## SPRING 2026 COURSE LISTING

Your foundation to a higher education begins here...

### REGISTER NOW!



November 24, 2025 Late Registration-Jan 9, 2026



**Time** 

8:00 AM - 5:00 PM



Admissions & Records Office @ Miich Building





Education & Training Department
PCC Library 3<sup>rd</sup> Floor



### **Vision Statement**

"We strive to guarantee quality and excellence"

### **Mission Statement**

Palau Community College is an accessible comprehensive public educational institution helping to meet the technical, academic, cultural, social, and economic needs of students and communities by promoting learning opportunities and developing personal excellence.

### **Institutional Learning Outcomes (ILO)**

### Critical Thinking and Problem Solving

Analyze and solve problems by using informed judgment based on evidence, and sound reasoning and/or creativity to differentiate facts from opinions and to specify solutions and their consequences.

### Communication

Effectively communicate, both orally and in writing, thoughts in a clear, well-organized manner to persuade, inform and/or convey ideas in academic, work, family and community settings.

### Quantitative and Technological Competence

Use mathematical skills appropriate to our technological society by analyzing and solving problems that are quantitative in nature and use technology for informational, academic, personal and professional needs.

### Diversity

Understand and appreciate differences in cultures and behaviors between the self and others by demonstrating respect, honesty, fairness, and ethical principles in both personal and professional life.

### Civic Responsibility

Apply the principles of civility and morality to situations in the contexts of a healthy family, work, community, environment and world.

### **Aesthetics**

Apply numerous means of inquiry to experience and appreciate the values of arts and nature.

### 2026 Spring ACADEMIC CALENDAR January - May

| Date                  | Event   |  |  |
|-----------------------|---|--|--|
| January 1 (Th)        | Holiday: New Year's Day                                     |  |  |
| January 5 (M)         | New Student Orientation                                     |  |  |
| January 9 (F)         | Late Registration   |  |  |
| January 12 (M)        | First Day of Instruction                                    |  |  |
| January 12-15 (M-Th)  | Credit by Examination Period                                |  |  |
| January 12-16 (M-F)   | Drop/Add Period   |  |  |
| January 16 (F)        | Last Day to Change AUDIT grading option                     |  |  |
| February 9 (M)        | Non-Instructional day-No classes                            |  |  |
| March 2-6 (M-F)       | Mid-Term Period   |  |  |
| March 15 (Su)         | Holiday: Youth Day  |  |  |
| March 16 (M)          | Holiday: Youth Day Observed                                 |  |  |
| April 1 (W)           | PCC Charter Day   |  |  |
| April 2 (Th)          | PCC Charter Day Celebration                                 |  |  |
| April 2-3 (Th-F)      | Students' Spring Break                                      |  |  |
| April 17 (F)          | Last Day for All Withdrawals                                |  |  |
| April 20 (M)          | Registration for Summer 2026 begins                         |  |  |
| April 24 (F)          | Last Day of Instruction                                     |  |  |
| April 27-May 01 (M-F) | Final Examination Period                                    |  |  |
| April 30 (Th)         | Last Day to Remove Incomplete Grades for Fall 2025          |  |  |
| May 5 (T)             | Holiday: Senior Citizen's Day                               |  |  |
| May 8 (F)             | Grades Due by 11:00 am                                      |  |  |
| May 15 (F)            | Commencement Exercises                                      |  |  |
| May 15 (F)            | Last Day for Change of Grades                               |  |  |
| May 18-29 (M-F)       | Placement Testing for Summer 2026                           |  |  |
| May 30 (Sa)           | Last Day to Remove Continuing Progress Grades for Fall 2025 |  |  |

### **Courses with 8 Weeks of Instruction**

| Event                   | Schedule                                       |
|-------------------------|--|
| 1st Day of Instruction  | January 12, 2026                               |
| Never Attend (No Show)  | Friday of the 1st week of instruction          |
| Add and Drop Period     | January 12-16, 2026                            |
| Midterm Period          | Thursday/Friday of the 4th week of instruction |
| Last Day for Withdrawal | Friday of the 6th week of instruction          |
| Final Examination       | Thursday/Friday of the 8th week of instruction |

### **FERPA Notification of Student Rights**

The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their education records. (An "eligible student" under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution.) These rights include:

1. The right to review and inspect his/her/their own education records.

An eligible student has the right to inspect and review the student's own education records through an access request. A student may submit a written request to the Office of Admissions and Records that identifies the record(s) the student wishes to inspect and notify the student of the time and place where the records may be available.

2. The right to request an amendment of the education record.

An eligible student has the right to seek amendment of his/her/their own education records that the student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

 The right to provide written consent before personally identifiable information is disclosed, except when FERPA authorizes disclosure without consent.

An eligible student has the right to provide written consent before the College discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

4. The right to file a complaint.

An eligible student has the right to file a complaint with the U.S. Department of Education concerning alleged failures by Palau Community College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, DC 20202

### **Directory Information Disclosure**

The Palau Community College may disclose certain information, known as directory information, in its discretion without consent. Directory information is generally not considered harmful or an invasion of privacy if released. Directory information may be disclosed unless the students have advised the school that they do not want the student's information disclosed without their prior written consent.

If you do not want PCC to disclose directory information from your education records without your prior written consent, you must send a written notice annually to the Admissions and Records office before the last day to drop and add classes. The following information regarding students is considered directory information:

 Student's name
 Address
 Telephone llisting

 Date and place of birth
 Electronic mail address
 Dates of attendance

 Grade level
 Class standing
 Major Field of study

 Current enrollment status (full/part-time)
 Photograph

Participation in officially recognized activities and sports

Weight and height of athletic

team members

The most recent educational agency or institution attended Degrees, honors, and awards

received

Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or in part) cannot be used for this purpose.

### ACADEMIC REGULATIONS

### **Placement Testing:**

English and Math placement tests need to be taken before registration. Contact the Learning Resource Center (LRC) at 488-3073 for more information.

### Credit by Exam

Students who present evidence of previous knowledge, experience, or training, but no college credit for it, may apply for credit by examination through the Dean of Academic Affairs. See page 41 of the General Catalog. The General Catalog may be found on the College website, https://www.palau.edu.

### Cancelled / Added Courses:

Courses with enrollments of fewer than 10 students may be cancelled. The college reserves the right to add or cancel courses in order to meet students' and college needs. Be sure to check the latest schedule of classes with your advisor, at the student Life, bulletin boards or the Admissions & Records Office before the semester begins for any cancellations.

### Repeating Course(s):

A student is permitted to repeat a course that he/she has previously earned a grade of "D", "F", or "NC" (no credit). When a course is repeated, only the most recent grade will be used in computing the cumulative grade point average. Students may apply to audit one or more courses without credit. No credits or grades will be awarded to individuals who register to audit courses.

Students wishing to audit courses must complete an application for admissions as well as pay the required fees. Auditors should attend classes promptly and regularly. If it becomes necessary for an auditor to withdraw from the college, the same withdrawal procedures for regular students should be followed.

### Course Withdrawal:

It is the responsibility of students to notify the College that they are officially withdrawing from the college. A withdrawal form is available at the Admissions & Records Office at no cost. Refund will be determined based on the date of official notification or last day of attendance. After two weeks of no participation, instructors have the right to withdraw the inactive student. The **Withdrawal Policy** can be found on the College website at https://www.palau.edu.

### Change of Major / Double Major:

Students who wish to change their major or have a double major may find information in the 2024-2028 General Catalog. The General Catalog may be found on the College website at https://www.palau.edu.

### **Technology Use**

Student WIFI User Agreement: The use of the Service for the following activities is prohibited:

Sharing Username and Password – Sharing username and password to anyone is not acceptable. User who provides such information to others to gain internet access will be permanently removed from the network.

Copyright Infringement – Any download using the service that will infringe a copyright of a material, audio, video or document is totally prohibited and will be subject to disciplinary action depending on the number of offense.

Spamming and Invasion for Privacy – Sending of unsolicited bulk and/or commercial message over the internet using the service for activities that invade another's privacy is prohibited.

Private Commercial Purpose – Using the service for personal gain; ex: by selling your username and password to others, or by performing work for profit with school resources in a manner not authorized by the School.

**Defamatory or Abusive Language** – Using the service to transmit, post, upload, or otherwise make available defamatory, harassing, abusive, or threatening material or language that encourage bodily harm, destruction of property or harasses another is prohibited.

**Hacking** – Accessing illegally or without authorization to computers, accounts, equipment, or networks belonging to another property, or attempting to penetrate security measures of another system is prohibited.

Pornography – Student WiFi is not to be used to visit sites that are considered obscene. The college prohibits users from using its services to send sexually oriented images or messages. In the event that a student disregards this policy and continually visits unauthorized sites, it will be grounds for internet access loss.

**Consequences for Violation:** Violations to any of these rules may result in disciplinary action depending on the degree, severity, and number of times the rule is violated.

First Offense – warning from the Technology Resource Committee (TRC)

Second Offense – user will lose access to the service. TRC need valid reason for reactivation

Third Offense – user will permanently lose internet access.

### REGISTRATION INFORMATION

### Registration Procedures

The following steps should be followed in order to register for classes:

- 1. Pay a tuition deposit of \$50.00 at the Business Office and pick up your clearance.
- Present your clearance at the Admissions & Records Office and pick-up your Registration Packet.
- 3. Meet with your academic advisor at Student Life Office for program planning.
- 4. Submit your completed registration worksheet to the Admissions & Records Office.
- The Admissions & Records Office will process your registration worksheet and provide you with an official class schedule.

### Registration for Overload:

Students who wish to register for more than 18 credits during a regular semester or more than 6 credits during the summer must obtain a prior approval from the academic advisor. The forms are available at the Admissions & Records Office.

### Class Schedule Adjustment / Add & Drop:

Students may add and/or drop classes during the Add & Drop week (refer to academic calendar). There will be a fee of \$2.00 for each drop/add form. Classes dropped during this period are not shown on the student's permanent record.

### Late Registration:

Pay \$10.00 late registration fee and \$50.00 Tuition Deposit at the Business Office and pick up your clearance form. Present your clearance to the Admissions & Records Office, pick up your Registration Packet and follow the steps outlined above to register for class(es).

### Academic Advising:

Continuing, Returning, and Readmitting Students - Fill out your Registration Work-sheet before seeing your advisor for approval.

### New and Transfer Students:

Academic advisors will work with you to create your class schedule. The results of your placement tests or transcript evaluation will determine course placement at the appropriate level.

### **TUITION AND FEES**

### **Tuition Deposit:**

Students must pay a tuition deposit of \$50.00 at the Business Office prior to picking up the registration packet at the Admissions & Records Office.

### Tuition:

Resident Tuition (Palau, RMI, FSM, CNMI, Guam and US) \$ 130.00/credit Non-Resident Tuition \$ 140.00/credit

### Fees:

Health Fee \$ 20.00/semester Activity Fee \$ 45.00/semester Instructional Support Fee \$ 150 00/semester Technology Fee \$ 75.00/semester Online Fee \$ 25.00/credit Hybrid Fee \$ 12.50/credit \$ 15.00/semester Registration Fee Late Registration Fee \$ 10 00/semester Application Fee/Readmission

Fee (nonrefundable) \$ 10.00/applicant Transcript Fee \$ 3.00/transcript Transcript Rush Order \$ 5.00/transcript ID Card Fee \$ 5.00/card ID Replacement \$ 7.50/card Drop & Add Form Fee \$ 2.00/form Bad Check Fee \$ 25 00/check Credit by Exam Fee \$ 10.00/course

### Graduation Fee

Graduation Participants \$ 55.00 Non-Participants \$ 25.00

Diving Courses \$600.00 (charges may vary) Shop Tools \$225.00 (charges may vary)

### The college reserves the right to:

- (1) add or waive, and
- (2) increase or decrease any fee it deems necessary.

The Refund Policy may be found in the 2020-2024 General Catalog on page 46. The General Catalog may be found on the College website, www.palau.edu

### Policy on Outstanding Account:

All students with outstanding account balances of \$499 or less are required to clear their accounts with Student Account Office before they register. Students who have outstanding accounts of \$500 or more will not be allowed to register unless they pay at least half (50%) of their total outstanding account balances. The other half (50%) shall be divided into two payments: 25% by the end of midterm period and 25% by the end of the semester.

No student shall be allowed to register the following semester if previous balances are not paid in full at the end of the current semester.

# Click here to view the Spring 2026 Course Listing

### WHERE TO GO FOR HELP

| TOPIC                        | WHERE TO GO                 | LOCATION                      | TELEPHONE          |
|------------------------------|-----------------------------|-------------------------------|--------------------|
| Add or Drop Class            | Admissions & Records Office | Miich Bldg.                   | Ext. 265 / 269     |
| Admissions Application       | Admissions & Records Office | Miich Bldg.                   | Ext. 265 / 269     |
| Academic Advising            | Student Life Office         | Miich Bldg.                   | 488-3036           |
| Academic Transcript          | Admissions & Records Office | Miich Bldg.                   | Ext. 265 / 269     |
| Books & Supplies             | Academic Affairs            | Library 3 <sup>rd</sup> Floor | Ext. 246 / 247     |
| Counseling                   | Student Life Office         | Miich Bldg.                   | 488-3036           |
| Catalog                      | College Website             | Www.palau.edu                 |                    |
| Change of Major              | Admissions & Records Office | Miich Bldg.                   | Ext. 265 / 269     |
| Change of Name               | Admissions & Records Office | Miich Bldg.                   | Ext. 265 / 269     |
| Class Absences               | Instructors                 | Library 3 <sup>rd</sup> Floor | Ext. 240           |
| Closed Classes               | Admissions & Records Office | Miich Bldg.                   | Ext. 265 / 269     |
| Complete withdrawal          | Student Life Office         | Miich Bldg.                   | 488-3036           |
| Computer Lab &<br>Online Lab | Academic Affairs            | Btaches Bldg.                 | Ext. 241           |
| Credit by Exam               | Course Instructor           | Library 3 <sup>rd</sup> Flr.  | Ext. 240           |
| Financial Aid                | Financial Aid Office        | Miich Bldg.                   | Ext. 270 / 276     |
| Financial obligation         | Business Office             | Ukall Bldg.                   | Ext. 231           |
| Financial Aid Transcript     | Financial Aid Office        | Miich Bldg.                   | Ext. 270 / 276     |
| Grades                       | Admissions & Records Office | Miich Bldg.                   | Ext. 265 / 269     |
| Change of Grades             | Course Instructor           | Library 3 <sup>rd</sup> Flr.  | Ext. 240           |
| Graduation Application       | Admissions & Records Office | Miich Bldg.                   | Ext. 265 / 269     |
| Graduation<br>Requirements   | Admissions & Records Office | Miich Bldg.                   | Ext. 265 / 269     |
| Housing                      | Student Life Office         | Miich Bldg.                   | 488-3036 / 234     |
| Internship                   | Academic Affairs            | Library 3rd Floor             | Ext. 246 / 247     |
| Placement Test               | Learning Resource Center    | Dort Bldg.                    | 488-3073           |
| Refunds                      | Student Account             | Ukall Bldg.                   | Ext. 231           |
| Security                     | Physical Plant              | Tekrar Bldg.                  | Ext. 263           |
| Student Body<br>Association  | ASPCC Office                | Library 3 <sup>rd</sup> Flr.  | 488-2461/ Ext. 234 |
| Tutoring                     | Learning Resource Center    | Dort Bldg.                    | 488-3073           |
|                              | Academic Tutoring Center    | Temekai Bldg.                 | 488-2659           |
| Course Withdrawal            | Admissions & Records Office | Miich Bldg.                   | Ext. 265 / 269     |
| Work Study                   | Work Study Coordinator      | Miich Bldg.                   | Ext. 270 / 276     |

### ACADEMIC DEGREE PROGRAMS AND CERTIFICATES

PCC offers 21-degree programs, allowing students to obtain AA, AS, AAS and ATS degrees in various fields. The college also offers 12 accredited certificate programs, RPPL 9-22 and RPPL 10-43 certificate programs.

### School of Arts & Sciences

- ◆ Agriculture
- ♦ Community and Public Health
  - ⇒ Community & Public Health
  - ⇒ Emergency Health Management
- ♦ Criminal Justice
- ♦ Education
  - ⇒ Early Childhood
  - ⇒ Elementary
  - ⇒ Secondary
  - ⇒ Special Education
- ◆ Environmental / Marine Science
- ♦ Liberal Arts
- ♦ Library and Information Services
- Library andNursing
- ♦ Palauan Studies
- Science, Technology, Engineering, Mathematics (STEM) Disciplines

### School of Business

- ♦ Business Accounting
- ♦ Business Administration
- ♦ Information Technology
- ♦ Office Administration
- ◆ Tourism & Hospitality
  - ⇒ Food and Beverages
  - ⇒ Hospitality Management
  - ⇒ Hotel Operations
  - ⇒ Tour Services

### **School of Technical Education**

- Air Conditioning and Refrigeration Technology
- ♦ Automotive Mechanics Technology
- ◆ Construction Technology
- ◆ Electrical Technology
- ♦ General Electronics Technology
- ♦ Small Engine and Outboard Marine Technology

### **Gainful Employment Certificates**

### Agriculture

General Agriculture
Horticulture

### **Automotive Technology**

Automotive Air-Conditioning Servicing Engine Servicing Power Train Servicing Undercarriage Servicing

### Construction

Carpentry

### **Criminal Justice**

Law Enforcement

### **Electrical Technology**

Commercial/Industrial Wiring Motor/ Motor Control Consumer Electronics Technology Industrial Control Technology

### Skilled Workforce Certificates (RPPL 9-22/RPPL 10-43)

### Construction Technology

Carpentry
Field Construction
Masonry/Concrete Construction
Residential Wiring
Residential Plumbing

### **Automotive Technology**

Undercarriage Servicing
Automotive Engine Servicing
Power Train Servicing
Automotive Air Conditioning

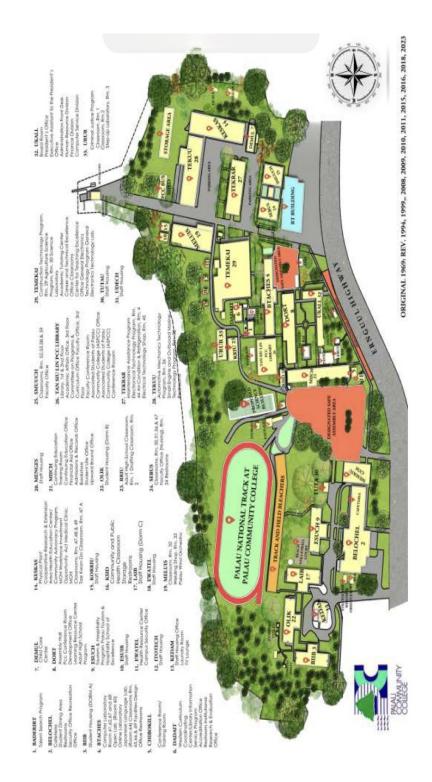
### **Outboard Motor/Small Engine**

Outboard Motor/Small Engine Repair

### **Tourism and Hospitality**

Food and Beverage Basic Hotel Operations Tour Services

### Information Technology and Computer Science



## ACCREDITED BY THE ACCREDITING COMMISSION FOR COMMUNITY AND JUNIOR COLLEGES (ACCJC) OF THE WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES (WASC)

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