



VACANCY ANNOUNCEMENT
Palau Community College
Cooperative Research and Extension

VA # : 2026-17
Open: September 25, 2026
Close : Until Filled

Palau Community College Cooperative Research and Extension (PCC-CRE) is accepting applications from qualified and interested individuals for the following positions. The successful candidates will support the College's research, extension, agricultural, aquaculture, community outreach, administrative, and public information programs.

POSITION OPENINGS

1. ADMINISTRATIVE SUPPORT – FINANCE

FTE: 1.00

Account: 0.50 CES / 0.50 AES

Position Summary:

Provides administrative support for PCCCRE financial operations, including preparation of financial reports, billing, and requisitions (RQs) for on- and off-island purchases. Assists with the preparation and submission of financial and funding reports for NIFA, local funding sources, and external funding sources.

2. ADMINISTRATIVE SUPPORT – BUSINESS

FTE: 1.00

Account: 0.50 CES / 0.50 AES

Position Summary:

Provides administrative support to PCCCRE and serves as a liaison with the Business Office. Assists with collaborative programs and local programs supported by NIFA and other local and external funding sources.

3. FACULTY RESEARCHER – AGRICULTURE/YOUTH

FTE: 0.25

Account: 0.25 AES

Position Summary:

Provides 25% FTE support for student-driven laboratory and field research projects. Collaborates on research activities, publications, and innovative teaching models for the region. Supports one or two HATCH projects and related research activities.

4. FACULTY RESEARCHER – AQUACULTURE

FTE: 0.25

Account: 0.25 AES

Position Summary:

Provides 25% FTE support for student-driven laboratory and field research projects in aquaculture. Collaborates on research publications and collaborative teaching models for the region. Supports one or two HATCH projects and related research activities.

5. FACULTY RESEARCHER – NUTRITION

FTE: 0.25

Account: 0.25 AES

Position Summary:

Provides 25% FTE support for student-driven laboratory and field research projects related to nutrition. Collaborates on research publications and collaborative teaching models for the region. Supports one or two HATCH projects and related research activities.

6. RESEARCH CONTRACTOR ASSISTANT – TISSUE CULTURE SPECIALIST

FTE: 1.00

Account: AES

Position Summary:

Provides specialized technical support for tissue culture activities, including management and propagation of tissue culture varieties. Assists in establishing and maintaining long-term plant live germplasm collections and expanding tissue culture production.

7. SENIOR RESEARCH ASSISTANT

FTE: 1.00

Account: AES

Position Summary:

Provides senior-level technical and research support for PCCCRE research programs. Assists with the implementation of research activities and research objectives associated with College research programs and HATCH projects.

8. FIELD ASSISTANT

FTE: 1.00

Account: CES

Position Summary:

Provides field support for the maintenance and management of live germplasm plants and aquaculture species at PCCCRE sites. Assists with field activities and other program-related duties as assigned.

9. RESEARCH ASSISTANT

FTE: 1.00

Account: AES

Position Summary:

Provides entry-level technical and administrative support for HATCH projects and other PCCCRE research activities. Assists research personnel with field, laboratory, data collection, and project-related activities.

10. EXTENSION AGENT – YOUTH AND COMMUNITY

FTE: 1.00

Account: CES

Position Summary:

Provides field support for school- and community-based extension activities designed to increase participation by youth and community members in the production of agricultural and aquaculture products in Palau. Develops and supports outreach activities in coordination with PCCCRE programs and community partners.

11. SENIOR FIELD EXTENSION ASSISTANT

FTE: 1.00

Account: CES

Position Summary:

Provides field support for live germplasm plants and aquaculture species in community settings. Assists with community-based programs designed to increase the production and sustainability of agricultural and aquaculture products in Palau.

12. PUBLIC RELATIONS IMPACT AGENT

FTE: 1.00

Account: 0.50 CES / 0.50 AES

Position Summary:

Responsible for website and media management related to PCCCRE programs and activities. Collects and

organizes program information, photographs, and other media materials for public dissemination. Coordinates with the PCC website and COM-LG website to increase the visibility and public awareness of PCCCRE programs, research, extension activities, and community services.

QUALIFICATIONS: Applicants must possess the education, training, experience, knowledge, skills, and other qualifications appropriate to the position for which they are applying.

Preference may be given to applicants with relevant education and experience in areas such as agriculture, aquaculture, nutrition, research, extension services, community development, communications, business administration, finance, or related fields.

Candidates must demonstrate the ability to work effectively with faculty, staff, students, community members, government agencies, funding organizations, and other partners.