



VACANCY ANNOUNCEMENT
Palau Community College
Upward Bound Program

VA # : 2026-007
Open: June 05, 2026
Close : Until Filled

POSITIONS: Upward Bound Academic Advisor/Counselor

SALARY: \$15,542.00 - \$27,600.00

LOCATION: Palau Community College

UPWARD BOUND PROGRAM

Post Office Box 857 * Koror, PW 96940

Phone: (680) 488-2962 * Fax: (680) 488-3405

Duties: Assist with course selection and academic planning to meet graduation and college admission requirements. Provide personal and academic mentoring, helping students overcome challenges and stay motivated. Organize workshops and activities to enhance skills and knowledge, guide student's through the college application process, including financial aid and scholarships. Monitor academic progress, implementing interventions as needed. Overall, support students in navigating their educational journey and preparing for pos-secondary education.

QUALIFICATIONS: Bachelor's degree in education, counseling, or related field. A master degree is preferred. Experience in academic advising or counseling, particularly with high school students. Strong communication, organizational and interpersonal skills. Must have strong familiarity with college admission and financial aid process and commitment to supporting diverse student populations and fostering academic success.