

Midterm Study Tips For Success

The following exam study tips appeared in this newsletter during PCC's Summer Session issues. However, they are provided again to help PCC students make the most of their opportunity to earn the desired grades, especially with midterms taking place next week (October 11 to 15). These tips may make the difference between a good and a bad grade. Note the following tips, heed them and remember them when you take your exams:

1. Be Prepared

The most important factor in exam success is preparation. No matter how many helpful hints you employ, nothing works as well as making sure you've studied enough.

2. Do Your Homework

Often an exam question will parallel a homework assignment. Doing your homework regularly will give you practice where you need it.

3. Review Regularly

If you spend a few minutes each week reviewing your notes, your final studying will be a review, not an attempt to learn the entire term's work.

4. Study Your Weakest Subjects First

Why? You'll be fresher and therefore better able to deal with difficult areas, and you'll have more time to deal with any problems that arise.

5. Ask for Help

If you're having trouble with a particular subject, do not be afraid to ask for help. Your teacher and fellow students will be glad to give you a hand.

6. Understand vs. Memorize


You may pass your exams if you memorize the material, but you'll improve your grade considerably if you understand what it is you're memorizing. You'll also find the material easier to remember.

7. Look at Old Exams

They can be useful study tools, as long as you don't limit your studying to them.

8. Eat Well and Get A Good Night's Sleep

Take care of yourself during exam week - you're going through a lot of stress. Make sure you hold up well.



Celebrating Birthdays

Lorenza Joseph October 10
Happy Birthday To You!!!



Mesekiu's News
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PCC 2004 Fall Semester Academic Calendar Year

August 2, 2004	Monday Faculty Report for duty
Augusts 9-13, (M-F)	Placement Testing
August 16-18, (M-W)	Freshmen Orientation and Advising
August 19 (TH)	Registration
August 23 (M)	First Day of Instruction
August 23-27 (M-F)	Late Registration/Drop and Add Period
September 6 (M)	Holiday Labor Day
October 1 (F)	Holiday: Independence Day
October 4 (M)	Last Day to Remove Incomplete Grades (Summer)
October 11-15 (M-F)	Mid-Term Period
October 22 (F)	Last Day For All Withdrawals
October 25 (M)	Holiday: UN Day
November 25 (TH)	Holiday: Thanksgiving Day
November 25-26 (TH-F)	Students Thanksgiving Break
December 10 (F)	Last Day for Instruction
December 13-15 (M-W)	Final Examination Period
December 20 (M)	Grades Due, End of Fall Semester, Student Fall Break

Vacancies Abound at PCC-Upward Bound

The Palau Community College Upward Bound Program announces the following job opportunities:

English Tutors (Part-time Positions). \$150.00 Biweekly Duties include providing tutoring in the subject areas to UB students, monitoring the success of participants, maintaining records of tutorial sessions and performing other related assigned duties.

Math Tutors (Part-time Positions). \$150.00 Biweekly Duties include providing tutoring in the subject areas to UB students, monitoring the success of participants, maintaining records of tutorial sessions and performing other related assigned duties.

Four (4) Science Tutors (Part-time Positions). \$150.00 Biweekly Duties include providing tutoring in the subject areas to UB students, monitoring the success of participants, maintaining records of tutorial sessions and performing other related assigned duties.

Application forms for the above job opportunities can be obtained from the Palau Community College Human Resources Division (HRD) or Upward Bound Office. Submit completed application with academic transcripts, resume, and verification of previous employment(s), if any, to: **Palau Community College - UPWARD BOUND PROGRAM - Post Office Box 857 - Koror, Palau 96940.**

PCC is an Equal Opportunity Action Employer.



Palau Community College MESEKIU'S NEWS

FREE COPY



Friday, October 8, 2004

Weekly Newsletter

Volume 6, Issue 40

PCC's Tourism Students Visit Palasia Hotel



Students from TH 215 Front Office Class Pose at Palasia's Reception Area

PCC Tourism Instructor Vicky Maui recently took her Tourism and Hospitality students on a field trip to Palasia Hotel to observe their Front Office Operations, meet management personnel, and tour the hotel's facilities. About 14 students were given a tour

by Solving Ho, Director of Operations. She briefed the students on the various duties and responsibilities of working in the hotel front office such as reservations, checking in and checking out customers, basic accounting, answering telephones and customer service. Ms. Ho was knowledgeable on front office operations and gave the students a deeper understanding of working in a hotel. One PCC student commented, "We observed how they run the front office and learn what roles and responsibilities of front office staff are. For the most part the trip was pretty good and we learned something new."

Vicky Maui would like to thank Ms. Ho for giving her students a very informative tour and giving them great advice on the basics of working in the tourism and hotel industry.

Maui stated, "My students really learned a lot from this experience, and thanks to Ms. Ho and the wonderful staff at the Palasia Hotel, my students have gained invaluable lessons that will help them pursue careers in the tourism and hospitality industry." PCC's Front Office Operations course is class that gives students a practical guide to one of the most important components of the hotel industry, its face and that is its front office.

Melekeok State visited by Project Beacon Students



PCC Project Beacon Students Listening to Melson Describe 'Dil el bad er a Beriber' During their Cultural Exposure trip to Melekeok State

On September 30, 2004 (Thursday), Project Beacon participants went on a cultural exposure field trip to Melekeok State. A total of 54 students participated in this venture. Students were so excited about going on this trip, they were in front of the PCC campus at 7:30 am and on the bus by 7:45. The group left at exactly 8:00 am and were happily on their way to Melekeok. Counselors, Adora Nobuo-Andreas and Cynthia Malsol, and Instructor, Mekreous Silil accompanied the students. Mr. Melson Miko, Loyola and Thomas, from Bureau of Arts and Culture, were on hand to give the students the oral history of each site visited. The first place visited was the Bai Melekeong, which had the students exerting themselves to climb up a steep hill to see. Students were also very interested in the story about the "Dil el bad er a Beriber" that originated from Koror. The Governor of Melekeok State was kind enough to allow Project Beacon students the opportunity to visit the Capitol in its construction stage. Students were able to go into the buildings with a guide and see how the Capitol looks from within. After seeing all the historical spots in Melekeok, the group ended their tour at the old Melekeok State office site, where they had a great lunch, relaxed for an hour and attended a Skills Workshop presented by Adora Nobuo-Andreas on "Your Lifestyle: The Importance of Sleep, Nutrition, and Exercise".

On behalf of Project Beacon, Adora Nobuo-Andreas would like to thank the Bureau of Arts and Culture for always supporting the culture of Palau by providing oral historians to attend these field trips and give accurate and extensive history of each site. Because of their professionalism and informative presentations, the students learned a great deal. Also, thank you to the Melekeok State Governor and staff for providing Mr. Wall to be a guide and for allowing us to go into the Capitol Building.

If you are interested in becoming a Project Beacon participant, please come by the Project Beacon Office and see counselor, Adora Nobuo-Andreas or call 488-3073. You can also email

Thanksgiving Fund Raiser Fast Approaching

With the College's 6th Thanksgiving Fund Raiser for the PCC Endowment Fund scheduled for Wednesday November 24th, we have a little over a month to prepare for this major College event. As mentioned in earlier issues of this newsletter, the goal is to raise \$20,000 while giving away fabulous prizes that have been donated by generous corporate citizens and local individuals. We at PCC are working hard to ensure that people who donate \$10 will get a raffle ticket for the fund raiser.

In other words, every \$10 donation gets each person a raffle ticket. And, there is no limit per person. The only limit is the number of tickets. Therefore, everyone is highly encouraged to secure their tickets as soon as possible. Remember, last year we sold out on tickets and had to turn away those who came later. With only a little over a month left, do not procrastinate. So what are you waiting for? Buy your tickets and get a chance to win some wonderful prizes while helping your College, PCC. For information on tickets please call, Hulda, Dilubch or Temmy at the PCC's Development Office at 488-2471/2470 ext 253.

PCC is Palau's only institution of higher learning and helps meet the Republic of Palau's human development needs, so when you help PCC you help develop Palau's most important resources, its children.

2004 Thanksgiving Prize List

Once again, Annual PCC Endowment Fundraiser is near. It will take place here on campus on November 24, 2004, Wednesday, a day before Thanksgiving. Tickets are on sale now for \$10.00 each. Stop by at Development Office and see Hulda, Dilubch, Temmy or Jay for a ticket.

   	<p>Cash Prizes:</p> <p>\$1,000 Grand Prize \$500 First Prize \$250 Second Prize \$150 Third Prize \$100 Fourth Prize \$50 Fifth - Tenth Prizes</p> <p>Other FREE Prizes:</p> <p>Washer Dryer Microwave Overnight Stay-Palasia Hotel Membership at Fitness Center-Palasia Hotel One week Free Lunch & Drink at PCC Bookstore Fishing Trip Plants Beauty Makeovers Massages Really Really Big Fish Dinner Certificates Lunch Certificates Live Baby Pig</p> <p style="font-size: x-small;">and much, much more!</p>	   
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PCC Helps Make 10th Independence a Success



President Tommy Poses with Japanese Runners

This Year the Palau Community College co-sponsored the Independence Day Walkathon and Marathon. The event was a great success as people from all over Palau participated in the event. The race began at 5:30 in the morning and started from the Japan-Palau Friendship Bridge and ended at the Office of the President. The race was about 7.5 Kilometers. Over two hundred people participated in the event which included President Tommy Remengesau Jr. and PCC President Patrick U. Tellei. After the event, participants were treated to breakfast and refreshments and given an Independence Day commemorative t-shirt. PCC would like to thank all the volunteers and PCC staff who helped coordinate and organize the walkathon. The top three finishers in the Men's Run Division were 1st place, Hideki Yukihiro with a time of 33 minutes and 22 seconds, 2nd Place, Yoshi Takano with 35:26 and 3rd place finisher Matt Brown with a time of 36:44. The Top women runners are 1st place, Grace Mazo with

40:29, 2nd place, Nobuko Murai 40:47 and 3rd place, Kate brown with 42:14. The Walking Division Men are: 1st, Jayler DM 51:14, 2nd, Joseph Zapata 51:46, and third, Pio Patino, 51:56. The Walking Division Women are: 1st place, Kazumi Onami 51:04. 2nd, Lori Rengiil, 51: 45 and third went Wendy Capili with 51:57. In addition, PCC was also tasked with the responsibility of organizing the Independence Day Softball Tournament in collaboration with the Tiull Community group. The College would like to express its gratitude to all the participants participating in the event and a special thank you to all the PCC staff, students and volunteers who made the event a success.



Hideki Yukihiro on his way to a first place finish

Sights from the 10th Independence Day Celebration:



Palauan Dancers ready to perform traditional dance.



The Japanese "Omigosh" float has become a regular entrant in the annual Independence Day Parade. Page 2



PCC students and Staff pose with Some Beauties from Japan



These Wakathon participants celebrate as they cross the finish line. Great Job Girls!

BITS AND PIECES... Kosrae State Legislature Expresses Thanks to Palau

The Kosrae State Legislature sends Resolution thanking the Republic of Palau for the hosting of the 9th Festival of Pacific Arts. A copy of Resolution L.R. No. 8-95 which was adopted by the Eighth Kosrae State Legislature during its Fourth Regular Session was sent to PCC President Patrick U. Tellei. The Resolution also thanks the State of Hatohebe, Kosrae's sister state and specific individuals such as the Minister of State, Temmy Shmull, Minister of Community and Cultural Affairs, Alexander Merep and PCC President, Partrick U. Tellei for their support.

PCC's Congratulates New MVC President.....

PCC President Patrick U. Tellei would like to congratulate Mr. Felix A. Zamora on his appointment as the new President of Mountain View College. PCC President Tellei is confident that Mountain View College's new President will do an excellent job and perform his duties with pride. Congratulations to MVC President Zamora from everyone here at PCC.

Japan wants Panelists....

For young people age: 15-27 who are studying Japanese and wish to become panelists for the Nihongo Summit—Expo 2005 Aichi "Nature's Wisdom", a gateway for world scholars of the Japanese language. For Palauan students attending high school, college or have graduated from college and have a love the Japanese language are welcome to apply. The Deadline is this month October 15, 2004 so please hurry to apply. For more information, please contact PCC Japanese Language Instructor, Junko Kobayashi at 488-2471/2470, ext 272.

Volunteers Wanted

The Organizing body for the 6th Annual Shell "Klaideschel" Triathlon is looking for volunteers to help with the triathlon race on Sunday, October 10, 2004. Please come to the Japan-Palau Friendship Bridge (Airai side) at 1:00 pm on Sunday, October 10, 2004, or call 775-0404 for a pick up. Free T-shirts and post-race BBQ for all volunteers.

Business Coordinator Provides Insight to PCC Students



Benjamin Adelbai, PCAA Small Business Coordinator

Benjamin Adelbai, Small Business Coordinator for the Palau Community Action Agency (PCAA) was invited by PCC Instructor Wilma Sukrad, to speak to her Office Administration class. The focus of Mr. Adelbai's presentation was to provide the students with practical advice on effective management strategies and how to become a good supervisor. In addition, Adelbai gave insight on cultural differences in the workplace, showed students how to delegate responsibilities, how to motivate your employees and gave examples of different management styles.

Adelbai stated: "Before you delegate a specific duty for your employee, you have to get to know them individually, understand their strengths and weaknesses and balance those strengths with the type of role you want them to perform."

Adelbai adds that when a worker is not performing their duties well, sometimes their poor performance may be attributed to problems or challenges they may be facing in their personal lives or at home. Adelbai says that as a supervisor it is essential to listen to your workers, to respect their differences and know them individually; to understand the root of their problem and provide them the support they need and help them pull through, and when you do that he says you'll be amazed on the remarkable improvement they show in whatever duty you ask them to perform.

Another key issue Adelbai notes is the importance of having a positive, safe and creative work environment where employees are given decision making authority and are trusted to make the right decision. He also says it is important that employees are given clear guidelines on how to perform their duties so that they can fulfill the objectives and achieve the goals of the organization.

Adelbai states, "As a supervisor you have to have clear objectives, be firm yet flexible and lead by example. An organization or business is just like a father in a family, who provides discipline, guidance and trust but most of all you have to show you care by being able to listen, to understand and be compassionate to the needs and wants of your employees just like you would for your own family."

Preparation of PCC Annual Report To Be

Once again, it is time for the College to begin preparing the Fiscal Year 2004 (FY 2004) Annual Report in accordance with Republic of Palau Public Law 4-2. As stipulated in the law, the College is required to submit the Report to the Board of Trustees by December 31st. The Board of Trustees then has until April 1st of the following year to review and submit the Report to the national leadership.

All PCC departments, divisions and offices are hereby requested to begin compiling their respective reports, and submit them to Temmy Temengil at the Development Office by Monday October 31, 2004. The reports should reflect each department's/division's/office's goals and objectives as stated in the College Ten-Year Master Plan, comprehensively major accomplishments and progress made during FY 2004. Anyone who has questions or would like further information is requested to contact Jay Olgeriil, PCC Interim Vice President at extension 226 or our Public Relations Manger Temmy Temengil at extension 252.

Commonly referred to as the Higher Education Act of 1993, the Republic of Palau Public Law 4-2 created Palau Community College from what was then known as Micronesia Occupational College.