



**PALAU  
COMMUNITY  
COLLEGE**

# **FALL 2024**

## **COURSE LISTING**



**Learning Knows No Bounds**

**ACADEMIC AFFAIRS DIVISION**

Education and Training

PCC Library Bldg. 2nd Floor

### **Vision Statement**

"We strive to guarantee quality and excellence."

### **Mission Statement**

Palau Community College is an accessible comprehensive public educational institution helping to meet the technical, academic, cultural, social, and economic needs of students and communities by promoting learning opportunities and developing personal excellence.

## **Institutional Learning Outcomes (ILO)**

### **Critical Thinking and Problem Solving**

Analyze and solve problems by using informed judgment based on evidence, and sound reasoning and/or creativity to differentiate facts from opinions and to specify solutions and their consequences.

### **Communication**

Effectively communicate, both orally and in writing, thoughts in a clear, well-organized manner to persuade, inform and/or convey ideas in academic, work, family and community settings.

### **Quantitative and Technological Competence**

Use mathematical skills appropriate to our technological society by analyzing and solving problems that are quantitative in nature and use technology for informational, academic, personal and professional needs.

### **Diversity**

Understand and appreciate differences in cultures and behaviors between the self and others by demonstrating respect, honesty, fairness, and ethical principles in both personal and professional life.

### **Civic Responsibility**

Apply the principles of civility and morality to situations in the contexts of a healthy family, work, community, environment and world.

### **Aesthetics**

Apply numerous means of inquiry to experience and appreciate the values of arts and nature.

## FALL 2024 ACADEMIC CALENDAR August—December

Date	Event
August 1 (TH)	Faculty Report For Duty
August 5-9 (M-F)	Placement Testing for Fall 2024
August 13 (T)	New Student Orientation
August 16 (F)	Late Registration
<b>August 19 (M)</b>	<b>First Day of Instruction</b>
August 19-22 (M-TH)	Credit by Examination Period
August 19-23 (M-F)	Drop/Add Period
August 23 (F)	Last Day to change to AUDIT grading option
September 2 (M)	Holiday: Labor Day
<b>September 30 (M)</b>	<b>Last Day to Remove INC Grades for Spring 2024</b>
October 1 (T)	Holiday: Independence Day
October 7-11 (M-F)	Mid-Term Period
October 24 (TH)	Holiday: UN Day
<b>October 30 (W)</b>	<b>Last Day to Remove CP Grades for Spring 2024</b>
<b>November 22 (F)</b>	<b>Last Day for All Withdrawals</b>
November 18 (M)	Registration for Spring 2025 begins
November 27 (W)	Last Day of Instruction
November 28 (TH)	Holiday: Thanksgiving Day
November 29 (F)	Holiday: Family Day
<b>November 30 (SA)</b>	<b>Last Day to Remove INC Grades for Summer 2024</b>
December 2-6 (M-F)	Final Examination Period
December 13 (F)	Grades Due by 11:00 a.m.
Dec/Jan 16-8 (M-W)	Placement Testing for Spring 2025
December 20 (F)	Last Day for Change of Grades
<b>December 30 (M)</b>	<b>Last Day to Remove CP Grades for Summer 2024</b>

### (Courses with 8 Weeks of Instruction)

Event	Schedule
1st Day of Instruction	August 19, 2024
Never Attend (No Show)	Friday of the First Week of Instruction
Add & Drop Period	August 19-23
Midterm Period	Last Thurs./Fri of the 4th week of Instruction
Last Day for Withdrawal	Last Friday of the 7th week of Instruction
Final Examination	Last Thurs./Fri of the 8th week of Instruction

## NOTIFICATION RIGHTS UNDER FERPA

The Family Educational Rights and Privacy Act (FERPA) afford eligible students certain rights with respect to their education records. (An "eligible student" under FERPA is a student who is 18 years of age or older or who attends Palau Community College.) These rights include:

1. The right to inspect and review the student's education records within 45 days after the day the Palau Community College (PCC) receives a request for access. A student should submit to the Registrar, Dean of Student, or Dean of Academic Affairs, a written request that identifies the record (s) the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. A student who wishes to ask the school to amend a record should write the school official responsible for the record, clearly identify the part of the record the student wants changed, and specify why it should be changed. If the school decides not to amend the record as requested, the school will notify the student in writing of the decision and the student's right to a hearing re-garding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to provide written consent before the college discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without con-sent. The school discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the PCC in an administrative, supervisory, academic, research, or support staff position (including law en-forcement unit personnel and health staff); a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance com-mittee. A school official also may include a volunteer or contractor outside of the PCC who performs an institutional service of function for which the college would otherwise use its own employees and who is under the direct control of the college with respect to the use and maintenance of PII from education records, such as an attorney, auditor, or collection agent or a student volunteering to assist another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an educa-tion record in order to fulfill his or her professional responsibilities for PCC.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the PCC to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW

### Directory Information Disclosure

The Palau Community College may disclose certain information, known as directory information, in its discretion without consent. Directory information is generally not considered harmful or an invasion of privacy if released. Directory information may be disclosed unless the students have advised the school that they do not want the student's information disclosed without their prior written consent.

If you do not want PCC to disclose directory information from your education records without your prior written consent, you must send written notice annually to Registration & Records office before the last day to add classes. Forms are available from that office. The following information regarding students is considered directory information:

Student's name	Address	Telephone listing
Date and place of birth	Electronic mail address	Dates of attendance
Grade level	Class standing	Major Field of study
Photograph	Current enrollment status (full/part-time)	
Weight and height athletic team members		Degrees, honors, and awards received
Participation in officially recognized activities and sports		The most recent educational agency or institution attended

Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or in part) cannot be used for this purpose.

## Placement Testing:

English and Math placement tests need to be taken before registration. Contact the Learning Resource Center (LRC) at 488-3073 for more information.

## Credit by Exam

Students who present evidence of previous knowledge, experience, or training, but no college credit for it, may apply for credit by examination through the Dean of Academic Affairs. See page 41 of the General Catalog. The General Catalog may be found on the College website, <https://www.palau.edu>.

## Cancelled / Added Courses:

Courses with enrollments of fewer than 10 students may be cancelled. The college reserves the right to add or cancel courses in order to meet students' and college needs. Be sure to check the latest schedule of classes with your advisor, the advising center, bulletin boards or the Admissions & Records Office before the semester begins for any cancellations.

## Repeating Course (s):

A student is permitted to repeat a course that he/she has previously earned a grade of "D", "F", or "NC" (no credit). When a course is repeated, only the most recent grade will be used in computing the cumulative grade point average. Students may apply to audit one or more courses without credit. No credits or grades will be awarded to individuals who register to audit courses.

Students wishing to audit courses must complete an application for admissions as well as pay the required fees. Auditors should attend classes promptly and regularly. If it becomes necessary for an auditor to withdraw from the college, the same withdrawal procedures for regular students should be followed.

## Course Withdrawal:

It is the responsibility of students to notify the College that they are officially withdrawing from the college. A withdrawal form is available at the Admissions & Records Office at no cost. Refund will be determined based on the date of official notification or last day of attendance. After two weeks of no participation, instructors have the right to withdraw the inactive student. The **Withdrawal Policy** can be found on the College website at <https://www.palau.edu>.

## Change of Major / Double Major:

Students who wish to change their major or have a double major may find information in the 2020-2024 General Catalog on page 41. The General Catalog may be found on the College website at <https://www.palau.edu>.

## Technology Use

**Student WIFI User Agreement:** The use of the Service for the following activities is prohibited:

**Sharing Username and Password** – Sharing username and password to anyone is not acceptable. User who provides such information to others to gain internet access will be removed from the network permanently.

**Copyright Infringement** – Any download using the service that will infringe a copyright of a material, audio, video or document is totally prohibited and will be subject to disciplinary action depending on the number of offense.

**Spamming and Invasion for Privacy** – Sending of unsolicited bulk and/or commercial message over the internet using the service for activities that invade another's privacy is prohibited.

**Private Commercial Purpose** – Using the service for personal gain; ex: by selling your username and password to others, or by performing work for profit with school resources in a manner not authorized by the School.

**Defamatory or Abusive Language** – Using the service to transmit, post, upload, or otherwise make available defamatory, harassing, abusive, or threatening material or language that encourage bodily harm, destruction of property or harasses another is prohibited.

**Hacking** – Accessing illegally or without authorization to computers, accounts, equipment, or networks belonging to another property, or attempting to penetrate security measures of another system is prohibited.

**Pornography** – Student WIFI is not to be used to visit sites that are considered obscene. The college prohibits users from using its services to send sexually oriented images or messages. In the event that a student disregards this policy and continually visits unauthorized sites, it will be grounds for internet access loss.

**Consequences for Violation:** Violations to any of these rules may result in disciplinary action depending on the degree, severity, and number of times the rule is violated.

First Offense – warning from the Technology Resource Committee (TRC)

Second Offense – user will loss access to the service. TRC need valid reason for reactivation

Third Offense – user will loss internet access permanently.

## REGISTRATION INFORMATION

### Registration Procedures

The following steps should be followed in order to register for classes:

1. Pay a tuition deposit of \$50.00 at the Business Office and pick up your clearance.
2. Present your clearance at the Admissions & Records Office and pick-up your Registration Packet.
3. Meet with your academic advisor at Student Life Office for program planning.
4. Submit your completed registration worksheet to the Admissions & Records Office.
5. The Admissions & Records Office will process your registration worksheet and provide you with an official class schedule.

### Registration for Overload:

Students wishing to register for more than 18 credits will be permitted to do so only after they have received a written approval from their advisor and the Registrar. Students must complete an Overload Form along with a Registration Worksheet during registration period. The forms are available at the Admissions & Records Office.

### Class Schedule Adjustment / Add & Drop:

Students may add and/or drop classes during the Add & Drop week (refer to academic calendar). There will be a fee of \$2.00 for each drop/add form. Classes dropped during this period are not shown on the student's permanent record.

### Late Registration:

Pay \$10.00 late registration fee and \$50.00 Tuition Deposit at the Business Office and pick up your clearance form. Present your clearance to the Admissions & Records Office, pick up your Registration Packet and follow the steps outlined above to register for class (es).

### Academic Advising:

Continuing, Returning, and Readmitting Students - Fill out your Registration Worksheet before seeing your advisor for approval.

### New and Transfer Students:

Academic advisors will work with you to create your class schedule. The results of your placement tests or transcript evaluation will determine course placement at the appropriate level.

## TUITION AND FEES

### **Tuition Deposit:**

Students must pay a tuition deposit of \$50.00 at the Business Office prior to picking up the registration packet at the Admissions & Records Office.

### **Tuition:**

Resident Tuition (Palau, RMI, FSM, CNMI, Guam and Hawaii)	\$ 130.00/credit
Non-Resident Tuition	\$ 140.00/credit

### **Fees:**

Health Fee	\$ 20.00/semester
Activity Fee	\$ 45.00/semester
Instructional Support Fee	\$ 150.00/semester
Technology Fee	\$ 75.00/semester
Online Fee	\$ 25.00/credit
Hybrid Fee	\$12.50/credit
Registration Fee	\$ 15.00/semester
Late Registration Fee	\$ 10.00/semester
Application Fee/Readmission Fee (nonrefundable)	\$ 10.00/applicant
Transcript Fee	\$ 3.00/transcript
Transcript Rush Order	\$ 5.00/transcript
ID Card Fee	\$ 5.00/card
ID Replacement	\$ 7.50/card
Drop & Add Form Fee	\$ 2.00/form
Bad Check Fee	\$ 25.00/check
Credit by Exam Fee	\$ 10.00/course
Graduation Fee	
Graduation Participants	\$ 55.00
Non-Participants	\$ 25.00
Diving Courses	\$600.00 (charges may vary)
Shop Tools	\$225.00 (charges may vary)

### **The college reserves the right to:**

- (1) add or waive, and
- (2) increase or decrease any fee it deems necessary.

The Refund Policy may be found in the 2020-2024 General Catalog on page 46. The General Catalog may be found on the College website, [www.palau.edu](http://www.palau.edu)

### **Policy on Outstanding Account:**

All students with outstanding account balances of \$499 or less are required to clear their accounts with Student Account Office before they register. Students who have outstanding accounts of \$500 or more will not be allowed to register unless they pay at least half (50%) of their total outstanding account balances. The other half (50%) shall be divided into two payments: 25% by the end of midterm period and 25% by the end of the semester.

## FALL 2024 COURSE LISTING

### Air Conditioning & Refrigeration

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
AC111-1	Fundamentals of Refrigeration	3	G. Kiep	M	9:00AM - 11:30AM	Tekrar Rm 4	15
LM1	Pre: None		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Modern Refrigeration & Air Conditioning. 18 <sup>th</sup> edition; Author: Althouse/Turnquist/Bracciano						
AC112-1	Refrigeration Tools & Equipment	3	G. Kiep	W	9:00AM - 11:40AM	Tekrar Rm 4	15
LM1	Pre: None		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Modern Refrigeration & Air Conditioning. 18 <sup>th</sup> edition; Author: Althouse/Turnquist/Bracciano						
AC123-1	Automotive Air Conditioning	3	G. Kiep	F	9:00AM - 1:40PM	Tekrar Rm 4	15
LM1	Pre: None		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Modern Refrigeration & Air Conditioning. 18 <sup>th</sup> edition; Author: Althouse/Turnquist/Bracciano						
AC211-1	Refrigerants, Domestic Refrigerators & Freezers	3	G. Kiep	T	9:00AM - 1:40PM	Tekrar Rm 4	15
LM1	Pre: AC 111 & AC 112		Begin Date: 8/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Modern Refrigeration & Air Conditioning. 18 <sup>th</sup> edition; Author: Althouse/Turnquist/Bracciano						
AC212-1	Air Conditioning Systems, Cooling & Dehumidifying	3	G. Kiep	TH	9:00AM - 1:40PM	Tekrar Rm 4	15
LM1	Pre: AC 121		Begin Date: 8/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Modern Refrigeration & Air Conditioning. 18 <sup>th</sup> edition; Author: Althouse/Turnquist/Bracciano						
AC223-1	Internship	4	V. Polloi	MTWTHF		Jobsite	20
LM1	Pre: Program Completion Evaluation		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	



## Architectural Drafting

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
AD120-1	Introduction to Architectural & Drafting	3	L. Rekemesik/ M.Ellery	MWF	9:00AM - 11:40AM	Temekai Rm 28	18
LM1	Pre: None	Begin Date: 09/16/2024 - 10/25/2024				Duration: 6 wks.	
Text Book:	CT Instructional Material						

## Agriculture Science

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
AG111-1	Introduction to Tropical Agriculture	4	E. Singich	MWF	10:30AM - 11:20AM	Temekai Rm 29	15
LM1	Pre: None	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Agriculture in the Tropics. 3rd edition ; Author: Webster & Wilson						
AG214-1	Horticultural Crop Production	5	F. Ikertang	F	2:00PM - 4:30PM	Temekai Rm 30	15
LM3	Pre: AG 124	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Introduction Horticulture 7th ed.						
AG215-1	Poultry & Swine Protection	4	F. Ikertang	W	9:00AM - 11:15AM	Temekai Rm 30	15
LM3	Pre: AG 123	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Open Educational Resources (OER)						
AG216-1	Tropical Landscape Horticulture	4	F. Ikertang	M	1:00PM - 3:15PM	Temekai Rm 30	15
LM3	Pre: AG 122 & AG 124	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Landscaping Principles and Practices. Ingels, J.E. 7th ed. Delmar Pulisher, Inc. New York, NY. 1992.						
AG223-1	Internship	4	V. Polloi	MTWTHF		Jobsite	20
LM1	Pre: Program Completion Evaluation	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	

## Automotive Technology

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
AT101-1	Vehicle Operation	2	N. Enano	MWF	8:00AM - 9:30AM	Tekuu Rm 36	18
LM1	Pre: None	Begin Date: 08/19/2024 - 10/11/2024				Duration: 8 wks.	
Text Book:	Automotive Service: "Inspection, Maintenance, Repair"						
AT103-1	Mathematics for Auto Mechanics	3	R. Gunayan	TTH	1:00PM - 3:00PM	Tekuu Rm 36	20
LM1	Pre: None	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Automotive Service: "Inspection, Maintenance, Repair"						
AT110-1	Auto Mechanics for Non-Majors	3	N. Enano/F. Sumor	TTH	1:00PM - 3:30PM	Tekuu Rm 36	18
LM1	Pre: None	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Automotive Service: "Inspection, Maintenance, Repair"						
AT111-1	Drive Train Servicing	3	N. Enano/F. Sumor	MWF	10:00AM - 12:30PM	Tekuu Rm 36	18
LM1	Pre: None	Begin Date: 10/14/2024 - 12/06/2024				Duration: 8 wks.	
Text Book:	Automotive Service: "Inspection, Maintenance, Repair"						
AT112-1	Engine Servicing I	3	N. Enano/F. Sumor	MWF	10:00AM - 12:30PM	Tekuu Rm 36	18
LM1	Pre: None	Begin Date: 08/19/2024 - 10/11/2024				Duration: 8 wks.	
Text Book:	Automotive Service: "Inspection, Maintenance, Repair"						

AT113-1	Basic Automotive Electricity & Electronics	2	N. Enano/F. Sumor	MWF	8:00AM - 9:40AM	Tekuu Rm 36	18
LM1	Pre: None	Begin Date: 10/14/2024 - 12/06/2024				Duration: 8 wks.	
Text Book:	Automotive Service: "Inspection, Maintenance, Repair"						
AT126-1	Engine Servicing II	3	N. Enano/F. Sumor	MWF	2:30PM - 4:50PM	Tekuu Rm 36	18
LM1	Pre: AT112, AT113 & AT121	Begin Date: 08/19/ 2024 - 10/11/2024				Duration: 8 wks.	
Text Book:	Automotive Service: "Inspection, Maintenance, Repair"						
AT212-1	Electronic Engine Management	3	N. Enano/F. Sumor	MWF	2:30PM - 4:50PM	Tekuu Rm 36	18
LM1	Pre: AT112, AT113 & AT121	Begin Date: 10/14/2024 - 12/06/2024				Duration: 8 wks.	
Text Book:	Automotive Service: "Inspection, Maintenance, Repair"						
AT213-1	Automotive Computer Control System	3	N. Enano/F. Sumor	MWF	1:00PM - 2:20PM	Tekuu Rm 36	18
LM1	Pre: AT112, AT113 & AT121	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Automotive Service: "Inspection, Maintenance, Repair"						
AT228-1	Internship	4	V. Polloi	MTWTHF		Jobsite	20
LM1	Pre: Program Completion Evaluation	Begin Date: 08/19/2024 - 12/06/2024					

**Business Accounting**

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
BA123-1	Applied Business Mathematics	3	A. Ignacio	MWF	9:00AM - 9:50AM	Btaches Rm 68	20
LM1	Pre: None	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Contemporary Business Mathematics for College,						
BA130-1	Accounting Principles 1	3	A. Ignacio	MWF	10:00AM - 10:50AM	Btaches Rm 68	20
LM1	Pre: None	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Open Educational Resources (OER)						
BA212-1	Intermediate Accounting I	3	F. Mascardo	MWF	4:00PM - 4:50PM	Btaches Rm 69	15
LM1	Pre: BA131	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Open Educational Resources (OER)						
BA223-1	Internship	4	V. Polloi	MTWTHF		Jobsite	20
LM1	Pre: Program Completion Evaluation	Begin Date: 08/19/2024 - 12/06/2024					

## Business Administration

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
BU110-1	Introduction to Business	3	A. Ignacio	W	11:00AM - 11:50AM	Btaches Rm 68	20
LM3	Pre: None	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Business Foundations: A Changing World, 11th ed.						
BU158-1	Principles of Microeconomics	3	F. Mascardo	MWF	2:00PM - 2:50PM	Btaches Rm 69	15
LM1	Pre: BU110	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Principles of Microeconomics. 11th edition Author: Case & Fair						
BU214-1	Introduction to Business Law	3	F. Mascardo	W	10:00AM - 11:20AM	Btaches Rm 69	15
LM3	Pre: EN112	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Law for Business, 19th edition						
BU223-1	Internship	4	V. Polloi	MTWTHF		Jobsite	20
LM1	Pre: Program Completion	Evaluation Begin Date: 08/19/2024 - 12/06/2024					

## Chinese

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
CH109-1	Conversational Chinese-Mandarin	3	M. Chen	TTH	1:00PM - 2:20PM	Btaches Rm 68	20
LM1	Pre: None	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	CH Instructional Materials						

## Criminal Justice

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
CJ101-1	Self-Defense I	1	I. Aguon	TTH	4:30PM - 5:20PM	Keskas Rm 47a	15
LM1	Pre: None	Begin Date: 10/14/2024 - 12/06/2024				Duration: 8 wks.	
Text Book:	CJ Instructional Materials						
CJ109-1	Physical Fitness And Training	1	I. Aguon	TTHF	4:30PM - 5:20PM	Keskas Rm 47a	15
LM1	Pre: None	Begin Date: 08/19/2024 - 10/11/2024				Duration: 8 wks.	
Text Book:	CJ Instructional Materials						
CJ111-1	Introduction to Criminal Justice	3	S. Bells	MWF	9:00AM - 9:50AM	Urur Rm 1	20
LM1	Pre: EN100	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Criminal Justice: An Introductory Text for the 21st Century						

CJ113-1	Juvenile Justice	3	S. Bells	MWF	2:00PM – 2:50PM	Urur Rm 1	20
LM1	Pre: EN100		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Juvenile Justice in America. 7th edition; Author: Bartollas, Clemens and Miller, Stuart J						
CJ122-1	Community Relations	3	I. Aguon	MWF	12:00PM - 12:50PM	Rriu Rm 1	20
LM1	Pre: EN100		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Community Relations Concepts. 4th edition; Author: Denny F. Pace						
CJ211-1	Criminal Law and Procedure	3	S. Bells	W	10:30AM - 11:50AM	Urur Rm 1	18
LM3	Pre: CJ111		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Criminal Law and Procedure						
CJ212-1	Legal Aspects of Evidence	3	S. Bells	TTH	10:00AM - 11:20AM	Urur Rm 1	18
LM1	Pre: CJ111		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Kaci, Judy H. Criminal Evidence. 8th edition.						
CJ224-1	Internship	4	V. Polloi	MTWTHF		Jobsite	20
LM1	Pre: Program Completion Evaluation		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	

## Communication

[illegible]

## Community and Public Health

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
CPH105-1 LM1 Text Book:	Integrated Health Services Management Pre: EN100 On Being In Charge - A Guide to Management in Primary Health Care. McMahon R., Barton E., Piot M. 2nd edition	3	C. Olikong	T	5:00PM - 7:30PM	Btaches Rm 65	15
					Begin Date: 08/19/2024 - 10/11/2024	Duration: 8wks	
CPH141-1 LM1 Text Book:	Principles of Health Promotion and Social Marketing CPH Instructional Materials	3	D. Yamanguchi	MWF	5:00PM - 6:40PM	LRC	20
					Begin Date: 08/19/2024 - 10/11/2024	Duration: 8wks	
CPH212-1 LM3 Text Book:	Substance Abuse Control Pre:CPH153 CPH Instructional Materials	3	C. Koshiba	W	11:00AM - 12:20PM	Ksid 1	15
					Begin Date: 08/19/2024 - 12/06/2024	Duration: 16wks	



CPH213-1	Mental Health	2	TBA	TH	5:00PM - 7:30PM	Ksid Rm 1	15
LM1	Pre:CPH101	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	CPH Instructional Materials						
CPH222-1	Environmental Health	3	R. Takashi	W	5:00PM - 7:30PM	Ksid Rm 1	15
LM1	Pre:CPH121	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	CPH Instructional Materials						
CPH242-1	Communicable Diseases and Immunization	3	R. Takashi	T	5:00PM - 7:30PM	Ksid Rm 1	15
LM1	Pre:CPH121	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	CPH Instructional Materials						
CPH244-1	Non-Communicable Diseases - 1	2	R. Takashi	F	5:00PM - 6:40PM	Ksid Rm 1	15
LM1	Pre:CPH131	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	CPH Instructional Materials						
Construction							
Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
CT112-1	Construction Safety, Tools and Equipment	2	L. Rekemesik/ M. Ellery	MWF	9:00AM - 12:20PM	Temekai Rm 28	18
LM1	Pre: None	Begin Date: 08/19/2024 - 09/13/2024				Duration: 4 wks.	
Text Book:	CT Instructional Materials						

## Construction

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
CT113-1	Introduction to Construction	3	L. Rekemesik/ M. Ellery	MWF	1:00PM - 5:00PM	Temekai Rm 28	18
LM1	Pre: None		Begin Date: 09/16/2024 - 10/25/2024			Duration: 6 wks.	
Text Book:	CT Instructional Materials						
CT115-1	Footing and Foundation	3	L. Rekemesik/ M. Ellery	MWF	8:00AM - 12:00PM	Temekai Rm 28	18
LM1	Pre: None		Begin Date: 10/28/2024 - 12/06/2024			Duration: 6 wks.	
Text Book:	CT Instructional Materials						
CT212-1	Construction Management	3	L. Rekemesik/ M. Ellery	MWF	1:30PM - 4:50PM	Temekai Rm 28	18
LM1	Pre: CT122, CT123, CT124 & BU110		Begin Date: 8/19/2024 - 9/13/2024			Duration: 4 wks.	
Text Book:	Total Construction Management ; Author: Ridge, George J.						
CT222-1	Internship	4	V. Polloi	MTWTHF		Jobsite	20
LM1	Pre: Program Completion Evaluation		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	

## Education

[illegible]

ED203-1 LM3	Learning Through Play Pre: ED110	3	D. Meyar	MW	4:00PM - 5:20PM	Rriu Rm 2	20
					Begin Date: 10/14/2024 - 12/06/2024	Duration: 8 wks.	
ED204-1 LM1	Teaching/Learning in Early Childhood Classrooms Pre: ED110	3	D. Meyar	F	4:00PM - 7:00PM	Rriu Rm 2	20
Textbook:	Fundamentals of Early Childhood Education, 8th ed.				Begin Date: 08/19/2024 - 12/06/2024	Duration: 16 wks.	
ED215-1 LM3	Mainstreaming Exceptional Individuals Pre: ED110	3	D. Meyar	MW	6:00PM - 7:20PM	Rriu Rm 2	20
Text Book:	Inclusive Education for the 21st Century,				Begin Date: 08/19/2024 - 10/11/2024	Duration: 8 wks.	
ED245-1 LM3	Reading in Content Areas Pre: ED110	3	D. Meyar	MW	6:00PM - 7:20PM	Rriu Rm 2	20
Text Book:	Sands, Kozleski, French, Inclusive Education for the 21 <sup>st</sup> Century				Begin Date: 10/14/2024 - 12/06/2024	Duration: 8 wks.	
ED290-1 LM1	Student Teaching-Early Childhood (EDEC) Pre: Program Completion Evaluation	4	D. Meyar	TH	4:00 PM - 4:50PM	Rriu Rm 2 & Jobsite	20
					Begin Date: 08/19/2024 - 12/06/2024	Duration: 16 wks.	
ED291-1 LM1	Student Teaching-Special Education (EDSP) Pre: Program Completion Evaluation	4	D. Meyar	TH	6:00 PM - 6:50PM	Rriu Rm 2 & Jobsite	20
					Begin Date: 08/19/2024 - 12/06/2024	Duration: 16 wks.	
ED292-1 LM1	Student Teaching - Elementary Education (EDEC) Pre: Program Completion Evaluation	4	D. Meyar	TH	5:00 PM - 5:50PM	Rriu Rm 2 & Jobsite	20
					Begin Date: 08/19/2024 - 12/06/2024	Duration: 16 wks.	
ED293-1 LM1	Student Teaching - Secondary Education (EDSE) Pre: Program Completion Evaluation	4	D. Meyar	TH	7:00 PM - 7:50PM	Rriu Rm 2 & Jobsite	20
					Begin Date: 08/19/2024 - 12/06/2024	Duration: 16 wks.	

**English**

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
EN100-1	English Reading and Writing	3	A. Nobuo	TTH			20
LM2	Pre: None		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	The Reading-Writing Connection						
EN100-2	English Reading and Writing	3	H. Charles	TTH	9:00AM - 10:45AM	Meluis - PWO	20
LM2	Pre: None		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	The Reading-Writing Connection						
EN100-9	English Reading and Writing	3	M. Temaungil	T	12:00PM - 12:50PM	FCR	20
LM5	Pre: None		Begin Date: 08/20/2024 - 08/20/2024			Duration:	
EN109-1	Advanced Reading	3	D. Yamanguchi	TTH	9:00AM - 10:20AM	Smuuch Rm 58	20
LM1	Pre: Reading level 8th grade or higher or EN100		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Community of Readers: A Thematic Approach to Reading, 8th ed.						
EN109-2	Advanced Reading	3	A. Nobuo	TTH	2:00PM - 2:50PM	Sebus Rm 50	20
LM2	Pre: Reading level 8th grade or higher or EN100		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Community of Readers: A Thematic Approach to Reading, 8th ed.						
EN109-9	English Reading and Writing	3	M. Temaungil	TH	12:00PM - 12:50PM	FCR	20
LM5	Pre: None		Begin Date: 08/22/2024 - 08/22/2024			Duration:	

EN112-1	Freshman Composition	3	M. Temaungil	M	8:00AM - 9:00AM	Btaches Rm 63	20
LM2	Pre: Placement Test or EN100	Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.		
Text Book:	Steps to Writing Well. Wyrick, Jean, 13th edition.						
EN112-2	Freshman Composition	3	A. Nobuo	TTH	4:00PM - 5:20PM	Sebus Rm 50	20
LM1	Pre: Placement Test or EN100	Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.		
Text Book:	Steps to Writing Well. Wyrick, Jean, 13th edition.						
EN157-1	Teaching English to Speakers of Other Languages (TESOL)	4	C. Meteolechol	M	5:00PM - 6:50PM	Btaches Rm 66	20
LM3	Pre: EN100 & ED110	Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.		
Text Book:	Open Educational Resources (OER)						
EN219-1	Research Method/ Field Ethnography	3	E. Morei	M	5:00PM - 7:30PM	Smuuch Rm 59	20
LM1	Pre: Grade of "C" or better in EN114	Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.		

## Electricity

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
ET103-1	Mathematics for Electrical and Electronics	3	D. Agustin	TTH	1:00PM – 2:40PM	Tekrar Rm 45	15
LM1	Pre: None	Beginning Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Basic Mathematics for Electricity and Electronics, 8th edition						
ET110-1	Basic Electrical Wiring for Non-Majors	3	D. Agustin	MW	8:00AM - 11:50AM	Tekrar Rm 45	15
LM1	Pre: None	Begin Date: 10/14/2024 - 12/06/2024				Duration: 8 wks.	
Text Book:	House Wiring Simplified. Mix, Floyd M. 12th edition						
ET110-9	Basic Electrical Wiring for Non-Majors		M. Temaungil	T	1:00PM - 1:50PM	FCR	20
LM5	Pre: None	Beginning Date: 08/20/2024 - 08/20/2024				Duration:	
ET111-1	Basic Electricity	4	D. Agustin	MW	8:00AM - 12:40PM	Tekrar Rm 45	15
LM1	Pre: None	Begin Date: 08/19/2024 - 10/11/2024				Duration: 8 wks.	
Text Book:	Electrical Principles and Practices, Mazur, A Glen, Zurlis A. Peter.						
ET210-1	Motors Controls and Sequential Controls	5	D. Agustin	F	8:00AM - 2:30PM	Tekrar Rm 45	15
LM1	Pre: ET121	Begin Date: 08/19/2024 - 12/06/2024				Duration:16 wks.	
Text Book:	Electrical Motor Control 8th ed. & Electric Motor Repair 3rd ed.						
ET211-1	Industrial/Commercial Wiring	4	D. Agustin	MW	1:00PM – 5:30PM	Tekrar Rm 45	15
LM1	Pre: ET122	Begin Date: 08/19/2024 - 10/11/2024				Duration:8 wks.	
Text Book:	Electrical Wiring Commercial; Based on the 2014 National Electrical Code, 15th ed.						

ET214-1	Grid-Connected PV Systems, Design and Installation	4	D. Agustin	MW	1:00PM - 6:30PM	Tekrar Rm 45	15
LM1	Pre: BP116, ET103 & ET122	Begin Date: 10/14/2024 - 12/06/2024				Duration:8 wks.	
Text Book:	Grid-Connected PV Systems-Design and Installation. GSES Pty. Ltd. 1st Ed. USA Version						
ET222-1	Internship	4	V. Polloi	MTWTHF		Jobsite	20
LM1	Pre: Program Completion Evaluation	Begin Date: 08/19/2024 - 12/06/2024				Duration:16 wks.	

### General Electronic

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
GE113-1	Computer Operating System	3	J. Yabes	MW	8:00AM - 11:20AM	Tekrar Rm 44	10
LM1	Pre: None	Begin Date: 10/14/2024 - 12/06/2024				Duration: 8 wks.	
Text Book:	GE Instructional Materials						
GE114 -1	Basic Electronics	3	J. Yabes	TTH	9:00AM - 10:40AM	Tekrar Rm 44	10
LM1	Pre: None	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Foundations of Electronics Circuits & Devices Conventional Flow						
GE115 -1	Electronic Tools, Test Instruments and Measurements	3	J. Yabes	MW	8:00AM - 10:40AM	Tekrar Rm 44	10
LM1	Pre: None	Begin Date: 08/19/2024 - 10/11/2024				Duration: 8 wks.	
Text Book:	GE Instructional Materials						

GE116-1	Microcontroller	3	J. Yabes	F	8:00AM – 4:20PM	Tekrar Rm 44	10
LM1	Pre: None		Begin Date: 08/19/2024 - 10/11/2024			Duration:8 wks.	
Text Book:	What's a Microcontroller? Student Guide						
GE212-1	Robotics 2	3	J. Yabes	F	8:00AM – 4:20PM	Tekrar Rm 44	10
LM1	Pre: GE116 & GE128		Begin Date: 10/14/2024 - 12/06/2024			Duration: 8 wks.	
Text Book:	GE Instructional Materials						
GE214-1	Audio Equipment Service and Repair	3	J. Yabes	MW	1:00PM - 5:10PM	Tekrar Rm 44	10
LM1	Pre: GE124		Begin Date: 08/19/2024 - 10/11/2024			Duration:8 wks.	
Text Book:	GE Instructional Materials						
GE215-1	Television Service and Repair	3	J. Yabes	MW	1:00PM - 4:20PM	Tekrar Rm 44	10
LM1	Pre: GE 116 & GE 124		Begin Date: 10/14/2024 - 12/06/2024			Duration:8 wks.	
Text Book:	Liew, Kent, PLASMA TV Repair Tips PV1 and LED/LCD Television Repair Tips V4						
GE225-1	Internship	4	V. Polloi	MTWTHF		Jobsite	20
LM1	Pre: Program Completion		Evaluation Begin Date: 08/19/2024 - 12/06/2024				

## History

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
HI159-1	World Civilization I	3	C. Olkeriil	MWF	1:00PM - 1:50PM	Smuuch Rm 58	20
LM1	Pre: EN109 & EN112	Begin Date: 08/19/2024 - 12/06/2024				Duration:16 wks.	
Text Book:	The Heritage of World Civilization, Vol. 1: To 1700, 10th ed.						



HI179-1	History of Micronesia I	3	H. Charles	MWF	1:00PM - 2:30PM	Meluis - PWO	20
LM1	Pre: EN109 & EN112	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	The First Taint of Civilization: Pre-Colonial Days 1521-1885						
HI259-1	American History: Post Civil War to Present	3	C. Olkeriil	TTH	10:00AM - 11:20AM	Smuuch Rm 58	20
LM1	Pre: EN109 & EN112	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Open Educational Resources (OER)						

## Health and Physical Education

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
HP180-1	Personal and Social Health	3	A. Nobuo	TTH	10:00AM - 11:40AM	Sebus Rm 50	20
LM1	Pre: None	Begin Date: 08/19/2024 - 11/29/2024				Duration: 15 wks.	
Text Book:	Essential Concepts for Healthy Living, 7th edition						
HP181-1	First Aid/CPR	2	A. Nobuo	TTH	9:00AM - 9:50AM	Sebus Rm 50	20
LM1	Pre: None	Begin Date: 08/19/2024 - 11/29/024				Duration: 15 wks.	
Text Book:	First Aid, CPR, and AED Advanced 7th edition						

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
IT100-1	Computer Literacy	3	R. Yutis	TTH	10:00AM - 11:30AM	Btaches Rm 61	21
LM1	Pre: None		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Open Educational Resources (OER)						
IT100-2	Computer Literacy	3	R. Yutis	MWF	10:00AM - 10:50AM	Btaches Rm 61	21
LM1	Pre: None		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Open Educational Resources (OER)						
IT105-1	PC Office Applications	3	K. Rivera	MWF	3:00PM - 3:50PM	Btaches Rm 61	21
LM3	Pre: IT100		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Instructional Handouts						
IT115-1	Operating Systems and Networks	3	K. Rivera	MWF	9:00AM - 9:50AM	Btaches Rm 62	15
LM1	Pre: IT105		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Supplemental Resources						

IT120-1	Database Management Systems	3	K. Rivera	MWF	1:00PM - 1:50PM	Btaches Rm 62	15
LM1	Pre: IT105 and IT110		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Supplemental Resources						
IT125-1	Programming I	3	J. Yaoch	MWF	12:00PM - 12:50PM	Btaches Rm 62	15
LM3	Pre: IT105, IT110 and MA105		Begin Date: 08/19/2024 - 11/22/2024			Duration: 14 wks.	
Text Book:	Open Educational Resources (OER)						
IT200-1	Intermediate PC Office Applications	3	K. Rivera	MWF	10:00AM - 10:50AM	Btaches Rm 62	15
LM1	Pre: IT105		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Instructional Handouts						
IT215-1	Web Management & Design	3	J. Yaoch	MWF	12:00PM - 12:50PM	Btaches Rm 62	15
LM3	Pre: IT105		Begin Date: 08/19/2024 - 11/22/2024			Duration: 14 wks.	
Text Book:	Principles of Web Designs & Supplemental Resources						
IT222	Instructor Directed Practicum	4	J. Yaoch	MTWTHF	5:00PM - 6:20PM	Btaches Rm 62	15
LM1	Pre: Instructor's Consent		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	A+ Guide to Managing and Maintaining Your PC. Boston: Thompson Publishing Company. Andrews, Jean.						
IT223-1	Internship	4	V. Polloi	MTWTHF		Jobsite	20
LM1	Pre: Program Completion Evaluation		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16wks	

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
JP109-1	Conversational Japanese I	3	R. Kawamura	TTH	9:00AM - 9:55AM	Btaches Rm 65	15
LM3	Pre: None	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Japanese for Busy People, 3rd edition						
Workbook:	Japanese for Busy People, 3rd edition						
JP209-1	Intermediate Japanese I	3	R. Kawamura	TTH	3:00PM - 4:45 PM	Btaches Rm 65	15
LM1	Pre: JP119	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	

## Mathematics

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Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
MA101-1	Math for Mechanics	3	R. Gunayan	TTH	3:00PM - 4:45PM	Smuuch Rm 52	20
LM1	Pre: None	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Textbook:	Math for Automotive Trade						
MA103-1	Basic Mathematics	3	E. Moses			Btaches Rm 67	22
LM2	Pre: None	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Textbook:	Open Educational Resources (OER)						
MA103-2	Basic Mathematics	3	A. Ignacio	TTH	1:00PM - 2:45PM	Btaches Rm 67	20
LM1	Pre: None	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Tussy, Alan S. Basic Mathematics for College Students with Early Integers, 5th Edition, Cengage 2015						
MA103-9	Basic Mathematics	3	M. Temaungil	W	12:00PM - 12:50PM	FCR	20
LM5	Pre: None	Begin Date: 08/21/2024 - 08/21/2024				Duration:	
Text Book:							
MA105-1	Intermediate Algebra	3	E. Moses			Btaches Rm 67	18
LM2	Pre: MA103	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Open Educational Resources (OER)						
MA105-2	Intermediate Algebra	3	F. Mascardo	TTH	3:00PM - 4:45PM	Btaches Rm 67	20
LM1	Pre: MA103	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Beginning & Intermediate Algebra, 6th edition Beginning & Intermediate Algebra, 7th edition						
MA110-1	Survey of Mathematics	3	E. Moses	TTH	10:30AM - 11:50AM	Ksid 1	15
LM1	Pre: MA103	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	The Nature of Mathematics, 12th edition						

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
MA111-1	College Algebra	3	E. Moses	TTH	9:00AM - 10:20AM	Ksid Rm 1	15
LM1	Pre: MA105	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	David Gustafson and Jeffrey Hughes, College Algebra, 11th edition						
MA111-2	College Algebra	3	E. Moses	TTH	1:00PM - 2:20PM	Ksid Rm 1	15
LM1	Pre: MA105	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Texbook:	Open Educational Resources (OER)						
MA112-1	Trigonometry	3	E. Moses	TTH	2:30PM - 3:50PM	Ksid Rm 1	15
LM1	Pre: MA111	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Algebra & Trigonometry with Analytic Geometry, 13th edition						
MA157-1	Mathematics & Numeracy Teaching	3	E. Moses	TTH		Ksid Rm 1	20
LM2	Pre: ED110	Begin Date: 08/19/2024 - 12/06/2024				Duration:16wk	
Text Book:	Mathematics and Numeracy Teaching						

## Masonry

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
MS101-1	Basic Masonry/Concrete Work	3	L. Rekemesik/M. Ellery	MWF	1:00PM - 3:00PM	Temekai Rm 28	18
LM1	Pre: None	Begin Date: 10/28/2024 - 12/06/2024				Duration: 6 wks.	
Text Book:	MS Instructional Materials						

## Music

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
MU100 -1 LM1 Text Book:	Concert Choir Pre: None	1	H. Charles	TTH	11:00AM - 11:50PM	Meluis - PWO	20
			Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
MU102 -1 LM3 Text Book:	Music Fundamentals Pre: None MU Instructional Materials	3	H. Charles	T	3:00PM - 4:40PM	Meluis - PWO	20
			Begin Date: 08/19/2024 - 11/08/2024			Duration: 12 wks.	
MU139-1 LM3 Text Book:	Music for Early Child- hood Pre: None Open Educational Resources (OER)	3	H. Charles	TH	3:00PM - 4:50PM	Meluis - PWO	20
			Begin Date: 10/14/2024 - 12/06/2024			Duration: 8 wks.	

## Nursing

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
NU102-1 LM1 Text Book:	Basic Nursing Concepts Pre: SC159B Fundamentals of Nursing: Concepts, Process, & Practice. 10th edition. Pearson Ed. Inc	4	M. Wicker	MW M (Lab)	9:00AM - 9:50AM 1:00PM - 4:00PM	Sebus Rm 50	15
			Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
NU103-1 LM1 Text Book:	Child Health Nursing I Pre: SC159B Introduction to Maternity and Pediatric Nursing. 7th ed.	2	M. Wicker	W W (Lab)	10:00AM - 10:50AM 11:00PM - 12:30PM	Sebus Rm 50	15
			Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
NU104-1 LM1 Text Book:	Physical Assessment Pre: SC159B NU Instructional Materials	1	M. Wicker	W	2:00PM - 2:50PM	Sebus Rm 50	15
			Begin Date: 08/19/2024 - 10/11/2024			Duration: 8 wks.	

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
NU105-1	Patient/Family Health Education	1	M. Wicker	W	2:00PM - 3:40PM	Sebus Rm 50	15
LM1	Pre: SC159B				Begin Date: 10/14/2024 - 12/06/2024	Duration: 8 wks.	
Text Book:	NU Instructional Materials						
NU202-1	Family Centered Nursing	4	M. Wicker	MWF	4:00pm - 4:50pm	Sebus Rm 56 & BNH	15
LM1	Pre: NU102			F (Lab)	8:00AM - 11:00AM		
Text Book:	Introduction to Maternity and Pediatric Nursing. 6th ed.				Begin Date: 08/19/2024 - 12/06/2024	Duration:16 wks.	
NU203-1	Adaptation to Illness II (Adult Health Nursing II)	4	M. Wicker	MW	10:00AM - 10:50AM	Sebus Rm 56 & BNH	15
LM1	Pre: NU201			W(Lab)	3:00PM - 6:00PM		
Text Book:	Medical-Surgical Nursing: Assessment and Management of Clinical Problems. 9th ed.				Begin Date: 08/19/2024 - 12/06/2024	Duration:16 wks.	
NU205-1	Mental Health Nursing	4	M. Wicker	MWTH	1:00PM - 1:50PM	Sebus Rm 56 & BNH	15
LM1	Pre: NU201			Th (Lab)	9:00AM - 12:00PM		
Text Book:	Psychiatric Nursing, Contemporary Practice, 5th ed.				Begin Date: 08/19/2024 - 12/06/2024	Duration:16 wks.	



# Office Administration

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
OA105-1	Customer Service Skills	2	D. Ledgerwood	MW	1:00PM - 1:50PM	Sebus Rm 51	20
LM1	Pre: None		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	OA Instructional Materials						
OA110-1	Introduction to office skills	2	D. Ledgerwood	MW	2:00PM - 2:50PM	Sebus Rm 51	20
LM1	Pre: None		Begin Date: 08/19/2024 - 12/06/2024			Duration:16 wks.	
	OA Instructional Materials						
OA112 -1	Filing Systems and Record Mgmt.	3	D. Ledgerwood	W	10:00AM - 11:20AM	Sebus Rm 51	20
LM3	Pre: None		Begin Date: 08/19/2024 - 12/06/2024			Duration:16 wks.	
Text Book:	Records Management, 9 <sup>th</sup> edition Records Management, (Simulation Packet), 9th edition						
OA210-1	Document Processing	3	D. Ledgerwood	M	10:00AM - 11:20AM	Sebus Rm 51	20
LM3	Pre: IT 105		Begin Date: 08/19/2024 - 12/06/2024			Duration:16 wks.	
Text Book:	Advance Applications with Microsoft Word, 2 <sup>nd</sup> edition. ISBN: 0-538-72828-0						
OA211-1	Business Communication	3	F. Mascardo				20
LM2	Pre: IT 100		Begin Date: 08/19/2024 - 12/06/2024			Duration:16 wks.	
Text Book:	Basic Letter & Memo Writing, 5 <sup>th</sup> edition						
OA222 -1	Internship	4	V. Polloi	MTWTHF		Jobsite	20
LM1	Pre: Program completion evaluation		Begin Date: 08/19/2024 - 12/06/2024			Duration:16 wks.	

## Philosophy

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
PH249-1	General Logic	3	J. Borja	TTH	9:00AM - 10:20AM	Sebus Rm. 57	20
LM1	Pre: EN109 and EN112				Begin Date: 08/19/2024 - 12/06/2024	Duration: 16 wks.	
Text Book:	Open Educational Resources (OER)						

## Science

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
SC103-1	Introduction to Environmental Science	4	R. Roberto	MWF	1:00PM - 2:20PM	Sebus Rm 55/SL-B	20
LM1	Pre: None	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Principles of Environmental Science, 10th ed.						
SC103-2	Introduction to Environmental Science	4	R. Roberto	W	10:00AM - 11:20AM	Sebus Rm 55/SL-B	20
LM3	Pre: None	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Principles of Environmental Science, 10th ed.						
SC109-1	Principles of Biology I	4	V. Yuji	M	9:00AM - 11:15AM	Temekai Science L-A	20
LM3	Pre: None	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Open Educational Resource (OER)						
SC119-1	Introduction to Physical Science	4	S. Ngirmeriil T		5:00PM - 7:15PM	Sebus Rm 55/SL-B	20
LM3	Pre: MA103 & EN100	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Introduction to Physical Science, 12 ed.						
SC120-1	Physical Geology	4	V. Yuji	F	1:00PM - 3:15PM	Temekai SL-A	20
LM3	Pre: SC119 with C grade or better	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	
Text Book:	Earth2 - Student Edition, 2nd ed.						

SC159-A LM1	Anatomy and Physiology I Pre: None	4	R. Roberto	TTH	9:00AM - 11:15AM	Sebus Rm 55/SL-A	20
Text Book:	Open Educational Resources (OER)						
SC161-1 LM1	General Chemistry II Pre: SC160	4	R. Roberto	TTH	1:00PM - 3:15PM	Sebus Rm.55/SL-B	20
Text Book:	Introductory Chemistry: A Foundations, 6 edition						
SC205 LM3	Physics I Pre: SC 205 & MA 221	4	G. Rengiill	W	5:00PM - 7:50PM	Smuuch Rm 52	20
Text Book:	Fundamentals of Physics, 10th ed.						
SC239-1 LM1	Natural History of Palau Pre: EN109 & IT100	4	V. Yuji	WF	9:00AM - 11:15AM	Smuuch Rm 55/SL-B	20
Text Book:	Birds & Bats of Palau , Coral Reef Animals of the Indo-Pacific, Native Trees of Palau (A Field Guide)						
SC270-9 LM5	Field Studies Pre: Program Completion Evaluation	4	V. Yuji	TTH		Jobsite	20
					Begin Date: 08/22/2024 - 08/22/2024	Duration:	

### Small Engine and Outboard Marine

Course/Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
SE101 -1 LM1	Boat Operation Pre: None	3	L. Masami	S	8:00AM - 12:20PM	Tekuu Rm 38	15
Text Book:	SE Instructional Materials						

Course/ Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
SE112 -1	Basic Engine Principles	3	M. Yarofaisug	MWF	9:00AM - 11:15AM	Tekuu Rm 38	15
LM1	Pre: None	Begin Date: 08/19/2024 - 10/11/2024				Duration: 8 wks.	
Text Book:	Roth, Alfred C., Small Gas Engines. South Holland, Illinois. Goodheart-Wilcox, 20212						
SE113 -1	Two And Four Cycle Engines	3	M. Yarofaisug	MWF	1:00PM - 3:15PM	Tekuu Rm 38	15
LM1	Pre: None	Begin Date: 08/19/2024 - 10/11/2024				Duration: 8 wks.	
Text Book:	Roth, Alfred C., Small Gas Engines. South Holland, Illinois. Goodheart-Wilcox,						
SE212 -1	Outboard Lower Unit System	3	M. Yarofaisug	MWF	8:00AM - 10:00AM	Tekuu Rm 38	15
LM1	Pre: SE122	Begin Date: 10/14/2024 - 12/06/2024				Duration: 8 wks.	
Text Book:	Roth, Alfred C., Small Gas Engines. South Holland, Illinois. Goodheart-Wilcox, 2012						
SE213 -1	Outboard Powerhead System	3	M. Yarofaisug	MWF	1:00PM – 4:00PM	Tekuu Rm 38	15
LM1	Pre: SE122	Begin Date: 10/14/2024 - 12/06/2024				Duration: 8 wks.	
Text Book:	Roth, Alfred C., Small Gas Engines. South Holland, Illinois. Goodheart-Wilcox, 2012						
SE223-1	Internship	4	V. Polloi	MTWThF		Jobsite	20
LM1	Pre: Program completion evaluation	Begin Date: 08/19/2024 - 12/06/2024				Duration: 16 wks.	

## Social Sciences

Course/ Section	Course Title	CR	Instructor	Days	Time	Room	Capacity
SS100-1 LM1	Introduction to College Pre: None	1	B. Augustine	TTH	4:00PM - 4:50 PM	Btaches Rm 68	20
Text Book:	(1) College Catalog (2) Student Handbook (3) Financial Aid Handbook, ISBN: None						Duration: 4 wks.
SS100-2 LM1	Introduction to College Pre: None	1	B. Augustine	TTH	4:00PM - 4:50 PM	Btaches Rm 68	20
Text Book:	(1) College Catalog (2) Student Handbook (3) Financial Aid Handbook, ISBN: None						Duration: 4 wks.
SS119-1 LM1	Introduction to Psychology Pre: EN109 and EN112	3	C. Olkeriil	TTH	2:00PM - 3:30PM	Smuuch Rm 58	20
Text Book:	Open Educational Resources (OER)						Duration: 16 wks.
SS129-1 LM1	Introduction to Sociology Pre: EN109 & EN112	3	J. Borja	TTH	1:00PM - 2:20PM	Sebus Rm 57	20
Text Book:	Introduction to Sociology, 10 <sup>th</sup> edi. & 11th ed.						Duration: 16 wks.
SS139-1 LM1	Introduction to Constitutionalism Pre:	3	P. Tellei	M	5:00PM - 7:30PM	Assembly Hall	20
Text Book:	Palau Constitution Booklet						Duration: 16 wks.
SS149-1 LM1	Introduction to Political Science Pre: EN109 & EN112	3	J. Borja	TH	3:00PM - 5:30 PM	Sebus Rm 57	20
Text Book:	Open Educational Resources (OER)						Duration: 16 wks.
SS179-1 LM3	Introduction to Social Anthropology Pre: EN109 & EN112	3	J. Borja	TTH	11:00AM - 12:20PM	Sebus Rm 57	20
Text Book:	Cultural Anthropology: An Applied Perspective , 11th ed.						Duration: 16wks

Course/Section	Course Title	CR Instructor	Days	Time	Room	Capacity
TH100-1	Introduction to Tourism and Hospitality	3 D. Ledgerwood	MWF	9:00AM - 9:50AM	Sebus Rm 51	20
LM1	Pre: None	Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks	
Text Book:	Introduction to Hospitality, 7th ed.					

TH101-1	Food Production and Sanitation	3	TBA	MW	10:00AM - 11:40AM	PTHSE Bldg.	20
LM1	Pre: None		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Professional Cooking, 5th ed.						
TH201-1	Dining Room and Beverage Operations	3	M. Ngirutang	MW	2:00PM - 3:40PM	PTHSE Bldg.	20
LM1	Pre: TH 101		Begin Date: 08/19/2024 - 12/06/2023			Duration: 16 wks.	
Text Book:	Restaurant Service Basics, 2nd ed.						
TH210-1	Housekeeping Management	3	M. Ngirutang	MWF	9:00AM – 10:10AM	PTHSE Bldg.	20
LM1	Pre: TH 100		Begin Date: 08/14/2023 - 12/06/2024				
Text Book:	The Professional Housekeeper, 4 <sup>th</sup> edition					Duration: 16 wks.	
TH222-1	Managing for Quality in the Hospitality Industry	3	M. Ngirutang	MWF	11:00AM - 11:50AM	PTHSE Bldg.	20
LM1	Pre: EN109 & EN112		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	Managing For Quality in the Hospitality Industry						
TH223-1	Internship - THFB	4	V. Polloi	MTWTHF		Jobsite	20
LM1	Pre: Program completion evaluation		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
TH224-1	Internship - THHO	4	V. Polloi	MTWTHF		Jobsite	20
LM1	Pre: Program completion evaluation		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
TH225-1	Internship - THTS (AAS)	4	V. Polloi	MTWTHF		Jobsite	20
LM1	Pre: Program completion evaluation		Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	

Course/ Section	Course Title	CR Instructor	Days	Time	Room	Capacity
TH226-1	Internship - THTS (AS)	4 V. Polloi	MTWTHF		Job site	20
LM1	Pre: Program completion evaluation	Begin Date: 08/16/2024 - 12/06/2024			Duration: 16 wks.	
TH227-1	Internship - THHM	4 V. Polloi	MTWTHF		Jobsite	20
LM1	Pre: Program completion evaluation	Begin Date: 08/19/2024 - 12/06/2024			Duration:16 wks.	

### Visual Arts

Course/ Section	Course Title	CR Instructor	Days	Time	Room	Cap
VA109-1	Introduction to Visual Arts	3 E. Tellei	MW	5:00PM - 6:40PM	Sebus Rm 51	20
LM1	Pre: None	Begin Date: 08/19/2024 - 12/06/2024			Duration: 16 wks.	
Text Book:	VA Instructor's Materials					

### Welding

Course/ Section	Course Title	CR Instructor	Days	Time	Room	Cap
WE110-1	Gas Welding & Cutting	3 R. Gunayan	TTH	9:00AM - 10:40AM	Melius Rm 33	20
LM1	Pre: None	Begin Date: 08/19/2024 - 12/09/2024			Duration: 16 wks.	
Text Book:	WE Instructor's Materials					

### WHERE TO FIND YOUR COURSE LEARNING MATERIALS?

-  Text Book  Academic Affairs Office
-  Open Educational Resources (OER)  Course Instructor
-  Instructional Materials  Course Instructor
-  Student Laptop  Academic Affairs Office



## WHERE TO GO FOR HELP

TOPIC	WHERE TO GO	LOCATION	TELEPHONE
Add or Drop Class	Admissions & Records Office	Miich Bldg.	Ext. 265/269/248
Admissions Application	Admissions & Records Office	Miich Bldg.	Ext. 265/269/248
Academic Advising	Student Life Office	Miich Bldg.	488-3036
Academic Transcript	Admissions & Records Office	Miich Bldg.	Ext. 265/269/248
Books & Supplies	Academic Affairs	Tan Siu Lin	Ext. 246/247
Counseling	Student Life Office	Dort Bldg.	488-3036
Catalog	Bookstore / College Website	Miich Bldg.	Ext. 255
Change of Major	Admissions & Records Office	Miich Bldg.	Ext. 265/269/248
Change of Name	Admissions & Records Office	Miich Bldg.	Ext. 265/269/248
Class Absences	Instructors	Library Bldg 3 <sup>rd</sup> Flr.	Ext. 240/246/247
Closed Classes	Admissions & Records Office	Miich Bldg.	Ext. 265/269/248
Complete withdrawal	Student Life Office	Miich Bldg.	488-3036
Computer Lab & Online Lab	Academic Affairs	Btaches Bldg.	Ext. 241
Credit by Exam	Course Instructor	Library Bldg 3 <sup>rd</sup> Flr.	Ext. 240/246/247
Financial Aid	Financial Aid Office	Miich Bldg.	Ext. 276/270
Financial obligation	Business Office	Ukall Bldg.	Ext. 231
Financial Aid Transcript	Financial Aid Office	Miich Bldg.	Ext. 276/270
Grades	Admissions & Records Office	Miich Bldg.	Ext. 265/269/248
Change of Grades	Course Instructor	Library Bldg 3 <sup>rd</sup> Flr.	Ext. 240/246/247
Graduation Application	Admissions & Records Office	Miich Bldg.	Ext. 265/269/248
Graduation Requirements	Admissions & Records Office	Miich Bldg.	Ext. 265/269/248
Housing	Student Life Office	Miich Bldg.	488-3036
Internship	Academic Affairs	Library 3 <sup>rd</sup> Flr.	Ext. 246/247
Placement Test	Learning Resource Center	Dort Bldg.	488-3073
Refunds	Student Account	Ukall Bldg.	Ext. 231
Security	Physical Plant	Tekrar Bldg.	Ext. 263/268
Student Body Association	ASPCC Office	Library Bldg 3 <sup>rd</sup> Flr.	488-2461
Tutoring	Learning Resource Center	Dort Bldg.	488-3073
	Academic Tutoring Center	Temekai Bldg.	488-2659
Course Withdrawal	Admissions & Records Office	Miich Bldg.	Ext. 265/269/248
Work Study	Work Study Coordinator	Miich Bldg.	Ext. 270/276

## ACADEMIC DEGREE PROGRAMS AND CERTIFICATES

Palau Community College is a post-secondary vocational/technical and academic institution. PCC offers 21-degree programs, allowing students to obtain AA, AS, AAS and ATS degrees in various fields. The college also offers 12 accredited certificate programs, RPPL 9-22 and 10-43 certificate programs.

### **School of Arts & Sciences**

- ◆ Agriculture
- ◆ Community and Public Health
  - ⇒ Community & Public Health
  - ⇒ Emergency Health Management
- ◆ Criminal Justice
- ◆ Education
  - ⇒ Early Childhood
  - ⇒ Elementary
  - ⇒ Secondary
  - ⇒ Special Education
- ◆ Environmental / Marine Science
- ◆ Liberal Arts
- ◆ Library and Information Services
- ◆ Nursing
- ◆ Palauan Studies
- ◆ Science, Technology, Engineering, Mathematics (STEM) Disciplines

### **School of Business**

- ◆ Business Accounting
- ◆ Business Administration
- ◆ Information Technology
- ◆ Office Administration
- ◆ Tourism & Hospitality
  - ⇒ Food and Beverages
  - ⇒ Hospitality Management
  - ⇒ Hotel Operations
  - ⇒ Tour Services

### **School of Technical Education**

- ◆ Air Conditioning and Refrigeration Technology
- ◆ Automotive Mechanics Technology
- ◆ Construction Technology
- ◆ Electrical Technology
- ◆ General Electronics Technology
- ◆ Small Engine and Outboard Marine Technology

### **Gainful Employment Certificates**

#### **Agriculture**

General Agriculture  
Horticulture

#### **Automotive Technology**

Automotive Air-Conditioning Servicing  
Engine Servicing  
Power Train Servicing  
Undercarriage Servicing

#### **Construction**

Carpentry

#### **Criminal Justice**

Law Enforcement

#### **Electrical Technology**

Commercial/Industrial Wiring  
Motor/ Motor Control  
Consumer Electronics Technology  
Industrial Control Technology

### **Skilled Workforce Certificates (RPPL 9-22/RPPL 10-43)**

#### **Construction Technology**

Carpentry  
Field Construction  
Masonry/Concrete Construction  
Residential Wiring  
Residential Plumbing

#### **Automotive Technology**

Undercarriage Servicing  
Automotive Engine Servicing  
Power Train Servicing  
Automotive Air Conditioning

#### **Outboard Motor/Small Engine**

Outboard Motor/Small Engine Repair

#### **Tourism and Hospitality**

Food and Beverage  
Basic Hotel Operations  
Tour Services

#### **Information Technology and Computer Science**

General Information Technology  
Business Technology Applications



# **Palau Community college**

Accredited by the Accrediting Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges (WASC)



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