police clearance and verification of previous employment(s), if any, to same address. For further information, call the number above, stop by our office, or email us at hr@palau.edu.

PCC IS AN EQUAL OPPORTUNITY EMPLOYER